

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

NOTICE OF AND AGENDA FOR A WORKSHOP AND REGULAR MEETING TO BE HELD BY THE BOARD OF DIRECTORS

DATE: TUESDAY, DECEMBER 17, 2019
TIME: 4:30 PM
PLACE: HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
LARGE CONFERENCE ROOM
203 W. NEWCOMBE AVE.
PHARR, TEXAS 78577

PRESIDING: S. DAVID DEANDA, JR, CHAIRMAN

PLEDGE OF ALLEGIANCE

INVOCATION

CALL TO ORDER OF A WORKSHOP

1. Review of proposed Fiscal Year 2020 Operating and Capital Budget.

ADJOURNMENT OF WORKSHOP

CALL TO ORDER AND ESTABLISHMENT OF A QUORUM FOR A REGULAR MEETING

PUBLIC COMMENT

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document
– Eric Davila, HCRMA.

2. **CONSENT AGENDA** *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately. The Governing Body may also elect to go into Executive Session on any item on this agenda, whether or not such item(s) are posted as an Executive Session Item, at any time during the meeting when authorized by provisions of the Open Public Meeting Act.)*

- A. Approval of Minutes for the Regular Meeting held November 19, 2019.
- B. Approval of Project & General Expense Report for the period from November 6, 2019 to December 4, 2019.
- C. Approval of Financial Reports for October 2019.
- D. Resolution 2019-38 – Approval of Work Authorization 4 to the Professional Services Agreement with Blanton & Associates, Inc. for additional biological evaluation support for the International Bridge Trade Corridor Project environmental clearance.
- E. Resolution 2019-39 – Approval of Contract Amendment 3 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount for Work Authorization Number 4.

3. REGULAR AGENDA

- A. Resolution 2019-40 – Adoption of Fiscal Year 2020 Operating and Capital Budget for the Hidalgo County Regional Mobility Authority.

4. CHAIRMAN'S REPORT

- A. None.

5. TABLED ITEMS

- A. None.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY), AND SECTION 551.074 (PERSONNEL MATTERS)

- A. Consultation with Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.)
- B. Consultation with Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).
- C. Consultation with Attorney on legal issues pertaining to the voluntary acquisition of real property for various parcels for the 365 Tollway Project and International Bridge Trade Corridor Project (Sections 551.071 and 551.072 T.G.C.).
- D. Consultation with Attorney on legal issues pertaining to the acquisition, including the use of Eminent Domain, for property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).
- E. Consultation with Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).
- F. Consultation with Attorney on legal issues pertaining to the issuance of one or more Series of Hidalgo County Regional Mobility Authority bonds and related agreements and provisions relating to the subject (Section 551.071 T.G.C.).
- G. Consultation with Attorney on legal issues pertaining to the Toll System Installation, Integration and Maintenance Contract for the 365 Tollway Project (Section 551.071 T.G.C.).
- H. Consultation with Attorney on legal issues pertaining to a rescope and re-bid of the 365 Tollway Project (Section 551.071 T.G.C.).

ADJOURNMENT OF REGULAR MEETING

CERTIFICATION

I, the Undersigned Authority, do hereby certify that the attached agenda of the Hidalgo County Regional Mobility Authority Board of Directors is a true and correct copy and that I posted a true and correct copy of said notice on the Hidalgo County Regional Mobility Authority Web Page (www.hcrma.net) and the bulletin board in the Hidalgo County Court House (100 North Closner, Edinburg, Texas 78539), a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 11th day of **December 2019** at **12:00 pm** and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Maria E. Alaniz
Administrative Assistant

Note: If you require special accommodations under the Americans with Disabilities Act, please contact Maria E. Alaniz at 956-402-4762 at least 24 hours before the meeting.

PUBLIC COMMENT POLICY

Public Comment Policy: "At the beginning of each HCRMA meeting, the HCRMA will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. Speakers addressing the Board through a translator will be allowed a maximum of six (6) minutes.

All individuals desiring to address the HCRMA must be signed up to do so, prior to the open comment period. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the HCRMA. For issues or topics which are not otherwise part of the posted agenda for the meeting, HCRMA members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Chairman as these items are considered, and the same time limitations applies."

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Item 1

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u> X </u>	AGENDA ITEM	<u> 1 </u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u> 12/09/19 </u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u> 12/17/19 </u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: **REVIEW OF PROPOSED FISCAL YEAR 2020 OPERATING AND CAPITAL BUDGET**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Review of proposed Fiscal Year 2020 Operating and Capital Budget
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: **Review only.**
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: Approved Disapproved X None



Memorandum

October 3, 2019

To: S. David Deanda, Jr., Chairman

From: Pilar Rodriguez, Executive Director
Jose H. Castillo, Chief Financial Officer

Subject: Preliminary Budget for Year 2020

Background

As provided by law and good business practice, the Hidalgo County Regional Mobility Authority preliminary budget as recommended for calendar year 2020 is respectfully submitted to the Board of Directors for consideration, approval and adoption. It consists of three distinct sections (fund types)—namely, the General Fund, the Debt Service Funds and the Capital Project Fund. Presently, this budget doesn't include appropriations for Capital Projects Fund. Once funding sources and uses for the 365 Toll Project are determined and amended budget for the project will be submitted. The only inclusion to the Capital Projects Fund is an estimated transfer of \$850K to continue the advance project development.

Overview of the Budget

The budget for 2020 as presented basically reflects the about the same totals as last year's budget-- total spending at \$6.5M—with \$2.6M for operations and \$3.9M for debt service.

General Fund – Within the General Fund, the Vehicle Registration Fees were estimated to remain stable and a slight decrease in the overweight permit fees. Appropriations are anticipated to decrease by \$61,667.

- The 2020 proposed budget is divided into four (4) Departments:
 - Administration Office with a proposed budget of \$1,251,250;
 - Construction Department with a proposed budget of \$821,450;
 - Program Management Department with a proposed budget of \$594,100;
 - ROW Operations Department with a proposed budget of \$7,200.

- The 2019 budget authorized 17 positions, which remained the same for the 2020 proposed budget. Total compensation, including fringe benefits, and administrative fees amount to \$1,989,850. Consisting of:
 - Administration--\$819,400;
 - Construction management--\$700,300; and
 - Program management--\$470,150.

As reflected in the budget summary, the bond coverage ratio for the VRF Series 2013 Bond is still manageable at 1.74 coverage ratio and the number of days in working capital at 362 days.

Debt Service Funds

Debt service requirement for the current revenue bond series 2013 is estimated at \$3.9M. Additionally, \$1.1M will be transferred from current excess vehicle registration fees as required by the State Infrastructure Bank Loan (SIB) agreement.

We look forward to presenting this budget to you and welcome any questions, comments and recommendations.

Goal

The goal of this item is to meet the legal requirement as well as provide prudent financial/operational management to the affairs of the HCRMA.

Options

The Board, at its discretion, may wish to modify any part of this recommended budget.

Recommendation

Based upon a review by this Office, it is recommended that the 2020 Budget be approved and adopted as presented.

