

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

NOTICE OF AND AGENDA FOR A WORKSHOP AND REGULAR MEETING TO BE HELD BY THE BOARD OF DIRECTORS

DATE: **TUESDAY, DECEMBER 27, 2016**
TIME: **5:30 PM**
PLACE: **PHARR CITY HALL**
3rd FLOOR FIRE DEPARTMENT TRAINING ROOM
118 SOUTH CAGE BOULEVARD
PHARR, TEXAS 78577

PRESIDING: S. DAVID DEANDA, JR, CHAIRMAN

PLEDGE OF ALLEGIANCE

INVOCATION

CALL TO ORDER FOR WORKSHOP

1. Review of proposed Fiscal Year 2017 Operating and Capital Budget.
2. Review of 2017-2021 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System.
3. Review of proposed Hidalgo County Regional Mobility Authority Legislative Program.
4. Review of financing models for the International Bridge Trade Corridor Project.

ADJOURNMENT FOR WORKSHOP

CALL TO ORDER AND ESTABLISHMENT OF A QUORUM FOR REGULAR MEETING

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway and IBTC – Louis Jones, Dannenbaum Engineering
- B. Report on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project – Ramon Navarro, HCRMA

2. CONSENT AGENDA (*All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately. The Governing Body may also elect to go into Executive Session on any item on this agenda, whether or not such item(s) are posted as an Executive Session Item, at any time during the meeting when authorized by provisions of the Open Public Meeting Act.*)

- A. Approval of Minutes for Regular Meeting held November 15, 2016.
- B. Approval of Project & General Expense Report for the period from November 5, 2016 to December 8, 2016.
- C. Approval of Financial Report for November 2016.

3. REGULAR AGENDA

- A. Resolution 2016-129 – Adoption of 2017-2021 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System.
- B. Resolution 2016-130 – Adoption of Hidalgo County Regional Mobility Authority Fiscal Year 2017 Operating and Capital Budget.

- C. Resolution 2016-131 – Approval of Hidalgo County Regional Mobility Authority Legislative Program.
- D. Resolution 2016-132 – Approval of Work Authorization Number 23 to the Professional Service Agreement with Dannenbaum Engineering to prepare an environmental classification letter for submission to the Texas Department of Transportation for the International Bridge Trade Corridor Project.
- E. Resolution 2016-133 – Approval of Contract Amendment Number 9 to the Professional Service Agreement with Dannenbaum Engineering to increase the maximum payable amount for Work Authorization Number 23.
- F. Resolution 2016-134 – Award of Contract for Toll System Installation, Integration and Maintenance for the Hidalgo County Regional Mobility Authority 365 Tollway Project.

4. CHAIRMAN'S REPORT

- A. None.

5. TABLED ITEMS

- A. None.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY), AND SECTION 551.074 (PERSONNEL MATTERS)

- A. Consultation with Board Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.)
- B. Consultation with Board Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).
- C. Consultation with Board Attorney on legal issues pertaining to the deliberation of real property for the 365 Tollway and International Bridge Trade Corridor Projects (Sections 551.071 and 551.072 T.G.C.).
- D. Consultation with Board Attorney on legal issues pertaining to the use of Eminent Domain to acquire property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).
- E. Consultation with Board Attorney on legal issues pertaining to the proposed South Texas Class I Rail Project (Section 551.071 T.G.C.).
- F. Consultation with Board Attorney on legal issues pertaining to a financial agreement with the City of Pharr to construct the International Bridge Trade Corridor Project (T.G.C. 551.071).

PUBLIC COMMENT

ADJOURNMENT OF REGULAR MEETING

C E R T I F I C A T I O N

I, the Undersigned Authority, do hereby certify that the attached agenda of the Hidalgo County Regional Mobility Authority Board of Directors is a true and correct copy and that I posted a true and correct copy of said notice on the Hidalgo County Regional Mobility Authority Web Page (www.hcrma.net) and the bulletin board in the Hidalgo County Court House (100 North Closner, Edinburg, Texas 78539), a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 16th day of December 2016 at 12:00 pm and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Maria E. Alaniz
Administrative Assistant

Note: If you require special accommodations under the Americans with Disabilities Act, please contact Maria E. Alaniz at 956-402-4762 at least 24 hours before the meeting.

PUBLIC COMMENT POLICY

Public Comment Policy: "At the beginning of each HCRMA meeting, the HCRMA will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the HCRMA must be signed up to do so, prior to the open comment period. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the HCRMA. For issues or topics which are not otherwise part of the posted agenda for the meeting, HCRMA members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Chairman as these items are considered, and the same time limitations (3 minutes) applies."

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Workshop

Item 1

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

1
12/08/16
12/20/16

1. Agenda Item: **REVIEW OF PROPOSED FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Review of the proposed Fiscal Year 2017 Operating and Capital Budget
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: Review only.
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Construction Engineer's Recommendation: Approved Disapproved X None
12. Executive Director's Recommendation: Approved Disapproved X None



Memorandum

December 5, 2016

To: S. David Deanda, Jr., Chairman

From: Jose H. Castillo, Chief Financial Officer *(initials)*

Subject: Adopt Budget for Year 2017

Background

As provided by law and good business practice, the Hidalgo County Regional Mobility Authority budget as recommended for calendar year 2017 is respectfully submitted to the Board of Directors for consideration, approval and adoption. It consists of three distinct sections (fund types)—namely, the General Fund, the Debt Service Funds and the Capital Projects Funds.

Overview of the Budget

The budget for 2017 as presented reflects total spending at \$33.0M—with \$2.4 for operations, \$26.6M for capital expenditures and \$4.0M for debt service.

General Fund – Within the General Fund, the Vehicle Registration Fees were estimated to remain stable over the estimate for 2017 and a modest increase in the overweight permit fees. Spending is anticipated to increase \$1.1M due primarily to the following reasons:

- 2016 appropriated budget was \$1,324,456; 2017 propose amount \$2,432,980, which includes \$140,800 in capital outlays. Total budget increase of 84%. This increase is primarily in the establishment of additional staff and the creation of a new department, and separating the “construction department” from the administration component.
- The new budget is now divided among three departments which consist of: Administration at \$922,542; Construction at \$840,014; and a new department entitled Program Management with a propose cost of \$670,424. The new department reflects one-time costs for capital outlays in the amount of \$115,800.

- The original 2016 budget included 9 positions. During the year 2 positions were approved with no additional funds requested. At year end, two vacancies remain. The proposed 2017 budget reflects 6 new positions, which will bring the staffing level at 17 positions. The six new positions will consist of: three construction inspectors at a total cost of \$198,000 including benefits; one deputy executive director/program manager, one CAD technician, and one administrative assistant at a combined cost of \$301,200.
- Contingency in the amount of \$33,634 was set aside for merit increases based on performance.

Debt Service Funds

Debt service requirement for the current revenue bond series 2013 is estimated at \$3.9M. Additionally, \$1.0M will be transferred from current excess vehicle registration fees as required by the State Infrastructure Bank Loan (SIB) agreement.

Capital Project Funds

Combined appropriations for capital projects funds amounted to \$26.8M with a management fee transfer from the current bond series 2013 in the amount of \$719K. Appropriations are reflected in the following funds:

- Bond construction bond series 2013 \$11.6M and \$719K management fee. These appropriations will be primarily funded by state grant, thus all bond proceeds will be expensed.
- SIB Loan \$15.0M, which will consist of: \$10.5M in estimated construction and \$4.5M in estimated right-of-way acquisitions.

We look forward to presenting this budget to you and welcome any questions, comments and recommendations.

Goal

The goal of this item is to meet the legal requirement as well as provide prudent financial/operational management to the affairs of the HCRMA.

Options

The Board, at its discretion, may wish to modify any part of this recommended budget.

Recommendation

Based upon a review by this Office, it is recommended that the 2017 Budget be approved and adopted as presented.

Hidalgo County Regional Mobility Authority
2017 Combined Budget Summary
All Funds

	Beginning Net Position	Projected Revenues	Note Proceeds	Transfers In	Transfers Out
General Fund					
General Fund	\$ 6,994,705	\$ 6,973,000	\$ -	\$ 719,558	\$ (5,016,512)
Total General Fund	\$ 6,994,705	\$ 6,973,000	\$ -	\$ 719,558	\$ (5,016,512)
Debt Service Funds					
Senior Lein Vehicle Registration Fee Series 2013					
Revenue and Refunding Bonds	\$ 331,321	\$ -	\$ -	\$ 3,976,112	\$ -
State Infrastructure Bank Loan	1,020,000	-	-	1,040,400	-
Total Debt Service Fund	\$ 1,351,321	\$ -	\$ -	\$ 5,016,512	\$ -
Capital Projects Funds					
Capital Projects Fund - Bond Construction Fund 2013	2,023,353	11,668,628	-	-	(719,558)
State Infrastructure Bank Loan	7,475,000	-	22,210,000	-	-
Total Capital Project Funds	9,498,353	11,668,628	22,210,000	-	(719,558)
TOTALS	\$ 17,844,379	\$ 18,641,628	\$ 22,210,000	\$ 5,736,070	\$ (5,736,070)



Hidalgo County Regional Mobility Authority
General Fund Budget Summary
For Fiscal Year Ending December 31, 2017

	<u>Actual 2015</u>	<u>Adj. Budget 2016</u>	<u>Estimated 2016</u>	<u>Budget 2017</u>
Beginning Working Capital	\$ 1,799,670	\$ 2,494,570	\$ 2,846,860	\$ 6,994,705
Revenues				
Vehicle Registration Fees	5,747,737	5,600,000	6,564,000	6,695,000
Permit fees oversize	125,505	135,000	240,000	250,000
Interest Income	2,787	1,200	24,000	28,000
Other income	40,000	-	-	-
Total Revenues	<u>5,916,029</u>	<u>5,736,200</u>	<u>6,828,000</u>	<u>6,973,000</u>
Expenditures				
<u>Administration, Construction and Program Mgmt.</u>				
Personnel Services	567,281	1,006,056	841,836	1,833,310
Supplies	39,184	16,000	16,000	33,820
Other Services and Charges	207,453	250,400	219,200	269,625
Maintenance	14,148	2,000	-	25,000
Non-capital Outlay	-	-	20,000	130,425
Capital Outlay	-	50,000	20,000	140,800
Total Expenditures	<u>828,066</u>	<u>1,324,456</u>	<u>1,117,036</u>	<u>2,432,980</u>
Net Increase (Decrease) Before Other Financing Sources (Uses)	5,087,963	4,411,744	5,710,964	4,540,020
Other Financing Sources (Uses):				
Transfer-In				
Transfer in- other	-	-	3,202,942	-
Premium amortization	(76,452)	-	-	-
Transfer in-VRF 2013 Bonds/Construction Mgmt.	-	386,280	228,202	719,558
Debt Service Fund - SIB Loan	-	-	(1,020,000)	(1,040,400)
Debt Service Fund - VRF 2013 Bonds	(3,982,303)	(3,974,263)	(3,974,263)	(3,976,112)
Item affecting working capital	<u>17,982</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total (Transfers Out)	<u>(4,040,773)</u>	<u>(3,587,983)</u>	<u>(1,563,119)</u>	<u>(4,296,954)</u>
Total Other Financing Sources (Uses)	<u>(4,040,773)</u>	<u>(3,587,983)</u>	<u>(1,563,119)</u>	<u>(4,296,954)</u>
Net Increase After Other Financing Sources (Uses)	1,047,190	823,761	4,147,845	243,066
Ending Working Capital	<u>\$ 2,846,860</u>	<u>\$ 3,318,331</u>	<u>\$ 6,994,705</u>	<u>\$ 7,237,771</u>
Operating Expenditures per Day	\$ 2,269	\$ 3,629	\$ 3,060	\$ 6,666
No. of Days of Operating Expenditures in Working Capital	1,255	914	2,286	1,086
Bond Coverage Ratio				
VRF Series 2013 Bonds	1.44	1.41	1.65	1.68

Hidalgo County Regional Mobility Authority
Administration Budget Detail
For Fiscal Year Ending December 31, 2017

	<u>Actual</u> <u>2015</u>	<u>Budget</u> <u>2016</u>	<u>Estimated</u> <u>2016</u>	<u>Budget</u> <u>2017</u>
<u>COMPENSATION</u>				
Exempt				
Executive Director	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
Chief Construction Engineer	- -	120,000	120,000	-
ROW Acquisition Coordinator	- -	78,797	78,797	78,797
Contract Compliance/Auditor	- -	99,809	99,809	99,809
Total Exempt	- -	498,606	498,606	378,606
Non-Exempt				
Administrative Assistant III	- -	52,724	52,724	-
Administrative Assistant II	- -	-	32,100	39,500
Construction Inspector Sr	- -	65,000	-	-
Construction Inspector (4)	- -	50,000	-	-
Construction Records Specialist	- -	36,000	36,500	-
Part Time - Chief Financial Officer	- -	45,000	31,000	57,000
Temporary Employees	- -	5,000	-	-
Contingency	- -	-	-	11,878
Total Non-Exempt and Contingency	- -	253,724	152,324	108,378
Other:				
Overtime	- -	18,000	-	-
Vehicle Allowance	- -	44,400	31,200	22,800
Phone Allowance	- -	9,900	6,400	3,900
Total Other	- -	72,300	37,600	26,700
Sub-Total	- -	824,630	688,530	513,684
Benefits:				
Social security				39,297
Health insurance				26,054
Retirement				35,958
Benefits @ 20%	- -	163,926	137,706	-
Administrative Fee	- -	17,500	15,600	9,750
Total Compensation and adm fees	567,281	1,006,056	841,836	624,742
<u>SUPPLIES</u>				
Office Supplies	39,184	16,000	16,000	12,000
Total Supplies	39,184	16,000	16,000	12,000

Hidalgo County Regional Mobility Authority
Administration Budget Detail
For Fiscal Year Ending December 31, 2017

	<u>Actual</u> <u>2015</u>	<u>Budget</u> <u>2016</u>	<u>Estimated</u> <u>2016</u>	<u>Budget</u> <u>2017</u>
<u>OTHER SERVICES & CHARGES</u>				
Janitorial	-	-	1,300	-
Utilities	778	2,000	2,500	2,500
Contractual Adm/IT Services	-	20,000	15,000	10,000
Dues & Subscriptions	30,825	28,000	28,000	30,000
Postage/FedEx/Courier Services	2,217	3,500	2,700	3,000
General Liability	-	-	1,300	1,300
Insurance - E&O	800	800	800	800
Insurance - Surety	569	800	800	800
Insurance - LOC	-	5,000	1,000	1,000
Advertising	7,563	15,000	10,000	15,000
Training	2,195	10,000	7,500	10,000
Travel	13,119	30,000	22,000	15,000
Printing	6,679	15,000	11,800	15,000
Accounting & Auditing	42,750	45,000	40,000	40,000
Legal services	20,125	25,000	40,000	30,000
Rental - Office	30,362	30,000	25,000	35,000
Rental - Office Equipment	9,958	10,900	15,000	12,000
Rental- Other	-	5,000	-	5,000
Contractual Website Services	1,800	2,400	2,400	2,400
Consulting	11,306	-	-	-
Penalties & Interest	2,624	1,000	1,600	1,000
Bank service charges	7,388	-	-	-
Miscellaneous	<u>16,395</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
Total Other Services & Charges	142,708	250,400	229,200	230,800
<u>MAINTENANCE</u>				
Maintenace & Repair	<u>14,148</u>	<u>2,000</u>	<u>-</u>	<u>25,000</u>
Total Maintenance	14,148	2,000	-	25,000
<u>CAPITAL OUTLAY</u>				
Software	-	50,000	-	25,000
Non-capital	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>5,000</u>
Total Capital Outlay	<u>-</u>	<u>50,000</u>	<u>20,000</u>	<u>30,000</u>
Total Expenditures	<u>\$ 763,321</u>	<u>\$ 1,324,456</u>	<u>\$ 1,107,036</u>	<u>\$ 922,542</u>

Hidalgo County Regional Mobility Authority
 Construction Management Budget Detail
 For Fiscal Year Ending December 31, 2017

	<u>Budget</u> <u>2017</u>
<u>COMPENSATION</u>	
Exempt	
Chief Construction Engineer	<u>120,000</u>
Total Exempt	120,000
Non-Exempt	
Construction Inspector Sr	65,000
Construction Inspector (4)	220,000
Construction Records Specialist	41,500
Administrative Assistant III	<u>52,729</u>
Total Non-Exempt	379,229
Other:	
Overtime	25,000
Vehicle Allowance	43,200
Phone Allowance	10,800
Contingency	<u>12,481</u>
Total Other	91,481
Sub-Total	590,710
Benefits:	
Social security	45,189
Health insurance	26,709
Retirement	41,350
Administrative Fee	<u>15,600</u>
Total Compensation and adm fees	719,558
<u>SUPPLIES</u>	
Office Supplies	5,000
Small tools	<u>11,821</u>
Total Supplies	16,821
<u>OTHER SERVICES & CHARGES</u>	
Uniforms	4,485
Janitorial	3,500
Dues & Subscriptions	5,000
Training	7,340
Travel	12,000
Rental - Office Equipment	<u>4,000</u>
Total Other Services & Charges	36,325
<u>CAPITAL OUTLAY</u>	
Non-capitalized	<u>67,310</u>
Total Capital Outlay	<u>67,310</u>
Total Expenditures	<u>\$ 840,014</u>

**Hidalgo County Regional Mobility Authority
Program Management Budget Detail
For Fiscal Year Ending December 31, 2017**

	<u>Budget 2017</u>
<u>COMPENSATION</u>	
Exempt	
Deputy Executive Dir./Program Mgr.	\$ 150,000
Chief Development Engineer	<u>120,000</u>
Total Exempt	270,000
Non-Exempt	
Designer CAD Technician	70,000
Administrative Assistant I	31,000
Contingency	<u>9,275</u>
Total Non-Exempt and Contingency	110,275
Other:	
Overtime	2,500
Vehicle Allowance	14,400
Phone Allowance	<u>4,800</u>
Total Other	21,700
Sub-Total	401,975
Benefits:	
Social security	30,751
Health insurance	20,345
Retirement	28,138
Administrative Fee	<u>7,800</u>
Total Compensation and adm fees	489,009
<u>SUPPLIES</u>	
Office Supplies	<u>5,000</u>
Total Supplies	5,000
<u>OTHER SERVICES & CHARGES</u>	
Dues & Subscriptions	<u>2,500</u>
Total Other Services & Charges	2,500
<u>CAPITAL OUTLAY</u>	
Hard/software	52,800
Capitalized Items	63,000
Non-capitalized	<u>58,115</u>
Total Capital Outlay	<u>173,915</u>
Total Expenditures	<u>\$ 670,424</u>

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND SUMMARY
Senior Lein Vehicle Registration Fee Series 2013 Revenue and Refunding Bonds
Fund Balance Summary
For Fiscal Year Ending December 31, 2017



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HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

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	Actual 2015	Adj. Budget 2016	Estimated 2016	Budget 2017
Beginning Fund Balance	\$ 324,872	\$ 325,248	\$ 331,321	\$ 331,321
Revenues:				
Interest	109	-	-	-
Total Revenues	<u>109</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures:				
Principal	1,085,000	1,105,000	1,105,000	1,140,000
Interest Expense	<u>2,890,963</u>	<u>2,869,263</u>	<u>2,869,263</u>	<u>2,836,112</u>
Total Debt Service Expenditures	<u>3,975,963</u>	<u>3,974,263</u>	<u>3,974,263</u>	<u>3,976,112</u>
Total Expenditures	<u>3,975,963</u>	<u>3,974,263</u>	<u>3,974,263</u>	<u>3,976,112</u>
Other Financing Sources:				
Transfer-in General Fund	3,982,303	3,974,263	3,974,263	3,976,112
Total Other Financing Sources	<u>3,982,303</u>	<u>3,974,263</u>	<u>3,974,263</u>	<u>3,976,112</u>
Ending Fund Balance	<u>\$ 331,321</u>	<u>\$ 325,248</u>	<u>\$ 331,321</u>	<u>\$ 331,321</u>

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND SUMMARY
State Infrastructure Bank Loan (SIB)
Fund Balance Summary
For Fiscal Year Ending December 31, 2017



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HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

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<u>Estimated 2016</u>	<u>Budget 2017</u>
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Beginning Fund Balance	\$	- \$ 1,020,000
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Revenues:

Total Revenues	-	-
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Expenditures:

Principal	-	-
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Interest Expense	-	-
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Total Debt Service Expenditures	-	-
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Total Expenditures	-	-
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Other Financing Sources:

Transfer-in General Fund	<u>1,020,000</u>	<u>1,040,400</u>
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Total Other Financing Sources	<u>1,020,000</u>	<u>1,040,400</u>
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Ending Fund Balance	<u>\$ 1,020,000</u>	<u>\$ 2,060,400</u>
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Hidalgo County Regional Mobility Authority
CAPITAL PROJECT FUND BUDGET
Bond Construction Fund - Senior Lein VRF Series 2013 Revenue & Refunding Bonds
For Fiscal Year Ending December 31, 2017



www.hcrma.net

	Actual 2015	Budget 2016	Estimated 2016	Budget 2017
Beginning Fund Balance	\$ 26,694,694	\$ 10,062,964	\$ 11,170,734	\$ 2,023,353
Revenues:				
Intergovernmental:				
State	-	-	5,747,673	11,668,628
Local	-	-	80,000	-
Interest	<u>27,985</u>	<u>-</u>	<u>27,900</u>	<u>-</u>
Total Revenues	27,985	-	5,855,573	11,668,628
Expenditures:				
Legal & professional	175,510	-	-	-
Consulting and engineering	<u>2,068,940</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>2,244,450</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>SH 365</i>				
Environmental	104,452	-	-	-
Design	1,244,613	-	-	-
Acquisition	3,236,009	-	-	-
ROW	<u>2,738,655</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total SH 365	7,323,729	9,676,684	-	-
<i>IBTC</i>				
Environmental	89,402	-	-	-
Design	508,379	-	-	-
Acquisition	1,988,090	-	-	-
ROW	<u>3,397,895</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total IBTC	5,983,766	-	-	-
Total Expenditures	15,551,945	9,676,684	14,814,752	11,668,628
Other Financing Sources (Uses):				
Transfer- in general	-	-	40,000	-
Transfer- out general (management fee)	<u>-</u>	<u>(386,280)</u>	<u>(228,202)</u>	<u>(719,558)</u>
Total Other Financing Sources (Uses)	-	(386,280)	(188,202)	(719,558)
Ending Fund Balance	<u>\$ 11,170,734</u>	<u>\$ -</u>	<u>\$ 2,023,353</u>	<u>\$ 1,303,795</u>

Hidalgo County Regional Mobility Authority
CAPITAL PROJECT FUND BUDGET
State Infrastructure Bank Loan (SIB Loan) SH 365
Fund Balance Summary
For Fiscal Year Ending December 31, 2017



www.hcrma.net

Estimated 2016	Budget 2017
-------------------	----------------

Beginning Fund Balance	\$ 7,475,000	
Revenues:		
Interest	-	-
 Total Revenues	 -	 -
Expenditures:		
 SH 365	 525,000	 -
Legal & professional	-	10,500,000
Construction	12,000,000	4,500,000
ROW	 12,525,000	 15,000,000
 Total Expenditures	 12,525,000	 15,000,000
 Other Financing Sources (Uses):		
SIB Loan Proceeds	20,000,000	22,210,000
 Total Other Financing Sources (Uses)	 20,000,000	 22,210,000
 Ending Fund Balance	 \$ 7,475,000	 \$ 14,685,000

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Item 2

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u><input checked="" type="checkbox"/></u>	AGENDA ITEM	<u>2</u>
PLANNING COMMITTEE	<u><input type="checkbox"/></u>	DATE SUBMITTED	<u>12/08/16</u>
FINANCE COMMITTEE	<u><input type="checkbox"/></u>	MEETING DATE	<u>12/20/16</u>
TECHNICAL COMMITTEE	<u><input type="checkbox"/></u>		

1. Agenda Item: **REVIEW OF 2017- 2021 STRATEGIC PLAN UPDATE FOR THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LOOP SYSTEM.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Review of the 2017-2021 Strategic Plan Update for the HCRMA Loop System
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Review only.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None

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Item 3

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

3
12/09/16
12/20/16

1. Agenda Item: WORKSHOP ITEM 3 – REVIEW OF PROPOSED HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LEGISLATIVE PROGRAM
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Review of proposed HCRMA Legislative Program for Texas 85th Legislative Session.
3. Policy Implication: Board Policy, Local Government, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A Funding Source:
5. Staff Recommendation: Review only.
6. Program Manager's Recommendation: Approved Disapproved X None
7. Construction Engineer's Recommendation: Approved Disapproved X None
8. Chief Auditor's Recommendation: Approved Disapproved X None
9. Board Attorney's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Executive Director's Recommendation: Approved Disapproved X None

Pathfinder

Public Affairs

Memorandum

To: Pilar Rodriguez
From: Pathfinder Public Affairs
Subject: 85th Texas Legislature Proposed Agenda Items & Dates of Interest
Date: November 14, 2016
Cc: Blakely Fernandez, Rene A. Ramirez, and Evelyn C. Castillo

The 85th Texas Legislature is fast approaching and we have begun preparing the Hidalgo County Regional Mobility Authority's (HCRMA) legislative agenda. The session will begin on January 10, 2017. We have repeatedly heard from lawmakers that the biggest issue will be the budget. Other issues that have been singled out by legislators include property tax reform and public education finance.

A year ago, House Speaker Joe Straus and Lt. Gov. Dan Patrick also issued interim charges directing committees to study a diverse list of topics ahead of the 2017 legislative session. We have been analyzing both the House and Senate interim charges, as well as monitoring hearings pertaining to them. As part of our planning for HCRMA's agenda we will review these and also advise which findings are most relevant to the authorities interests for the upcoming session. The interim charges are located at the end of this memorandum for your review.

Lt. Gov. Dan Patrick and Speaker Joe Straus have each laid out their legislative priorities:

Lt. Gov. Dan Patrick:

- School choice
- Additional property tax relief
- Border Security
- Protecting police officers with bullet-proof vests
- “Bathroom bill” - Block transgender people from using bathroom that corresponds with their gender identity

House Speaker Joe Straus:

- Additional property tax relief
- Improving public education/fixing finance education system/expanding student opportunity grants
- Addressing mental health
- Protecting children from abuse/reforming broken state foster care system
- Encouraging entrepreneurship

Below are draft agenda items and dates of interest for your review. **PLEASE NOTE** this document is for planning purposes and we look forward to your suggestions, comments and feedback to finalize HCRMA's legislative agenda.

HCRMA'S PROPOSED LEGISLATIVE PRIORITIES

- Extend CDA Authority for IBTC, SH 68, La Joya Relief Route, Segment A and Segment C.
- Increase overweight vehicle permit fee to cover maintenance of roadways. Currently \$80, may need to go as high as \$150-\$200. Additionally, allow the Authority to charge administrative or setup fee. We have brokers using the system, which requires extensive staff time to assist/trouble shoot/correct input errors.

GENERAL LEGISLATIVE AGENDA ITEMS

• **TRANSPORTATION**

- Support development of the South Texas International Airport at Edinburg, including extension of runway
- Support funding to improve all of US Hwy 281 to interstate standards
- Support the Economically Disadvantaged County Program
- Track the legislation in regards to the Texas Department of Transportation's consideration by the Sunset Commission.

• **ECONOMIC DEVELOPMENT**

- Support economic development incentives opportunities
- Support additional funding for transportation infrastructure improvements
- Support legislation to enhance Texas's relationship with Mexico in relation to trade, transportation, energy, security and other bi-national issues

• **PLANNING & ZONING**

- Increased funding for local projects

The interim charges for both the Texas Senate and Texas House of Representatives can be found at the bottom of this proposed legislative agenda. At this time, neither the Senate nor the House has released

their committee reports from their respective interim meetings. Once released, we can better determine what the focus of the legislature will be and be more effective in determining our final legislative agenda. As soon as these reports are released we will be in contact with you to finalize our legislative agenda.

DATES OF INTEREST

- Bill pre-filing begins: November 14, 2016
- 1st day of session: January 10, 2017
- 60-day bill filing deadline: March 10, 2017
- Adjournment sine die: May 29, 2017
- Post-session 20-day deadline for governor to sign or veto: June 18, 2017
- Effective date (91st day after adjournment): August 28, 2017

INTERIM CHARGES

SENATE COMMITTEE ON TRANSPORTATION

- TxDOT Funding: Monitor any new and anticipated revenue appropriated to the Texas Department of Transportation and make recommendations that address project prioritization and selection, effectiveness of staffing levels and project delivery methods.
- Vehicle Inspection System: Evaluate the efficiency and effectiveness of the state's Vehicle Inspection Program. Make recommendations on how to compress or otherwise reduce the number of required inspections.
- Regional Mobility Authorities: Review State Highway Fund grants and loans to Regional Mobility Authorities (RMA) and make recommendations if additional oversight procedures are needed to ensure the RMA's expenditures are a valid and accountable use of State Highway Funds.
- Panama Canal: Study the demand placed on the state's ports, roadways and railways resulting from the Panama Canal expansion and make recommendations to ensure transportation infrastructure is adequate to accommodate increases in imports and exports.
- Driver Responsibility Program: Evaluate the necessity of the Driver Responsibility Program and make recommendations for alternative methods of achieving the programs objectives.
- Oversize/Overweight Vehicle Regulations, Penalties and Fines: Review current state and federal regulations, penalties and fines related to oversize and overweight vehicles and make recommendations to minimize impacts on the state's roadways and bridges.
- Monitoring Charge: Monitor the implementation of legislation addressed by the Senate Committee on Transportation during the 84th Legislature, Regular Session and make recommendations for any legislation needed to improve, enhance, and/or complete implementation. Specifically,

monitor the following: 1) Progress of the Texas Department of Transportation's efforts to propose a plan to eliminate toll roads; 2) Removing eminent domain authority from private toll corporations; 3) Ending the issuing of any new debt from the Texas Mobility Fund (TMF) and prohibiting future use of the TMF on toll projects; and 4) The Sunset Advisory Commission's review of the Texas Department of Transportation.