<p align="center">Hidalgo County Regional Mobility Authority 2020 Combined Budget Summary All Funds</p>
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	Beginning Net Position	Projected Revenues	Transfers In	Transfers Out
General Fund				
General Fund	\$ 3,317,607	\$ 7,940,000	\$ -	\$ (5,929,393)
Total General Fund	<u>\$ 3,317,607</u>	<u>\$ 7,940,000</u>	<u>\$ -</u>	<u>\$ (5,929,393)</u>
Debt Service Funds				
Senior Lein Vehicle Registration Fee Series 2013				
Revenue and Refunding Bonds	\$ 386,221	\$ 20,000	\$ 3,975,312	\$ -
Junior Lein Revenue Bond, Taxable Series 2016	<u>4,379,254</u>	<u>100,000</u>	<u>1,104,081</u>	<u>-</u>
Tota Debt Service Fund	<u>\$ 4,765,475</u>	<u>\$ 120,000</u>	<u>\$ 5,079,393</u>	<u>\$ -</u>
Capital Projects-Advance Project Development	<u>\$ -</u>	<u>-</u>	<u>\$ 850,000</u>	<u>\$ -</u>
TOTALS	<u><u>\$ 8,083,082</u></u>	<u><u>\$ 8,060,000</u></u>	<u><u>\$ 5,929,393</u></u>	<u><u>\$ (5,929,393)</u></u>

Operations	Capital Assets	Debt Service	Total Appropriations	Revenue Over/Under Expenses	Estimated Ending Net Position
\$ 2,587,500	\$ 86,500	\$ -	\$ 2,674,000	\$ (663,393)	\$ 2,654,214
<u>\$ 2,587,500</u>	<u>\$ 86,500</u>	<u>\$ -</u>	<u>\$ 2,674,000</u>	<u>\$ (663,393)</u>	<u>\$ 2,654,214</u>
\$ -	\$ -	\$ 3,975,312	\$ 3,975,312	\$ 20,000	\$ 406,221
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,204,081</u>	<u>5,583,335</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,975,312</u>	<u>\$ 3,975,312</u>	<u>\$ 1,224,081</u>	<u>\$ 5,989,556</u>
\$ -	\$ 850,000	\$ -	\$ 850,000	\$ -	\$ -
<u>\$ 2,587,500</u>	<u>\$ 936,500</u>	<u>\$ 3,975,312</u>	<u>\$ 7,499,312</u>	<u>\$ 560,688</u>	<u>\$ 8,643,770</u>

Hidalgo County Regional Mobility Authority
General Fund Budget Summary
For Year Ending December 31, 2020



	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
Beginning Working Capital	\$ 2,384,185	\$ 3,136,268	\$ 2,863,061	\$ 3,317,607
<u>Revenues</u>				
Vehicle Registration Fees	6,226,550	6,700,000	6,800,000	6,900,000
Permit fees oversize	933,086	1,200,000	1,050,000	1,000,000
Interest Income	33,937	25,000	41,000	40,000
Other income	10,000	-	63,512	-
Total Revenues	7,203,573	7,925,000	7,954,512	7,940,000
<u>Expenditures</u>				
<u>Summary</u>				
Personnel Services	1,020,253	1,978,417	981,776	1,989,850
Supplies	7,738	27,000	14,600	27,500
Other Services and Charges	480,591	497,050	406,946	476,050
Maintenance	173,237	76,000	75,900	41,000
Non-capital Outlay	9,191	53,200	18,200	53,100
Capital Outlay	-	104,000	18,200	86,500
Total Expenditures	1,691,010	2,735,667	1,515,622	2,674,000
Net Increase Before Other Financing Sources (Uses)	5,512,563	5,189,333	6,438,890	5,266,000
Other Financing Sources (Uses):				
Transfers-Out				
Debt Service Fund - VRF 2013 Bonds	(3,972,079)	(3,974,912)	(3,976,912)	(3,975,312)
Debt Service Fund - SIB Loan	(1,061,608)	(1,082,432)	(1,082,432)	(1,104,081)
Capital Projects-Advance Project Development	-	-	(925,000)	(850,000)
Total Other Financing Uses	(5,033,687)	(5,057,344)	(5,984,344)	(5,929,393)
Net Increase (Decrease) After Other Financing Sources (Uses)	478,876	131,989	454,546	(663,393)
Ending Working Capital	\$ 2,863,061	\$ 3,268,257	\$ 3,317,607	\$ 2,654,214
Operating Expenditures per Day	\$ 4,633	\$ 7,495	\$ 4,152	\$ 7,326
No. of Days of Operating Expenditures in Working Capital	618	436	799	362
Bond Coverage Ratio: VRF Series 2013 Bonds	1.57	1.69	1.71	1.74



Mission Statement:

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Departments Summary

	Actual	Budget	Estimated	Budget
Expenditure Detail:	2018	2019	2019	2020
Personnel Services				
Salaries and Wages	\$ 809,698	\$ 1,614,867	\$ 778,196	\$ 1,630,400
Employee Benefits	193,605	330,400	188,055	326,300
Administrative Cost	16,950	33,150	15,525	33,150
Supplies	7,738	27,000	14,600	27,500
Other Services and Charges	480,591	497,050	406,946	476,050
Maintenance	173,237	76,000	75,900	41,000
Operations Subtotal	1,681,819	2,578,467	1,479,222	2,534,400
Capital and Non-capital Outlay	9,191	157,200	36,400	139,600
Total Expenditures	\$ 1,691,010	\$ 2,735,667	\$ 1,515,622	\$ 2,674,000
PERSONNEL				
Exempt	6	8	4	8
Non-Exempt	2	9	3	9
Part-Time	1	-	1	-
Total Positions Authorized	9	17	8	17

Contact Us:

Maria E. Alaniz
Administrative Assistant
P.O. Box 1766
Pharr, TX 78577 (956) 402-4762

MAJOR FY 2020 GOALS

- 1.) Begin construction of the 365 Toll Project**
- 2.) Complete enviornmental clearance document for the International Bridge Trade Corridor Project.**
- 3.) Begin enviornmental clearance document for FM 1925.**

Mission Statement:

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Department Summary

Expenditure Detail:	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
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COMPENSATION
Exempt

Executive Director	155,278	\$ 200,000	\$ 200,000	\$ 200,000
Chief Auditor/Compliance/Officer	102,509	101,816	108,900	105,000
Chief Financial Officer	36,548	130,000	36,150	130,000
ROW/Utility Coordinator	70,143	78,797	-	78,000
Acting ED pay	9,000	-	-	-

Total Exempt	373,478	510,613	345,050	513,000
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Non-Exempt

Administrative Assistant III	41,517	40,487	44,200	43,000
Administrative Assistant II	-	-	9,200	37,000
Contingency	-	17,600	-	42,000

Total Non-Exempt	41,517	58,087	53,400	122,000
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Other

Overtime	255	500	100	500
Vehicle Allowance	20,063	30,000	15,600	30,000
Phone Allowance	4,619	6,300	3,900	7,500

Total Other	24,937	36,800	19,600	38,000
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Sub-Total	439,932	605,500	418,050	673,000
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Benefits/Other:

Social Security	30,455	49,300	31,300	51,500
Health Insurance	27,972	32,000	31,500	29,300
Retirement	32,877	51,600	30,700	53,900
Administrative Fee	9,150	9,750	8,400	11,700

Total Compensation and Adm. Fees	540,386	748,150	519,950	819,400
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SUPPLIES

Office Supplies	4,575	10,000	10,000	15,000
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Total Supplies	4,575	10,000	10,000	15,000
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OTHER SERVICES & CHARGES

Janitorial	1,158	1,000	-	500
Utilities	2,182	2,400	2,700	2,700
Contractual Adm/IT Services	50,965	13,000	9,000	8,500
Dues & Subscriptions	14,470	30,000	17,000	20,000
Subscriptions-software	6,380	3,500	2,500	3,500
Postage/FedEx/Courier Services	2,053	3,000	1,900	2,500
General Liability	4,254	5,000	3,240	5,000
Insurance - E&O	1,486	1,500	1,400	1,500
Insurance - Surety	693	800	800	800

Insurance - LOC	529	550	550	550
Insurance - Other	2,401	2,500	3,900	4,500
Business Meals	1,135	1,000	200	1,000
Advertising	4,467	4,000	2,500	4,000
Training	4,850	8,000	6,600	8,000
Travel	1,852	15,000	7,500	10,000
Printing	9,444	10,000	6,500	10,000
Bank service charges	3,750	-	-	100
Accounting & Auditing	28,960	25,000	29,750	30,000
Legal services	47,463	50,000	40,000	50,000
Legal services-gov. affairs	120,000	120,000	120,204	120,000
Financial consulting fees	10,420	2,000	1,200	2,000
Insurance consultant	-	7,000	7,000	7,000
Rental - Office	48,739	54,000	54,000	54,000
Rental - Office Equipment	8,356	8,500	8,500	8,500
Rental- Other	-	1,000	-	500
Contractual Website Services	2,400	2,400	2,400	3,600
Penalties & Interest	15	500	22	100
Miscellaneous	-	500	250	500
Total Other Services & Charges	378,422	372,150	329,616	359,350
<u>MAINTENANCE</u>				
Building Remodel	170,590	65,000	65,000	30,000
Maintenance and Repairs	2,647	5,000	5,000	5,000
Total Maintenance	173,237	70,000	70,000	35,000
<u>CAPITAL OUTLAY</u>				
Software	-	5,000	18,200	7,500
Non-capital	3,540	6,400	13,200	15,000
Total Capital Outlay	3,540	11,400	31,400	22,500
Total Expenditures	\$ 1,100,160	\$ 1,211,700	\$ 960,966	\$ 1,251,250



Construction Management

www.hcrma.net

Mission Statement:

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Department Summary

Expenditure Detail:	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
COMPENSATION				
Exempt				
Construction Engineer	\$ 126,545	\$ 126,000	\$ 129,626	\$ 130,000
Total Exempt	126,545	126,000	129,626	130,000
Non-Exempt				
Construction Inspector Sr	-	65,000	-	65,000
Construction Inspectors (4)	-	220,000	-	220,000
Construction Records Specialist	43,390	42,538	43,764	44,000
Administrative Assistant III	53,625	52,729	38,346	-
Administrative Assistant I	-	-	-	31,000
Contingency	-	16,700	-	27,200
Total Non-Exempt and Contingency	97,015	396,967	82,110	387,200
Other				
Overtime	-	25,000	-	500
Vehicle Allowance	7,200	43,200	7,200	43,200
Phone Allowance	3,600	9,600	3,184	9,600
Total Other	10,800	77,800	10,384	53,300
Sub-Total	234,360	600,767	222,120	570,500
Benefits/Other:				
Social Security	16,657	42,800	16,500	43,600
Health Insurance	27,088	27,000	22,040	24,900
Retirement	19,077	44,900	17,800	45,700
Administrative Fee	5,850	15,600	5,175	15,600
Total Compensation and Adm. Fees	303,032	731,067	283,635	700,300
SUPPLIES				
Office Supplies	2,324	5,000	-	1,500
Small Tools	184	10,000	600	10,000
Total Supplies	2,508	15,000	600	11,500
OTHER SERVICES & CHARGES				
Janitorial	2,860	600	850	-
Utilities	3,149	600	650	-
Uniforms	-	6,000	-	6,000
Dues & Subscriptions	730	2,000	1,630	2,000
Subscriptions-software	23,099	27,000	6,000	7,000
Advertising	-	2,500	-	2,500
Training	3,899	5,000	2,500	5,000
Travel	1,929	8,000	3,500	8,000
Rental-Office	15,400	2,800	3,600	-
Rental-Office Equipment	3,168	3,200	2,500	2,400
Rental-Other	-	1,500	-	750
Total Other Services & Charges	54,234	59,200	21,230	33,650
MAINTENANCE				
Maintenance and Repairs	-	-	300	-
Total Maintenance	-	-	300	-
CAPITAL OUTLAY				
Capital Outlay	-	54,000	-	54,000
Non-Capitalized	-	27,200	-	22,000
	-	81,200	-	76,000
Total Expenditures	\$ 359,774	\$ 886,467	\$ 305,765	\$ 821,450

Mission Statement:

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Department Summary

Expenditure Detail:	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
<u>COMPENSATION</u>				
Exempt				
Deputy ED/Program	\$ -	\$ 150,000	\$ -	\$ 150,000
Chief Development Engineer	127,006	126,000	129,626	130,000
Designer	-	70,000	-	70,000
Total Exempt	127,006	346,000	129,626	350,000
Non-Exempt				
Administrative Assistant I	-	31,000	-	-
Contingency	-	11,900	-	18,400
Total Non-Exempt and Contingency	-	42,900	-	18,400
Other				
Overtime	-	500	-	500
Vehicle Allowance	7,200	14,400	7,200	14,400
Phone Allowance	1,200	4,800	1,200	3,600
Total Other	8,400	19,700	8,400	18,500
Sub-Total	135,406	408,600	138,026	386,900
Benefits/Other:				
Social Security	9,838	30,300	10,100	29,600
Health Insurance	18,619	20,500	17,015	16,800
Retirement	11,022	32,000	11,100	31,000
Administrative Fee	1,950	7,800	1,950	5,850
Total Compensation and Adm. Fees	176,835	499,200	178,191	470,150
<u>SUPPLIES</u>				
Office Supplies	655	2,000	4,000	1,000
Total Supplies	655	2,000	4,000	1,000
<u>OTHER SERVICES & CHARGES</u>				
Dues & Subscriptions	1,120	2,500	1,500	2,500
Subscriptions-Software	44,297	54,000	45,000	71,350
Advertising	1,672	-	800	-
Training	20	3,000	3,000	3,000
Travel	826	5,000	5,000	5,000
Total Other Services & Charges	47,935	64,500	55,300	81,850
<u>CAPITAL OUTLAY</u>				
Capital	-	45,000	-	25,000
Non-capitalized	5,651	19,600	5,000	16,100
Total Capital Outlay	5,651	64,600	5,000	41,100
Total Expenditures	\$ 231,076	\$ 630,300	\$ 242,491	\$ 594,100

**Mission Statement:**

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Department Summary

	Actual	Budget	Estimated	Budget
Expenditure Detail:	2018	2019	2019	2020
<u>MAINTENANCE</u>				
Maintenance and Repairs-BSIF	-	6,000	5,600	6,000
Total Maintenance	-	6,000	5,600	6,000
<u>OTHER SERVICES & CHARGES</u>				
Utilities-BSIF	-	1,200	800	1,200
Total Other Services & Charges	-	1,200	800	1,200
Total Expenditures	\$ -	\$ 7,200	\$ 6,400	\$ 7,200

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND
Senior Lein Vehicle Registration Fee Series 2013 Revenue and Refunding Bonds
Fund Balance Summary
For Year Ending December 31, 2020

www.hcrma.net



	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
Beginning Fund Balance	\$ 336,350	\$ 353,550	\$ 350,221	\$ 386,221
Revenues:				
Interest	20,704	10,000	36,000	20,000
Total Revenues	20,704	10,000	36,000	20,000
Expenditures:				
Principal	1,175,000	1,220,000	1,220,000	1,255,000
Interest and Fee Expenses	2,803,912	2,754,912	2,756,912	2,720,312
Total Debt Service Expenditures	3,978,912	3,974,912	3,976,912	3,975,312
Total Expenditures	3,978,912	3,976,912	3,976,912	3,975,312
Other Financing Sources:				
Transfer-in General Fund	3,972,079	3,974,912	3,976,912	3,975,312
Total Other Financing Sources	3,972,079	3,974,912	3,976,912	3,975,312
Ending Fund Balance	<u>\$ 350,221</u>	<u>\$ 361,550</u>	<u>\$ 386,221</u>	<u>\$ 406,221</u>

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND
Junior Lein Revenue Bond, Taxable Series 2016A
Fund Balance Summary
For Year Ending December 31, 2020

www.hcrma.net



	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
Beginning Fund Balance	\$ 2,080,853	\$ 3,192,461	\$ 3,206,822	\$ 4,379,254
Revenues:				
Interest	<u>64,361</u>	<u>55,000</u>	<u>90,000</u>	<u>100,000</u>
Total Revenues	<u>64,361</u>	<u>55,000</u>	<u>90,000</u>	<u>100,000</u>
Expenditures:				
Principal	-	-	-	-
Interest Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Debt Service Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources:				
Transfer-in General Fund	<u>1,061,608</u>	<u>1,082,432</u>	<u>1,082,432</u>	<u>1,104,081</u>
Total Other Financing Sources	<u>1,061,608</u>	<u>1,082,432</u>	<u>1,082,432</u>	<u>1,104,081</u>
Ending Fund Balance	<u><u>\$ 3,206,822</u></u>	<u><u>\$ 4,329,893</u></u>	<u><u>\$ 4,379,254</u></u>	<u><u>\$ 5,583,335</u></u>

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Item 1A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE

 X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

 1A
12/06/2019
12/17/2019

TECHNICAL COMMITTEE

1. Agenda Item: **REPORT ON PROGRAM MANAGER ACTIVITY FOR 365 TOLLWAY PROJECT AND IBTC ENVIRONMENTAL CLEARANCE DOCUMENT**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Report on 365 Tollway and IBTC Projects
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: **Report only.**
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: X Approved Disapproved None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None



BOARD OF DIRECTORS MEETING FOR DEC 2019

HCRMA Board of Directors

S. David Deanda, Jr., Chairman
Forrest Runnels, Vice-Chairman
Ricardo Perez, Secretary/Treasurer
Francisco “Frank” Pardo, Director
Paul S. Moxley, Director
Alonzo Cantu, Director
Ezequiel Reyna, Jr., Director

HCRMA Administrative Staff

Pilar Rodriguez, PE, Executive Director
Eric Davila, PE, PMP, CCM, Chief Dev. Eng.
Ramon Navarro IV, PE, CFM, Chief Constr. Eng.
Celia Gaona, CIA, Chief Auditor/Compliance Ofcr.
Jose Castillo, Chief Financial Ofcr.