HOUSE COMMITTEE ON TRANSPORTATION

- Study the Texas Department of Transportation's role in responding to natural disasters, specifically reviewing contraflow lane plans for major routes and technology that can minimize evacuation and travel times
- Examine the current framework for designating a project as a tolled road. Consider ways to reduce or eliminate the role of tolled roads in providing congestion relief given recent transportation funding measures approved by the Legislature.
- Review the state's statutory and budgetary requirements for design-build contracts, including cost and quantity restrictions, and consider the effect of removing those restrictions.
- Review the functions of all departments in the Texas Department of Transportation related to alternative modes of transportation and make recommendations to improve their efficiency.
- Evaluate local transportation funding mechanisms authorized by the state, such as transportation reinvestment zones, to determine their effectiveness. Identify methods for local entities to utilize these tools to improve congestion.
- Study the current statutory requirements for utility relocation and recommend modifications that will minimize delay times while protecting taxpayers and ratepayers.
- Review the areas currently designated as oversize or overweight corridors. Make recommendations to ensure that consistent measures are used to determine fee amounts, bond requirements, and gross weights allowable. Identify measures that may be taken to protect the quality of the roadway.
- Examine innovative transportation technologies, such as autonomous vehicles, to evaluate potential cost savings and ways in which they may reduce traffic congestion, promote safety, and increase economic productivity.
- Conduct legislative oversight and monitoring of the agencies and programs under the committee's jurisdiction and the implementation of relevant legislation passed by the 84th Legislature. In conducting this oversight, the committee should:
 - a.) consider any reforms to state agencies to make them more responsive to Texas taxpayers and citizens;

- b.) identify issues regarding the agency or its governance that may be appropriate to investigate, improve, remedy, or eliminate;
- c.) determine whether an agency is operating in a transparent and efficient manner; and
- d.) identify opportunities to streamline programs and services while maintaining the mission of the agency and its programs.

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Item 4

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u><input checked="" type="checkbox"/></u>	AGENDA ITEM	<u>4</u>
PLANNING COMMITTEE	<u><input type="checkbox"/></u>	DATE SUBMITTED	<u>12/08/16</u>
FINANCE COMMITTEE	<u><input type="checkbox"/></u>	MEETING DATE	<u>12/20/16</u>
TECHNICAL COMMITTEE	<u><input type="checkbox"/></u>		

1. Agenda Item: **REVIEW OF FINANCING MODELS FOR THE INTERNATIONAL BRIDGE TRADE CORRIDOR PROJECT.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Review of financing models for the IBTC Project
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: Review only.
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None

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Item 1A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

1A
12/06/16
12/20/16

1. Agenda Item: **REPORT ON PROGRAM MANAGER ACTIVITY FOR 365 TOLLWAY AND IBTC.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Report on Program Manager Activity for 365 Tollway and IBTC by Louis Jones, Dannenbaum Engineering.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Report only.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None



HCRMA Board of Directors

S. David Deanda, Jr., Chairman

Forrest Runnels, Vice-Chairman

Ricardo Perez, Secretary/Treasurer

Josue Reyes, Director

R. David Guerra, Director

Aquiles J. Garza Jr., Director

Alonzo Cantu, Director

HCRMA Staff

Pilar Rodriguez, PE, Executive Director

Ramon Navarro IV, PE, CFM, Construction Engineer

Celia Gaona, CIA, Auditor/Compliance Officer

Jose Castillo, Chief Financial Officer

Carlos “CJ” Moreno, Jr., Acquisition Coordinator

Maria Alaniz, Admin. Assistant

Flor E. Koll, Admin. Assistant III (Constr.)

Sergio Mandujano, Construction Records Keeper

Program Management Consultant

DANNENBAUM ENGINEERING CORP

PMC/GEC STATUS REPORT (12/2016)

1. Review: PMC Invoice
2. Status: Systemwide Tasks
3. Status: 365 Toll Project
4. Status: IBTC Project
5. Status: OW/OS Corridor
6. Status: Constr. Cost Trends

PMC Invoice Overview

(Active WA's: 12/2016 Invoice)



Task (Current Billing)	WA 9 3/1/14 - 6/30/18	WA 20 12/17/15-03/30/16	WA9 - WA20 3/1/14 - 6/30/18
Program Management Consultant	\$ 171,550	\$ -	\$ 171,550
Project & Systemwide Mgt	\$ 135,304	\$ -	\$ 135,304
Construction Mgt	\$ 36,246	\$ -	\$ 36,246
General Engineering Consultant (Tasks on Behalf of the Agency)	\$ -	\$ -	\$ -
Analyzing Documentation	\$ -	\$ -	\$ -
Building Agency	\$ -	\$ -	\$ -
Strategic Planning	\$ -	\$ -	\$ -
Public Outreach	\$ -	\$ -	\$ -
Advance Planning	\$ -	\$ -	\$ -
Total for All Tasks:	\$ 171,550	\$ -	\$ 171,550

Firm (Current Billing)	WA 9 3/1/14 - 6/30/18	WA 20 12/17/15-03/30/16	WA9 - WA20 3/1/14 - 6/30/18
Dannenbaum Eng Corp.	\$ 171,550	\$ -	\$ 171,550
Direct Labor: Pathfinder	\$ -	\$ -	\$ -
Direct Labor: George Ramon	\$ -	\$ -	\$ -
Sub: Aranda and Assoc. (DBE)	\$ -	\$ -	\$ -
Sub: Blanton & Assoc. (DBE)	\$ -	\$ -	\$ -
Sub: C&M Associates (DBE)	\$ -	\$ -	\$ -
Sub: RODS SUE (DBE)	\$ -	\$ -	\$ -
Sub: UNINTECH (DBE)	\$ -	\$ -	\$ -
Sub: CSE (DBE)	\$ -	\$ -	\$ -
Total for All Firms:	\$ 171,550	\$ -	\$ 171,550

PMC Invoice Overview

(Active WA's: Earned to Date)



Task (Earned to Date)	WA 9 3/1/14 - 6/30/18	WA 20 12/17/15-03/30/16	WA9 - WA20 3/1/14 - 6/30/18
Program Management Consultant	\$ 6,907,281	\$ -	\$ 6,907,281
Project & Systemwide Mgt	\$ 6,610,918	\$ -	\$ 6,610,918
Construction Mgt	\$ 296,363	\$ -	\$ 296,363
General Engineering Consultant (Tasks on Behalf of the Agency)	\$ -	\$ 273,051	\$ 273,051
Analyzing Documentation	\$ -	\$ -	\$ -
Building Agency	\$ -	\$ -	\$ -
Strategic Planning	\$ -	\$ 273,051	\$ 273,051
Public Outreach	\$ -	\$ -	\$ -
Advance Planning	\$ -	\$ -	\$ -
Total for All Tasks:	\$ 6,907,281	\$ 273,051	\$ 7,180,332

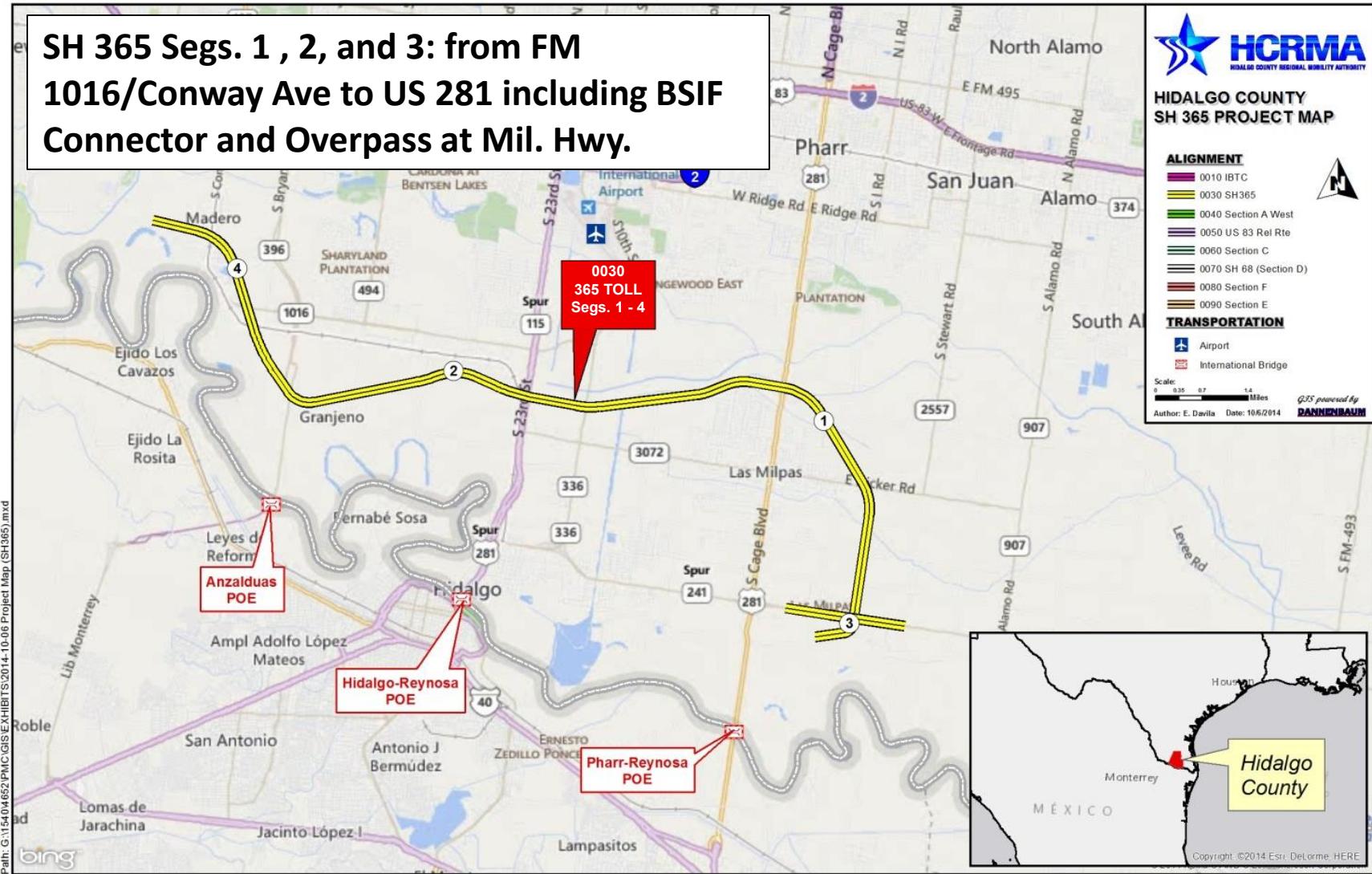
Firm (Earned to Date)	WA 9 3/1/14 - 6/30/18	WA 20 12/17/15-03/30/16	WA9 - WA20 3/1/14 - 6/30/18
Dannenbaum Eng Corp.	\$ 5,753,161	\$ -	\$ 5,753,161
Direct Labor: Pathfinder	\$ 320,000	\$ -	\$ 320,000
Direct Labor: George Ramon	\$ 179,400	\$ -	\$ 179,400
Sub: Aranda and Assoc. (DBE)	\$ 435,520	\$ -	\$ 435,520
Sub: Blanton & Assoc. (DBE)	\$ 219,200	\$ -	\$ 219,200
Sub: C&M Associates (DBE)	\$ -	\$ 273,051	\$ 273,051
Sub: RODS SUE (DBE)	\$ -	\$ -	\$ -
Sub: UNINTECH (DBE)		\$ -	\$ -
Sub: CSE (DBE)	\$ -	\$ -	\$ -
Total for All Firms:	\$ 6,907,281	\$ 273,051	\$ 7,180,332

- **PMC WA 9**

- Managed/met/reviewed all development efforts done by other HCRMA consultants for 365 Toll
- Provided construction cost estimating support for the IBTC project to update it to CRCP and develop 2+2, 1+1, and frontage road options for strategic planning.
- Provided support to Staff for landowner coordination, meetings with stakeholders, in addition to Staff support for ROW document preparation, contract document support, and document control.
- Construction Management tasks include
 - US 281 / BSIF construction and document control systems created (Appia and ProjectWise) for coordination with the Contractor and TxDOT.
 - Managing RFI, submittals, shop drawing reviews, and supporting logging of testing and inspection in coordination with HCRMA Construction Engineer and Records Keeper (including SW3P inspections, etc.).

- **PMC WA 9 Cont.**
 - Merging PS&E sets from L&G and S&B into one cohesive plan set.
 - Merging support for integrating TEDSI's ITS/Tolling PS&E into final plan set.
- **PMC WA 16**
 - Offsite Hydrologic Studies are 100% complete by Civil Systems Engineers (Deren Li) for eventual use on HCDD#1 Outfall Improvements.
 - Continued follow-up with HCDD#1 for SH 365 Seg 1 & 2 Outfall Development.

Project Overview for 365 Toll



Project Schedule for 365 Toll



US 281 Improvements / BSIF Connector - Phase I (365 Segment 3)

(US 281 / Mil. Hwy. from SP600 / Cage Blvd. to FM 2557 / Stewart Rd and the BSIF Connector)

	WORK TASK	2015												2016												
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Env. Clearance (FONSI)								◆																		
Final Design (Complete)																										
ROW Acquisition (Complete)																										
Utility Relocation																										
Constr. Bid Opening (Letting)														◆												
Construction Starts														◆												

CONSTRUCTION FOR SH 365 PHASE I: FROM 02/01/2016 TO 09/30/2017

365 Tollway - Phase II (365 Segments 1 & 2)

(FM 396 / Anzalduas Hwy. to US 281 / Military Hwy)

	WORK TASK	2016												2017													
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Env. Clearance (FONSI)														Occurred July 2, 2015													
Final Design																											
ROW Acquisition Phase																											
Utility Relocation																											
Constr. Bid Advertisement														◆													
Constr. Bid Opening (Letting)														◆													
Construction Starts														◆	Construction Ends Dec 2019												→

CONSTRUCTION FOR SH 365 PHASE II: FROM 6/1/2017 TO 12/30/2019

Project Schedule Milestones for 365 Toll (1 of 2)



- 8/8/2016: 95% PS&E Submittal for Segments 1 & 2 (Merged) to TxDOT for Concurrent Review by Pharr District and Austin Divisions
- 8/29/2016: Receive 95% PS&E Comments from TxDOT (15 days as per PDA)
- 11/30/2016: Submit Bid Package (Bid Proposal and 100% Plans) to TxDOT
- 11/15/2016 to 12/15/2016: GEC Report Created
- 2/15/2017: LOA Received by HCRMA
- 3/1/2017: Advertisement Date (Sat 3/4 & Sun 3/5 & Subsequent weekends)
- 4/5/2017: Letting Date

Project Schedule Milestones for 365 Toll (2 of 2)



- 4/18/2017: Award Date by HCRMA (NTP Contingent upon TxDOT / FHWA concurrence)
- 4/20/2017: Visit Rating Agencies
- 4/26/2017: Receive Ratings
- 4/28/2017: Post POS
- 5/1/2017: Marketing and Road Show for entire week
- 5/8/2017: Price Bonds
- 5/26/2017: Close Bonds
- 5/31/2017: Issue Construction Contract NTP
- 12/31/2019: Constr. Ends SH 365 Seg. 1 & 2

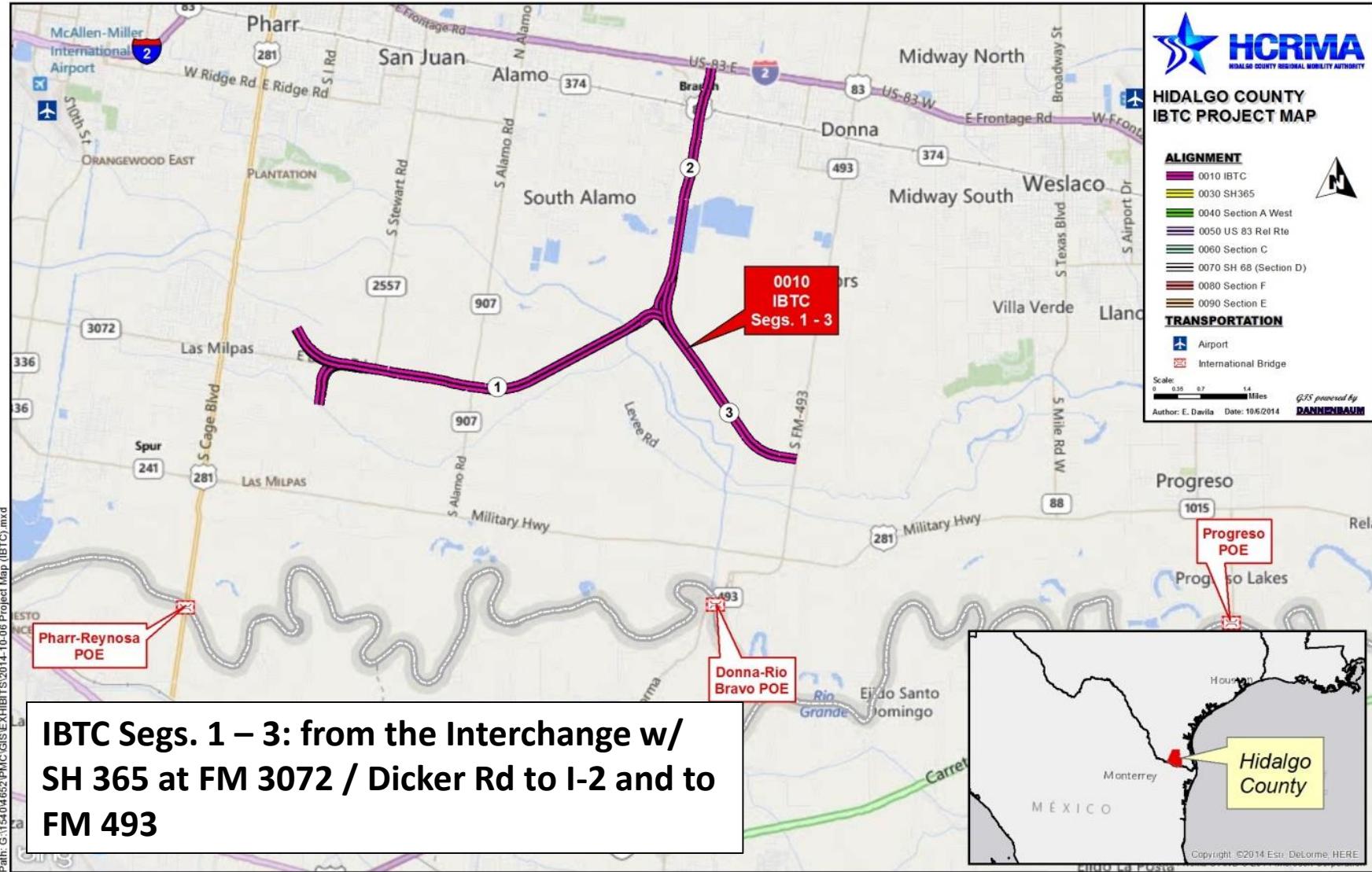
■ Design

- PS&E on 365 Segment 3 (US 281/BSIF) is 100% complete.
- PS&E on 365 Segments 1 and 2 are 98% complete.
- All requested subsurface utility exposures are 100% complete.
- Geo-technical for SH 365 Segment 3 (US 281) is 100% complete.
- Geo-technical for SH 365 Segments 1 and 2 are 100% complete.
- Onsite Hydrologic Studies for SH 365 Segments 1, 2, and 3 are 100% complete.

- **ROW Mapping / Acquisition**
 - ROW Maps and Parcels for Segments 1 & 2 delivered to ROW team.
 - Most appraisals completed, save for a few new levee parcels, along parcels modified for whole parcel takings, and in places where updated title information has become available.
 - Land acquisition ongoing throughout entire corridor from Anzalduas Bridge to US 281 Military Highway.
- **Utility Relocations**
 - Major utilities have been coordinated with and held kick-off meetings with said owners (cities, private utilities, irrigation districts, etc.). Continuing to negotiate relocation agreements, while coordinating movement of those that are ready to move.
 - As ROW is acquired PMC has examined possibility of releasing utility relocation agreements.

- Environmental
 - USIBWC
 - The Texas State Historical Commission has completed environmental review of the USIBWC Construction License.
 - USACE 404 Permit & Wetland Mitigation Plan
 - Executed USACE 404 Individual Permit received September 22, 2016.
 - The proposed wetland mitigation site has been selected and an offer is being prepared.

Project Overview for IBTC



Project Schedule for IBTC



IBTC - Segments 1 - 3

(From Dicker Rd. Interchange to end of the Floodway North to I-2 & from Valleyview Interchange to FM 493)

	WORK TASK	2018												2019											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Env. Clearance (FONSI)	2/17 Obtain Class. Letter																								
Final Design																									
ROW Acquisition Phase																									
Utility Relocation																									
Constr. Bid Advertisement																									
Constr. Bid Opening (Letting)																									
Construction Starts																									

CONSTRUCTION FOR SH 365 PHASE II: FROM 6/1/2019 TO 12/30/2021

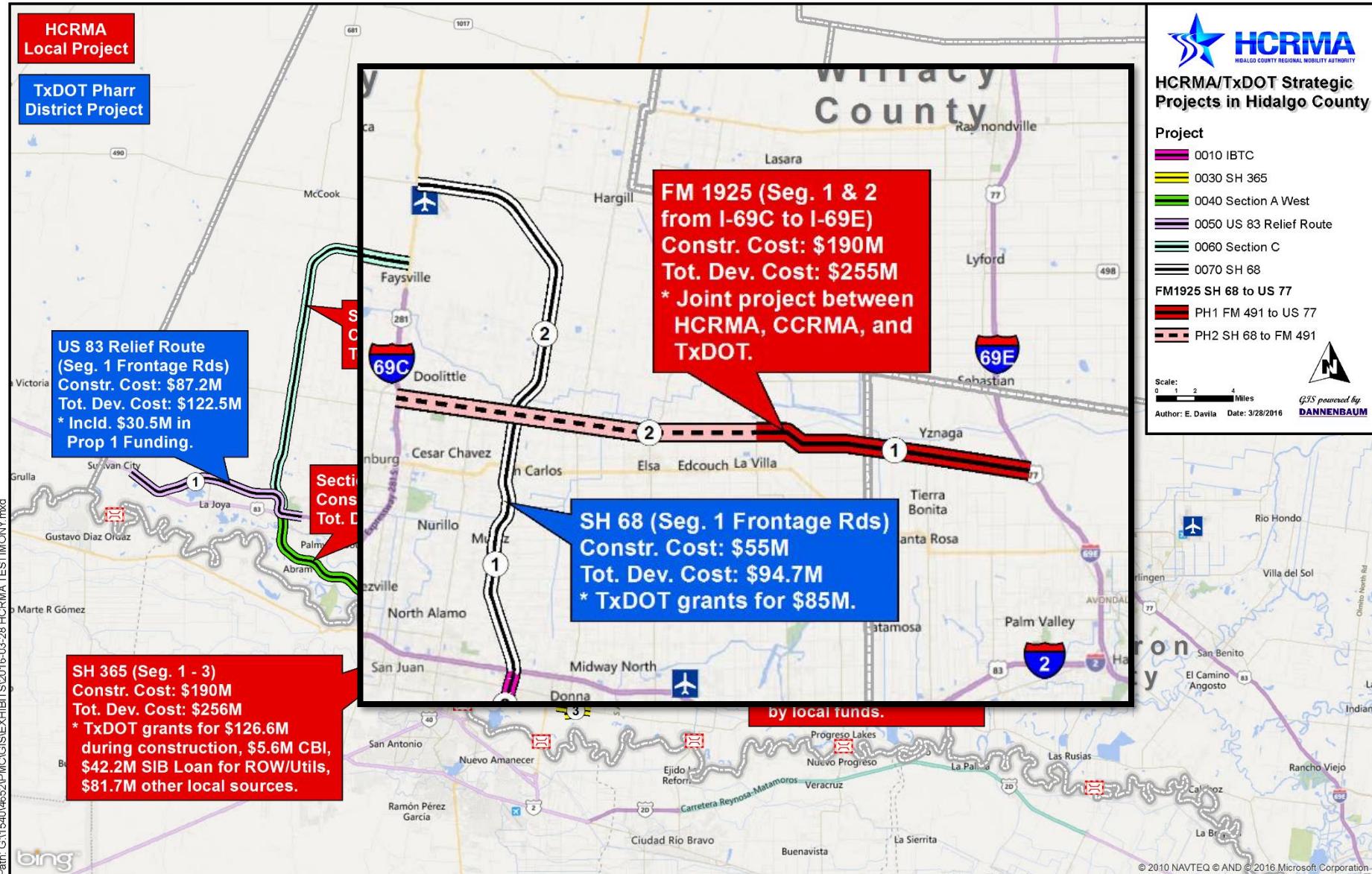
Proposed Revised Schedule:

- Contingent upon Board direction
- Funding considerations
- Clearing environmental

- **Design**
 - PS&E for IBTC Segments 1 - 3 are 40 to 60% complete.
 - Geo-technical borehole efforts are on pause for IBTC Segments 1-3.
 - Onsite Hydrologic Studies for IBTC have been reviewed and are being finalized.
 - Subsurface Utility Exposures are 100% complete.
- **Environmental**
 - A Phase II ESA was completed on the Donna Reservoir-IBTC footprint, final lab results indicate no PCB contamination is present within the proposed ROW.
 - As directed by the Executive Director the PMC has provided options to expedite the environmental clearance of the IBTC project.
 - PMC has provided proposal (PMC WA #23) for preparing the environmental classification letter which will help set the timeframe for environmental clearance.

- **ROW Mapping**
 - Strip map for complete IBTC project is complete for the entire project, as well as all ETT-easement parcels completed.
- **ROW Acquisition**
 - All parcels north of Donna Reservoirs have been submitted to the ROW Acquisition Team.
 - Early acquisition is nearing completion for the AEP/ETT local project ROW for the transmission line (4 parcels remain at various stages of closure).
 - ROW parcels will need to be developed for alignment changes currently being vetted in the environmental document.

HCRMA Planning Efforts

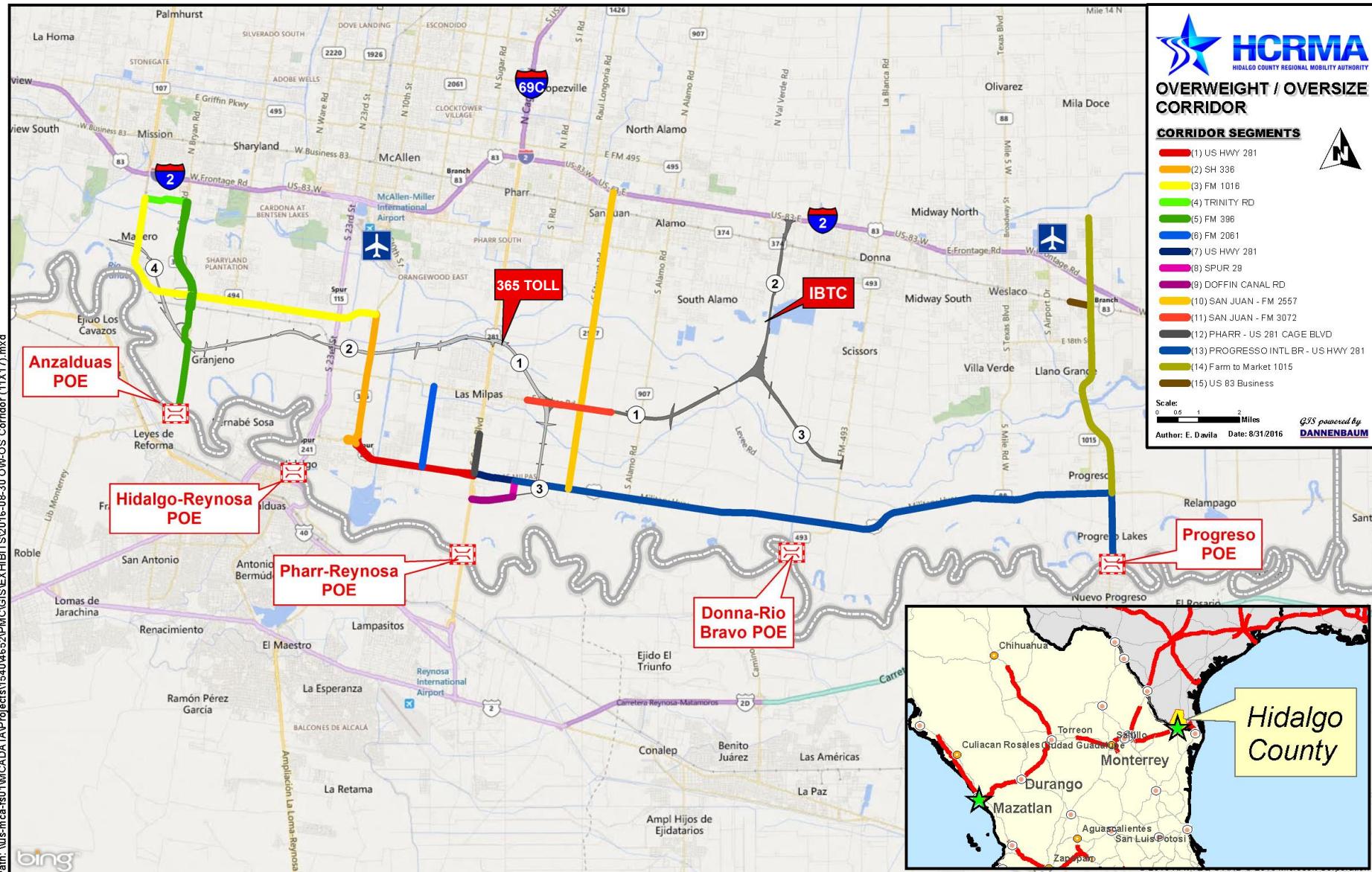


- FM 1925 (from I69C to I-69E)
 - TxDOT Committed Supplemental Development Authority Funds for the Entire 27 Mile Corridor as an expressway facility.
 - TxDOT has committed to funding the Schematic Design.
 - Cameron County has committed to funding the segment of FM 1925 from the eastern Hidalgo County Line to US 77 and ultimately to the South Padre Island 2nd access.
 - Interlocal between HCRMA and CCRMA is being finalized to complete the Environmental Documents.
 - \$40M in Proposition 1 & 7 funds for the Right-of-Way and Construction of the segment of the project from FM 88 East to the Cameron County line have been allocated at the HCMPO.