General Engineering Consultant
HDR ENGINEERING, INC.

Report on HCRMA Program Management Activity
Chief Development Engineer – Eric Davila, PE, PMP, CCM

► OVERVIEW

- ❑ 365 TOLL Project Overview
- ❑ IBTC Project Overview
- ❑ Overweight Permit Summary
- ❑ Construction Economics Update

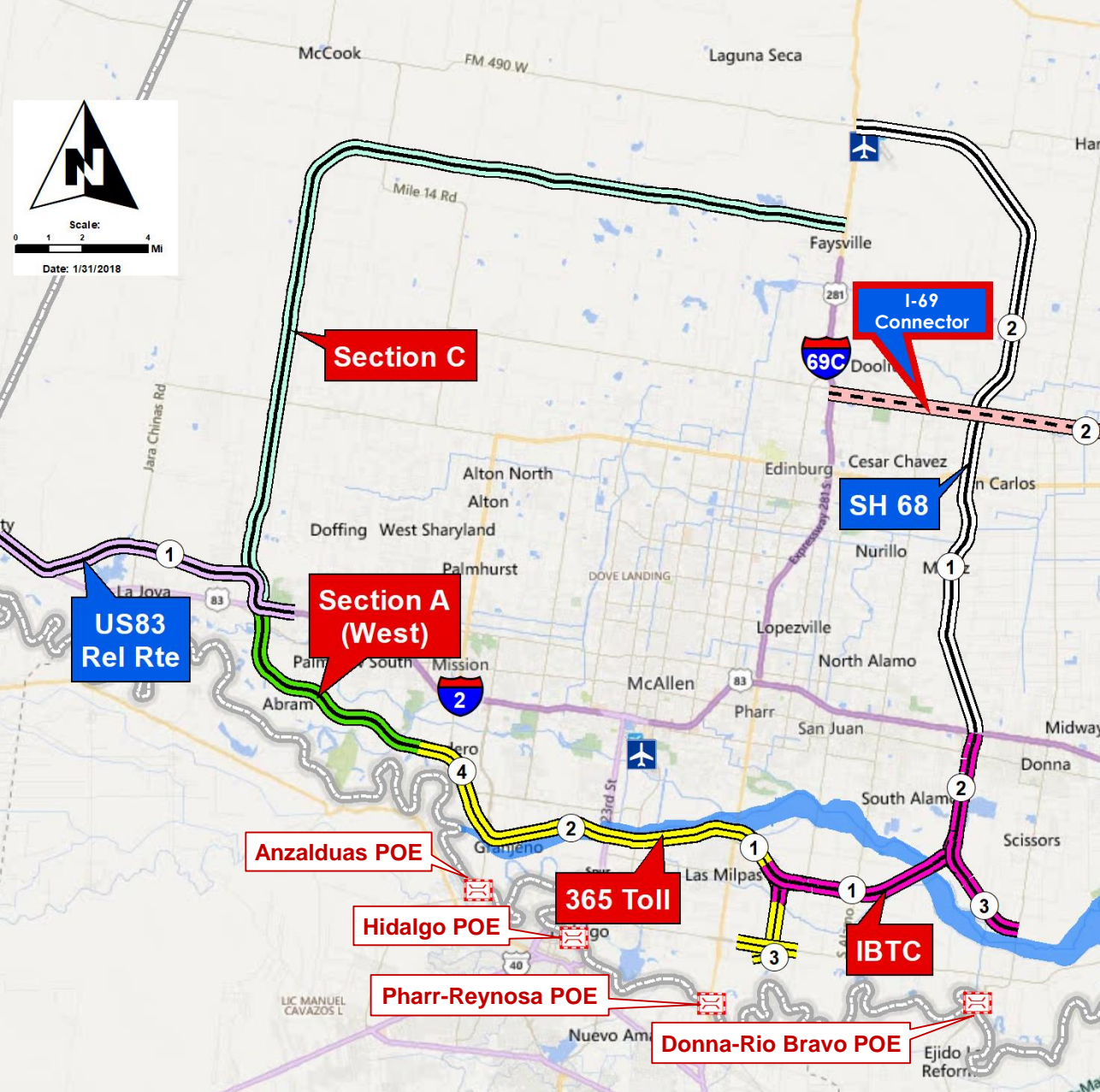
MISSION STATEMENT:

“To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services”