Project Overview for Overweight/Oversize Corridor Permits



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY



Overweight/Oversize Corridor Permits Report



From 01/01/2016 – 12/2/2016

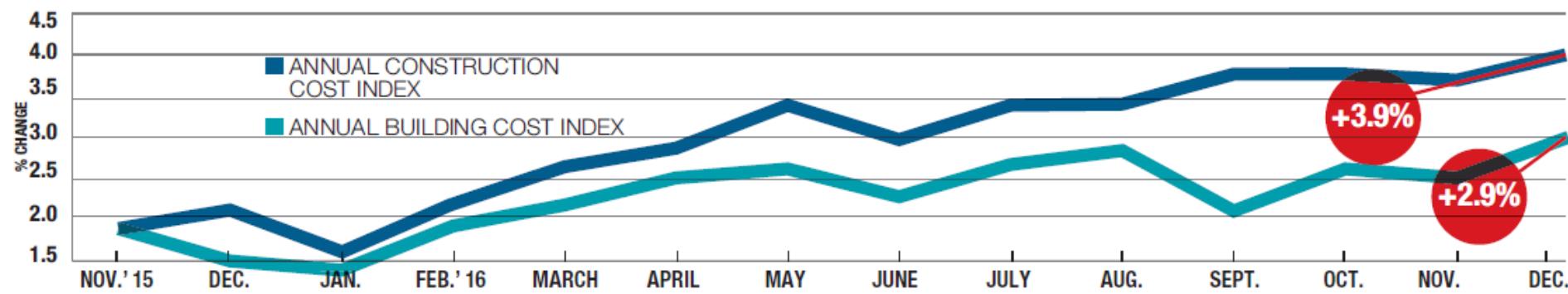
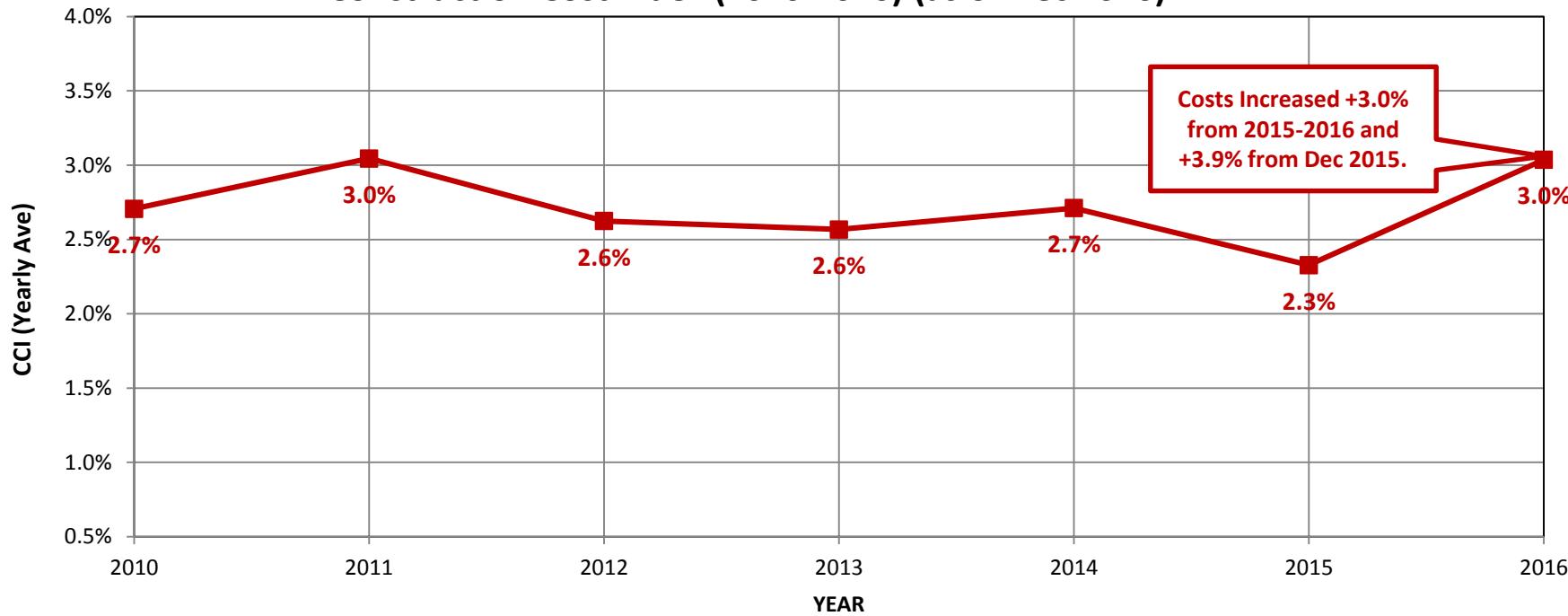
Total Permits Issued:	26,478
Total Amount Collected:	\$ 2,177,424
▪ Convenience Fees (CC):	\$ 59,184
▪ Total Permit Fees:	\$ 2,118,240
– Pro Miles:	\$ 79,434
– TxDOT:	\$ 1,800,504
– HCRMA:	\$ 238,302

Construction Cost Index



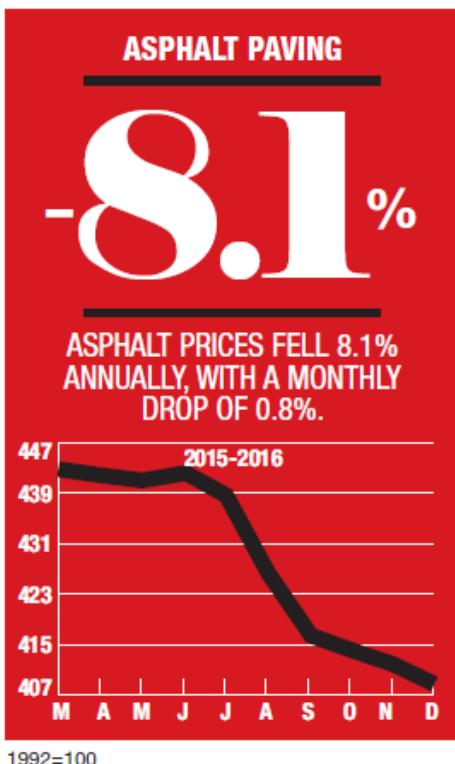
Construction Cost Index (2010-2016) (as of Dec 2016)

Source: McGraw Hill Construction ENR



Construction Cost Trends: Asphalt Paving Prices

- The 20-city average price for liquid asphalt has changed as follows:
 - Price decreased -0.8% in Dec 2016
 - Price decreased -8.1% since Dec 2015



Source: McGraw Hill Construction ENR

20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
ASPHALT PAVING				
PG 58	TON	367.27	-0.8	-8.1
Cutback, MC800	TON	382.49	+0.1	+1.4
Emulsion, RAPID SET	TON	358.64	-0.1	+1.3
Emulsion, SLOW SET	TON	367.82	-0.2	-0.3
PORTLAND CEMENT				
Type one	TON	109.71	+0.6	-4.2
MASONRY CEMENT				
70-lb	BAG	9.02	+6.5	+5.33
CRUSHED STONE				
Base course	TON	10.03	-0.1	-3.36
Concrete course	TON	10.80	0.1	0.5
Asphalt course	TON	11.01	0.0	-0.9
SAND				
Concrete	TON	9.14	0.0	-0.8
Masonry	TON	10.94	+0.1	+3.5
READY-MIX CONCRETE				
3,000 psi	CY	111.86	0.0	+2.7
4,000 psi	CY	116.05	-0.1	+2.3
5,000 psi	CY	122.31	0.6	+0.1
CONCRETE BLOCK				
Normal weight: 8" x 8" x 16"	C	138.56	-0.3	-4.4
Lightweight: 8" x 8" x 16"	C	166.92	-0.1	+3.1
12" x 8" x 16"	C	174.70	-0.1	-0.3

SOURCE: ENR

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Item 1B

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

1B
12/13/16
12/20/16

4

1. Agenda Item: Report on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project.
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Report on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project – Ramon Navarro, HCRMA
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: Report only.
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Construction Engineer's Recommendation: Approved Disapproved X None
12. Executive Director's Recommendation: Approved Disapproved X None



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

REPORT No. 9 - November 2016

US281 / BSIF CONNECTOR

CSJ# 0220-01-023



EXECUTIVE SUMMARY

The Notice to Proceed (NTP) was issued to Foremost Paving on January 19, 2016, with time charges commencing on February 17, 2016.

Project is to be completed within 535 calendar days. The specified number of “calendar days” in which the work is to be completed are 7 day consecutive Julian calendar days, inclusive of Saturdays, Sundays, including all holidays, regardless of weather conditions, material availability, or other conditions not under the control of the Contractor.

The total construction cost was submitted at \$19,425,546.44.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

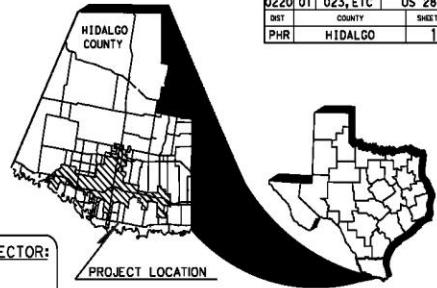
PLANS OF PROPOSED ROADWAY IMPROVEMENT

CSJ : 0220 - 01 - 023, ETC.

FEDERAL AID PROJECT NO. CBI(), ETC.

FINAL PLAN DATA :
CONTRACTORS NAME :
CONTRACTORS ADDRESS :
LETTING DATE :
DATE WORK BEGAN :
DATE WORK COMPLETED :
DATE OF ACCEPTANCE :
HCRMA DATE OF ACCEPTANCE :
CHANGE ORDERS & SUPP. AGREEMENTS :

FEDERAL AID PROJECT NO.			
CON	SECT	JOB	HIGHWAY
0220	01	023, ETC	US 281
0220	01	023, ETC	US 281



US 281 (MILITARY ROAD) AND BSIF CONNECTOR

PROJECT LENGTH: US 281

ROADWAY: 9408 FT = 1.78 MI.
BRIDGE: 292 FT = 0.06 MI.
TOTAL: 9700 FT = 1.84 MI.

LIMITS: US 281 (MILITARY RD)

FROM: 0.47 MILES EAST OF SP 600
US 281 (SOUTH CAGE BLVD)
TO: FM 2557 (SOUTH STEWART ROAD)

PROJECT LENGTH: BSIF CONNECTOR

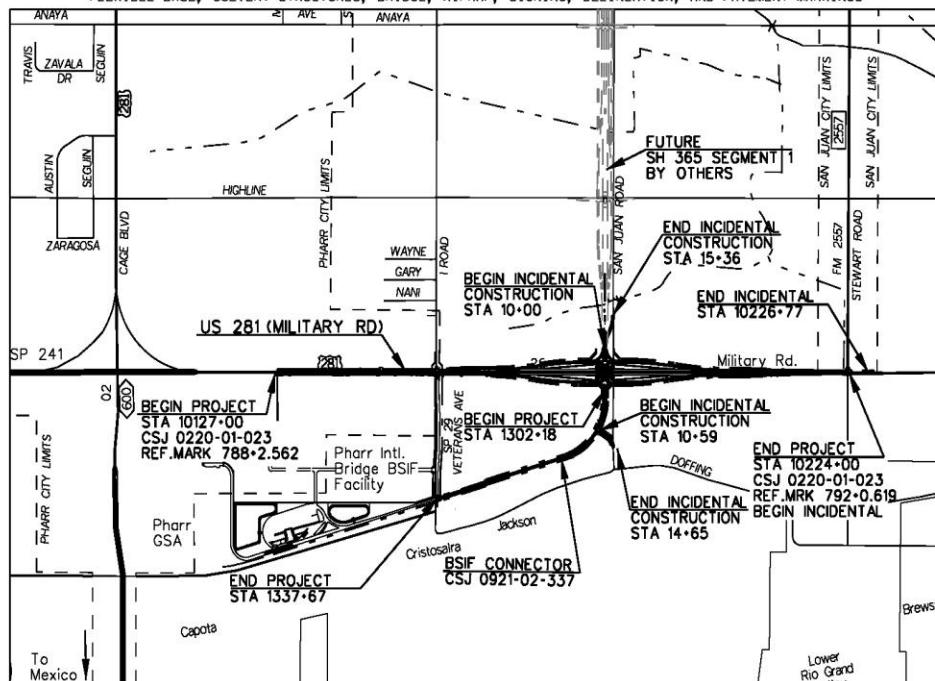
ROADWAY: 3549 FT = 0.67 MI.
BRIDGE: 0 FT = 0.00 MI.
TOTAL: 3549 FT = 0.67 MI.

LIMITS FOR BSIF CONNECTOR:

FROM: US 281 (MILITARY RD)
TO: SP 29 (VETERANS RD)

CONSTRUCTION OF WIDENING TO 4 LANE DIVIDED URBAN, ETC.

CONSISTING OF GRADING, CONCRETE PAVEMENT, ASPHALT, LIME TREATED SUBGRADE, FLEXIBLE BASE, CULVERT STRUCTURES, BRIDGE, RIPRAP, SIGNING, DELINEATION, AND PAVEMENT MARKINGS



SCALE: 1"=1 MI.

LEGEND

— CITY LIMITS

LOCAL ENTITIES	
HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 CONCURRENCE :	DATE :
NAME	TITLE
CITY OF PHARR CONCURRENCE :	DATE :
NAME	TITLE
SAN JUAN IRRIGATION DISTRICT CONCURRENCE :	DATE :
NAME	TITLE
HIDALGO COUNTY JUDGE CONCURRENCE :	DATE :
NAME	TITLE



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PROGRAM MANAGEMENT CONSULTANT
DANNENBAUM
ENGINEERING CORPORATION

T.B.P.E. FIRM REGISTRATION #522
110 MELLADA LOOP, #100 MCALLEN, TX 78504 (956) 424-5077

TEDSI INFRASTRUCTURE GROUP

TEDSI
T.B.P.E. F-1640

Consulting Engineers

PILAR RODRIGUEZ, P.E. DATE
EXECUTIVE DIRECTOR

ALL CONSTRUCTION WORK WAS PERFORMED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS AND CONTRACT. ALL PROPOSED CONSTRUCTION WAS COMPLETED UNLESS OTHERWISE NOTED.

SPECIFICATIONS ADOPTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION ON NOVEMBER 1, 2014 AND SPECIFICATION ITEMS LISTED AND DRAFTED AS FOLLOWS SHALL COVER ON THIS PROJECT. REQUIRED CONTRACT PROVISIONS FOR FEDERAL-AID CONSTRUCTION CONTRACTS (FORM FHWA 1273, MAY 2012).

PROJECT DATA

DESIGN SPEED:

45 mph - BSIF Connector
~ STA. 1302-18 TO STA. 1337+67

60 mph - US 281 ~ STA. 10127-00 TO
STA. 10224-00

REGISTERED ACCESSIBILITY SPECIALIST (RAS)
TDLR INSPECTION NOT REQUIRED

ADT
2015 - 28,600
2035 - 39,600

EXCEPTIONS:
NONE

RAILROAD CROSSINGS:
NONE

FUNCTION CLASS

BSIF CONNECTOR ~
LOCAL CONNECTOR
US 281 ~ PRINCIPAL
ARTERIAL

BRIDGE

STA. 10180+85.92 TO
STA. 10183+77.92

EQUATIONS:
NONE

RECOMMENDED FOR LETTING :

DANNENBAUM PMC PROJECT MANAGER

SUBMITTED FOR LETTING :

TEDSI PROJECT ENGINEER

SUBMITTED FOR LETTING :

RECOMMENDED FOR LETTING :

TxDOT DISTRICT ENGINEER

APPROVED FOR LETTING :

HCRMA EXECUTIVE DIRECTOR

TxDOT ADVANCED PLANNING/
PROJECT MANAGEMENT SUPERVISOR

SCHEDULE & CONSTRUCTION COSTS

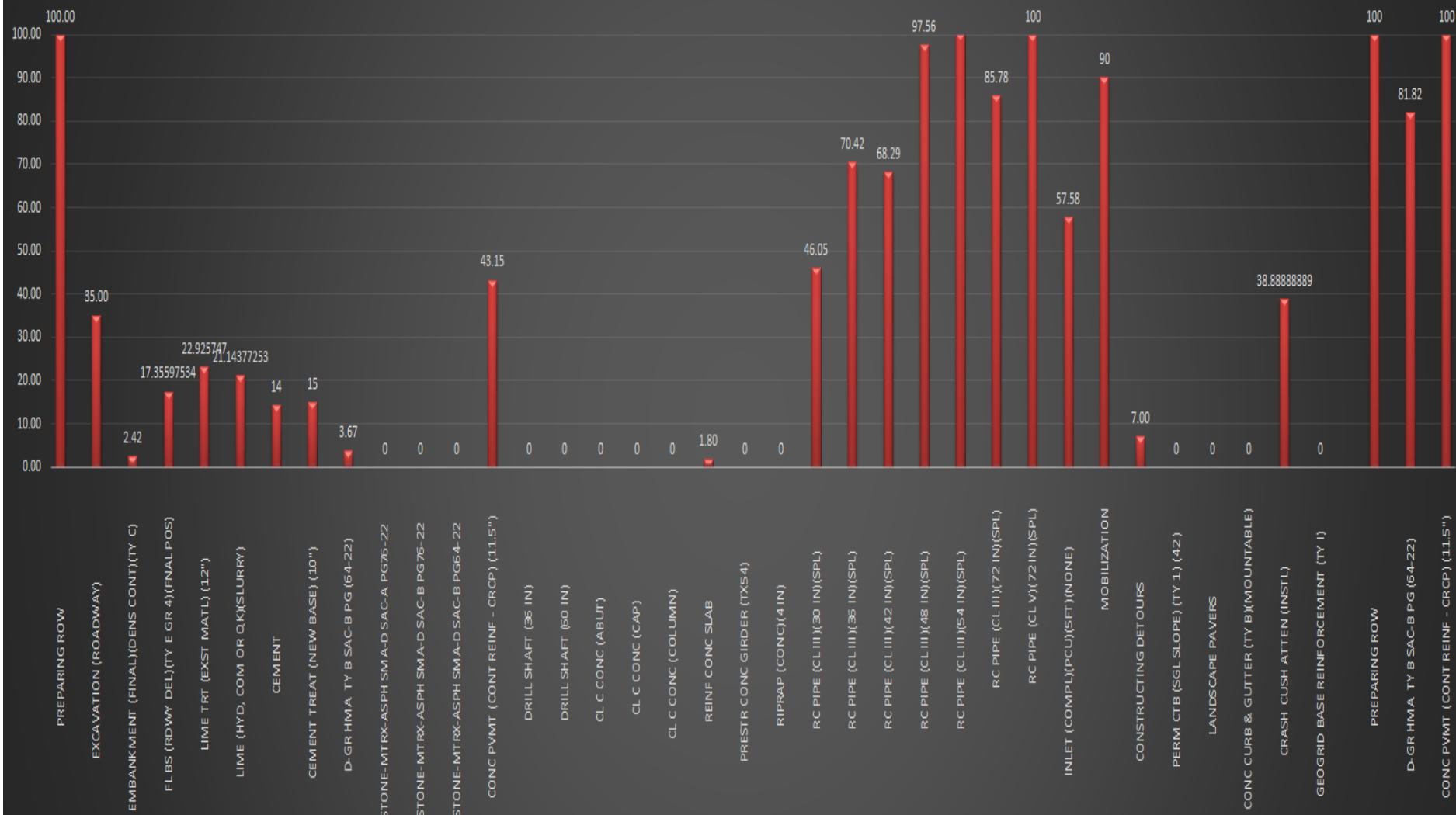
As of December 1, 2016, the project was 287 days into the contract, with 251 days remaining.

The project is approximately 31.30% complete based on the total construction value estimated for Payment Application (#10) in the amount of \$904,992.50; total paid to date amount of \$6,006,901.46 and leaving a remaining balance of \$13,185,115.70.

There has been 3 approved Change Order(s):

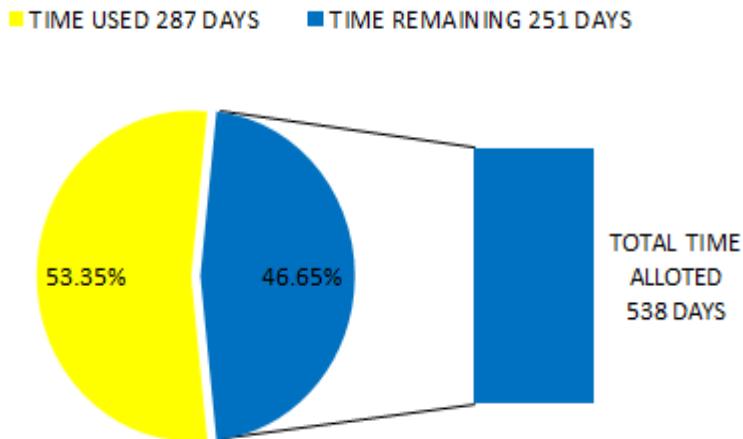
CO#1 4/26/16 2T KEBO Protective Slab	+3 days	+\$	6,623.32	.034%
CO#2 7/26/16 3A TCP / Plan Revisions			(279,383.60)	1.44%
CO#3 9/27/16 3A Backfill / Utilities / Removal items			39,231.00	.202%

MAJOR ITEMS of WORK

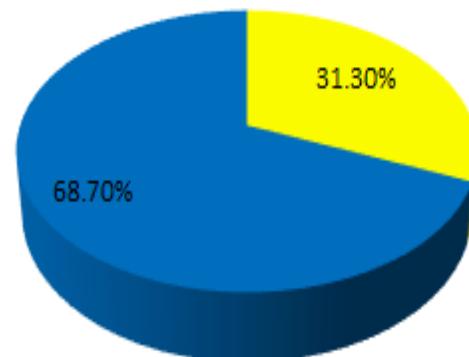
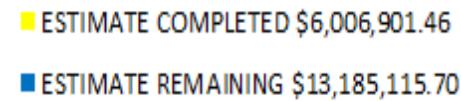


SCHEDULE & CONSTRUCTION COSTS

JOB TIME EXPENDED



ESTIMATE PERCENTAGES



Project Production

Crews continue installing underground infrastructure and commenced work on the eastern half of the westbound frontage road.

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Item 2A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2A
12/06/16
12/20/16

1. Agenda Item: APPROVAL OF MINUTES FOR REGULAR MEETING HELD NOVEMBER 15, 2016.

2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and Approval of Minutes for the Hidalgo County Regional Mobility Authority Board of Directors Regular Meeting held November 15, 2016.

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: Yes No N/A
5. Staff Recommendation: Motion to approve the minutes for the Board of Director's Regular Meeting held November 15, 2016, as presented.

6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None

**STATE OF TEXAS
COUNTY OF HIDALGO
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

The Hidalgo County Regional Mobility Authority Board of Directors convened for a Workshop and Regular Meeting on **Tuesday, November 15, 2016**, at 5:30 pm at the Pharr City Hall, City Commission Chambers, 2nd Floor, 118 South Cage Boulevard, Pharr, Texas, with the following present:

Board Members:	S. David Deanda, Jr., Chairman Forrest Runnels, Vice-Chairman Alonzo Cantu, Director Aquiles J. Garza, Jr. Director David Guerra, Director	HCRMA HCRMA HCRMA HCRMA HCRMA
Absent:	Ricardo Perez, Secretary/Treasurer Josue Reyes, Director	HCRMA HCRMA
Staff:	Pilar Rodriguez, Executive Director Ramon Navarro IV, Chief Construction Engineer Celia Gaona, Auditor/Compliance Officer Carlos Moreno, Land Acquisition Coordinator Maria Alaniz, Administrative Assistant II Luis Cardenas, Legal Counsel Louis Jones, Program Manager	HCRMA HCRMA HCRMA HCRMA HCRMA HCRMA HCRMA

PLEDGE OF ALLEGIANCE

Chairman Deanda led the Pledge of Allegiance.

INVOCATION

Ms. Gaona led the Invocation.

CALL TO ORDER FOR WORKSHOP

Chairman Deanda called the workshop to order at 5:33 pm.

1. Short list firm interviews for Insurance Broker Services.

Greg Klement, The Klement Agency, and Raul Cabaza, Shepard Walton King Insurance Group, gave a presentation to provide Insurance Broker Services to the Hidalgo County Regional Mobility Authority.

2. Review of 2016-2020 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System.
No action taken.

ADJOURNMENT FOR WORKSHOP

CALL TO ORDER FOR REGULAR MEETING AND ESTABLISH A QUORUM

Chairman Deanda called the Regular Meeting to order at 5:53 pm.

PUBLIC COMMENT

None

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway and IBTC – Louis Jones, Dannenbaum Engineering.
Mr. Louis Jones and Eric Davila, Dannenbaum Engineering, reported on the progress to date for the 365 Tollway and IBTC Projects. No action taken.
- B. Report on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project – Ramon Navarro, HCRMA.
Mr. Ramon Navarro, Chief Construction Engineer for the HCRMA, reported on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project. No action taken.

2. CONSENT AGENDA.

Motion by Alonzo Cantu, with a second by Forrest Runnels, to approve the Consent Agenda with the exception of item 2B. Motion carried unanimously.

- A. Approval of Minutes for Regular Meeting held November 1, 2016.
Approved the Minutes for the Regular Meeting held November 1, 2016 as presented.
- B. Approval of Project & General Expense Report for the period from October 11, 2016 to November 4, 2016.
Motion by Forrest Runnels, with a second by David Guerra to approve the Project & General Expense Report for the period from September 13, 2016 to October 10, 2016. Motion carried unanimously.
- C. Approval of Financial Report for October 2016.
Approved the Financial Report for October 2016.
- D. Resolution 2016-125 – Approval of Work Authorization Number 11 to the Professional Service Agreement with SAMES Engineering to provide surveys for Parcels 21, 22, 22C Lateral D and Pawlik Tract as part of the 365 Tollway Project.
Approved Resolution 2016-125 – Approval of Work Authorization Number 11 to the Professional Service Agreement with SAMES Engineering to provide surveys for Parcels 21, 22, 22C Lateral D and Pawlik Tract as part of the 365 Tollway Project in the amount of \$12,030.00.
- E. Resolution 2016-126 – Approval of Contract Amendment Number 7 to the Professional Service Agreement with SAMES Engineering to increase the maximum payable amount for Work Authorization Number 11.
Approved Resolution 2016-126 – Approval of Contract Amendment Number 7 to the Professional Service Agreement with SAMES Engineering to increase the maximum payable amount by \$12,030.00 for Work Authorization Number 11 for a revised maximum payable amount of \$106,992.50.
- F. Resolution 2016-127 – Approval of Award of Contract and Work Authorization Number 1 to the Professional Service Agreement with ROW Surveying Services, LLC, to provide parcel sketches for existing county road right of ways as part of the 365 Tollway Project.
Approved Resolution 2016-127 – Approval of Award of Contract and Work Authorization Number 1 to the Professional Service Agreement with ROW Surveying Services, LLC, to provide parcel sketches for existing county road right of ways as part of the 365 Tollway Project in the amount of \$25,000.

3. REGULAR AGENDA

- A. Resolution 2016-128 – Approval of Award of Contract for Insurance Broker Services for the Hidalgo County Regional Mobility Authority.

Motion by Alonzo Cantu, with a second by David Guerra to approve Resolution 2016-121 – Approval of Award of Contract for Insurance Broker Services for the Hidalgo County Regional Mobility Authority to Shepard Walton King Insurance Group. Motion carried unanimously.

- B. Resolution 2016-129 – Adoption of 2016-2020 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System.

No Action.

4. CHAIRMAN'S REPORT

- A. None.

5. TABLED ITEMS

- A. None

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)

Motion by Alonzo Cantu, with a second by David Guerra, to enter into Executive Session to consult with the Board Attorney on legal issues pertaining to Item 6B and 6C under Section 551.071 and Section 551.072 of the Texas Government Code at 6:04 pm. Motion carried unanimously.

- A. Consultation with Board Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.).

No action taken.

- B. Consultation with Board Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).

No action taken.

- C. Consultation with Board Attorney on legal issues pertaining to the deliberation of real property for the 365 Tollway and International Bridge Trade Corridor Projects (Sections 551.071 and 551.072 T.G.C.).

No action taken.

- D. Consultation with Board Attorney on legal issues pertaining to the use of Eminent Domain to acquire property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).

No action taken.

- E. Consultation with Board Attorney on legal issues pertaining to the proposed South Texas Class I Rail Project (Section 551.071 T.G.C.).

No action taken.

F. Consultation with Board Attorney on legal issues pertaining to a financial agreement with the City of Pharr to construction the International Bridge Trade Corridor Project (T.G.C. 551.071).

No action taken.

Motion by David Guerra, with a second by Alonzo Cantu, to reconvene regular meeting at 6:18 pm. Motion carried unanimously

ADJOURNMENT

There being no other business to come before the Board of Directors, the meeting was adjourned at 6:18 pm.

S. David Deanda, Jr, Chairman

Attest:

Ricardo Perez, Secretary/Treasurer

Item 2B

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2B
12/15/16
12/20/16

1. Agenda Item: **APPROVAL OF PROJECT AND GENERAL EXPENSE REPORT FROM NOVEMBER 5, 2016 THROUGH DECEMBER 8, 2016**

2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and approval of project and general expense report for the period from November 5, 2016 to December 8, 2016.

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: X Yes No N/A Funding Source: VRF Bond

General Account	\$ 89,928.12
VRF Bond Account	\$ 1,143,499.92
R.O.W Services	\$ 5,168,139.72
SIB Loan	\$ 84,052.10
Total Project Expenses for Reporting Period	\$ 6,485,619.86
 Fund Balance after Expenses	 \$ 23,331,145

5. Staff Recommendation: **Motion to approve the project and general expense report for the period from November 5, 2016 to December 8, 2016 as presented.**

6. Program Manager's Recommendation: X Approved Disapproved None

7. Planning Committee's Recommendation: Approved Disapproved X None

8. Board Attorney's Recommendation: Approved Disapproved X None

9. Chief Auditor's Recommendation: X Approved Disapproved None

10. Chief Financial Officer's Recommendation: X Approved Disapproved None

11. Chief Construction Engineer's Recommendation: X Approved Disapproved None

12. Executive Director's Recommendation: X Approved Disapproved None



Memorandum

To: S. David Deanda Jr., Chairman
From: Pilar Rodriguez, PE, Executive Director
Date: December 15, 2016
Re: **Expense Report for the Period from November 5, 2016 to December 8, 2016**

Attached is the expense report for the period commencing on November 5, 2016 and ending on December 8, 2016.

Expenses for the General Account total \$89,928.12, the VRF Bond Account total \$1,143,499.92, ROW Services total \$5,168,139.72, and for the SIB Loan total \$84,052.10. The aggregate expense for the reporting period is \$6,485,619.86.

Based on review by this office, **approval of expenses for the reporting period is recommended in the aggregate amount of \$6,485,619.86.**

This leaves a fund balance (all funds) after expenses of \$23,331,145.

If you should have any questions or require additional information, please advise.

Nov 5 - Dec 8
December 2016
Plains Capital 41

	Make Check Payable to	Date Work Performed	Amount
Wages & Benefits	City of Pharr	11/11/16 & 11/25/16	\$ 66,109.84
Office Supplies	Office Depot	11/30/16-12/02/16	\$ 245.33
Postage/Courier	Copy Zone	November 2016	\$ 901.19
Telephone	A Fast Delivery	November 2016	\$ 108.50
General Liability	Verizon Wireless	November 2016	\$ 173.61
Travel	TML Intergovernmental Risk Pool	2016-2017 FY	\$ 1,813.00
Legal Fees	Carlos Moreno, Jr.	11/29/16-11/30/16	\$ 413.91
Rental Contractual	Bracewell	October 2016	\$ 444.56
Janitorial Services	Bracewell	November 2016	\$ 1,634.56
Professional Services	Law Office of Richard A. Cantu	November 2016	\$ 150.00
	Pathfinder Public Affairs	December 2016	\$ 10,000.00
	City of Pharr	December 2016	\$ 1,969.60
	City of Pharr	November 2016	\$ 38.11
	City of Pharr	September 2016	\$ 3,537.86
	Dahill	November 2016	\$ 1,129.81
	ABC Janitorial & Floor Care, Inc.	Sept - Nov 2016	\$ 520.00
	Pena Designs	November 2016	\$ 200.00
	Credit Card Services	11/04/16-12/02/2016	\$ 22.00
	Credit Card Services	11/04/16-12/02/2016	\$ 233.99
	Credit Card Services	11/04/16-12/02/2016	\$ 282.25
			\$ 89,928.12

Wilmington Trust 43

Construction Bond	Raba Kistner	10/21/16-11/30/16	\$ 27,047.21
Engineering Services	Tedsi	09/01/16-11/30/16	\$ 28,779.39
Construction	Foremost Paving, Inc.	November 2016	\$ 904,992.50
	Foremost Paving, Inc.	12/05/2016	\$ 1,478.09
	Foremost Paving, Inc.	12/08/2016	\$ 3,280.31
	Terracon	10/11/16-11/05/16	\$ 7,474.13
Program Management	Dannenbaum	November 2016	\$ 169,015.04
R.O.W. Services	Top Cut Lawn Care, Inc.	November 2016	\$ 1,433.25
			\$ 1,143,499.92

Requisitions Paid

R.O.W. Services	Sierra Title of Hidalgo	365 Tollway	\$ 2,787.47
			\$ 2,787.47

SIB Construction Account

Legal Fees	Bracewell	October 2016	\$ 4,777.50
	Bracewell	November 2016	\$ 3,937.50
	Law Office of Richard A. Cantu	November 2016	\$ 8,859.96
Acquisition Services	Sendero Acquisitions	November 2016	\$ 50,315.00
R.O.W. Services	SAMES	November 2016	\$ 1,270.00
	SAMES	November 2016	\$ 8,797.50
	Garza & Associates	November 2016	\$ 2,500.00
	Hidalgo County Irrigation District No. 2	2017 FY	\$ 4.12
	Sierra Title of Hidalgo County	October 2016	\$ 3,590.52
			\$ 84,052.10

SIB R.O.W. Fees

	Requisitions Paid		
	Hidalgo County Pct No. 2	365 Tollway	\$ 43,320.00
	Noe Eloy Garcia	365 Tollway	\$ 8,871.00
	Manuel Moniet	365 Tollway	\$ 2,791.25
	Mata Paving Co.	365 Tollway	\$ 800.00
	Rene Guerra & Sons Hauling Asphalt Paving	365 Tollway	\$ 800.00
	Sierra Title of Hidalgo	365 Tollway	\$ 5,000.00
	Sierra Title of Hidalgo	365 Tollway	\$ 268,763.00
	Sierra Title of Hidalgo	365 Tollway	\$ 1,350,000.00
	Sierra Title of Hidalgo	365 Tollway	\$ 1,942,420.00
	Sierra Title of Hidalgo	365 Tollway	\$ 1,526,705.00
	Sierra Title of Hidalgo	365 Tollway	\$ 1,200.00
	Sierra Title of Hidalgo	365 Tollway	\$ 2,412.00
	Sierra Title of Hidalgo	365 Tollway	\$ 12,270.00
			\$ 5,165,352.25

Sub Total - General

\$ 89,928.12

Sub Total - Projects

\$ 1,143,499.92

Sub Total - R.O.W.

\$ 2,787.47

Sub Total - SIB Acquisition

\$ 84,052.10

Sub Total - SIB R.O.W.

\$ 5,165,352.25

Total

\$ 6,485,619.86

Approved: _____
 S. David Deanda, Jr., Chairman

Recommend Approval: _____
 Pilar Rodriguez, Executive Director

Approved: Ricardo Perez, Secretary/Treasurer

Date Approved: 12/20/2016

Item 2C

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2C
12/08/16
12/20/16

1. Agenda Item: **APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2016.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and approval of financial report for the month of November 2016.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
Funding Source:
5. Staff Recommendation: **Motion to approve the Financial Report for the month of November 2016, as presented.**
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: X Approved Disapproved None
11. Chief Construction Engineer's Recommendation: Approved Disapproved X None
12. Executive Director's Recommendation: X Approved Disapproved None

**HIDALGO CO. REGIONAL MOBILITY AUTHORITY
STATEMENT OF NET POSITION NOVEMBER 30, 2016**

ASSETS

CURRENT ASSETS

Cash	\$ 129,459
Pool Investments	8,049,843
Promiles-Prepaid/Escrow Overweight Permit Fees	5,680
Accounts Receivable - VR Fees	360,000
Prepaid expense	<u>3,587</u>
 Total Current Assets	 <u>8,548,569</u>

RESTRICTED ASSETS

Investments-debt service	2,539,631
Investments-bond construction	<u>2,131,529</u>
 Total Restricted Assets	 <u>4,671,160</u>

CAPITAL ASSETS

Construction in progress	<u>83,015,976</u>
 Total Capital Assets	 <u>83,015,976</u>

TOTAL ASSETS

	<u>\$ 96,235,705</u>
--	----------------------

LIABILITIES AND NET POSITION

CURRENT LIABILITIES

Accounts payable	\$ 66,110
Unearned Revenue - Overweight Permit Escrow	<u>5,680</u>
 Total Current Liabilities	 <u>71,790</u>

RESTRICTED LIABILITIES

Accounts Payable	-
Current Portion of Long-Term Debt	1,105,000
Current Portion of Bond Premium	<u>76,452</u>
 Total Restricted Liabilities	 <u>1,181,452</u>

LONG-TERM LIABILITIES

2013 VRF Bonds Payable	58,275,000
Bond Premium	<u>2,064,192</u>
 Total Long-Term Liabilities	 <u>60,339,192</u>
 Total Liabilities	 <u>61,592,434</u>

NET POSITION

Investment in Capital Assets, Net of Related Debt	23,626,861
Debt Service	2,539,631
Unrestricted	<u>8,476,779</u>
 Total Net Position	 <u>34,643,271</u>

TOTAL LIABILITIES AND NET POSITION

	<u>\$ 96,235,705</u>
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41 -HCRMA-GENERAL

ACCOUNT# TITLE

ASSETS

=====

41-1-1100	GENERAL OPERATING	129,459.41
41-1-1102	POOL INVESTMENTS	8,049,842.83
41-1-1113	ACCOUNTS RECEIVABLES-VR FEES	359,999.52
41-1-1113-1	PROMILES-PREPARED/ESCROW OVERWE	5,680.00
41-1-1118	CONSTRUCTION IN PROGRESS	83,015,975.71
41-1-1601	PREPAID EXPENSE	3,586.66
		91,564,544.13

TOTAL ASSETS	91,564,544.13
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LIABILITIES

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41-2-1212	ACCOUNTS PAYABLE	66,109.24
41-2-1213-1	UNEARNED REV.-OVERWEIGHT	5,680.00
41-2-1213-9	CURRENT-UNAMORTIZED PREMIUM	76,451.51
41-2-1214-1	BONDS PAYABLE-CURRENT	1,105,000.00
41-2-1214-2	BONDS PAYABLE-LONG TERM PORTIO	58,275,000.00
41-2-1214-3	UNAMORTIZED PREMIUM ON BOND	2,064,191.71
	TOTAL LIABILITIES	61,592,432.46

EQUITY

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41-3-1400	FUND BALANCE	28,650,191.72
	TOTAL BEGINNING EQUITY	28,650,191.72
	TOTAL REVENUE	5,986,070.43
	TOTAL EXPENSES	4,664,150.48
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,321,919.95
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	29,972,111.67
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	91,564,544.13

=====

C I T Y O F P H A R R
 REVENUE REPORT FOR PERIOD ENDING:
 NOVEMBER 30TH, 2016

FUND: 41 -HCRMA-GENERAL

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH REVENUES	YEAR TO DATE REVENUES	AMOUNT BUDGETED	BUDGET BALANCE	PERCENT USED
HCRMA						
4-1504	VEHICLE REGISTRATION FEES	325,391.23	5,619,722.90	5,600,000.00	(19,722.90)	100.35
4-1505-5	PROMILES-OW/OS PERMIT FEES	22,500.00	238,905.00	135,000.00	(103,905.00)	176.97
4-1506	INTEREST REVENUE	5,465.91	31,735.18	1,200.00	(30,535.18)	644.60
	TOTAL HCRMA	353,357.14	5,890,363.08	5,736,200.00	(154,163.08)	102.69
48-INTERFUND TRANSFERS						
4-4800	TRANSFER IN - BOND CONSTRUCTIO	0.00	95,707.35	386,280.00	290,572.65	24.78
	TOTAL 48-INTERFUND TRANSFERS	0.00	95,707.35	386,280.00	290,572.65	24.78
** TOTAL FUND REVENUES **		353,357.14	5,986,070.43	6,122,480.00	136,409.57	97.77

C I T Y O F P H A R R
 EXPENSE REPORT FOR PERIOD ENDING:
 NOVEMBER 30TH, 2016

1

FUND: 41 -HCRMA-GENERAL

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
HRMA							
====							
GENERAL							

10-							
52900-1000	WAGES & BENEFITS	66,109.24	761,540.70	0.00	1,001,056.00	239,515.30	76.07
52900-1030	TEMPORARY EMPLOYEES	0.00	0.00	0.00	5,000.00	5,000.00	0.00
TOTAL 10-		66,109.24	761,540.70	0.00	1,006,056.00	244,515.30	75.70
11-PERSONNEL SERVICES							
52900-1100	OFFICE SUPPLIES	380.55	11,626.47	0.00	16,000.00	4,373.53	72.67
TOTAL 11-PERSONNEL SERVICES		380.55	11,626.47	0.00	16,000.00	4,373.53	72.67
12-							
52900-1200	REPAIRS & MAINTENANCE	0.00	0.00	0.00	2,000.00	2,000.00	0.00
TOTAL 12-		0.00	0.00	0.00	2,000.00	2,000.00	0.00
16-							
52900-1605	JANITORIAL	130.00	390.00	0.00	0.00	(390.00)	0.00
52900-1606	UTILITIES	173.61	2,212.51	0.00	2,000.00	(212.51)	110.63
52900-1607	CONTRACTUAL ADM/IT SERVICES	0.00	13,850.00	0.00	20,000.00	6,150.00	69.25
52900-1610	DUES & SUBSCRIPTIONS	245.00	26,403.00	0.00	28,000.00	1,597.00	94.30
52900-1611	POSTAGE/FEDEX/COURTIER	263.05	2,324.66	0.00	3,500.00	1,175.34	66.42
52900-1620	GENERAL LIABILITY	0.00	319.48	0.00	0.00	(319.48)	0.00
52900-1621	INSURANCE-E&O	0.00	0.00	0.00	800.00	800.00	0.00
52900-1622	INSURANCE-SURETY	693.34	693.34	0.00	800.00	106.66	86.67
52900-1623	INSURANCE-LETTER OF CREDIT	0.00	500.00	0.00	5,000.00	4,500.00	10.00
52900-1640	ADVERTISING	156.00	3,283.00	0.00	15,000.00	11,717.00	21.89
52900-1650	TRAINING	775.00	6,907.50	0.00	10,000.00	3,092.50	69.08
52900-1660	TRAVEL	1,475.18	21,346.32	0.00	30,000.00	8,653.68	71.15
52900-1662	PRINTING & PUBLICATIONS	696.27	7,358.39	0.00	15,000.00	7,641.61	49.06
TOTAL 16-		4,607.45	85,588.20	0.00	130,100.00	44,511.80	65.79

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
NOVEMBER 30TH, 2016

FUND: 41 -HCRMA-GENERAL

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
17-							
52900-1705	ACCOUNTING FEES	0.00	26,112.50	0.00	45,000.00	18,887.50	58.03
52900-1710	LEGAL FEES	0.00	36,678.80	0.00	25,000.00	(11,678.80)	146.72
52900-1715	RENT-OFFICE	1,969.60	21,995.00	0.00	30,000.00	8,005.00	73.32
52900-1715-1	RENT-OFFICE EQUIPMENT	1,129.81	14,717.73	0.00	10,900.00	(3,817.73)	135.03
52900-1715-2	RENT-OTHER	0.00	295.00	0.00	5,000.00	4,705.00	5.90
52900-1716	CONTRACTUAL WEBSITE SERVICES	200.00	2,000.00	0.00	2,400.00	400.00	83.33
52900-1731	MISCELLANEOUS	1,642.17	1,731.98	0.00	1,000.00	(731.98)	173.20
52900-1732	PENALTIES & INTEREST	0.00	1,523.62	0.00	1,000.00	(523.62)	152.36
TOTAL 17-		4,941.58	105,054.63	0.00	120,300.00	15,245.37	87.33
18-							
52900-1850	CAPITAL OUTLAY	0.00	0.00	0.00	50,000.00	50,000.00	0.00
52900-1899	NON-CAPITAL	0.00	15,574.33	0.00	0.00	(15,574.33)	0.00
TOTAL 18-		0.00	15,574.33	0.00	50,000.00	34,425.67	31.15
19-							
52900-1999-2	TRANSFER OUT TO BOND CONSTRUCT	0.00	40,000.00	0.00	0.00	(40,000.00)	0.00
52900-1999-3	TRANSFER OUT TO DEBT	330,999.67	3,684,766.15	0.00	3,974,263.00	329,496.85	91.71
TOTAL 19-		330,999.67	3,684,766.15	0.00	3,974,263.00	289,496.85	92.72
TOTAL GENERAL							
TOTAL HRMA		407,038.49	4,664,150.48	0.00	5,298,719.00	634,568.52	88.02
** TOTAL FUND EXPENSES **		407,038.49	4,664,150.48	0.00	5,298,719.00	634,568.52	88.02

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CITY OF PHARR

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

PAGE: 1

42 -HCRMA-DEBT SERVICE

ACCOUNT#	TITLE
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ASSETS

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42-1-4105	WILMINGTON-DEBT SERVICE	2,539,631.25
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2,539,631.25

TOTAL ASSETS	2,539,631.25
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LIABILITIES

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EQUITY

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42-3-4400	FUND BALANCE	92,215.91
	TOTAL BEGINNING EQUITY	92,215.91

TOTAL REVENUE

TOTAL EXPENSES

TOTAL REVENUE OVER/ (UNDER) EXPENSES

2,447,415.34

TOTAL EQUITY & REV. OVER/ (UNDER) EXP.	2,539,631.25
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TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.	2,539,631.25
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C I T Y O F P H A R R
 REVENUE REPORT FOR PERIOD ENDING:
 NOVEMBER 30TH, 2016

1

FUND: 42 -HCRMA-DEBT SERVICE

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH REVENUES	YEAR TO DATE REVENUES	AMOUNT BUDGETED	BUDGET BALANCE	PERCENT USED
		4-1506	INTEREST INCOME	50.22	177.12	0.00
	TOTAL HCRMA	50.22	177.12	0.00	(177.12)	0.00
HCRMA-FUND 42						
4-1999	TRANSFERS IN-FROM GENERAL FUND	330,999.67	3,644,766.15	3,974,263.00	329,496.85	91.71
	TOTAL HCRMA-FUND 42	330,999.67	3,644,766.15	3,974,263.00	329,496.85	91.71
** TOTAL FUND REVENUES **		331,049.89	3,644,943.27	3,974,263.00	329,319.73	91.71

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C I T Y O F P H A R R
 EXPENSE REPORT FOR PERIOD ENDING:
 NOVEMBER 30TH, 2016

1

FUND: 42 -HCRMA-DEBT SERVICE
 DEPT: HRMA-DEBT SERVICE
 DIV: GENERAL

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
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46-

47-

52900-4703-1	INTEREST EXPENSE-VRF 13 BOND	0.00	1,195,527.93	0.00	0.00	(1,195,527.93)	0.00
52900-4727	FEES	0.00	2,000.00	0.00	0.00	(2,000.00)	0.00
TOTAL 47-		0.00	1,197,527.93	0.00	0.00	(1,197,527.93)	0.00

49-

TOTAL GENERAL		0.00	1,197,527.93	0.00	0.00	(1,197,527.93)	0.00
TOTAL HRMA-DEBT SERVICE		0.00	1,197,527.93	0.00	0.00	(1,197,527.93)	0.00
** TOTAL FUND EXPENSES **		0.00	1,197,527.93	0.00	0.00	(1,197,527.93)	0.00
** TOTAL PROFIT OR (LOSS) **		0.00	(1,197,527.93)	0.00	0.00	1,197,527.93	0.00

** END OF REPORT **

43 -HCRMA-BOND CONSTRUCTION

ACCOUNT# TITLE

ASSETS

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43-1-8102	WILMINGTON-BOND CONSTRUCTION	2,131,529.45
		2,131,529.45

TOTAL ASSETS	2,131,529.45
	=====

LIABILITIES

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EQUITY

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43-3-8400	FUND BALANCE	11,170,732.91
	TOTAL BEGINNING EQUITY	11,170,732.91

TOTAL REVENUE	2,824,835.40
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TOTAL EXPENSES	11,864,038.86
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TOTAL REVENUE OVER/ (UNDER) EXPENSES	(9,039,203.46)
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TOTAL EQUITY & REV. OVER/ (UNDER) EXP.	2,131,529.45
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TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.	2,131,529.45
	=====

C I T Y O F P H A R R
 REVENUE REPORT FOR PERIOD ENDING:
 NOVEMBER 30TH, 2016

FUND: 43 -HCRMA-BOND CONSTRUCTION

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH REVENUES	YEAR TO DATE REVENUES	AMOUNT BUDGETED	BUDGET BALANCE	PERCENT USED
47-GRANTS						
4-4700	STATE GRANT	502,919.87	2,680,282.95	0.00	(2,680,282.95)	0.00
4-4710	CITY CONTRIBUTION	0.00	80,000.00	0.00	(80,000.00)	0.00
	TOTAL 47-GRANTS	502,919.87	2,760,282.95	0.00	(2,760,282.95)	0.00
48-INTERFUND TRANSFERS						
83-HCRMA BOND CONSTRUCT						
85-HCRMA BOND CONSTRUCT						
4-8560	INTEREST INCOME	1,284.45	6,747.94	0.00	(6,747.94)	0.00
4-8560-1	INTEREST INCOME-TEX STAR	0.00	17,804.51	0.00	(17,804.51)	0.00
	TOTAL 85-HCRMA BOND CONSTRUCT	1,284.45	24,552.45	0.00	(24,552.45)	0.00
89-HCRMA BOND CONSTRUCT						
4-8999	TRANSFER IN- GENERAL FUND	0.00	40,000.00	0.00	(40,000.00)	0.00
	TOTAL 89-HCRMA BOND CONSTRUCT	0.00	40,000.00	0.00	(40,000.00)	0.00
** TOTAL FUND REVENUES **		504,204.32	2,824,835.40	0.00	(2,824,835.40)	0.00

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
NOVEMBER 30TH, 2016

1

FUND: 43 -HCRMA-BOND CONSTRUCTION
DEPT: HRMA-BOND CONSTRUCTION
DIV: GENERAL

% OF YEAR COMPLETED: 91.67

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
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86-

87-

52900-8710	LEGAL & PROFESSIONAL	4,850.00	199,724.22	0.00	0.00	(199,724.22)	0.00
52900-8750	CONSTRUCTION SOFTWARE	0.00	48,151.10	0.00	0.00	(48,151.10)	0.00
TOTAL 87-		4,850.00	247,875.32	0.00	0.00	(247,875.32)	0.00

88-CAPITAL EXPENDITURES

52900-8800	CONSULTING & ENGINEERING	188,277.40	2,079,469.50	0.00	0.00	(2,079,469.50)	0.00
52900-8810	SH 365 - ENVIROMENTAL	55,161.53	189,714.67	0.00	0.00	(189,714.67)	0.00
52900-8810-1	SH 365 - DESIGN	0.00	834,792.04	0.00	0.00	(834,792.04)	0.00
52900-8810-2	SH 365 - ACQUISITION	25,525.00	474,888.83	0.00	0.00	(474,888.83)	0.00
52900-8810-3	SH365-ROW	43,751.27	4,122,545.87	0.00	0.00	(4,122,545.87)	0.00
52900-8820-1	IBTC - DESIGN	165,941.71	576,177.91	0.00	0.00	(576,177.91)	0.00
52900-8820-2	IBCT - ACQUISITION	0.00	48,420.00	0.00	0.00	(48,420.00)	0.00
52900-8820-3	IBTC - ROW	(26,293.02)	(2,379,180.28)	0.00	0.00	2,379,180.28	0.00
52900-8830	US 281/BSIF-ENVIRO	0.00	1,097.67	0.00	0.00	(1,097.67)	0.00
52900-8830-3	US 281/BSIF - ROW	0.00	32,420.00	0.00	0.00	(32,420.00)	0.00
52900-8830-4	US 281/BSIF - CONSTRUCTION	737,404.74	5,540,109.98	0.00	0.00	(5,540,109.98)	0.00
TOTAL 88-CAPITAL EXPENDITURES		1,189,768.63	11,520,456.19	0.00	0.00	(11,520,456.19)	0.00

89-

52900-8999-2	TRANSFERS OUT GENERAL FUND	0.00	95,707.35	0.00	386,280.00	290,572.65	24.78
TOTAL 89-		0.00	95,707.35	0.00	386,280.00	290,572.65	24.78
TOTAL GENERAL		1,194,618.63	11,864,038.86	0.00	386,280.00	(11,477,758.86)	71.36

TOTAL HRMA-BOND CONSTRUCTION		1,194,618.63	11,864,038.86	0.00	386,280.00	(11,477,758.86)	71.36
** TOTAL FUND EXPENSES **		1,194,618.63	11,864,038.86	0.00	386,280.00	(11,477,758.86)	71.36
** TOTAL PROFIT OR (LOSS) **		(1,194,618.63)	(11,864,038.86)	0.00	(386,280.00)	11,477,758.86	0.00

** END OF REPORT **

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Item 3A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>3A</u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u>12/06/16</u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u>12/20/16</u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: RESOLUTION 2016-129 – ADOPTION OF 2017 – 2021 STRATEGIC PLAN UPDATE FOR THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LOOP SYSTEM.
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and approval of Resolution 2016 – 129 Hidalgo County Regional Mobility Authority 2017 - 2021 Strategic Plan Update that incorporates the FM1925 Project, which is being funded by the Hidalgo County Metropolitan Planning Organization, and restructure the financing to include \$42,210,000 of State Infrastructure Bank loan proceeds.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: Motion to approve Resolution 2016-129 – Adoption of the 2017 - 2021 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System as presented.
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: X Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Construction Engineer's Recommendation: Approved Disapproved X None
12. Executive Director's Recommendation: X Approved Disapproved None



Memorandum

To: S. David Deanda, Chairman
From: Pilar Rodriguez, PE, Executive Director
Date: December 6, 2016
Re: **Resolution 2016-129 - Adoption of 2017-2021 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System**

Background

On March 28, 2012, the Hidalgo County Regional Mobility Authority (HCRMA) Board of Directors approved the 2012-2017 Strategic Plan – Project Manager Strategy No. 8, which included State Highway 365 as a proposed four (4) land roadway and no overpass at the intersection of the roadway with the Anzalduas Bridge. The approved limits of the SH 365 project were from FM 396 to FM 3072. Strategy No. 8 also included a segment of the IBTC that would allow for connectivity of SH 365 to US 281/Military Highway.

On October 18, 2012, the HCRMA Board of Directors amended the 2012-2017 Strategic Plan to expand the limits of the SH 365 Project from SH 396 (Anzalduas Highway) to FM 1016 (Conway Avenue).

On March 20, 2013, the HCRMA Board of Directors updated the 2012-2017 Strategic Plan to reflect the projected revenues in the Intermediate Traffic & Revenue updated performed by C&M Associates.

On March 19, 2014, the HCRMA Board of Directors approved the 2015-2019 Strategic Plan in accordance with Chapter 370 of the Transportation Code that requires a bi-annual update and due to value engineering on the IBTC Project.

Goal

To update the 2017-2021 Strategic Plan to incorporate the FM1925 Project, which is being funded by the Hidalgo County Metropolitan Planning Organization, and restructure the financing to include \$42,210,000 of State Infrastructure Bank loan proceeds.

Options

The Board of Directors could opt to not update the HCRMA 2017-2021 Strategic Plan.

Recommendation

Based on review by this office, **approval of Resolution 2016-129 - Adoption of 2017-2021 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System is recommended.**

If you should have any questions or require additional information, please advise.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2016 – 129

APPROVAL THE HIDALGO COUNTY REGIONAL MOBILITY
AUTHORITY 2017-2020 STRATEGIC PLAN UPDATE

THIS RESOLUTION is adopted this 20th day of December, 2016 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”);

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, on March 28, 2012, the Authority approved the 2012-2017 Strategic Plan - Project Manager Strategy No. 8, which included SH 365 with a four (4) lane roadway and no bridge structure over the Anzalduas Bridge from the limits of US 281/Military Highway to FM 396; and

WHEREAS, on October 18, 2012, the Authority amended the 2012-2017 Strategic Plan – Project Manager Strategy No. 8 adding approximately 3.15 miles of roadway to the SH 365 project from FM 396 to FM 1016; and

WHEREAS, on October 16, 2013, the Authority amended the 2012-2017 Strategic Plan – Program Manager Strategy No. 8 to include the Program Manager recommendation scenario 3 of the Value Engineering Study for the State Highway 365 Project with an estimated saving of \$23.73 million for the project; and

WHEREAS, on March 19, 2014, the Authority adopted Scenario 3 of the Value Engineering Study recommendations for the International Bridge Trade Corridor Project with an estimated saving of \$57.26 Million and updated the 2015-2019 Strategic Plan as required by Chapter 370 of the Texas Transportation Code biannually; and

WHEREAS, on September 24, 2014, the Authority accepted the Investment Grade Traffic & Revenue projections for the State Highway 365, International Bridge Trade Corridor and State Highway 68 Project to be incorporated into the 2015-2019 Strategic Plan Update;

WHEREAS, on September 24, 2014, the Authority approved the 2015-2019 Strategic Plan Update that incorporates the Investment Grade Traffic & Revenue projections provided by C&M Associates dated September 11, 2014; and

WHEREAS, the Authority finds it necessary to update the 2017-2021 Strategic Plan as required by Chapter 370 of the Texas Transportation Code biannually;

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS
OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby updates and adopts the 2017-2021 Strategic Plan Update for the 365 Tollway, International Bridge Trade Corridor, State Highway 68, Segment A, Segment C and Farm to Market Road 1925 Projects hereto attached as Exhibit A.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 20th day of December, 2016, at which meeting a quorum was present.