HCRMA STRATEGIC PLAN

DEVELOP THE
INFRASTRUCTURE TO
SERVE A POPULATION
OF APPROXIMATELY
800,000 RESIDENTS
AND
5 INTERNATIONAL
PORTS OF ENTRY

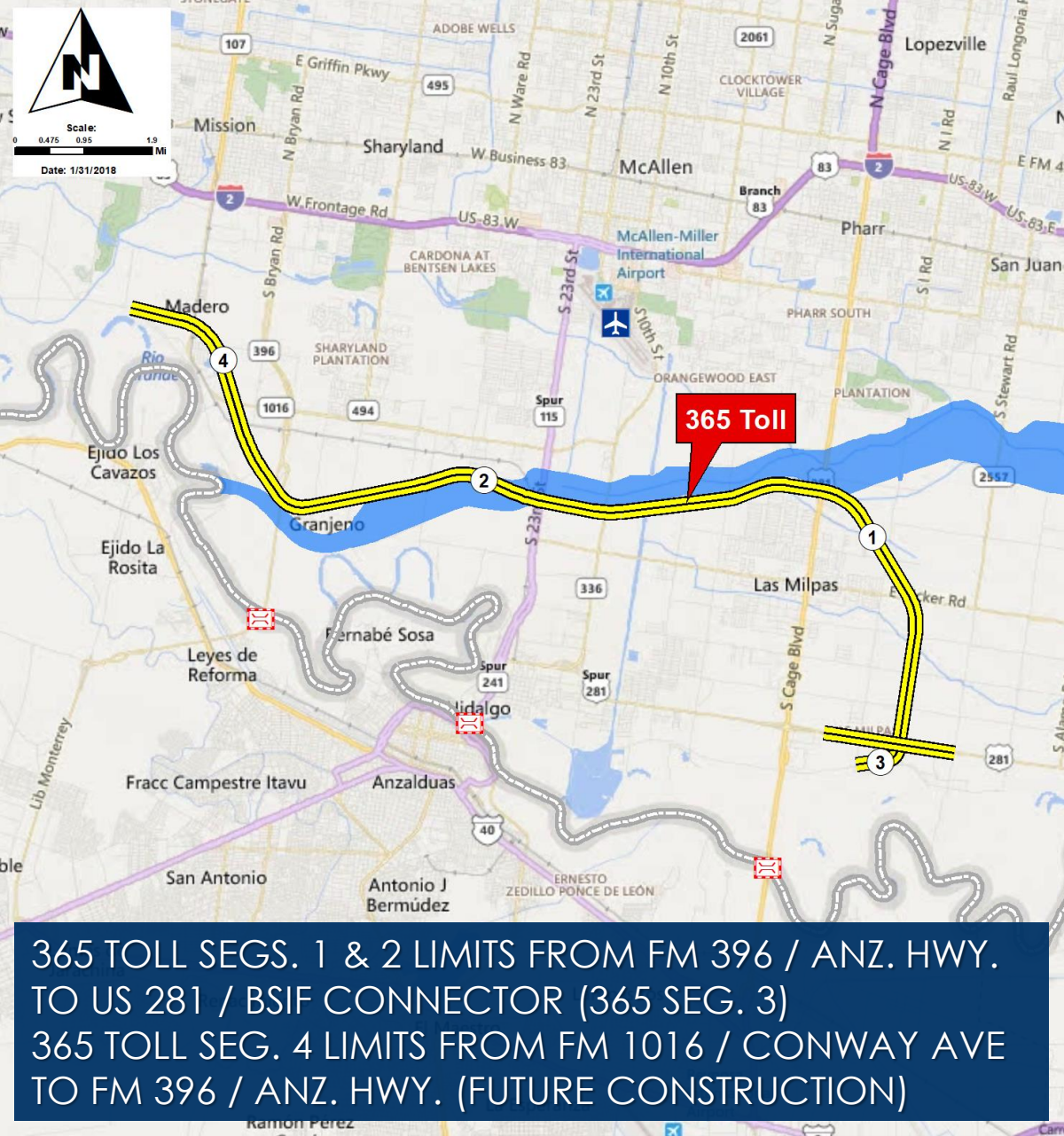


► ROAD TO 2021 UTP

- ❑ 2021 UTP Draft Funding Table (released by TxDOT Nov 2019)
 - 365 Toll appears fully funded for construction – project needs revised PDA and FAA
 - IBTC construction is listed – HCRMA provided updated estimate and project needs revised PDA.
- ❑ What's in the RGVMPO (Local Plan)
 - 365 Toll Project (TIP / MTP) thru construction
 - IBTC Project (TIP / MTP) thru design (pending funding commitments to list thru construction)
- ❑ Moving Forward:
 - Aligning both plans together in the 2021 UTP
 - Negotiate PDA's for 365 Toll and IBTC
 - Secure financial commitments for full shovel-readiness on IBTC.

PDA – Project Development Agreement
FAA – Financial Assistance Agreement
TIP – Transportation Improvement Program (Short range)
MTP – Metropolitan Transportation Plan (Long Range)





MAJOR MILESTONES:

NEPA CLEARANCE
07/03/2015

98% ROW AS OF
09/30/2018

PH 1: 365 SEG. 3 –
LET: 08/2015
STARTED: 02/2016

PH 2: 365 TOLL
SEGS. 1 & 2 –
RE-LET: 08/2019
START: TBD

365 TOLL

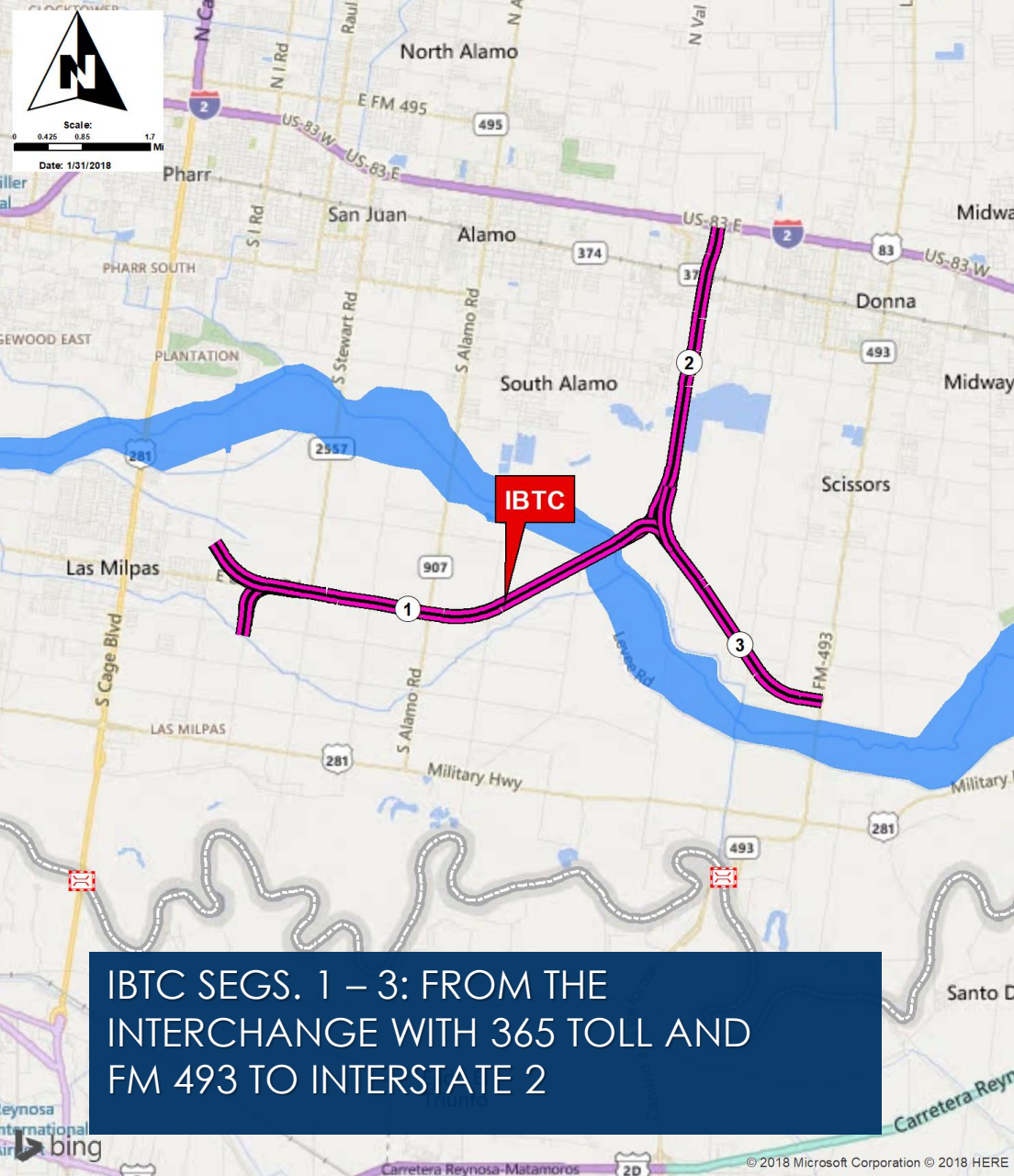
► **DEVELOPMENT MILESTONES:**

- ❑ **07/2015**, Obtained Env. Clearance,
- ❑ **08/2015**, Held Utility Kickoff Mtgs.,
- ❑ **09/2017**, 95% of ROW Acquired,
- ❑ **09/2017**, Submitted 100% PS&E,
- ❑ **10/2017**, Received State Letter of Authority, and
- ❑ **09/2019**, Initiated Remaining Utility Relocations.

► **TENTATIVE SCHEDULE:**

- ❑ **02/2020**, Obtain additional funding commitments / Revise PDA and related agreements,
- ❑ **03/2020**, Receive permission to re-let the project / Amend FPAA,
- ❑ **05/2020 - 06/2020**, Advertise the 365 Toll (60 days) & Hold prebid last week in May,
- ❑ **07/2020**, Open Bids by 1st week & by 2nd week conditionally award contract,
- ❑ **08/2020**, Receive TxDOT / FHWA concurrence with award of contract,
- ❑ **09/2020 - 10/2020**, Purchase remaining 5% or ROW and finalize remaining utility relocations,
- ❑ **11/2020**, Commence construction, and
- ❑ **06/2024**, Open to traffic.