S. David Denada, Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
2017-2021 STRATEGIC PLAN UPDATE
DATED DECEMBER 20, 2016

THIS ITEM WILL BE
SENT UNDER
SEPERATE COVER

Item 3B

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

3B
12/08/16
12/20/16

1. Agenda Item: **RESOLUTION 2016-130 ADOPTION OF HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET.**

2. Nature of Request: (Brief Overview) Attachments: Yes No

Consideration and adoption of Fiscal Year 2017 Budget. The HCRMA's fiscal year begins January 1, 2017 and ends December 31, 2017.

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: Yes No N/A

5. Staff Recommendation: **Motion to approve Resolution 2016-130 – Adoption of the Hidalgo County Regional Mobility Authority's Fiscal Year 2017 Operating and Capital Budget.**

6. Program Manager's Recommendation: Approved Disapproved None

7. Planning Committee's Recommendation: Approved Disapproved None

8. Board Attorney's Recommendation: Approved Disapproved None

9. Chief Auditor's Recommendation: Approved Disapproved None

10. Chief Financial Officer's Recommendation: Approved Disapproved None

11. Executive Director's Recommendation: Approved Disapproved None



Memorandum

December 5, 2016

To: S. David Deanda, Jr., Chairman

From: Jose H. Castillo, Chief Financial Officer *(initials)*

Subject: Adopt Budget for Year 2017

Background

As provided by law and good business practice, the Hidalgo County Regional Mobility Authority budget as recommended for calendar year 2017 is respectfully submitted to the Board of Directors for consideration, approval and adoption. It consists of three distinct sections (fund types)—namely, the General Fund, the Debt Service Funds and the Capital Projects Funds.

Overview of the Budget

The budget for 2017 as presented reflects total spending at \$33.0M—with \$2.4 for operations, \$26.6M for capital expenditures and \$4.0M for debt service.

General Fund – Within the General Fund, the Vehicle Registration Fees were estimated to remain stable over the estimate for 2017 and a modest increase in the overweight permit fees. Spending is anticipated to increase \$1.1M due primarily to the following reasons:

- 2016 appropriated budget was \$1,324,456; 2017 propose amount \$2,432,980, which includes \$140,800 in capital outlays. Total budget increase of 84%. This increase is primarily in the establishment of additional staff and the creation of a new department, and separating the “construction department” from the administration component.
- The new budget is now divided among three departments which consist of: Administration at \$922,542; Construction at \$840,014; and a new department entitled Program Management with a propose cost of \$670,424. The new department reflects one-time costs for capital outlays in the amount of \$115,800.

- The original 2016 budget included 9 positions. During the year 2 positions were approved with no additional funds requested. At year end, two vacancies remain. The proposed 2017 budget reflects 6 new positions, which will bring the staffing level at 17 positions. The six new positions will consist of: three construction inspectors at a total cost of \$198,000 including benefits; one deputy executive director/program manager, one CAD technician, and one administrative assistant at a combined cost of \$301,200.
- Contingency in the amount of \$33,634 was set aside for merit increases based on performance.

Debt Service Funds

Debt service requirement for the current revenue bond series 2013 is estimated at \$3.9M. Additionally, \$1.0M will be transferred from current excess vehicle registration fees as required by the State Infrastructure Bank Loan (SIB) agreement.

Capital Project Funds

Combined appropriations for capital projects funds amounted to \$26.8M with a management fee transfer from the current bond series 2013 in the amount of \$719K. Appropriations are reflected in the following funds:

- Bond construction bond series 2013 \$11.6M and \$719K management fee. These appropriations will be primarily funded by state grant, thus all bond proceeds will be expensed.
- SIB Loan \$15.0M, which will consist of: \$10.5M in estimated construction and \$4.5M in estimated right-of-way acquisitions.

We look forward to presenting this budget to you and welcome any questions, comments and recommendations.

Goal

The goal of this item is to meet the legal requirement as well as provide prudent financial/operational management to the affairs of the HCRMA.

Options

The Board, at its discretion, may wish to modify any part of this recommended budget.

Recommendation

Based upon a review by this Office, it is recommended that the 2017 Budget be approved and adopted as presented.

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
BOARD RESOLUTION NO. 2016-130**

**ADOPTION OF HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET**

THIS RESOLUTION is adopted this 20th day of December, 2016 by the Board of Director of the Hidalgo County Regional Mobility Authority.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”); is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority was created by Order of Hidalgo County (the “County”) dated October 26, 2004; Petition of the County dated April 21, 2005; and a Minute Order of the Texas Transportation Commission (the “Commission”) dated November 17, 2005, pursuant to provisions under the Act the Authority; and

WHEREAS, the Authority is required to report to the Texas Department of Transportation the annual operating and capital budget adopted pursuant to the Texas Administrative Code, Title 43, Part 1, Chapter 26, Subchapter G (Regional Mobility Authority Reports and Audits), as amended; and

WHEREAS, the Authority’s fiscal year commences on January 1, 2017 and ends on December 31, 2017; and

WHEREAS, the Authority has reviewed the proposed Fiscal Year 2017 Budget for the necessary operating and capital expenses;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTOR OF THE
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:**

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board adopts the Fiscal Year 2017 Operating and Capital Budget, hereto attached as Exhibit A.

Section 3. The Board of Directors authorize the Executive Director to manage and administer the Fiscal Year 2017 Operating and Capital Budget.

Passed and Approved as to be effective immediately this 20th day of December 2016, at a regular meeting of the Board of Directors of the Hidalgo County Regional Mobility Authority at which a quorum was present and which was held in accordance with the provisions of Chapter 551, Texas Government Code.

S. David Deanda, Jr., Chairman

Attest:

Ricardo Perez, Secretary/Treasurer

EXHIBIT A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
FISCAL YEAR 2017
OPERATING AND CAPITAL BUDGET

Hidalgo County Regional Mobility Authority
2017 Combined Budget Summary
All Funds

	Beginning Net Position	Projected Revenues	Note Proceeds	Transfers In	Transfers Out
General Fund					
General Fund	\$ 6,994,705	\$ 6,973,000	\$ -	\$ 719,558	\$ (5,016,512)
Total General Fund	\$ 6,994,705	\$ 6,973,000	\$ -	\$ 719,558	\$ (5,016,512)
Debt Service Funds					
Senior Lein Vehicle Registration Fee Series 2013					
Revenue and Refunding Bonds	\$ 331,321	\$ -	\$ -	\$ 3,976,112	\$ -
State Infrastructure Bank Loan	1,020,000	-	-	1,040,400	-
Total Debt Service Fund	\$ 1,351,321	\$ -	\$ -	\$ 5,016,512	\$ -
Capital Projects Funds					
Capital Projects Fund - Bond Construction Fund 2013	2,023,353	11,668,628	-	-	(719,558)
State Infrastructure Bank Loan	7,475,000	-	22,210,000	-	-
Total Capital Project Funds	9,498,353	11,668,628	22,210,000	-	(719,558)
TOTALS	\$ 17,844,379	\$ 18,641,628	\$ 22,210,000	\$ 5,736,070	\$ (5,736,070)



Hidalgo County Regional Mobility Authority
General Fund Budget Summary
For Fiscal Year Ending December 31, 2017

	<u>Actual 2015</u>	<u>Adj. Budget 2016</u>	<u>Estimated 2016</u>	<u>Budget 2017</u>
Beginning Working Capital	\$ 1,799,670	\$ 2,494,570	\$ 2,846,860	\$ 6,994,705
Revenues				
Vehicle Registration Fees	5,747,737	5,600,000	6,564,000	6,695,000
Permit fees oversize	125,505	135,000	240,000	250,000
Interest Income	2,787	1,200	24,000	28,000
Other income	40,000	-	-	-
Total Revenues	<u>5,916,029</u>	<u>5,736,200</u>	<u>6,828,000</u>	<u>6,973,000</u>
Expenditures				
<u>Administration, Construction and Program Mgmt.</u>				
Personnel Services	567,281	1,006,056	841,836	1,833,310
Supplies	39,184	16,000	16,000	33,820
Other Services and Charges	207,453	250,400	219,200	269,625
Maintenance	14,148	2,000	-	25,000
Non-capital Outlay	-	-	20,000	130,425
Capital Outlay	-	50,000	20,000	140,800
Total Expenditures	<u>828,066</u>	<u>1,324,456</u>	<u>1,117,036</u>	<u>2,432,980</u>
Net Increase (Decrease) Before Other Financing Sources (Uses)	5,087,963	4,411,744	5,710,964	4,540,020
Other Financing Sources (Uses):				
Transfer-In				
Transfer in- other	-	-	3,202,942	-
Premium amortization	(76,452)	-	-	-
Transfer in-VRF 2013 Bonds/Construction Mgmt.	-	386,280	228,202	719,558
Debt Service Fund - SIB Loan	-	-	(1,020,000)	(1,040,400)
Debt Service Fund - VRF 2013 Bonds	(3,982,303)	(3,974,263)	(3,974,263)	(3,976,112)
Item affecting working capital	<u>17,982</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total (Transfers Out)	<u>(4,040,773)</u>	<u>(3,587,983)</u>	<u>(1,563,119)</u>	<u>(4,296,954)</u>
Total Other Financing Sources (Uses)	<u>(4,040,773)</u>	<u>(3,587,983)</u>	<u>(1,563,119)</u>	<u>(4,296,954)</u>
Net Increase After Other Financing Sources (Uses)	1,047,190	823,761	4,147,845	243,066
Ending Working Capital	<u>\$ 2,846,860</u>	<u>\$ 3,318,331</u>	<u>\$ 6,994,705</u>	<u>\$ 7,237,771</u>
Operating Expenditures per Day	\$ 2,269	\$ 3,629	\$ 3,060	\$ 6,666
No. of Days of Operating Expenditures in Working Capital	1,255	914	2,286	1,086
Bond Coverage Ratio				
VRF Series 2013 Bonds	1.44	1.41	1.65	1.68

Hidalgo County Regional Mobility Authority
Administration Budget Detail
For Fiscal Year Ending December 31, 2017

	<u>Actual</u> <u>2015</u>	<u>Budget</u> <u>2016</u>	<u>Estimated</u> <u>2016</u>	<u>Budget</u> <u>2017</u>
<u>COMPENSATION</u>				
Exempt				
Executive Director	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
Chief Construction Engineer	- -	120,000	120,000	-
ROW Acquisition Coordinator	- -	78,797	78,797	78,797
Contract Compliance/Auditor	- -	99,809	99,809	99,809
Total Exempt	- -	498,606	498,606	378,606
Non-Exempt				
Administrative Assistant III	- -	52,724	52,724	-
Administrative Assistant II	- -	-	32,100	39,500
Construction Inspector Sr	- -	65,000	-	-
Construction Inspector (4)	- -	50,000	-	-
Construction Records Specialist	- -	36,000	36,500	-
Part Time - Chief Financial Officer	- -	45,000	31,000	57,000
Temporary Employees	- -	5,000	-	-
Contingency	- -	-	-	11,878
Total Non-Exempt and Contingency	- -	253,724	152,324	108,378
Other:				
Overtime	- -	18,000	-	-
Vehicle Allowance	- -	44,400	31,200	22,800
Phone Allowance	- -	9,900	6,400	3,900
Total Other	- -	72,300	37,600	26,700
Sub-Total	- -	824,630	688,530	513,684
Benefits:				
Social security				39,297
Health insurance				26,054
Retirement				35,958
Benefits @ 20%	- -	163,926	137,706	-
Administrative Fee	- -	17,500	15,600	9,750
Total Compensation and adm fees	567,281	1,006,056	841,836	624,742
<u>SUPPLIES</u>				
Office Supplies	39,184	16,000	16,000	12,000
Total Supplies	39,184	16,000	16,000	12,000

Hidalgo County Regional Mobility Authority
Administration Budget Detail
For Fiscal Year Ending December 31, 2017

	<u>Actual</u> <u>2015</u>	<u>Budget</u> <u>2016</u>	<u>Estimated</u> <u>2016</u>	<u>Budget</u> <u>2017</u>
<u>OTHER SERVICES & CHARGES</u>				
Janitorial	-	-	1,300	-
Utilities	778	2,000	2,500	2,500
Contractual Adm/IT Services	-	20,000	15,000	10,000
Dues & Subscriptions	30,825	28,000	28,000	30,000
Postage/FedEx/Courier Services	2,217	3,500	2,700	3,000
General Liability	-	-	1,300	1,300
Insurance - E&O	800	800	800	800
Insurance - Surety	569	800	800	800
Insurance - LOC	-	5,000	1,000	1,000
Advertising	7,563	15,000	10,000	15,000
Training	2,195	10,000	7,500	10,000
Travel	13,119	30,000	22,000	15,000
Printing	6,679	15,000	11,800	15,000
Accounting & Auditing	42,750	45,000	40,000	40,000
Legal services	20,125	25,000	40,000	30,000
Rental - Office	30,362	30,000	25,000	35,000
Rental - Office Equipment	9,958	10,900	15,000	12,000
Rental- Other	-	5,000	-	5,000
Contractual Website Services	1,800	2,400	2,400	2,400
Consulting	11,306	-	-	-
Penalties & Interest	2,624	1,000	1,600	1,000
Bank service charges	7,388	-	-	-
Miscellaneous	<u>16,395</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
Total Other Services & Charges	142,708	250,400	229,200	230,800
<u>MAINTENANCE</u>				
Maintenace & Repair	<u>14,148</u>	<u>2,000</u>	<u>-</u>	<u>25,000</u>
Total Maintenance	14,148	2,000	-	25,000
<u>CAPITAL OUTLAY</u>				
Software	-	50,000	-	25,000
Non-capital	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>5,000</u>
Total Capital Outlay	<u>-</u>	<u>50,000</u>	<u>20,000</u>	<u>30,000</u>
Total Expenditures	<u>\$ 763,321</u>	<u>\$ 1,324,456</u>	<u>\$ 1,107,036</u>	<u>\$ 922,542</u>

Hidalgo County Regional Mobility Authority
 Construction Management Budget Detail
 For Fiscal Year Ending December 31, 2017

	<u>Budget</u> <u>2017</u>
<u>COMPENSATION</u>	
Exempt	
Chief Construction Engineer	<u>120,000</u>
Total Exempt	120,000
Non-Exempt	
Construction Inspector Sr	65,000
Construction Inspector (4)	220,000
Construction Records Specialist	41,500
Administrative Assistant III	<u>52,729</u>
Total Non-Exempt	379,229
Other:	
Overtime	25,000
Vehicle Allowance	43,200
Phone Allowance	10,800
Contingency	<u>12,481</u>
Total Other	91,481
Sub-Total	590,710
Benefits:	
Social security	45,189
Health insurance	26,709
Retirement	41,350
Administrative Fee	<u>15,600</u>
Total Compensation and adm fees	719,558
<u>SUPPLIES</u>	
Office Supplies	5,000
Small tools	<u>11,821</u>
Total Supplies	16,821
<u>OTHER SERVICES & CHARGES</u>	
Uniforms	4,485
Janitorial	3,500
Dues & Subscriptions	5,000
Training	7,340
Travel	12,000
Rental - Office Equipment	<u>4,000</u>
Total Other Services & Charges	36,325
<u>CAPITAL OUTLAY</u>	
Non-capitalized	<u>67,310</u>
Total Capital Outlay	<u>67,310</u>
Total Expenditures	<u>\$ 840,014</u>

**Hidalgo County Regional Mobility Authority
Program Management Budget Detail
For Fiscal Year Ending December 31, 2017**

	<u>Budget 2017</u>
<u>COMPENSATION</u>	
Exempt	
Deputy Executive Dir./Program Mgr.	\$ 150,000
Chief Development Engineer	<u>120,000</u>
Total Exempt	270,000
Non-Exempt	
Designer CAD Technician	70,000
Administrative Assistant I	31,000
Contingency	<u>9,275</u>
Total Non-Exempt and Contingency	110,275
Other:	
Overtime	2,500
Vehicle Allowance	14,400
Phone Allowance	<u>4,800</u>
Total Other	21,700
Sub-Total	401,975
Benefits:	
Social security	30,751
Health insurance	20,345
Retirement	28,138
Administrative Fee	<u>7,800</u>
Total Compensation and adm fees	489,009
<u>SUPPLIES</u>	
Office Supplies	<u>5,000</u>
Total Supplies	5,000
<u>OTHER SERVICES & CHARGES</u>	
Dues & Subscriptions	<u>2,500</u>
Total Other Services & Charges	2,500
<u>CAPITAL OUTLAY</u>	
Hard/software	52,800
Capitalized Items	63,000
Non-capitalized	<u>58,115</u>
Total Capital Outlay	<u>173,915</u>
Total Expenditures	<u>\$ 670,424</u>

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND SUMMARY
Senior Lein Vehicle Registration Fee Series 2013 Revenue and Refunding Bonds
Fund Balance Summary
For Fiscal Year Ending December 31, 2017



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

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	Actual 2015	Adj. Budget 2016	Estimated 2016	Budget 2017
Beginning Fund Balance	\$ 324,872	\$ 325,248	\$ 331,321	\$ 331,321
Revenues:				
Interest	109	-	-	-
Total Revenues	<u>109</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures:				
Principal	1,085,000	1,105,000	1,105,000	1,140,000
Interest Expense	<u>2,890,963</u>	<u>2,869,263</u>	<u>2,869,263</u>	<u>2,836,112</u>
Total Debt Service Expenditures	<u>3,975,963</u>	<u>3,974,263</u>	<u>3,974,263</u>	<u>3,976,112</u>
Total Expenditures	<u>3,975,963</u>	<u>3,974,263</u>	<u>3,974,263</u>	<u>3,976,112</u>
Other Financing Sources:				
Transfer-in General Fund	3,982,303	3,974,263	3,974,263	3,976,112
Total Other Financing Sources	<u>3,982,303</u>	<u>3,974,263</u>	<u>3,974,263</u>	<u>3,976,112</u>
Ending Fund Balance	<u>\$ 331,321</u>	<u>\$ 325,248</u>	<u>\$ 331,321</u>	<u>\$ 331,321</u>

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND SUMMARY
State Infrastructure Bank Loan (SIB)
Fund Balance Summary
For Fiscal Year Ending December 31, 2017



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

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<u>Estimated 2016</u>	<u>Budget 2017</u>
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Beginning Fund Balance	\$	- \$ 1,020,000
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Revenues:

Total Revenues	-	-
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Expenditures:

Principal	-	-
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Interest Expense	-	-
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Total Debt Service Expenditures	-	-
--	---	---

Total Expenditures	-	-
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Other Financing Sources:

Transfer-in General Fund	<u>1,020,000</u>	<u>1,040,400</u>
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Total Other Financing Sources	<u>1,020,000</u>	<u>1,040,400</u>
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Ending Fund Balance	<u>\$ 1,020,000</u>	<u>\$ 2,060,400</u>
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Hidalgo County Regional Mobility Authority
CAPITAL PROJECT FUND BUDGET
Bond Construction Fund - Senior Lein VRF Series 2013 Revenue & Refunding Bonds
For Fiscal Year Ending December 31, 2017



www.hcrma.net

	Actual 2015	Budget 2016	Estimated 2016	Budget 2017
Beginning Fund Balance	\$ 26,694,694	\$ 10,062,964	\$ 11,170,734	\$ 2,023,353
Revenues:				
Intergovernmental:				
State	-	-	5,747,673	11,668,628
Local	-	-	80,000	-
Interest	<u>27,985</u>	<u>-</u>	<u>27,900</u>	<u>-</u>
Total Revenues	27,985	-	5,855,573	11,668,628
Expenditures:				
Legal & professional	175,510	-	-	-
Consulting and engineering	<u>2,068,940</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>2,244,450</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>SH 365</i>				
Environmental	104,452	-	-	-
Design	1,244,613	-	-	-
Acquisition	3,236,009	-	-	-
ROW	<u>2,738,655</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total SH 365	7,323,729	9,676,684	-	-
<i>IBTC</i>				
Environmental	89,402	-	-	-
Design	508,379	-	-	-
Acquisition	1,988,090	-	-	-
ROW	<u>3,397,895</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total IBTC	5,983,766	-	-	-
Total Expenditures	15,551,945	9,676,684	14,814,752	11,668,628
Other Financing Sources (Uses):				
Transfer- in general	-	-	40,000	-
Transfer- out general (management fee)	<u>-</u>	<u>(386,280)</u>	<u>(228,202)</u>	<u>(719,558)</u>
Total Other Financing Sources (Uses)	-	(386,280)	(188,202)	(719,558)
Ending Fund Balance	<u>\$ 11,170,734</u>	<u>\$ -</u>	<u>\$ 2,023,353</u>	<u>\$ 1,303,795</u>

Hidalgo County Regional Mobility Authority
CAPITAL PROJECT FUND BUDGET
State Infrastructure Bank Loan (SIB Loan) SH 365
Fund Balance Summary
For Fiscal Year Ending December 31, 2017



www.hcrma.net

Estimated 2016	Budget 2017
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Beginning Fund Balance	\$ 7,475,000	
Revenues:		
Interest	-	-
 Total Revenues	 -	 -
Expenditures:		
 SH 365	 525,000	 -
Legal & professional	-	10,500,000
Construction	12,000,000	4,500,000
ROW	 12,525,000	 15,000,000
 Total Expenditures	 12,525,000	 15,000,000
 Other Financing Sources (Uses):		
SIB Loan Proceeds	20,000,000	22,210,000
 Total Other Financing Sources (Uses)	 20,000,000	 22,210,000
 Ending Fund Balance	 \$ 7,475,000	 \$ 14,685,000

Item 3C

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<input checked="" type="checkbox"/>	AGENDA ITEM	<u>3C</u>
PLANNING COMMITTEE	<input type="checkbox"/>	DATE SUBMITTED	<u>12/09/16</u>
FINANCE COMMITTEE	<input type="checkbox"/>	MEETING DATE	<u>12/20/16</u>
TECHNICAL COMMITTEE	<input type="checkbox"/>		

1. Agenda Item: **RESOLUTION 2016-131 – APPROVAL OF HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LEGISLATIVE PROGRAM**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and approval of proposed HCRMA Legislative Program for Texas 85th Legislative Session.
3. Policy Implication: Board Policy, Local Government, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A Funding Source:
5. Staff Recommendation: **Motion to approve Resolution 2016-131 – Approval of Hidalgo County Regional Mobility Authority Legislative Program as presented.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Construction Engineer's Recommendation: Approved Disapproved None
8. Chief Auditor's Recommendation: Approved Disapproved None
9. Board Attorney's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Executive Director's Recommendation: Approved Disapproved None

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2016 – 131

APPROVAL OF HIDALGO COUNT REGIONAL MOBILITY AUTHORITY'S
85TH LEGISLATIVE PROGRAM

THIS RESOLUTION is adopted this 20th day of December, 2016 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act"); and

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, the Authority is concerned about long-term transportation infrastructure funding; and

WHEREAS, the Authority has determined the priorities for the Texas 84th Legislative Session; and

WHEREAS, the Authority supports statewide and local options that will allow the development of transportation infrastructure needed;

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS
OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby approves the Hidalgo County Regional Mobility Authority's 85th Legislative Program hereto attached as Exhibit A.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 20th day of December, 2016, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
85th LEGISLATIVE PROGRAM

Pathfinder

Public Affairs

Memorandum

To: Pilar Rodriguez
From: Pathfinder Public Affairs
Subject: 85th Texas Legislature Proposed Agenda Items & Dates of Interest
Date: November 14, 2016
Cc: Blakely Fernandez, Rene A. Ramirez, and Evelyn C. Castillo

The 85th Texas Legislature is fast approaching and we have begun preparing the Hidalgo County Regional Mobility Authority's (HCRMA) legislative agenda. The session will begin on January 10, 2017. We have repeatedly heard from lawmakers that the biggest issue will be the budget. Other issues that have been singled out by legislators include property tax reform and public education finance.

A year ago, House Speaker Joe Straus and Lt. Gov. Dan Patrick also issued interim charges directing committees to study a diverse list of topics ahead of the 2017 legislative session. We have been analyzing both the House and Senate interim charges, as well as monitoring hearings pertaining to them. As part of our planning for HCRMA's agenda we will review these and also advise which findings are most relevant to the authorities interests for the upcoming session. The interim charges are located at the end of this memorandum for your review.

Lt. Gov. Dan Patrick and Speaker Joe Straus have each laid out their legislative priorities:

Lt. Gov. Dan Patrick:

- School choice
- Additional property tax relief
- Border Security
- Protecting police officers with bullet-proof vests
- “Bathroom bill” - Block transgender people from using bathroom that corresponds with their gender identity

House Speaker Joe Straus:

- Additional property tax relief
- Improving public education/fixing finance education system/expanding student opportunity grants
- Addressing mental health
- Protecting children from abuse/reforming broken state foster care system
- Encouraging entrepreneurship

Below are draft agenda items and dates of interest for your review. **PLEASE NOTE** this document is for planning purposes and we look forward to your suggestions, comments and feedback to finalize HCRMA's legislative agenda.

HCRMA'S PROPOSED LEGISLATIVE PRIORITIES

- Extend CDA Authority for IBTC, SH 68, La Joya Relief Route, Segment A and Segment C.
- Increase overweight vehicle permit fee to cover maintenance of roadways. Currently \$80, may need to go as high as \$150-\$200. Additionally, allow the Authority to charge administrative or setup fee. We have brokers using the system, which requires extensive staff time to assist/trouble shoot/correct input errors.

GENERAL LEGISLATIVE AGENDA ITEMS

• **TRANSPORTATION**

- Support development of the South Texas International Airport at Edinburg, including extension of runway
- Support funding to improve all of US Hwy 281 to interstate standards
- Support the Economically Disadvantaged County Program
- Track the legislation in regards to the Texas Department of Transportation's consideration by the Sunset Commission.

• **ECONOMIC DEVELOPMENT**

- Support economic development incentives opportunities
- Support additional funding for transportation infrastructure improvements
- Support legislation to enhance Texas's relationship with Mexico in relation to trade, transportation, energy, security and other bi-national issues

• **PLANNING & ZONING**

- Increased funding for local projects

The interim charges for both the Texas Senate and Texas House of Representatives can be found at the bottom of this proposed legislative agenda. At this time, neither the Senate nor the House has released

their committee reports from their respective interim meetings. Once released, we can better determine what the focus of the legislature will be and be more effective in determining our final legislative agenda. As soon as these reports are released we will be in contact with you to finalize our legislative agenda.

DATES OF INTEREST

- Bill pre-filing begins: November 14, 2016
- 1st day of session: January 10, 2017
- 60-day bill filing deadline: March 10, 2017
- Adjournment sine die: May 29, 2017
- Post-session 20-day deadline for governor to sign or veto: June 18, 2017
- Effective date (91st day after adjournment): August 28, 2017

INTERIM CHARGES

SENATE COMMITTEE ON TRANSPORTATION

- TxDOT Funding: Monitor any new and anticipated revenue appropriated to the Texas Department of Transportation and make recommendations that address project prioritization and selection, effectiveness of staffing levels and project delivery methods.
- Vehicle Inspection System: Evaluate the efficiency and effectiveness of the state's Vehicle Inspection Program. Make recommendations on how to compress or otherwise reduce the number of required inspections.
- Regional Mobility Authorities: Review State Highway Fund grants and loans to Regional Mobility Authorities (RMA) and make recommendations if additional oversight procedures are needed to ensure the RMA's expenditures are a valid and accountable use of State Highway Funds.
- Panama Canal: Study the demand placed on the state's ports, roadways and railways resulting from the Panama Canal expansion and make recommendations to ensure transportation infrastructure is adequate to accommodate increases in imports and exports.
- Driver Responsibility Program: Evaluate the necessity of the Driver Responsibility Program and make recommendations for alternative methods of achieving the programs objectives.
- Oversize/Overweight Vehicle Regulations, Penalties and Fines: Review current state and federal regulations, penalties and fines related to oversize and overweight vehicles and make recommendations to minimize impacts on the state's roadways and bridges.
- Monitoring Charge: Monitor the implementation of legislation addressed by the Senate Committee on Transportation during the 84th Legislature, Regular Session and make recommendations for any legislation needed to improve, enhance, and/or complete implementation. Specifically,

monitor the following: 1) Progress of the Texas Department of Transportation's efforts to propose a plan to eliminate toll roads; 2) Removing eminent domain authority from private toll corporations; 3) Ending the issuing of any new debt from the Texas Mobility Fund (TMF) and prohibiting future use of the TMF on toll projects; and 4) The Sunset Advisory Commission's review of the Texas Department of Transportation.

HOUSE COMMITTEE ON TRANSPORTATION

- Study the Texas Department of Transportation's role in responding to natural disasters, specifically reviewing contraflow lane plans for major routes and technology that can minimize evacuation and travel times
- Examine the current framework for designating a project as a tolled road. Consider ways to reduce or eliminate the role of tolled roads in providing congestion relief given recent transportation funding measures approved by the Legislature.
- Review the state's statutory and budgetary requirements for design-build contracts, including cost and quantity restrictions, and consider the effect of removing those restrictions.
- Review the functions of all departments in the Texas Department of Transportation related to alternative modes of transportation and make recommendations to improve their efficiency.
- Evaluate local transportation funding mechanisms authorized by the state, such as transportation reinvestment zones, to determine their effectiveness. Identify methods for local entities to utilize these tools to improve congestion.
- Study the current statutory requirements for utility relocation and recommend modifications that will minimize delay times while protecting taxpayers and ratepayers.
- Review the areas currently designated as oversize or overweight corridors. Make recommendations to ensure that consistent measures are used to determine fee amounts, bond requirements, and gross weights allowable. Identify measures that may be taken to protect the quality of the roadway.
- Examine innovative transportation technologies, such as autonomous vehicles, to evaluate potential cost savings and ways in which they may reduce traffic congestion, promote safety, and increase economic productivity.
- Conduct legislative oversight and monitoring of the agencies and programs under the committee's jurisdiction and the implementation of relevant legislation passed by the 84th Legislature. In conducting this oversight, the committee should:
 - a.) consider any reforms to state agencies to make them more responsive to Texas taxpayers and citizens;

- b.) identify issues regarding the agency or its governance that may be appropriate to investigate, improve, remedy, or eliminate;
- c.) determine whether an agency is operating in a transparent and efficient manner; and
- d.) identify opportunities to streamline programs and services while maintaining the mission of the agency and its programs.

Item 3D

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>3D</u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u>12/09/16</u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u>12/20/16</u>
TECHNICAL COMMITTEE	<u> </u>		

Agenda Item: RESOLUTION 2016-132- APPROVAL OF WORK AUTHORIZATION NUMBER 23 TO THE PROFESSIONAL SERVICE AGREEMENT WITH DANNENBAUM FOR THE ENVIRONMENTAL CLASSIFICATION LETTER FOR THE INTERNATIONAL BRIDGE TRADE CORRIDOR

2. Nature of Request: (Brief Overview) Attachments: X Yes No

Resolution 2016-132 – Environmental Classification Letter for the International Bridge Trade Corridor

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: Yes No N/A

5. Staff Recommendation: Motion to approve Resolution 2016-132 Work Authorization 23, as presented to the Board on December 20, 2016.

6. Program Manager's Recommendation: Approved Disapproved X None

7. Planning Committee's Recommendation: Approved Disapproved X None

8. Board Attorney's Recommendation: X Approved Disapproved None

9. Chief Auditor's Recommendation: Approved Disapproved X None

10. Chief Financial Officer's Recommendation: Approved Disapproved X None

11. Chief Construction Engineer's Recommendation: Approved Disapproved X None

12. Executive Director's Recommendation: X Approved Disapproved None



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

Project: Systemwide

- CMT Services
- Environmental
- Engineering **Dannenbaum Engineering**
- Geo-Technical
- Surveying

WORK AUTHORIZATION SUMMARY

RESOLUTION 2016-132

Work Authorization # 23 Supplemental # _____

Amount \$ 79,812.23

Approved Amendments:

Resolution No.	Description	Amount
2011-31	WA 1 GEC and PM	\$ 909,960.63
2011-44	WA 3 Dannenbaum Program & Project Mgt	\$ 57,750.00
2012-01	WA 1 Supplemental #1 No Cost time extension	\$ 0.00
2012-07	WA 4 Program & Project Management	\$ 891,814.61
2012-25	WA 3 Supplemental 1 Time extension	\$ 0.00
Subtotal from Cont. Page		<u>\$ 16,345,225.43</u>
Total Approved WA		\$ 18,204,750.67

Proposed Work Authorization and/or Supplemental

2016-132 WA 23 **\$ 79,812.23**

Goal and Options:

Work Authorization 23 - to prepare an environmental classification letter for submission to the Texas Department of Transportation for the International Bridge Trade Corridor Project in anticipation of a response by May 1, 2017.

Staff is recommending approval of this request in the amount of \$ 79,812.23
Proposed total approved WA and/or Supplementals \$ 18,284,562.90

Ramon Navarro, Construction E
Requested By:

Work Authorizations Cont...**Resolution No.**

2016-132

Resolution No.	Description	Amount
2012-28	WA 4 Supplemental 1unused budget	-\$ 197,458.76
2012-33	WA 5 Amend & Restatement	\$ 847,369.93
2013-02	WA 5 - Supplemental 1 Unused Budget	-\$ 78,132.97
2013-03	WA 6 Program & Project Management	\$ 689,834.33
2013-14	WA 6 Supp.1 SH 365 T&R Pharr Bridge	\$ 81,309.04
2013-16	WA 6 Sup 2 SH 365 Value Engineering	\$ 149,120.30
2013-17	WA 6 Supp 3 IBTC Low level aerial flight survey	\$ 346,720.31
2013-21	WA 6 Supp Add svc for non recurring events	\$ 1,437,465.41
2013-42	WA 6 Supp 5 SH 365 RODS utility locations	\$ 117,054.83
2013-45	WA 6 Supp. 7 Additional sue scope	\$ 64,990.00
2013-66	WA 6 Supp 6 No cost time extension	\$ 0.00
2014-06	WA 8 Program Management	\$ 574,581.59
	WA 7 Not Used	\$ 0.00
2014-09	WA 8 Supp 1 Returning Unused Budget	-\$ 114,581.59
2014-10	WA 9 Program, Project & Construction Mgmt	\$ 10,340,781.60
2014-15	WA 10 IBTC Row Strip Map Development	\$ 285,984.85
2014-16	WA 11 IBTC Update Topo Survey	\$ 49,034.16
2014-17	WA 12 TRZ No. 2/HCAD Tax Database Up	\$ 180,053.72
2014-18	WA 13 Supp 1 Regional Toll Analysis	\$ 89,062.56
2014-19	WA 14 Investment Grade Traffic and Revenue	\$ 399,355.20
2014-20	WA 15 TIGER VI Grant Preparation	\$ 80,256.47
2014-46	WA 16 SH 365 & IBTC Off-site Hydrology	\$ 215,571.04
2014-58	WA 17 Traffic Warranty Study SH 365	\$ 110,078.54
2014-66	WA 14 Supp 1 Clarify scope due to SH 68	\$ 0.00
2014-84	WA 10 Supp 1 No Cost time extension	\$ 0.00
	Amount from page 3	\$ 676,774.87
	Subtotal	\$ 16,345,225.43

Work Authorizations Cont...**Resolution No.**

2016-132

Resolution No.	Description	Amount
2014-85	WA 17 Sup 1 No Cost time extension	\$ 0.00
2014-89	WA 18 RODS Subsurface Utilities Engineering	\$ 355,355.20
2014-113	WA 13 Sup 2 No Cost time extension	\$ 0.00
2014-114	WA 16 Sup 1 No Cost time extension	\$ 0.00
2015-115	WA 18 Sup 1 No Cost extension	\$ 0.00
2015-23	WA 16 Sup 2 No Cost time extension	\$ 0.00
2015-51	WA 19 Traffic & Revenue Scenario Analysis	\$ 21,770.44
2015-64	WA 9 Sup 1 No cost Task Modification	\$ 0.00
2015-91	WA 20 Update to Traffic Revenue	\$ 299,649.23
2016-38	WA 9 Sup 2 and Fix errors WA 8 Sup 1& WA 14	\$ 0.00
2016-51	WA 16 Sup 3 No cost time extension	\$ 0.00
2016-52	WA 20 Sup 1 No Cost time extension	\$ 0.00
	WA 21 - Tabled/Not Approved	
2016-119	WA 22 - No Action	

Subtotal \$ 676,774.87

HIDALGO COUNTY REGIONAL MOBILITY

AUTHORITY BOARD RESOLUTION No. 2016 – 132

APPROVAL OF WORK AUTHORIZATION NUMBER 23 TO THE
PROFESSIONAL SERVICES AGREEMENT WITH DANNENBAUM
ENGINEERING CORPORATION TO PREPARE THE ENVIRONMENTAL
CLASSIFICATION LETTER FOR THE INTERNATIONAL BRIDGE
TRADE CORRIDOR (IBTC)

THIS RESOLUTION is adopted this 20th day of December, 2016, by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, on October 27, 2011 the Authority awarded by Resolution 2011-31 a Professional Service Agreement with Dannebaum Engineering Corporation for general engineering and program management services in the maximum payable amount of \$5,000,000; and

WHEREAS, on October 27, 2011 the Authority awarded by Resolution 2011-31 on the Authority approved Work Authorizations Numbers 1, a Professional Service Agreement with Dannenbaum Engineering for general engineering and program management services in the amount of \$909,960.63 to evaluate all work performed on the Hidalgo County Loop Project performed to date; and

WHEREAS, on November 15, 2011 the Authority approved by Resolution 2011-44 Work Authorizations Numbers 3 to the Professional Service Agreement with Dannenbaum Engineering in the amount of \$57,750.00 to provide title report for the SH 365/Trade Corridor Connector; and

WHEREAS, on February 22, 2012 the Authority approved by Resolution 2012-01 Supplemental Number 1 for Work Authorizations Numbers 1 to the Professional Service Agreement with Dannenbaum Engineering permitting certain adjustments to cost per task and adding 60 days to the schedule; and

WHEREAS, on May 2, 2012 the Authority approved by Resolution 2012-07 the Work Authorizations Numbers 4, to the Professional Service Agreement with Dannenbaum Engineering to continue program management for the State Highway 365 and International Bridge Trade Corridor Projects in the amount of \$891,814.61; and

WHEREAS, on August 2, 2012 the Authority approved by Resolution 2012-25 Supplemental Number 1 to Work Authorization Number 3 the to the Professional Services

agreement with Dannenbaum Engineering to amend the termination date from February 1, 2012 to February 1, 2013 for Work Authorization Numbers 3; and

WHEREAS, on September 20, 2012 the Authority approved by Resolution 2012-28 Supplemental Number 1 to Work Authorization Number 4 to the Professional Service Agreement with Dannenbaum Engineering that deducted work in the amount of \$197,458.76 for a revised Work Authorization 4 amount of \$694,355.85 and closed out Work Authorization Number 4; and

WHEREAS, on October 18, 2012 the Authority approved by Resolution 2012-33 Work Authorizations Numbers 5, which was amended and restated the Professional Service Agreement with Dannebaum Engineering to include Public Outreach in the amount of \$45,000.00 for a revised Work Authorization Number 5 amount of \$847,369.93 to continue Project Management and Advance Project for SH365; and

WHEREAS, on January 16, 2013, the Authority approved by Resolution 2013-02 Supplemental Number 1 to Work Authorization Number 5 to the Professional Service Agreement with Dannenbaum Engineering that deducted work in the amount of \$78,132.97 for a revised Work Authorization 5 amount of \$769,236.96 and closed out Work Authorization Number 5; and

WHEREAS, on January 16, 2013 the Authority approved by Resolution 2013-03 Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engeneering to continue Project Management and Advance Project Development for SH 365 in the amount of \$689,834.33; and

WHEREAS, on May 5, 2013 the Authority approved by Resolution 2013-14 Supplemental Number 1 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide Value Engineering Study a Traffic & Revenue Study for Overweight Trucks at the Pharr International Bridge and State Highway 365 in the amount of \$81,309.04; and

WHEREAS, on May 15, 2013 the Authority approved by Resolution 2013-16 Supplemental Number 2 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide a Traffic & Revenue Study for the State Highway 365 Project in the amount of \$149,120.30; and

WHEREAS, on May 15, 2013 the Authority approved by Resolution 2013-17 Supplemental Number 3 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide a Low Level Aerial Flight and Topographic Survey for the International Border Trade Corridor in the amount of \$346,720.31; and

WHEREAS, on July 24, 2013 the Authority approved by Resolution 2013-21 Supplemental Number 4 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to continue program management for the advance project development of the State Highway 365 and the International Border Trade Corridor in the amount of \$1,437,465.41; and

WHEREAS, on October 16, 2013 the Authority approved by Resolution 2013-42 Supplemental Number 5 to Work Authorizations Number 6 to Professional Services Agreement

with Dannenbaum Engineering to provide the necessary utility field data for the final design of State Highway 365 Project in the amount of \$117,054.83; and

WHEREAS, on December 18, 2013, the Authority approved by Resolution 2013-66 Supplemental Number 6 to Work Authorization Number 6 to the Professional Service Agreement with Dannenbaum Engineering to revise the scope of service with no increase in the Work Authorization Number 6 amount; and

WHEREAS, on January 22, 2014, the Authority approved by Resolution 2014-06 Work Authorization Number 8 in the amount of \$574,581.59 to continue program management for the State Highway 365 and International Bridge Trade Corridor Projects; and

WHEREAS, on January 22, 2014, the Authority approved by Resolution 2014-07 Contract Amendment Number 1 (formerly Supplemental Number 1) to increase the maximum payable amount to the Professional Service Agreement with Dannenbaum Engineering to correspond to the approved Work Authorizations and Supplements in the amount of \$827,389.25 for a revised maximum amount of \$5,827,389.25; and

WHEREAS, on February 24, 2014, the Authority approved by Resolution 2014-09 Supplemental Number 1 to Work Authorization Number 8 to the Professional Service Agreement with Dannenbaum Engineering that deducted work in the amount of \$114,851.59 for a revised Work Authorization amount of \$459,730.00 and closed out Work Authorization Number 8; and

WHEREAS, on February 24, 2014, the Authority approved by Resolution 2014-10 Work Authorization Number 9 for Program and Construction Management of the State Highway 365 and International Bridge Trade Corridor Projects from 2014 to 2018 in the amount of \$10,340,781.60 ; and

WHEREAS, on February 24, 2014, the Authority approved by Resolution 2014-11 Contract Amendment Number 2 (formerly Supplemental Number 2) to the Professional Services Agreement with Dannenbaum Engineering Corporation for an increase to the maximum payable amount in the amount from \$5,824,389.25 to \$16,053,589.26, which includes a deduct to Supplemental Work Authorization No 1 to Work Authorization No. 8 in the amount of \$114,581.59 and the increase in Work Authorization No. 9 in the amount of \$10,340,781.60 for a revised maximum payable amount of \$16,053,589.26; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-15 Work Authorization Number 10 to modify and update the right of way strip map for the International Bridge Trade Corridor Project in the amount of \$285,984.85; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-16 Work Authorization Number 11 to provide an updated low level aerial topographic survey for the International Bridge Trade Corridor Project in the amount of \$49,034.16; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-17 Work Authorization Number 12 to provide the Hidalgo County Transportation Reinvestment Zone

Number 2 property ownership update for 2,215 un-coded property parcels in the amount of \$180,053.72; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-18 Work Authorization Number 13 to provide an Environmental Assessment Regional Toll Analysis in the amount of \$89,062.56; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-19 Work Authorization Number 14 to provide an Investment Grade Traffic & Revenue Study in the amount of \$397,750.88; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-20 Work Authorization Number 15 to prepare a TIGER grant application in the amount of \$80,256.47; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-21 Contract Amendment Number 3 (formerly Supplemental Number 3) to increase payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with Work Authorizations 10, 11, 12, 13, 14 and 15 in the amount of \$1,617,963.56 for a revised maximum payable amount of \$ 17,671,552.82; and

WHEREAS, on May 21, 2014, the Authority approved by Resolution 2014-45 Supplemental Number 7 to Work Authorization Number 6 to the Professional Service Agreement with Dannenbaum Engineering to provide 50 additional non-destructive utility locates for the State Highway 365 Project in the amount of \$64,990.00; and

WHEREAS, on May 21, 2014, the Authority approved by Resolution 2014-46 Work Authorization Number 16 to prepare a Hydraulic & Hydrology Study for the State Highway 365 and International Bridge Trade Corridor drainage service areas in the amount of \$215,571.04; and

WHEREAS, on May 21, 2014, the Authority approved by Resolution 2014-47 Contract Amendment Number 4 (formerly Supplemental Number 4) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Supplemental 7 to Work Authorization Number 6 and Work Authorization Number 16 in the mount of \$280,561.04 for a revised maximum payable amount of \$17,407,292.94; and

WHEREAS, on June 18, 2014, the Authority approved by Resolution 2014-58 Work Authorization Number 17 to prepare Traffic Signal Warrant Projected Traffic Counts for the State Highway 365 and International Bridge Trade Corridor Projects in the amount of \$110,078.54; and

WHEREAS, on June 18, 2014, the Authority approved by Resolution 2014-59 Contract Amendment Number 5 (formerly Supplemental Number 5) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond

with approval of Work Authorization Number 17 in the amount of \$110,078.54 for a revised maximum payable amount of \$17,517,341.48; and

WHEREAS, on July 23, 2014, the Authority approved by Resolution 2014-65 Supplemental Number 1 to Work Authorization Number 13 for a no-cost scope clarification for the Environmental Assessment Regional Toll Analysis; and

WHEREAS, on July 23, 2014, the Authority approved by Resolution 2014-66 Supplemental Number 1 to Work Authorization Number 14 to provide a no cost scope clarification to the Investment Grade Traffic and Revenue Study for State Highway 365 and International Bridge Trade Corridor Projects and Sketch Level Analysis for the State Highway 68/FM 1925 Project; and

WHEREAS, on August 27, 2014, the Authority approved by Resolution 2014-84 Supplemental Number 1 to Work Authorization Number 10 for a no cost time extension to modify and update the right of way strip map for the International Bridge Trade Corridor Projects; and

WHEREAS, on August 24, 2014, the Authority approved by Resolution 2014-85 Supplemental Number 1 to Work Authorization Number 17 for a no cost time extension to prepare Traffic Signal Warrant Projected Traffic Counts for the State Highway 365 and International Bridge Trade Corridor Projects; and

WHEREAS, on September 24, 2014, the Authority approved by Resolution 2014-89 Work Authorization Number 18 for non-destructive utility locations for the International Bridge Trade Corridor Project in the amount of \$355,355.20; and

WHEREAS, on September 24, 2014, the Authority approved by Resolution 2014-96 Contract Amendment Number 6 (formerly Supplemental Number 6) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 18 in the amount of \$355,355.20 for a revised maximum payable amount of \$17,872,726.68; and

WHEREAS, on December 15, 2014, the Authority approved by Resolution 2014-113 Supplemental Number 2 to Work Authorization Number 13 for a no cost time extension for the Regional Toll Analysis for the State Highway 365 International Bridge Trade Corridor drainage service areas; and

WHEREAS, on December 15, 2014, the Authority approved by Resolution 2014-114 Supplemental Number 1 to Work Authorization Number 16 for a no cost time extension for offsite Hydrology & Hydraulics study for the State Highway 365 International Bridge Trade Corridor drainage service areas; and

WHEREAS, on December 15, 2014, the Authority approved by Resolution 2014-115 Supplemental Number 1 to Work Authorization Number 18 for a no-cost time extension for non-destructive utility locations for the International Bridge Trade Corridor Project; and

WHEREAS, on May 28, 2015, the Authority approved by Resolution 2015-23 Supplemental Number 2 to Work Authorization Number 16 for a no cost time extension for off

Hydrology & Hydraulics study for the State Highway 365 International Bridge Trade Corridor drainage service areas; and

WHEREAS, on July 28, 2015, the Authority approved by Resolution 2015-51 Work Authorization Number 19 to provide scenario analysis for the State Highway 365 Investment Grade Traffic and Revenue Study in the amount of \$21,770.44; and

WHEREAS, on July 28, 2015, the Authority approved by Resolution 2015-52 Contract Amendment Number 7 (formerly Supplemental Number 7) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 19 in the amount of \$21,770.44 for a revised maximum payable amount of \$17,905,101.44; and

WHEREAS, on August 25, 2015, the Authority approved by Resolution 2015-64 Supplemental No. 1 Work Authorization Number 9 to reconcile line item tasks with no increase to the Work Authorization Number 9 amount; and

WHEREAS, on December 15, 2015, Authority approved by Resolution 2014-91 Work Authorization Number 20 to provide an update to the Investment Grade Traffic and Revenue Study for the proposed State Highway 365 Toll Revenue Bond Series 2016 issuance in the amount of \$299,649.23;

WHEREAS, on December 22, 2015, the Authority approved by Resolution 2015-93 Contract Amendment Number 8 (formerly Supplemental Number 8) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 20 in the amount of \$299,649.23 for a revised maximum payable amount of \$18,204,750.67; and

WHEREAS, on March 22, 2016 the Authority has approved Resolution 2016-38 for Work Authorization Number 9 – Supplemental Number 2 to the Professional Service Agreement with Dannenbaum Engineering to amend the Program Management and Construction Management and Inspection fee for the International Bridge Trade Corridor Project from lump sum to the specified hourly rates based on hours established by the Authority. Work Authorization 9 does not increase and remains at \$10,340,781.60; and

WHEREAS, on March 22, 2016 the Authority has approved Resolution 2016-38 for a mathematical error in Work Authorization Number 8 – Supplemental Number 1 to the Professional Service Agreement with Dannebaum Engineering for an increase of \$270.00 for a revised Work Authorization Number 8 – Supplemental Number 1 amount of \$460,000.00; and

WHEREAS, on March 22, 2016 the Authority has approved Resolution 2016-38 for a mathematical error in Work Authorization Number 14 for an increase of \$1,604.32 for a revised Work Authorization Number 14 amount of \$399,355.20;

WHEREAS, on March 22, 2016, the Authority approved by Resolution 2016-51 Work Authorization Number 16 – Supplemental Number 3 to the Professional Service Agreement with Dannenbaum Engineering for a no-cost time extension to provide off-site Hydrology and Hydraulic Study for the State Highway 365 and International Bridge Trade Corridor Projects; and

WHEREAS, on March 22, 2016 the Authority approved by Resolution 2016-52 Work Authorization 20 – Supplemental Number 1 to the Professional Service Agreement with Dannenbaum Engineer for a no-cost time extension to provide an updated Investment Grade Traffic and Revenue Study for the State Highway 365, International Bridge Trade Corridor and State Highway 68 Projects; and

WHEREAS, the Authority finds it necessary to approve Work Authorization 23 to the Professional Service Agreement with Dannenbaum Engineer to provide the environmental classification letter for the International Bridge Trade Corridor Project in the amount of \$79,812.23; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby approves Work Authorization Number 23 in the amount of \$79,812.23; hereto attached as Exhibit A.

Section 3. The Board authorizes the Executive Director to execute Work Authorization Number 23 as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 20th day of December, 2016, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A

WORK AUTHORIZTION NUMBER 23
TO

PROFESSIONAL SERVICE AGREEMENT WITH DANNENBAUM ENGINEERING
CORPORATION DATED OCTOBER 27, 2011

♦Contract♦

**Hidalgo County
Regional Mobility Authority
(HCRMA)(Authority)**

**PROGRAM MANAGEMENT
CONSULTANT PROJECT**

**Engineering Services for any and all
Services Required for the Development of
all Projects undertaken by the Authority
including the Entire Loop Project**

Work Authorization No. 23

December 20, 2016

DANNENBAUM

ATTACHMENT D
WORK AUTHORIZATION
D-1
WORK AUTHORIZATION NO. 23
AGREEMENT FOR ENGINEERING SERVICES

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of "Article V of that certain Professional Services Agreement for Program Management Engineering Services" (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and Dannenbaum Engineering Corporation (the Engineer).

PART I. The Engineer will perform engineering services generally described and in accordance with the project description attached hereto and made a part of this Work Authorization. The responsibilities of the Authority and the Engineer as well as the work schedule are further detailed in Exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

PART II. The maximum amount payable under this Work Authorization is **\$79,812.23** and the method of payment is **Lump Sum** as set forth in Attachment E of the Agreement. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Engineer's Estimated Work Authorization Costs included in Exhibit D, Fee Schedule, which is attached and made a part of this Work Authorization.

PART III. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles III thru V of the Agreement, and Attachment A, Section 1.

PART IV. This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on **May 31, 2017**, unless extended by a supplemental Work Authorization as provided in Attachment A, Section 1.

PART V. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

IN WITNESS WHEREOF, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

THE ENGINEER

(Signature)

Louis H. Jones Jr., P.E.

(Printed Name)

Principal

(Title)

(Date)

THE AUTHORITY

(Signature)

Pilar Rodriguez, PE

(Printed Name)

Executive Director

(Title)

(Date)

LIST OF EXHIBITS

Exhibit A	Services to be provided by the Authority
Exhibit B	Services to be provided by the Engineer
Exhibit D	Fee Schedule/Budget
Exhibit H-2	Subprovider Monitoring System Commitment Agreement

EXHIBIT A **SERVICES TO BE PROVIDED BY THE AUTHORITY**

The Authority shall furnish the following items to the Engineer:

1. The Authority shall provide the name(s) of the Authority's authorized representative(s) for this Agreement.
2. The Authority shall provide prompt review of all submittals; process monthly invoices and review monthly progress reports within forty-five (45) days of receiving such documents.
3. The Authority; where available; will provide copies of official correspondence to date.
4. The Authority shall authorize the Engineer to access and obtain all deliverables from Authority consultants on all projects undertaken by Authority to date. Including any applicable meeting minutes, correspondence and agency comments.
5. The Authority shall provide a copy of all Authority Agreements with other agencies. (i.e., TxDOT, City of Pharr, Hidalgo County, etc.).
6. To the extent possible, the Authority shall provide copies of correspondence and/or reports to TxDOT reporting on the Authority's DBE Program as outlined in the Memorandum of Understanding (MOU) Between the Authority and TxDOT executed on March 13, 2008. Also, the Authority shall provide the name of the designated DBE liaison officer with TxDOT; if not the Engineer, which is required under the above MOU.

The following assumptions have been made regarding the development of Exhibit "D"- Fee Schedule. If any of these assumptions prove to be invalid; then the Engineer reserves the right to request a change in scope.

Assumptions for Work Authorization No. 23

1. The Authority will provide all known existing studies affecting this project.
2. To its best efforts, the Authority will provide all available and applicable existing detailed construction cost estimates for all existing schematics.
3. Include all assumptions identified in task descriptions within Exhibit "D" Fee Schedule for this Work Authorization.

EXHIBIT B
Scope of Services to be Provided by the Engineer
for Work Authorization No. 23

(Dannenbaum)

Hidalgo County Regional Mobility Authority
International Bridge Trade Corridor

The work to be performed by the Consultant under this agreement with Hidalgo County Regional Mobility Authority (HCRMA) (Client) will consist of preparing a TxDOT – NEPA Assignment / Federal Highway Administration (FHWA) Environmental Assessment (EA) Classification Letter for the proposed International Bridge Trade Corridor (IBTC). The modified limits for the proposed IBTC now extends east from 365 Tollway (Formerly SH 365) 365/Farm-to-Market Road (FM) 3072 intersection, north to the Interstate Highway 2 (I-2), and east to FM 493 in Hidalgo County, Texas.

Since the last iteration of the document the following changes have occurred:

- Additional proposed right-of-way (ROW) along the East Leg of the proposed project (approximately 15-25 acres). Requires archeological survey and delineation.
- Several technical reports require updates in response to changing Texas Department of Transportation (TxDOT) guidance
- Delineations of positive archeological trenches are required in the northern 89 acres where the alignment was adjusted.
- ETT Powerlines have occupied ROW purchased at-risk

This scope of services and subsequent fee proposal is based on the completion of the environmental classification process in anticipation of updating/completing the existing EA. The consultant will be provided with data files for all work completed to date.

EXHIBIT B
Scope of Services to be Provided by the Engineer
for Work Authorization No. 23

2.7 PROJECT MANAGEMENT AND ADMINISTRATION

The Consultant will be responsible for the oversight of all the activities required to complete the scope of services.

ENVIRONMENTAL CLASSIFICATION

6.1 Scope Development Tool

The Consultant will assist with the preliminary preparation of an updated Scope Development Tool for submittal to TxDOT ENV.

6.2 Request for Classification

The Consultant in coordination with the sub consultants and the Agency will prepare an Environmental Classification Letter for submittal to TxDOT ENV and FHWA for review. The Consultant will review and provide guidance on the Clients request for approval to classify the project as an EA.

EXHIBIT B
Scope of Services to be Provided by the Engineer
for Work Authorization No. 23
(Amaterra)

Hidalgo County Regional Mobility Authority

International Bridge Trade Corridor

The work to be performed by the Consultant under this agreement with Hidalgo County Regional Mobility Authority (HCRMA) (Client) will consist of preparing a TxDOT – NEPA Assignment / Federal Highway Administration (FHWA) Environmental Assessment (EA) Classification Letter for the proposed International Bridge Trade Corridor (IBTC). The modified limits for the proposed IBTC now extends east from 365 Tollway (Formerly SH 365) 365/Farm-to-Market Road (FM) 3072 intersection, north to the Interstate Highway 2 (I-2), and east to FM 493 in Hidalgo County, Texas.

Since the last iteration of the document the following changes have occurred:

- Additional proposed right-of-way (ROW) along the East Leg of the proposed project (approximately 15-25 acres). Requires archeological survey and delineation.
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- Delineations of positive archeological trenches are required in the northern 89 acres where the alignment was adjusted.