IBTC

MAJOR MILESTONES:

OBTAINED EA ENV
CLASSIF.: 11/2017

EST. NEPA
CLEARANCE: 03/2020

EST. LETTING: 01/2021

EST. OPEN: 06/2024



► IBTC SCHEDULE

IBTC

International Bridge Trade Corridor (IBTC) (CSJ: 0921-02-142)

(From the Interchange with 365 Toll and FM 493 to Interstate 2)

Project Milestones	2019												2020												2021													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Environmental (Ongoing)																																						
Surveys (65%)																																						
ROW Title Research / Appraisals																																						
ROW Acquisition (5% Adv. Acq.)																																						
Plans, Specs., & Estimates (50%)																																						
Utility Coordination (SUE 100%)																																						
Utility Relocation																																						
Constr. Contract Letting Phase																																						
Constr. Award / Commence																																						
CONSTRUCTION FROM 06/2021 TO 06/2024																																						

CONSTRUCTION FROM 06/2021 TO 06/2024



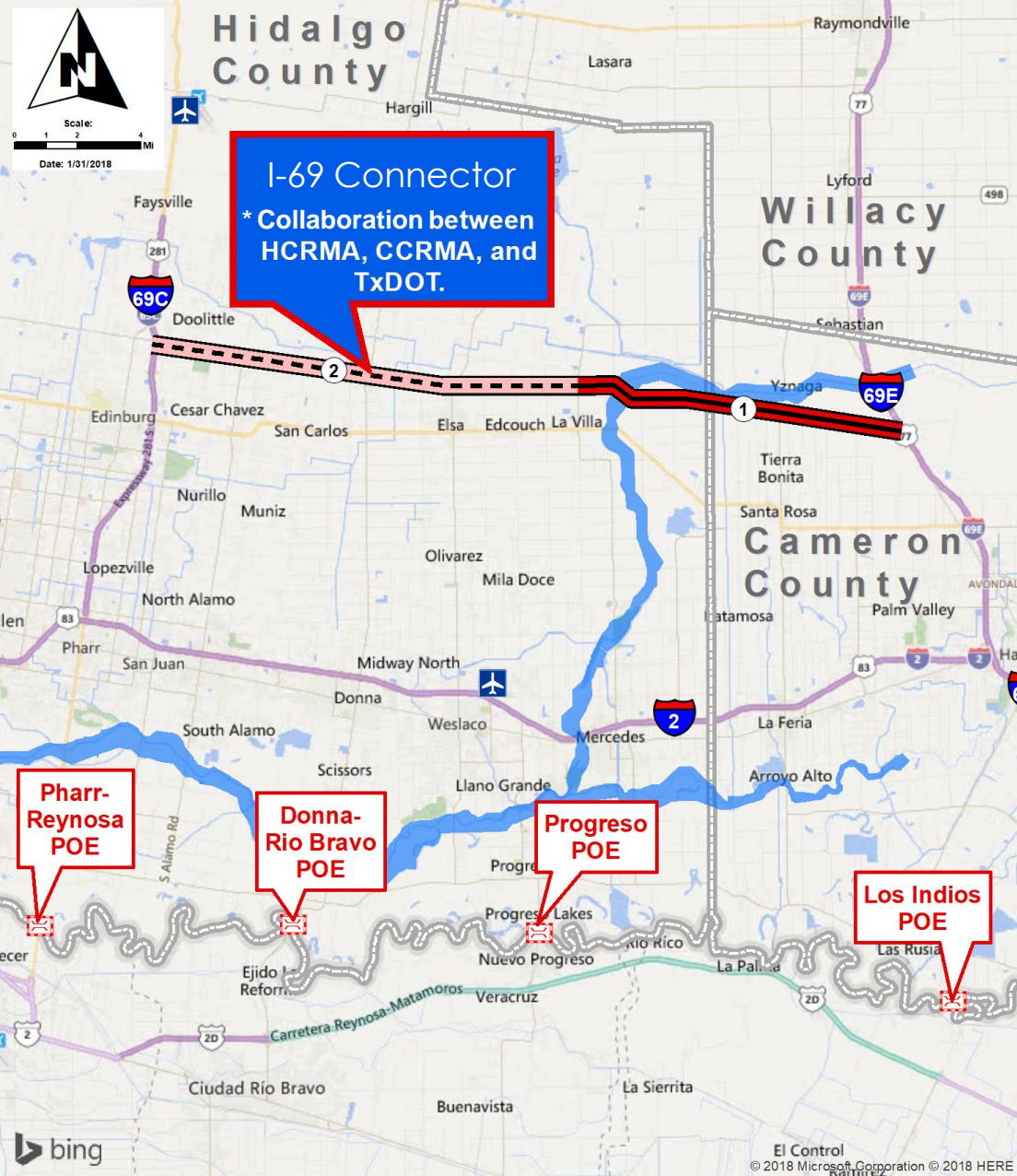
► ADVANCE PLANNING

- ❑ Env.: Classification Letter and Scoping Toolkit Submitted Aug 2017
- ❑ Held IBTC Environmental Kick off with TxDOT PHR / ENV April 6, 2018.
- ❑ VRF UTP Matching Funds request processed at the HCMPO—pending adoption by TxDOT at State Level.
- ❑ All env. fieldwork complete: Waters of the US and Archeological trenching—Internal ROE efforts were instrumental to accelerating this work.
- ❑ Meeting held with EPA/TCEQ/TxDOT to discuss Donna Reservoir site for the Hazmat portion of the NEPA Document Oct 2018.
- ❑ Public Meeting took place at Donna High School March 29, 2019.
- ❑ All major milestone reports submitted and undergoing reviews: Project Description, Hazmat, Historic Resources, Public Meeting Summary Report, Waters of the US, and Archaeological Resources.
- ❑ Mitigation plans, as warranted, will be drawn up at completion of the milestone reports.

► OTHER:

- ❑ Surveys (65% complete) – anticipate new survey pool procurement once TxDOT approves new federalized procurement procedures by end of Fall 2019.
- ❑ ROW Acquisition (5% complete)
- ❑ Utility Relo. (SUE 100%, coordination initiated, Overall 20%)
- ❑ Design (PS&E, 50% complete): On Hold





I-69 Connector

(COLLABORATION W/ TxDOT, CCRMA, AND HCRMA)

DESCRIPTION:

- ▶ PROJECT LENGTH ~27 MILES
- ▶ FROM I-69C IN HIDALGO COUNTY TO I-69-E IN CAMERON COUNTY
- ▶ KEY PARALLEL CORRIDOR TO I-2 WITH IMPORTANCE TO MOBILITY PROJECTS BY TxDOT, CCRMA AND HCRMA
- ▶ TxDOT COMMITTED SUPPLEMENTAL DEVELOPMENT AUTHORITY FUNDS FOR THE ENTIRE 27 MILE CORRIDOR AS AN EXPRESSWAY FACILITY.
- ▶ TxDOT HAS COMMITTED TO FUNDING THE DEVELOPMENT OF THE SCHEMATIC DESIGN AND ENVIRONMENTAL DOCUMENTS.
- ▶ STAKEHOLDER KICKOFF SCHEDULED FOR EARLY OCT 2019.