This scope of services and subsequent fee proposal is based on the completion of the environmental classification process in anticipation of updating/completing the existing EA. The consultant will be provided with data files for all work completed to date.

EXHIBIT B
Scope of Services to be Provided by the Engineer
for Work Authorization No. 23

2.7 PROJECT MANAGEMENT AND ADMINISTRATION

The Consultant will be responsible for the oversight of all the activities required to complete the scope of services.

6.1 ENVIRONMENTAL CLASSIFICATION

6.2 Scope Development Tool

The Consultant will assist with the preliminary preparation of an updated Scope Development Tool for submittal to TxDOT ENV.

6.3 Request for Classification

The Consultant in coordination with the sub consultants and the Agency will prepare an Environmental Classification Letter for submittal to TxDOT ENV and FHWA for review. The Consultant will review and provide guidance on the Clients request for approval to classify the project as an EA.

EXHIBIT B
Scope of Services to be Provided by the Engineer
for Work Authorization No. 23
(Blanton)
Hidalgo County Regional Mobility Authority
International Bridge Trade Corridor

The work to be performed by the Consultant under this agreement with Hidalgo County Regional Mobility Authority (HCRMA) (Client) will consist of preparing a TxDOT – NEPA Assignment / Federal Highway Administration (FHWA) Environmental Assessment (EA) Classification Letter for the proposed International Bridge Trade Corridor (IBTC). The modified limits for the proposed IBTC now extends east from 365 Tollway (Formerly SH 365) 365/Farm-to-Market Road (FM) 3072 intersection, north to the Interstate Highway 2 (I-2), and east to FM 493 in Hidalgo County, Texas.

Since the last iteration of the document the following changes have occurred:

- Additional proposed right-of-way (ROW) along the East Leg of the proposed project (approximately 15-25 acres). Requires archeological survey and delineation.
- Several technical reports require updates in response to changing Texas Department of Transportation (TxDOT) guidance
- Delineations of positive archeological trenches are required in the northern 89 acres where the alignment was adjusted.

This scope of services and subsequent fee proposal is based on the completion of the environmental classification process in anticipation of updating/completing the existing EA. The consultant will be provided with data files for all work completed to date.

EXHIBIT B
Scope of Services to be Provided by the Engineer
for Work Authorization No. 23

2.7 PROJECT MANAGEMENT AND ADMINISTRATION

The Consultant will be responsible for the oversight of all the activities required to complete the scope of services.

6.1 Scope Development Tool

The Consultant will prepare an updated Scope Development Tool for submittal to TxDOT ENV. The Consultant will coordinate with TxDOT ENV and Pharr District to schedule an Environmental Scoping Meeting, develop a schedule, and obtain the necessary signatures for the scoping document as per 43 TAC 2.44.

Deliverable:

- Scope Development Tool

6.2 Request for Classification

The Client will prepare an Environmental Classification Letter for submittal to TxDOT ENV and FHWA for review. The Consultant will review and provide guidance on the Clients request for approval to classify the project as an EA.

DANNENBAUM

HIDALGO COUNTY
REGIONAL MOBILITY AUTHORITY
IBTC ENVIRONMENTAL CLASSIFICATION LETTER
Work Authorization No. 23



ID	Task Name	Duration	Start	Finish	2017												2018										
					Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	
1	IBTC	516 days	Sun 1/1/17	Thu 5/31/18																							
2	PROJECT INITIATION	30 days	Sun 1/1/17	Mon 1/30/17																							
3	COLLECT DATA FROM PREVIOUS EFFECTS	60 days	Sun 1/1/17	Wed 3/1/17																							
4	CLASSIFICATION LETTER DEVELOP AND APPROVAL	120 days	Sun 1/1/17	Sun 4/30/17																							
5	PRELIMINARY PROJECT SCOPING	61 days	Wed 3/1/17	Sun 4/30/17																							

DANNENBAUM ENGINEERING CORPORATION
Program Management Services for the HCRMA Roadway System

WA No. 23

Schedule Duration: 11/01/16 - 5/31/17

EXHIBIT 'D'
Fee Schedule/Budget for
Hidalgo County Regional Mobility Authority (HCRMA)
Program Management Consultant
Work Authorization No. 23

ENVIRONMENTAL TASKS ASSOCIATED WITH THE TXDOT ENVIRONMENTAL CLEARANCE OF THE INTERNATIONAL BRIDGE TRADE CORRIDOR

PROGRAM MANAGEMENT SERVICES DESCRIPTION	Principal/ Program Manager	Deputy Program Manager (Engineer IV)	Environmental Specialist IV	Environmental Specialist II	Environmental Planner IV	Environmental Planner II	GIS Specialist	Editor	Administrative Assistant	Total Labor Hrs.	Remarks	Task Cost
6.0 ENVIRONMENTAL CLASSIFICATION												
6.1 Scope Development Tool										0		\$ -
6.2 Request for Classification										0		\$ -
Coordination with HCRMA / TxDOT	32		24	8						64		\$ 14,704.93
Prepare Draft			16	16			20			52		\$ 6,472.75
Respond to ENV & District Comments			16	20			4			40		\$ 5,100.48
Finalize Request for Classification	16		40	40			4			100		\$ 16,047.57
										0		\$ -
Subtotal	48	0	96	84	0	0	28	0	0	256	0	\$ 42,325.73
LABOR MANHOURS TOTAL	48	0	96	84	0	0	28	0	0	256	CHECK (MHRs):	
LABOR RATE PER HOUR	\$ 314.56	\$ 157.87	\$ 157.87	\$ 106.26	\$ 106.26	\$ 85.01	\$ 112.33	\$ 55.60	\$ 60.72		256	
TOTAL DIRECT LABOR COSTS	\$ 15,098.88	\$ -	\$ 15,155.71	\$ 8,925.84	\$ -	\$ -	\$ 3,145.30	\$ -	\$ -	\$ 42,325.73		
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON FEE)	35.67%	0.00%	35.81%	21.09%	0.00%	0.00%	7.43%	0.00%	0.00%	100.00%	CHECK (LABOR):	
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON MANHOURS)	18.75%	0.00%	37.50%	32.81%	0.00%	0.00%	10.94%	0.00%	0.00%	100.00%	\$ 42,325.73	
TOTAL DIRECT LABOR COST												\$ 42,325.73
DIRECT EXPENSES	Rate	Unit	Amount	Total								
Lodging / Hotel (\$100.00 / DAY)	\$ 100.00	Each	8	\$ 800.00								\$ 800.00
Meals (\$30.00 / DAY)	\$ 30.00	Each	12	\$ 360.00								\$ 360.00
Mileage	\$ 0.66	Each	1,000	\$ 560.00								\$ 560.00
Overnight Mail - letter size	\$ 50.00	Each	4	\$ 200.00								\$ 200.00
Courier Services	\$ 50.00	Each	4	\$ 200.00								\$ 200.00
Photocopies B/W (8.5 X 11)	\$ 0.10	Each	1,000	\$ 100.00								\$ 100.00
Photocopies B/W (11 X 17)	\$ 0.20	Each	250	\$ 50.00								\$ 50.00
Photocopies Color (8.5 X 11)	\$ 0.70	Each	350	\$ 245.00								\$ 245.00
Photocopies Color (11 X 17)	\$ 1.25	Each	125	\$ 156.25								\$ 156.25
TOTAL DIRECT EXPENSES				\$ 2,671.25						\$ 2,671.25		\$ 2,671.25
PROJECT MANAGEMENT SERVICES (SUBCONSULTANTS) (14.0 Months)												DBE Participation 13.83%
BLANTON & ASSOCIATES, INC.	ENVIRONMENTAL SERVICES - NEPA DOCUMENTS											\$ 23,775.25
AMATERRA ENVIRONMENTAL, INC.	ENVIRONMENTAL SERVICES - ARCHEOLOGICAL SURVEY											\$ 5,843.25
AMATERRA ENVIRONMENTAL, INC.	ENVIRONMENTAL SERVICES - HISTORICAL SURVEY											\$ 5,196.75
												TOTAL SPECIAL SERVICES FEE (SUBCONSULTANTS) \$ 34,815.25
GRAND TOTAL												\$ 79,812.23
ASSUMPTIONS												
Task management and coordination with subconsultants will be billed under WA09												

DANNENBAUM ENGINEERING CORPORATION
 Program Management Services for the HCRMA Roadway System
 WA No. 23
 Subconsultant: Blanton
 Schedule Duration: 11/01/16 - 5/31/17

EXHIBIT 'D'
 Fee Schedule/Budget for
 Hidalgo County Regional Mobility Authority (HCRMA)
 Program Management Consultant
 Work Authorization No. 23

ENVIRONMENTAL TASKS ASSOCIATED WITH THE TXDOT ENVIRONMENTAL CLEARANCE OF THE INTERNATIONAL BRIDGE TRADE CORRIDOR

PROGRAM MANAGEMENT SERVICES DESCRIPTION	Project Manager	Sr Env Planner	Env Planner I/II	Senior Env Specialist	Env Specialist	Biologist	Senior Arch	Arch I/II	Senior Field Tech	Senior Historian	Historian	Senior GIS	GIS	Administrative Assistant	Total Labor Hrs.	Remarks	Task Cost
Environmental Document	2		3	2		1						3	1	1	13		\$ 1,632.00
Scoping Development Tool and Classification Letter	4		16									24		16	60		\$ 6,642.00
Land Use and Socioeconomics	1		2									2	1		6		\$ 735.50
Environmental Justice	1		2									1			4		\$ 520.50
Limited English Proficiency	1	1	2									1			3		\$ 400.50
Air Quality Studies			2									1			4		\$ 500.00
Traffic Noise Studies			16									9			25		\$ 3,000.00
Water Resources		4	2			4						3			13		\$ 1,560.00
Floodplain Impacts			2			1						1	1		5		\$ 555.00
Tolling Analysis			8									2	1		11		\$ 1,295.00
Section 4(f)/6(f)	1		1									1			3		\$ 400.50
ICI	1		2		1	1						2			7		\$ 830.50
Subtotal	11	6	60	2	1	12	0	0	0	0	0	56	6	17	171	0	19981.5
LABOR MANHOURS TOTAL	11	6	60	2	1	12	0	0	0	0	0	56	6	17	171	CHECK (MHRs):	
LABOR RATE PER HOUR	\$ 160.50	\$ 140.00	\$ 120.00	\$ 160.50	\$ 90.00	\$ 100.00	\$ 110.00	\$ 80.00	\$ 90.00	\$ 120.00	\$ 90.00	\$ 120.00	\$ 95.00	\$ 75.00		171	
TOTAL DIRECT LABOR COSTS	\$ 1,765.50	\$ 840.00	\$ 7,200.00	\$ 321.00	\$ 90.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,720.00	\$ 570.00	\$ 1,275.00	\$ 19,981.50		
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON FEE)	8.84%	4.20%	36.03%	1.61%	0.45%	6.01%	0.00%	0.00%	0.00%	0.00%	0.00%	33.63%	2.85%	6.38%	100.00%	CHECK (LABOR):	
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON MANHOURS)	6.43%	3.51%	35.09%	1.17%	0.58%	7.02%	0.00%	0.00%	0.00%	0.00%	0.00%	32.75%	3.51%	9.94%	100.00%	\$ 19,981.50	
TOTAL DIRECT LABOR COST																	\$ 19,981.50
DIRECT EXPENSES	Rate	Unit	Amount	Total													
Lodging / Hotel (\$100.00 / DAY with taxes)	\$ 100.00	Each	4	\$ 400.00													\$ 400.00
Meals (\$36.00 / DAY)	\$ 36.00	Each	6	\$ 216.00													\$ 216.00
Rental Car	\$ 90.00	Each	4	\$ 360.00													\$ 360.00
Air Travel	\$ 500.00	Each	2	\$ 1,000.00													\$ 1,000.00
Parking	\$ 14.00	Each	6	\$ 84.00													\$ 84.00
Mileage	\$ 0.54	Each	750	\$ 405.00													\$ 405.00
Fuel for Rental Car	\$ 20.00	Day	4	\$ 80.00													\$ 80.00
Photocopies B/W (8.5 X 11)	\$ 0.10	Each	500	\$ 50.00													\$ 50.00
Photocopies B/W (11 X 17)	\$ 0.20	Each		\$ -													\$ -
Photocopies Color (8.5 X 11)	\$ 0.70	Each	150	\$ 105.00													\$ 105.00
Photocopies Color (11 X 17)	\$ 1.25	Each	75	\$ 93.75													\$ 93.75
Hazmat Data Report	\$ 1,000.00	Each	1	\$ 1,000.00													\$ 1,000.00
TOTAL DIRECT EXPENSES				\$ 3,793.75											\$ 3,793.75	\$ 3,793.75	
GRAND TOTAL																	\$ 23,775.25
ASSUMPTIONS																	
NONE																	

DANNENBAUM ENGINEERING CORPORATION
Program Management Services for the HCRMA Roadway System
WA No. 23
Subconsultant: Amaterra
Schedule Duration: 11/01/16 - 5/31/17

EXHIBIT 'D'
Fee Schedule/Budget for
Hidalgo County Regional Mobility Authority (HCRMA)
Program Management Consultant
Work Authorization No. 23

ENVIRONMENTAL TASKS ASSOCIATED WITH THE TXDOT ENVIRONMENTAL CLEARANCE OF THE INTERNATIONAL BRIDGE TRADE CORRIDOR

ENVIRONMENTAL SERVICES DESCRIPTION	Principal	Archeologist V	Archeologist IV	Archeologist III	Archeologist II	Archeologist I	Historian IV	Historian III	Historian II	GIS Specialist	Editor	Admin. Asst.	Total Labor Hrs.	Remarks	Task Cost
2.6 CULTURAL RESOURCES													0		\$ -
Archaeological Resources													0		\$ -
Research Design & Antiquities Permit - UPDATE		24	10	4		2				2	2	2	46		\$ 4,974.00
	Subtotal	0	24	10	4	0	2	0	0	2	2	2	46	0	\$ 4,974.00
				16			20								
LABOR MANHOURS TOTAL	32	24	10	20	0	2	0	0	0	2	2	2	46	CHECK (MHRs):	
LABOR RATE PER HOUR	\$ 216.00	\$ 128.00	\$ 103.00	\$ 73.00	\$ 68.00	\$ 58.00	\$ 4.00	\$ 104.00	\$ 82.00	\$ 84.00	\$ 60.00	\$ 88.00			
TOTAL DIRECT LABOR COSTS	\$ 6,912.00	\$ 3,072.00	\$ 1,030.00	\$ 1,460.00	\$ -	\$ 116.00	\$ -	\$ -	\$ -	\$ 168.00	\$ 120.00	\$ 176.00	\$ 13,054.00		
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON FEE)	52.95%	23.53%	7.89%	11.18%	0.00%	0.89%	0.00%	0.00%	0.00%	1.29%	0.92%	1.35%	100.00%	CHECK (LABOR):	
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON MANHOURS)	69.57%	52.17%	21.74%	43.48%	0.00%	4.35%	0.00%	0.00%	0.00%	4.35%	4.35%	4.35%	100.00%	\$ 13,054.00	
TOTAL DIRECT LABOR COST															\$ 4,974.00
DIRECT EXPENSES		Rate	Unit	Amount	Total										
Lodging / Hotel (\$100.00 / DAY)	\$ 100.00	Each		2	\$ 200.00										\$ 200.00
Meals (\$30.00 / DAY)	\$ 30.00	Each		2	\$ 60.00										\$ 60.00
Mileage	\$ 0.56	Each		600	\$ 336.00										\$ 336.00
Photocopies B/W (8.5 X 11)	\$ 0.10	Each		300	\$ 30.00										\$ 30.00
Photocopies B/W (11 X 17)	\$ 0.20	Each		60	\$ 12.00										\$ 12.00
Photocopies Color (8.5 X 11)	\$ 0.70	Each		250	\$ 175.00										\$ 175.00
Photocopies Color (11 X 17)	\$ 1.25	Each		45	\$ 56.25										\$ 56.25
TOTAL DIRECT EXPENSES					\$ 869.25										\$ 869.25
GRAND TOTAL															\$ 5,843.25
ASSUMPTIONS															

DANNENBAUM ENGINEERING CORPORATION
Program Management Services for the HCRMA Roadway System
WA No. 23
Subconsultant: Amaterra
Schedule Duration: 11/01/16 - 5/31/17

EXHIBIT 'D'
Fee Schedule/Budget for
Hidalgo County Regional Mobility Authority (HCRMA)
Program Management Consultant
Work Authorization No. 23

ENVIRONMENTAL TASKS ASSOCIATED WITH THE TXDOT ENVIRONMENTAL CLEARANCE OF THE INTERNATIONAL BRIDGE TRADE CORRIDOR

ENVIRONMENTAL SERVICES DESCRIPTION	Principal	Historian IV	Historian III	Historian II	Historian I	GIS Specialist	Editor	Admin. Asst.	Total Labor Hrs.	Remarks	Task Cost
2.6 CULTURAL RESOURCES									0		\$ -
Historic Resources									0		\$ -
PCR		2		12		2			16		\$ 1,418.00
Research Design		2	6	16		2	2		28		\$ 2,378.00
Task Management	1	2						2	5		\$ 658.00
	Subtotal	1	6	6	28	0	4	2	49	0	\$ 4,454.00
				16			20				
LABOR MANHOURS TOTAL	33	6	6	20	0	4	2	2	49		
LABOR RATE PER HOUR	\$ 216.00	\$ 133.00	\$ 104.00	\$ 82.00	\$ 70.00	\$ 84.00	\$ 4.00	\$ 88.00			
TOTAL DIRECT LABOR COSTS	\$ 7,128.00	\$ 798.00	\$ 624.00	\$ 1,640.00	\$ -	\$ 336.00	\$ 8.00	\$ 176.00	\$ 10,710.00		
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON FEE)	66.55%	7.45%	5.83%	15.31%	0.00%	3.14%	0.07%	1.64%	100.00%		CHECK (LABOR):
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON MANHOURS)	67.35%	12.24%	12.24%	40.82%	0.00%	8.16%	4.08%	4.08%	100.00%	\$ 10,710.00	
TOTAL DIRECT LABOR COST											\$ 4,454.00
DIRECT EXPENSES	Rate	Unit	Amount	Total							
Lodging / Hotel (\$100.00 / DAY)	\$ 100.00	Each	2	\$ 200.00							\$ 200.00
Meals (\$30.00 / DAY)	\$ 30.00	Each	2	\$ 60.00							\$ 60.00
Mileage	\$ 0.56	Each	600	\$ 336.00							\$ 336.00
Photocopies B/W (8.5 X 11)	\$ 0.10	Each	150	\$ 15.00							\$ 15.00
Photocopies B/W (11 X 17)	\$ 0.20	Each	40	\$ 8.00							\$ 8.00
Photocopies Color (8.5 X 11)	\$ 0.70	Each	150	\$ 105.00							\$ 105.00
Photocopies Color (11 X 17)	\$ 1.25	Each	15	\$ 18.75							\$ 18.75
TOTAL DIRECT EXPENSES				\$ 742.75							\$ 742.75
GRAND TOTAL											\$ 5,196.75
ASSUMPTIONS											
NONE											

EXHIBIT H-2
Subprovider Monitoring System Commitment Agreement

This commitment agreement is subject to the award and receipt of a signed contract from the Hidalgo County Regional Mobility Authority (Authority). **NOTE: Attachment H-2 is required to be attached to each contract that does not include work authorizations. Attachment H-2 is required to be attached with each work authorization. Attachment H-2 is also required to be attached to each supplemental work authorization. If DBE/HUB Subproviders are used, the form must be completed and signed. If no DBE/HUB Subproviders are used, indicate with "N/A" on this line: _____ and attach with the work authorization or supplemental work authorization.**

Contract #: _____ Assigned Goal: 12% Prime Provider Dannenbaum Engineering Corporation

Work Authorization (WA)#: 23 WA Amount: \$79,812.23 Date: _____

Supplemental Work Authorization (SWA) #: _____ to WA #: _____ SWA Amount: _____

Revised WA Amount: _____

Description of Work <i>(List by category of work or task description. Attach additional pages, if necessary.)</i>	Dollar Amount <i>(For each category of work or task description shown.)</i>
Environmental Services – NEPA Documents	\$23,775.25
Total Commitment Amount (Including all additional pages.)	\$23,775.25

IMPORTANT: The signatures of the prime and the DBE/HUB and Second Tier Subprovider, if any (both DBE and Non-DBE) and the total commitment amount must always be on the same page.

<p>Provider Name: <u>Dannenbaum Engineering Corporation</u> Address: <u>1109 Nolana, Suite 208, McAllen, Texas 78504</u> PH: <u>(956) 682-3677; FX: (956) 686-1822</u> Email: <u>louis.jones@dannenbaum.com</u></p> <p>DBE/HUB Sub Provider Subprovider Name: <u>Blanton & Associates, Inc.</u> VID Number: <u>17428458388</u> Address: <u>5 Lakeway Centre Court, Suite 200 Austin, Texas 45734</u> PH: <u>(512)264-1095; FX: (512)284-1531</u> Email: <u>admin@blantonassociates.com</u></p> <p>Second Tier Sub Provider N/A Subprovider Name: <u>N/A</u> VID Number: <u>N/A</u> Address: <u>N/A</u> Phone #& Fax #: <u>N/A</u> Email: <u>N/A</u></p>	<p>Name: <u>Louis H. Jones Jr., P.E.</u> <i>(Please Print)</i> Title: <u>Principal</u></p> <p>Signature Date</p> <p>Name: <u>Don Blanton</u> <i>(Please Print)</i> Title: <u>President</u></p> <p>Signature Date</p> <p>Name: _____ <i>(Please Print)</i> Title: _____</p> <p>Signature Date</p>
VID Number is the Vendor Identification Number issued by the Comptroller. If a firm does not have a VID Number, please enter the owner's Social Security or their Federal Employee Identification Number (if incorporated).	

EXHIBIT H-2
Subprovider Monitoring System Commitment Agreement

This commitment agreement is subject to the award and receipt of a signed contract from the Hidalgo County Regional Mobility Authority (Authority). **NOTE: Attachment H-2 is required to be attached to each contract that does not include work authorizations. Attachment H-2 is required to be attached with each work authorization. Attachment H-2 is also required to be attached to each supplemental work authorization. If DBE/HUB Subproviders are used, the form must be completed and signed. If no DBE/HUB Subproviders are used, indicate with "N/A" on this line: _____ and attach with the work authorization or supplemental work authorization.**

Contract #: _____ Assigned Goal: 12% Prime Provider Dannenbaum Engineering Corporation

Work Authorization (WA)#: 23 WA Amount: \$79,812.23 Date: _____

Supplemental Work Authorization (SWA) #: _____ to WA #: _____ SWA Amount: _____

Revised WA Amount: _____

Description of Work <i>(List by category of work or task description. Attach additional pages, if necessary.)</i>	Dollar Amount <i>(For each category of work or task description shown.)</i>
Environmental Services – Archeological Survey	\$5,843.25
Environmental Services – Historical Survey	\$5,196.75
Total Commitment Amount (Including all additional pages.)	\$11,040.00

IMPORTANT: The signatures of the prime and the DBE/HUB and Second Tier Subprovider, if any (both DBE and Non-DBE) and the total commitment amount must always be on the same page.

<p>Provider Name: <u>Dannenbaum Engineering Corporation</u> Address: <u>1109 Nolana, Suite 208, McAllen, Texas 78504</u> PH: <u>(956) 682-3677; FX: (956) 686-1822</u> Email: <u>louis.jones@dannenbaum.com</u></p> <p>DBE/HUB Sub Provider Subprovider Name: <u>Amaterra Environmental, Inc.</u> VID Number: <u>1453967706300</u> Address: <u>4009 Banister LN, Suite 300 Austin, TX 78704</u> PH: <u>(512) 329-0031; FX: (512) 329-0012</u> Email: <u>jmadden@amaterra.com</u></p> <p>Second Tier Sub Provider N/A Subprovider Name: <u>N/A</u> VID Number: <u>N/A</u> Address: <u>N/A</u> Phone #& Fax #: <u>N/A</u> Email: <u>N/A</u></p>	<p>Name: <u>Louis H. Jones Jr., P.E.</u> <i>(Please Print)</i> Title: <u>Principal</u></p> <p>Signature Date</p> <p>Name: <u>Jill S. Madden, P.E.</u> <i>(Please Print)</i> Title: <u>President</u></p> <p>Signature Date</p> <p>Name: _____ <i>(Please Print)</i> Title: _____</p> <p>Signature Date</p>
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VID Number is the Vendor Identification Number issued by the Comptroller. If a firm does not have a VID Number, please enter the owner's Social Security or their Federal Employee Identification Number (if incorporated).

Item 3E

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

3E
12/09/16
12/09/16

1. Agenda Item: RESOLUTION 2016-133 - APPROVAL OF CONTRACT AMENDMENT NUMBER 9 TO THE PROFESSIONAL SERVICE AGREEMENT WITH DANNENBAUM ENGINEERING CORPORATION FOR WORK AUTHORIZATION 23

2. Nature of Request: (Brief Overview) Attachments: X Yes No
Resolution 2016-133 – To increase the maximum amount payable amount by \$79,812.23 for Work Authorization 23 for a revised maximum payable amount of \$18,284,562.90.

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: Yes No X N/A

5. Staff Recommendation: Motion to approve Resolution 2016-133 – Contract Amendment Number 9, as presented to the board on December 20, 2016.

6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: X Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Construction Engineer's Recommendation: Approved Disapproved X None
12. Executive Director's Recommendation: X Approved Disapproved None



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

Project: Systemwide

- CMT Services
- Environmental
- Engineering **Dannenbaum Engineering**
- Geo-Technical
- Surveying

CONTRACT AMENDMENT SUMMARY

RESOLUTION 2016-133

Original Contract Amount **\$ 5,000,000**

Amendment # **9**

Amount **\$ 79,812.23**

Approved Amendments:

Resolution No.	Description	Amount
2011-31	Original Contract	\$ 5,000,000.00
2014-07	Amendment 1 - WA 8	\$ 827,389.25
2014-11	Amendment 2 - WA 8 Sup 1 & WA 9	\$ 10,226,200.01
2014-21	Amendment 3 - WAs 10-15	\$ 1,083,746.96
2014-47	Amendment 4 - WA 6 Sup 7 & WA 16	\$ 280,561.04
Subtotal from Cont. Page		<u>\$ 786,853.41</u>
Contract Amount		\$ 18,204,750.67

Proposed Amendment

2016-133	Contract Amendment 9	\$ 79,812.23
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Goal and Options:

To increase the maximum payable amount due to WA 23, approval of preparing environmental classification letter for the Internation Bridge Trade Corridor.

**Staff is recommending approval of this request in the amount of \$ 79,812.23
for a Revised Maximum Payable Amount of \$ 18,284,562.90**

Requested by:

Ramon Navarro, IV, P.E.
Chief Construction Engineer

Approved Amendments Cont...**Resolution No.** 2016-133

Resolution No.	Description	Amount
2014-59	Amendment 5 - WA 17	\$ 110,078.54
2014-96	Amendment 6 - WA 18	\$ 355,355.20
2015-52	Amendment 7- WA 19	\$ 21,770.44
2015-93	Amendment 8- WA 20	\$ 299,649.23
4/26/2016	Mathematical error Amendment 3 (\$1,604.32)	

Subtotal \$ 786,853.41

HIDALGO COUNTY REGIONAL MOBILITY

AUTHORITY BOARD RESOLUTION No. 2016 – 133

APPROVAL OF CONTRACT AMENDMENT NUMBER 9 TO THE
PROFESSIONAL SERVICES AGREEMENT WITH DANNENBAUM
ENGINEERING CORPORATION FOR WORK AUTHORIZATION 23

THIS RESOLUTION is adopted this 20th day of December, 2016, by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, on October 27, 2011 the Authority awarded by Resolution 2011-31 a Professional Service Agreement with Dannebaum Engineering Corporation for general engineering and program management services in the maximum payable amount of \$5,000,000; and

WHEREAS, on October 27, 2011 the Authority awarded by Resolution 2011-31 on the Authority approved Work Authorizations Numbers 1, a Professional Service Agreement with Dannenbaum Engineering for general engineering and program management services in the amount of \$909,960.63 to evaluate all work performed on the Hidalgo County Loop Project performed to date; and

WHEREAS, on November 15, 2011 the Authority approved by Resolution 2011-44 Work Authorizations Numbers 3 to the Professional Service Agreement with Dannenbaum Engineering in the amount of \$57,750.00 to provide title report for the SH 365/Trade Corridor Connector; and

WHEREAS, on February 22, 2012 the Authority approved by Resolution 2012-01 Supplemental Number 1 for Work Authorizations Numbers 1 to the Professional Service Agreement with Dannenbaum Engineering permitting certain adjustments to cost per task and adding 60 days to the schedule; and

WHEREAS, on May 2, 2012 the Authority approved by Resolution 2012-07 the Work Authorizations Numbers 4, to the Professional Service Agreement with Dannenbaum Engineering to continue program management for the State Highway 365 and International Bridge Trade Corridor Projects in the amount of \$891,814.61; and

WHEREAS, on August 2, 2012 the Authority approved by Resolution 2012-25 Supplemental Number 1 to Work Authorization Number 3 the to the Professional Services agreement with Dannenbaum Engineering to amend the termination date from February 1, 2012 to February 1, 2013 for Work Authorization Numbers 3; and

WHEREAS, on September 20, 2012 the Authority approved by Resolution 2012-28 Supplemental Number 1 to Work Authorization Number 4 to the Professional Service Agreement with Dannenbaum Engineering that deducted work in the amount of \$197,458.76 for a revised Work Authorization 4 amount of \$694,355.85 and closed out Work Authorization Number 4; and

WHEREAS, on October 18, 2012 the Authority approved by Resolution 2012-33 Work Authorizations Numbers 5, which was amended and restated the Professional Service Agreement with Dannebaum Engineering to include Public Outreach in the amount of \$45,000.00 for a revised Work Authorization Number 5 amount of \$847,369.93 to continue Project Management and Advance Project for SH365; and

WHEREAS, on January 16, 2013, the Authority approved by Resolution 2013-02 Supplemental Number 1 to Work Authorization Number 5 to the Professional Service Agreement with Dannenbaum Engineering that deducted work in the amount of \$78,132.97 for a revised Work Authorization 5 amount of \$769,236.96 and closed out Work Authorization Number 5; and

WHEREAS, on January 16, 2013 the Authority approved by Resolution 2013-03 Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engeneering to continue Project Management and Advance Project Development for SH 365 in the amount of \$689,834.33; and

WHEREAS, on May 5, 2013 the Authority approved by Resolution 2013-14 Supplemental Number 1 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide Value Engineering Study a Traffic & Revenue Study for Overweight Trucks at the Pharr International Bridge and State Highway 365 in the amount of \$81,309.04; and

WHEREAS, on May 15, 2013 the Authority approved by Resolution 2013-16 Supplemental Number 2 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide a Traffic & Revenue Study for the State Highway 365 Project in the amount of \$149,120.30; and

WHEREAS, on May 15, 2013 the Authority approved by Resolution 2013-17 Supplemental Number 3 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide a Low Level Aerial Flight and Topographic Survey for the International Border Trade Corridor in the amount of \$346,720.31; and

WHEREAS, on July 24, 2013 the Authority approved by Resolution 2013-21 Supplemental Number 4 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to continue program management for the advance project development of the State Highway 365 and the International Border Trade Corridor in the amount of \$1,437,465.41; and

WHEREAS, on October 16, 2013 the Authority approved by Resolution 2013-42 Supplemental Number 5 to Work Authorizations Number 6 to Professional Services Agreement with Dannenbaum Engineering to provide the necessary utility field data for the final design of State Highway 365 Project in the amount of \$117,054.83; and

WHEREAS, on December 18, 2013, the Authority approved by Resolution 2013-66 Supplemental Number 6 to Work Authorization Number 6 to the Professional Service Agreement with Dannenbaum Engineering to revise the scope of service with no increase in the Work Authorization Number 6 amount; and

WHEREAS, on January 22, 2014, the Authority approved by Resolution 2014-06 Work Authorization Number 8 in the amount of \$574,581.59 to continue program management for the State Highway 365 and International Bridge Trade Corridor Projects; and

WHEREAS, on January 22, 2014, the Authority approved by Resolution 2014-07 Contract Amendment Number 1 (formerly Supplemental Number 1) to increase the maximum payable amount to the Professional Service Agreement with Dannenbaum Engineering to correspond to the approved Work Authorizations and Supplementals in the amount of \$827,389.25 for a revised maximum amount of \$5,827,389.25; and

WHEREAS, on February 24, 2014, the Authority approved by Resolution 2014-09 Supplemental Number 1 to Work Authorization Number 8 to the Professional Service Agreement with Dannenbaum Engineering that deducted work in the amount of \$114,851.59 for a revised Work Authorization amount of \$459,730.00 and closed out Work Authorization Number 8; and

WHEREAS, on February 24, 2014, the Authority approved by Resolution 2014-10 Work Authorization Number 9 for Program and Construction Management of the State Highway 365 and International Bridge Trade Corridor Projects from 2014 to 2018 in the amount of \$10,340,781.60 ; and

WHEREAS, on February 24, 2014, the Authority approved by Resolution 2014-11 Contract Amendment Number 2 (formerly Supplemental Number 2) to the Professional Services Agreement with Dannenbaum Engineering Corporation for an increase to the maximum payable amount in the amount from \$5,824,389.25 to \$16,053,589.26, which includes a deduct to Supplemental Work Authorization No 1 to Work Authorization No. 8 in the amount of \$114,581.59 and the increase in Work Authorization No. 9 in the amount of \$10,340,781.60 for a revised maximum payable amount of \$16,053,589.26; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-15 Work Authorization Number 10 to modify and update the right of way strip map for the International Bridge Trade Corridor Project in the amount of \$285,984.85; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-16 Work Authorization Number 11 to provide an updated low level aerial topographic survey for the International Bridge Trade Corridor Project in the amount of \$49,034.16; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-17 Work Authorization Number 12 to provide the Hidalgo County Transportation Reinvestment Zone Number 2 property ownership update for 2,215 un-coded property parcels in the amount of \$180,053.72; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-18 Work Authorization Number 13 to provide an Environmental Assessment Regional Toll Analysis in the amount of \$89,062.56; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-19 Work Authorization Number 14 to provide an Investment Grade Traffic & Revenue Study in the amount of \$397,750.88; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-20 Work Authorization Number 15 to prepare a TIGER grant application in the amount of \$80,256.47; and

WHEREAS, on March 19, 2014, the Authority approved by Resolution 2014-21 Contract Amendment Number 3 (formerly Supplemental Number 3) to increase payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with Work Authorizations 10, 11, 12, 13, 14 and 15 in the amount of \$1,617,963.56 for a revised maximum payable amount of \$ 17,671,552.82; and

WHEREAS, on May 21, 2014, the Authority approved by Resolution 2014-45 Supplemental Number 7 to Work Authorization Number 6 to the Professional Service Agreement with Dannenbaum Engineering to provide 50 additional non-destructive utility locates for the State Highway 365 Project in the amount of \$64,990.00; and

WHEREAS, on May 21, 2014, the Authority approved by Resolution 2014-46 Work Authorization Number 16 to prepare a Hydraulic & Hydrology Study for the State Highway 365 and International Bridge Trade Corridor drainage service areas in the amount of \$215,571.04; and

WHEREAS, on May 21, 2014, the Authority approved by Resolution 2014-47 Contract Amendment Number 4 (formerly Supplemental Number 4) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Supplemental 7 to Work Authorization Number 6 and Work Authorization Number 16 in the mount of \$280,561.04 for a revised maximum payable amount of \$17,407,292.94; and

WHEREAS, on June 18, 2014, the Authority approved by Resolution 2014-58 Work Authorization Number 17 to prepare Traffic Signal Warrant Projected Traffic Counts for the State Highway 365 and International Bridge Trade Corridor Projects in the amount of \$110,078.54; and

WHEREAS, on June 18, 2014, the Authority approved by Resolution 2014-59 Contract Amendment Number 5 (formerly Supplemental Number 5) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 17 in the amount of \$110,078.54 for a revised maximum payable amount of \$17,517,341.48; and

WHEREAS, on July 23, 2014, the Authority approved by Resolution 2014-65 Supplemental Number 1 to Work Authorization Number 13 for a no-cost scope clarification for the Environmental Assessment Regional Toll Analysis; and

WHEREAS, on July 23, 2014, the Authority approved by Resolution 2014-66 Supplemental Number 1 to Work Authorization Number 14 to provide a no cost scope clarification to the Investment Grade Traffic and Revenue Study for State Highway 365 and International Bridge Trade Corridor Projects and Sketch Level Analysis for the State Highway 68/FM 1925 Project; and

WHEREAS, on August 27, 2014, the Authority approved by Resolution 2014-84 Supplemental Number 1 to Work Authorization Number 10 for a no cost time extension to modify and update the right of way strip map for the International Bridge Trade Corridor Projects; and

WHEREAS, on August 24, 2014, the Authority approved by Resolution 2014-85 Supplemental Number 1 to Work Authorization Number 17 for a no cost time extension to prepare Traffic Signal Warrant Projected Traffic Counts for the State Highway 365 and International Bridge Trade Corridor Projects; and

WHEREAS, on September 24, 2014, the Authority approved by Resolution 2014-89 Work Authorization Number 18 for non-destructive utility locations for the International Bridge Trade Corridor Project in the amount of \$355,355.20; and

WHEREAS, on September 24, 2014, the Authority approved by Resolution 2014-96 Contract Amendment Number 6 (formerly Supplemental Number 6) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 18 in the amount of \$355,355.20 for a revised maximum payable amount of \$17,872,726.68; and

WHEREAS, on December 15, 2014, the Authority approved by Resolution 2014-113 Supplemental Number 2 to Work Authorization Number 13 for a no cost time extension for the Regional Toll Analysis for the State Highway 365 International Bridge Trade Corridor drainage service areas; and

WHEREAS, on December 15, 2014, the Authority approved by Resolution 2014-114 Supplemental Number 1 to Work Authorization Number 16 for a no cost time extension for offsite Hydrology & Hydraulics study for the State Highway 365 International Bridge Trade Corridor drainage service areas; and

WHEREAS, on December 15, 2014, the Authority approved by Resolution 2014-115 Supplemental Number 1 to Work Authorization Number 18 for a no-cost time extension for non-destructive utility locations for the International Bridge Trade Corridor Project; and

WHEREAS, on May 28, 2015, the Authority approved by Resolution 2015-23 Supplemental Number 2 to Work Authorization Number 16 for a no cost time extension for off Hydrology & Hydraulics study for the State Highway 365 International Bridge Trade Corridor drainage service areas; and

WHEREAS, on July 28, 2015, the Authority approved by Resolution 2015-51 Work Authorization Number 19 to provide scenario analysis for the State Highway 365 Investment Grade Traffic and Revenue Study in the amount of \$21,770.44; and

WHEREAS, on July 28, 2015, the Authority approved by Resolution 2015-52 Contract Amendment Number 7 (formerly Supplemental Number 7) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 19 in the amount of \$21,770.44 for a revised maximum payable amount of \$17,905,101.44; and

WHEREAS, on August 25, 2015, the Authority approved by Resolution 2015-64 Supplemental No. 1 Work Authorization Number 9 to reconcile line item tasks with no increase to the Work Authorization Number 9 amount; and

WHEREAS, on December 15, 2015, Authority approved by Resolution 2014-91 Work Authorization Number 20 to provide an update to the Investment Grade Traffic and Revenue Study for the proposed State Highway 365 Toll Revenue Bond Series 2016 issuance in the amount of \$299,649.23;

WHEREAS, on December 22, 2015, the Authority approved by Resolution 2015-93 Contract Amendment Number 8 (formerly Supplemental Number 8) to increase maximum payable amount of the Professional Service Agreement with Dannenbaum Engineering to correspond with approval of Work Authorization Number 20 in the amount of \$299,649.23 for a revised maximum payable amount of \$18,204,750.67; and

WHEREAS, on March 22, 2016 the Authority has approved Resolution 2016-38 for Work Authorization Number 9 – Supplemental Number 2 to the Professional Service Agreement with Dannenbaum Engineering to amend the Program Management and Construction Management and Inspection fee for the International Bridge Trade Corridor Project from lump sum to the specified hourly rates based on hours established by the Authority. Work Authorization 9 does not increase and remains at \$10,340,781.60; and

WHEREAS, on March 22, 2016 the Authority has approved Resolution 2016-38 for a mathematical error in Work Authorization Number 8 – Supplemental Number 1 to the Professional Service Agreement with Dannebaum Engineering for an increase of \$270.00 for a revised Work Authorization Number 8 – Supplemental Number 1 amount of \$460,000.00; and

WHEREAS, on March 22, 2016 the Authority has approved Resolution 2016-38 for a mathematical error in Work Authorization Number 14 for an increase of \$1,604.32 for a revised Work Authorization Number 14 amount of \$399,355.20;

WHEREAS, on March 22, 2016, the Authority approved by Resolution 2016-51 Work Authorization Number 16 – Supplemental Number 3 to the Professional Service Agreement with Dannenbaum Engineering for a no-cost time extension to provide off-site Hydrology and Hydraulic Study for the State Highway 365 and International Bridge Trade Corridor Projects; and

WHEREAS, on March 22, 2016 the Authority approved by Resolution 2016-52 Work Authorization 20 – Supplemental Number 1 to the Professional Service Agreement with Dannenbaum Engineer for a no-cost time extension to provide an updated Investment Grade Traffic and Revenue Study for the State Highway 365, International Bridge Trade Corridor and State Highway 68 Projects; and

WHEREAS, on December 20, 2016 the Authority approved Resolution 2016-132, Work Authorization 23 to the Professional Service Agreement with Dannenbaum Engineer to provide the environmental classification letter for the International Bridge Trade Corridor Project in the amount of \$79,812.23; and

WHEREAS, the Authority finds it necessary to approve Contract Amendment 9 to the Professional Service Agreement with Dannenbaum Engineer for Work Authorization Number 23 in the amount of \$79,812.23 for revised maximum payable amount of \$18,284,562.90 ; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby approves Contract Amendment Number 9 in the amount of \$79,812.23 for a revised maximum payable amount of \$18,284,562.90; hereto attached as Exhibit A.

Section 3. The Board authorizes the Executive Director to execute Contract Amendment Number 9 as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 20th day of December, 2016, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A

CONTRACT AMENDMENT NUMBER 9
TO

PROFESSIONAL SERVICE AGREEMENT WITH DANNENBAUM ENGINEERING
CORPORATION DATED OCTOBER 27, 2011

♦Contract♦

**Hidalgo County
Regional Mobility Authority
(HCRMA)(Authority)**

**PROGRAM MANAGEMENT
CONSULTANT PROJECT**

**Engineering Services for any and all
Services Required for the Development of
all Projects undertaken by the Authority
including the Entire Loop Project**

Contract Amendment No. 9

December 20, 2016

DANNENBAUM

**SUPPLEMENTAL AGREEMENT NO. 9
TO PROFESSIONAL SERVICES
AGREEMENT FOR PROGRAM MANAGEMENT ENGINEERING SERVICES
Dated 10/27/2011**

THIS SUPPLEMENTAL AGREEMENT NO. 9 TO MAIN CONTRACT is made pursuant to the terms and conditions of “Article II Agreement Period and III Compensation and Attachment A General Provisions Section 6 Supplemental Agreements of that certain Professional Services Agreement for Program Management Engineering Services Dated 10/27/2011” hereinafter identified as the “Agreement,” entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and Dannenbaum Engineering Corporation (the Engineer).

The following terms and conditions of the Agreement are hereby amended as follows:

Article III Compensation

Article III Compensation shall be amended to increase the amount payable under this contract from \$18,204,750.67 to \$18,284,562.90 for a total increase of \$79,812.23 due to additional scope and effort outlined in Work Authorization No. 23 (\$79,812.23).

This Supplemental Agreement No. 9 to the Main Contract shall become effective on the date of final execution of the parties hereto. All other terms and conditions of the Agreement not hereby amended are to remain in full force and effect.

IN WITNESS WHEREOF, this Supplemental Agreement is executed in duplicate counterparts and hereby accepted and acknowledged below.

THE ENGINEER

THE AUTHORITY

(Signature)

(Signature)

Louis H. Jones Jr., P.E.

Pilar Rodriguez, PE

(Printed Name)

(Printed Name)

Principal

utive Director

(Date)

(Date)

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Item 3F

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

3F
12/12/2016
12/20/2016

TECHNICAL COMMITTEE

1. Agenda Item: **RESOLUTION 2016-134 – AWARD OF CONTRACT FOR TOLL SYSTEM INSTALLATION, INTEGRATION AND MAINTENANCE FOR THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY 365 TOLLWAY PROJECT**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and Approval of ranking and award of contract for Toll System, Installation and Maintenance for 365 Tollway Project.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Motion to approve Resolution 2016-134 – Approval of Selection and Award of Contract, as presented to the Board of Directors on December 20, 2016.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None



December 12, 2016

Executive Summary

Evaluation and recommendation for Toll Collection System Implementation and Maintenance Services

Objective

Hidalgo County RMA authorized the development of a Request for Proposals (RFP) and evaluation of proposals to select a vendor to provide an Electronic Toll Collection System (ETC). The specific objectives of the procurement were to choose a firm to:

- Design, develop, install, and test an ETC System
- Provide comprehensive maintenance of the ETC System.

Evaluation approach

As explained in documentation leading up to the procurement, evaluation of proposals would be based on the Best Value approach. This evaluation approach seeks to strike the balance between technical and price that will result in the best value to the Authority over the complete term of the contract. Technical aspects encompass many areas such as firm qualifications, experience in projects of similar scope and size, demonstrated ability to meet essential functional and schedule requirements, and the proposed technical solution. The overall cost of the solution is also a key factor.

The evaluation weighting for this procurement, as published in the RFP, is 60% for the technical aspects (including the firm's experience/etc.) and 40% for the cost. This is the norm within the tolling industry. While Fagan Consulting has seen similar procurements where the cost has less weighting (e.g. 35%), it is very rare for a procurement of a tolling system to have more than 40% weight placed on the cost. The Best Value approach seeks to select the best overall firm while guarding against low-bid scenarios for multi-million-dollar revenue systems that will collect millions of dollars over many years. Best Value is the industry standard for selection of Toll System Integrators.

Evaluating Technical Proposals

The highest possible score combining technical and price was 1000. The breakdown of the components follow:

➤ Technical Response Guide	450 maximum possible score
○ Infrastructure	
○ System requirements	
○ System implementation and testing	
○ Operations and maintenance	
➤ Qualifications and Technical Proposal	150 maximum possible score
○ Experience	
○ Texas and Interoperability	
○ Key personnel	
○ References	
○ Similar size and scope	



○ Third party Back Office	
➤ Cost Proposal	400 assigned to lowest price
Total	1,000

A major factor in objectively evaluating the technical information is the Technical Response Guide (TRG). Seventy-five percent (450 points) of the technical evaluation score is derived from the TRG. The TRG establishes an impartial framework for consensus scoring and justification for all scores. It is the most objective evaluation approach of technical requirements of which we are aware.

The scoring methodology for the TRG follows. Scores other than "2" require written explanation.

- 3 Points Proposal exceeds expectations
- 2 Points Proposal meets expectations
- 1 Point Proposal partially meets expectations
- 0 Points Proposal does not meet expectations, or no information provided

Twenty-five percent (150 points) of the technical evaluation score considered company and personnel qualifications. Again, scores were quantified using a subjective point system. As part of this process Fagan Consulting conducted three reference interviews for each firm and one reference interview for each proposed Project Manager.

The evaluation of these scoring elements requires deliberate effort with maximum attention to detail. The Technical Proposal score is based on the sum of points awarded for the information provided in their Technical Response, plus the Tolling Systems Integrator's (TSI's) Qualifications and References. A maximum of 450 points was possible for the Technical Response and a maximum of 150 points was possible for Qualifications and References, for a combined possible maximum of 600 points.

Evaluating Cost Proposals

Cost proposals were reviewed to assure the prospective TSIs had correctly completed the Price Proposal Form where implementation, hardware, software, and maintenance costs are itemized. The review also provides a measure of assurance that the TSI has made provisions to meet all the requirements stated in the RFP. The Cost Proposal with the lowest value was assigned a score of 400 points.

Merging Technical and Cost Scores

To provide the 60/40 (technical to cost) best value ratio, the proposals have their scores adjusted as shown in the following formulas. The first formula adjusts the best technical score to 600 points, with the remaining proposer's score increased using the same ratio. The second formula adjusts the lowest cost score to 400, with the remaining proposer's score increased using the same ratio.



Adjusting Technical Scores:

$$\frac{\text{Unadjusted Technical Score}}{\text{Highest Scoring Unadjusted Technical Score}} \times 600 = \text{Adjusted Technical Score}$$

Adjusting Cost Scores:

$$\frac{\text{Lowest Cost Proposal Value}}{\text{TSI Cost Proposal Value}} \times 400 = \text{Cost Proposal Points}$$

Results of Evaluation

Two companies submitted proposals:

- ❖ Electronic Transaction Consultants Corporation (ETC)
- ❖ Kapsch TrafficCom NA, Inc.

The results of the evaluation of technical and cost proposals are in Table 1 TSI Scoring Summary.

Table 1: TSI Scoring Summary

TSI Scoring Summary			
Document	Comment	Kapsch	ETC
Technical Proposal			
Administrative Checklist	No issues found.	Complete	Complete
Technical Response Guide	450 is maximum possible score	301	275
Qualifications and Technical Proposal	150 is maximum possible score	115	96
Unadjusted Technical Score	600 is maximum possible score	416	371
Highest Scoring Unadjusted Technical Score		416	416
Adjusted Technical Score	600 assigned to highest score	600	535
Cost Proposal			
TSI Cost Proposal Value		\$ 11,720,903.00	\$ 10,600,825.00
Cost Proposal Points	400 assigned to highest score	362	400
Total Points		962	935

Pricing breakdown

Table 2: Pricing by Project Phase, portrays the proposed pricing by ETC and Kapsch for project phases: implementation; and maintenance. Implementation includes hardware, software, and implementation services. Maintenance includes the one-year warranty period and four years of system maintenance.

Table 2: Pricing by Project Phase



Pricing by Project Phase		
	ETC	Kapsch
Implementation	\$7,366,432.00	\$8,025,908.00
Maintenance	\$3,234,394.00	\$3,694,995.00

Recommendation

TEDSI's recommendation is that HCRMA selects Kapsch as the Best Value Proposer. We recommend ETC as the Second-Best Value Proposer.

Key points

The following are key points noted during the evaluation of which HCRMA should be aware.

Cost

- ❖ Both cost proposals are within the range expected for a project of this size and scope.

Exceptions noted by proposers

- ❖ Kapsch listed no exceptions to either the requirements or Sample Agreement.
- ❖ ETC notes 14 exceptions to the Sample Agreement, several of which Fagan Consulting recommends rejecting.
- ❖ ETC lists exceptions that omit, modify requirements, or does not respond to several requirements in their technical response. There are five exceptions in Testing alone.

The exceptions affected scoring only when they affected the technical requirements/response. Sample Agreement exceptions carried no weight and are thus not reflected in the final scoring. Contract negotiations with ETC may prove difficult based on their exceptions.

Change Orders with ETC can be expected based on their exceptions to technical requirements. One of ETC's references noted that "Change Order pricing has increased noticeably with new management." Fagan Consulting cannot accurately estimate the dollar amounts or schedule impacts of change orders at this point in the project.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2016-134

APPROVAL OF SELECTION AND AWARD OF CONTRACT FOR
TOLL SYSTEM INSTALLATION, INTEGRATION AND
MAINTENANCE FOR THE HIDALGO COUNTY REGIONAL
MOBILITY AUTHORITY 365 TOLLWAY PROJECT

THIS RESOLUTION is adopted this 20th day of December, 2016, by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, on July 10, 2016 the Authority advertised for Request for Proposals for Services for Toll System Installation, Integration and Maintenance for the 365 Tollway Project; and

WHEREAS, on the September 16, 2016 Electronic Transactions Consultants (ETC) and Kapsch TrafficCom Transportation NA., Inc. (Kapsch) submitted a Request for Proposal for Services for Toll System Installation, Integration and Maintenance for the 365 Tollway Project; and

WHEREAS, Tedsi Infrastructure Group has rated and ranked the Request for Proposals for the Toll System Installation, Integration and Maintenance for the 365 Tollway Project and recommends the Authority select Kapsch as the best value proposer and ETC as the second best value proposer; and

WHEREAS, the Board of Directors finds it necessary to accept Tedsi's recommendation for the Toll System Installation, Integration and Maintenance for the 365 Tollway Project, and authorize HCRMA Staff to enter into a Service Agreement with the top ranked firm;

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby awards the Toll System Installation, Integration and Maintenance for the 365 Tollway Project to Kapsch TrafficCom NA, Inc. in the amount of \$11,720,903.00.

Section 3. The Authority hereby authorizes the Executive Director to execute an agreement for Toll System Installation, Integration and Maintenance, with Kapsch, subject to review approval of agreement terms by Legal Counsel.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 20th day of December 2016, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A

RANKING AND SELECTION
FOR
TOLL SYSTEM INSTALLATION,
INTEGRATION AND MAITENANCE
FOR
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
365 TOLLWAY PROJECT



TEDI INFRASTRUCTURE GROUP

Consulting Engineers
1201 E. Expressway 83 • Mission, Texas 78572

December 9, 2016

Mr. Pilar Rodriguez, P.E.
Hidalgo County Regional Mobility Authority Executive Director
118 S Cage Blvd 4th Floor
Pharr TX 78577

RE: Hidalgo County Regional Mobility Authority
Request for Proposals - Toll System Installation, Integration and Maintenance

Dear Mr. Rodriguez

HCRMA received submittals for above captioned procurement from Electronic Transactions Consultants (ETC) and Kapsch TrafficCom Transportation NA Inc. (Kapsch).

TEDI completed evaluation of technical and cost proposals. The results for the scoring are displayed in the table below:

SCORING SUMMARY			
DOCUMENT	COMMENT	Kapsch	ETC
Technical Proposal			
Administrative Checklist	No issues found	Complete	Complete
Qualifications and Technical Proposal	150 is maximum possible score	115	96
Technical Response Guide	450 is maximum possible score	<u>301</u>	<u>275</u>
Unadjusted Technical Score	600 is maximum possible score	416	371
Highest Scoring Unadjusted Technical Score		416	416
Adjusted Technical Score	600 assigned to highest score	600	535
Cost Proposal			
TSI Cost Proposal Value		\$11,720,902.85	\$10,600,825
Cost Proposal Points	400 assigned to highest score	362	400
TOTAL POINTS		962	935

TEDI recommendation is that HCRMA select Kapsch as the Best Value Proposer. ETC is recommended as Second Best Value Proposer

Should you need additional information, please do not hesitate to contact me

Sincerely,
TEDI INFRASTRUCTURE GROUP INC



Jose A. Sanchez, P.E.
Project Manager

Enclosures: Scoring Kapsch
Scoring ETC

FINAL 150 SCORE: 115		Kapsch	
Qualifications and Technical Proposal Content	Points	Scoring Notes	Grading Criteria
Company Overview			
Company Experience	15	Successful implementation in Texas with four RMAs (CCRMA, CRRMA, CTRMA, NETRMA).	Note: Max score is different for the different rows. 30 exceeds, 15 meets, 0 unqualified (unqualified disqualifies TSI)
Texas & IOP	18		18 exceeds, 12 meets, 6 marginal, 0 unqualified
Similar size and scope	12		18 exceeds, 12 meets, 6 marginal, 0 unqualified
Third party BOS	12		12 exceeds, 8 meets, 4 marginal 0 unqualified
Technical innovation	8		12 exceeds, 8 meets, 4 marginal, 0 unqualified
Company Overview Sub-total:	65		Max 90
Project Organization and Staffing			Exceptions allowed at sole discretion of HCRMA.
References			Start at 40, less 5 points per major negatives. Max 40
Company	35	Reference rated firm a "3" in Project Management.	
References Sub-total:	35		
Key Personnel			As per information in the response/resumes.
Project Principal	2	Years of experience exceeds requirements.	2 exceeds, 1 meets or exception, 0 unqualified
Project Manager	4	Years of experience exceeds requirements.	6 exceeds, 3 meets or exception, 0 unqualified
Software Development Manager	0	Do not see any years of experience as SDM for Pavel Podnieksinski.	2 exceeds, 1 meets or exception, 0 unqualified
Quality Assurance Manager	2	Years of experience exceeds requirements.	2 exceeds, 1 meets or exception, 0 unqualified
Database Administrator	2	Years of experience exceeds requirements.	2 exceeds, 3 meets or exception, 0 unqualified
Systems Administrator	2	Years of experience exceeds requirements.	2 exceeds, 1 meets or exception, 0 unqualified
Reports Developer	2	Years of experience exceeds requirements.	2 exceeds, 1 meets or exception, 0 unqualified
Business Analyst	1	Years of experience meets requirements.	2 exceeds, 1 meets or exception, 0 unqualified
Personnel Sub-total:	15		Max 20
Project Organization and Staffing Sub-total:	50		
Total	115		

FINAL 150 SCORE: 96		
Qualifications and Technical Proposal Content	Points	Scoring Notes
Grading Criteria		
Company Overview		
Company Experience	15	Cannot determine that they are maintaining any toll lanes in Texas.
Texas & IOP	6	18 exceeds, 12 meets, 6 marginal, 0 unqualified
Similar size and scope	12	18 exceeds, 12 meets, 6 marginal, 0 unqualified
Third party BOS	8	12 exceeds, 8 meets, 4 marginal, 0 unqualified
Technical Innovation	12	12 exceeds, 8 meets, 4 marginal, 0 unqualified
Company Overview Sub-total:	53	Max 90
Project Organization and Staffing		Exceptions allowed at sole discretion of HCRMA.
References		
Company	25	Last maintained NTTA lanes, 12 years ago. (NTTA) Cost of change orders. (SRTA) Reference rated firm a "3" in Project Management.
References Sub-total:	25	Start at 40, less 5 points per major negatives. Max 40
Key Personnel		
Project Principal	2	As per information in the response/resumes.
Project Manager	4	2 exceeds, 1 meets or exception, 0 unqualified
Software Development Manager	2	6 exceeds, 3 meets or exception, 0 unqualified
Quality Assurance Manager	2	2 exceeds, 1 meets or exception, 0 unqualified
Database Administrator	2	2 exceeds, 1 meets or exception, 0 unqualified
Systems Administrator	2	2 exceeds, 1 meets or exception, 0 unqualified
Reports Developer	2	2 exceeds, 1 meets or exception, 0 unqualified
Business Analyst	2	2 exceeds, 1 meets or exception, 0 unqualified
Personnel Sub-total:	18	Max 20
Project Organization and Staffing Sub-total:	43	
Total	96	