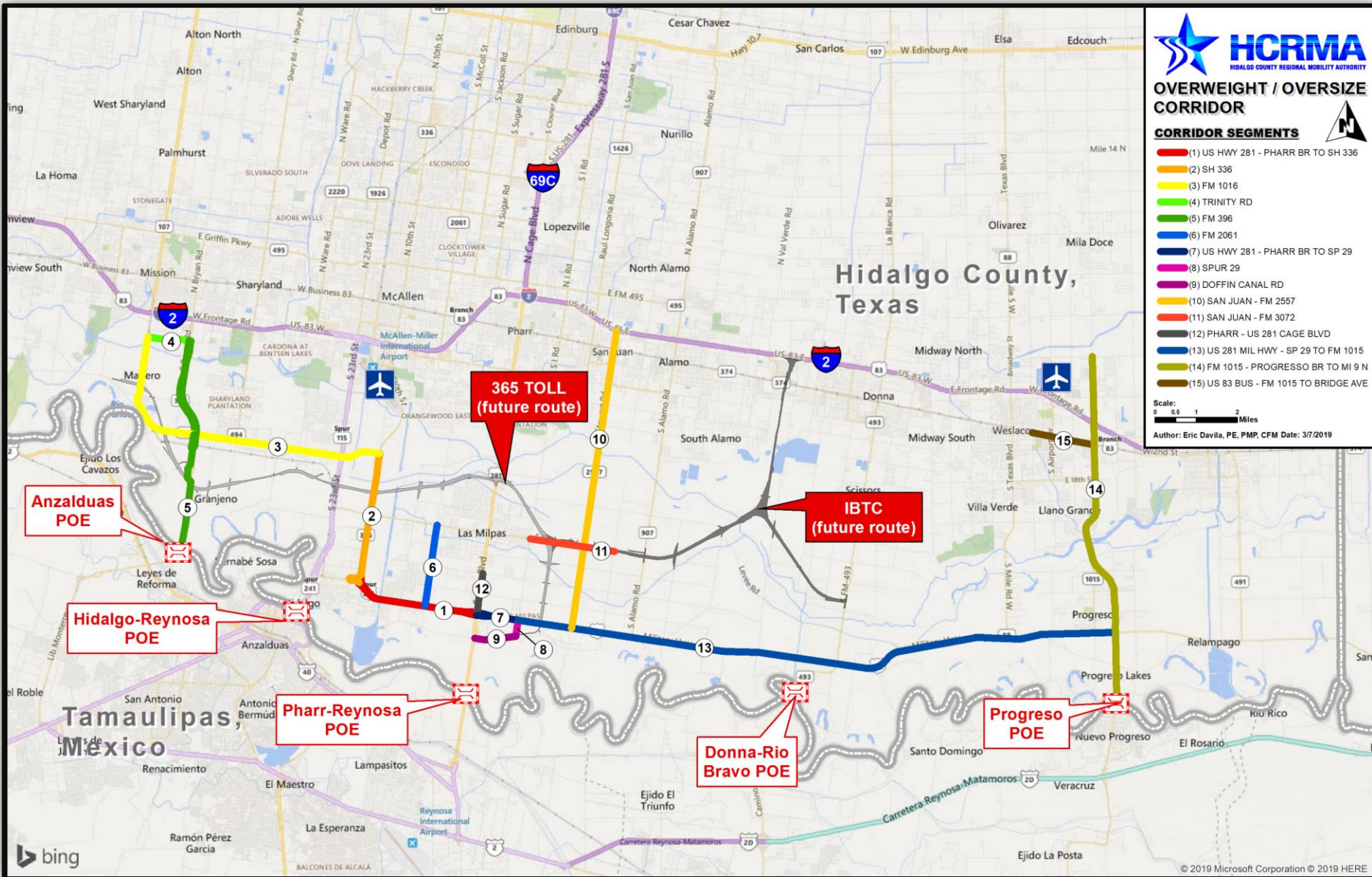


OVERWEIGHT / OVERSIZE CORRIDOR

CORRIDOR SEGMENTS

- (1) US HWY 281 - PHARR BR TO SH 336
- (2) SH 336
- (3) FM 1016
- (4) TRINITY RD
- (5) FM 396
- (6) FM 2061
- (7) US HWY 281 - PHARR BR TO SP 29
- (8) SPUR 29
- (9) DOFFIN CANAL RD
- (10) SAN JUAN - FM 2557
- (11) SAN JUAN - FM 3072
- (12) PHARR - US 281 CAGE BLVD
- (13) US 281 MIL HWY - SP 29 TO FM 1015
- (14) FM 1015 - PROGRESSO BR TO MI 9 N
- (15) US 83 BUS - FM 1015 TO BRIDGE AVE

Scale: 0 0.5 1 2 Miles
 Author: Eric Davila, PE, PMP, CFM Date: 3/7/2019



► **OVERWEIGHT PERMITS HISTORY**
JAN 1, 2014 – Nov 30, 2019

OW

Total Permits Issued:	146,601
Total Amount Collected:	\$ 20,657,082
■ Convenience Fees:	\$ 500,682
■ Total Permit Fees:	\$ 20,156,400
– Pro Miles:	\$ 439,803
– TxDOT:	\$ 17,132,940
– HCRMA:	\$ 2,583,657



► **OVERWEIGHT PERMITS MONTHLY SUMMARY**
JAN 1, 2019 – Nov 30, 2019

OW

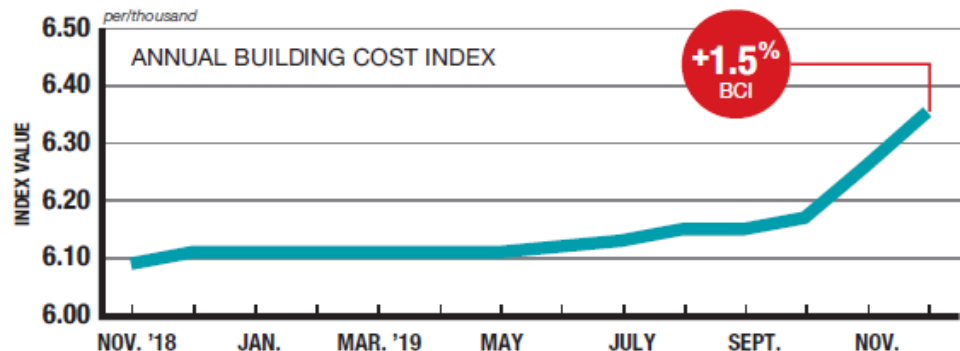
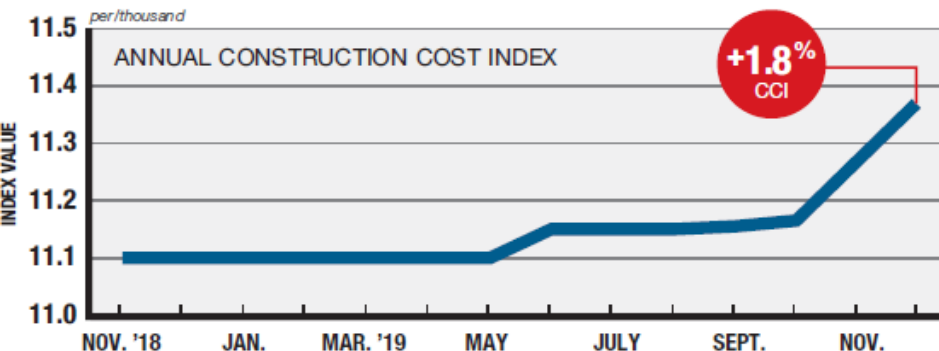
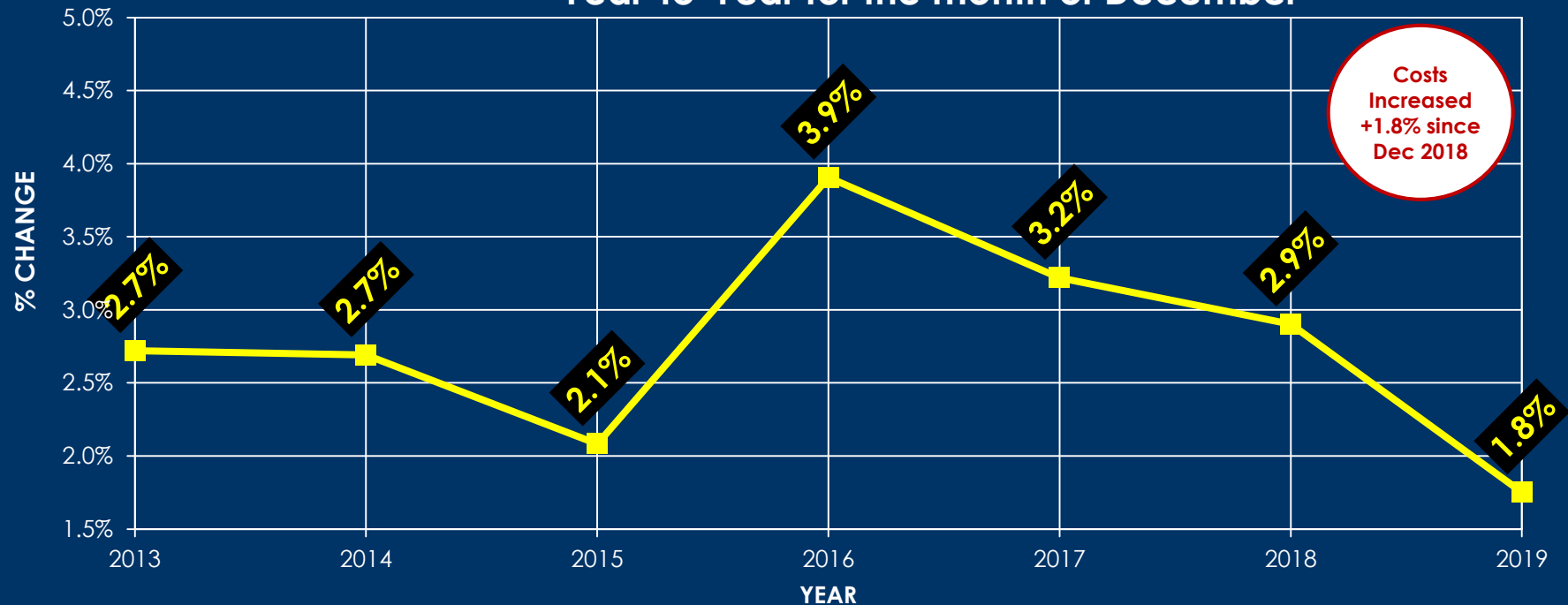
Total Permits Issued:	31,752
Total Amount Collected:	\$ 6,501,834
■ Convenience Fees:	\$ 151,434
■ Total Permit Fees:	\$ 6,350,400
– Pro Miles:	\$ 95,256
– TxDOT:	\$ 5,397,840
– HCRMA:	\$ 857,304



► CONSTR. ECONOMICS DECEMBER 2019

CE

Construction Cost Index (CCI) Change (%)
Year-to-Year for the month of December



► CONSTR. ECONOMICS DECEMBER 2019

- The 20-city average price for liquid asphalt has changed as follows:
 - Monthly price decreased 0.7%.
 - Yearly price decreased 5.8% since 2018.

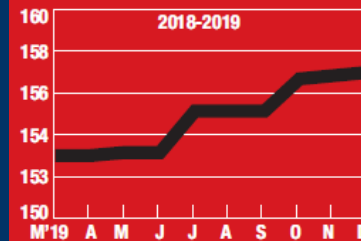
20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
ASPHALT PAVING				
PG 58	TON	414.12	-0.7	-5.8
Cutback, MC800	TON	379.23	+0.1	-2.9
Emulsion, RAPID SET	TON	360.26	+0.1	0.0
Emulsion, SLOW SET	TON	369.82	0.0	-0.3
PORTLAND CEMENT				
Type one	TON	142.01	+1.9	+23.9

CONCRETE BLOCK

+0.1%

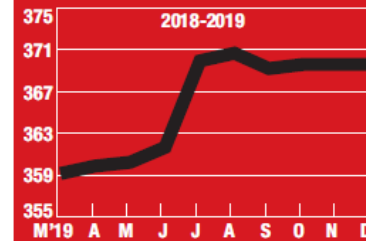
MONTHLY PRICES FOR CONCRETE BLOCK INCREASED 0.1% IN DECEMBER.



READY-MIX CONCRETE

0.0%

READY-MIX CONCRETE PRICES SHOWED NO CHANGE SINCE LAST MONTH.

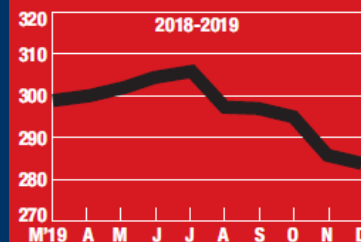


1992=100

ASPHALT PAVING

-0.7%

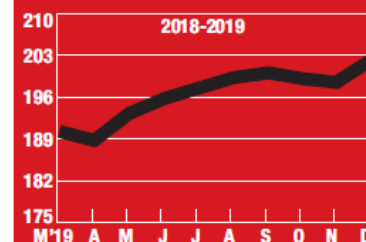
ASPHALT PRICES FELL 0.7% THIS MONTH, WHILE YEARLY PRICES ARE DOWN 5.8%.



PORTLAND CEMENT

+1.9%

MONTHLY PRICES FOR PORTLAND CEMENT INCREASED 1.9% SINCE NOVEMBER.



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Item 2A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u> X </u>	AGENDA ITEM	<u> 2A </u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u> 12/06/19 </u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u> 12/19/19 </u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: **APPROVAL OF MINUTES FOR REGULAR MEETING HELD NOVEMBER 19, 2019.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No

Consideration and Approval of Minutes for the Hidalgo County Regional Mobility Authority Board of Directors Regular Meeting held November 19, 2019.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: **Motion to approve the minutes for the Board of Director's Regular Meeting held November 19, 2019, as presented.**
6. Planning Committee's Recommendation: Approved Disapproved X None
7. Finance Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: X Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None

STATE OF TEXAS
COUNTY OF HIDALGO
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

The Hidalgo County Regional Mobility Authority Board of Directors convened for a Workshop and Regular Meeting on **Tuesday, November 19, 2019**, at 5:30 pm at the Pharr City Hall, 3rd Floor Fire Department Training Room, 118 S. Cage Blvd, Pharr, Texas, with the following present:

Board Members:	S. David Deanda, Jr., Chairman Forrest Runnels, Vice-Chairman Ricardo Perez, Secretary/Treasurer Alonzo Cantu, Director Paul S. Moxley Director Francisco “Frank” Pardo, Director Ezequiel Reyna, Jr., Director
Absent:	None
Staff:	Pilar Rodriguez, Executive Director Ramon Navarro, Chief Construction Engineer Eric Davila, Chief Development Engineer Celia Gaona, Chief Auditor/Compliance Officer Jose Castillo, Chief Financial Officer Maria Alaniz, Administrative Assistant III Blakely Fernandez, Bracewell Law, LLP

PLEDGE OF ALLEGIANCE

Chairman Deanda led the Pledge of Allegiance.

INVOCATION

Mr. Navarro led the Invocation.

CALL TO ORDER FOR WORKSHOP

Chairman Deanda called the Workshop to order at 5:31 pm.

1. Review of the 2019 Annual Report for submission to the Texas Department of Transportation.
Mr. Eric Davila reviewed the 2019 Annual Report for submission to the Texas Department of Transportation.
2. Review of funding sources and financial model for the 365 Tollway Project.
Mr. Pilar Rodriguez reviewed the funding sources and financial model for the 365 Tollway Project.

ADJOURNMENT OF WORKSHOP

CALL TO ORDER FOR REGULAR MEETING AND ESTABLISH A QUORUM

PUBLIC COMMENT

No Comments.

Chairman Deanda called the Regular Meeting to order at 5:48 pm.

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document – Eric Davila, HCRMA.

Mr. Eric Davila reported on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document. No action taken.

2. CONSENT AGENDA.

Motion by Alonzo Cantu, with a second by Forrest Runnels, to approve the Consent Agenda with the exception of item 2C. Motion carried unanimously.

- A. Approval of Minutes for the Regular Meeting held October 22, 2019.
Approved the Minutes for the Regular Meeting held October 22, 2019.
- B. Approval of Project & General Expense Report for the period from October 5, 2019 to November 5, 2019.
Approved the Project & General Expense Report for the period from October 5, 2019 to November 5, 2019.
- C. Approval of Financial Reports for October 2019.
No Action taken

3. REGULAR AGENDA

- A. Resolution 2019 – 35 – Approval of Work Authorization 8 to the Professional Service Agreement with C&M Associates, Inc. for an Update to the Investment Grade Traffic and Revenue Study for the 365 Tollway and International Bridge Trace Corridor Projects.
No Action taken.
- B. Resolution 2019-36 – Approval of Contract Amendment 9 to the Professional Service Agreement with C&M Associates to increase the maximum payable amount for Work Authorization Number 8.
No Action taken.
- C. Resolution 2019 -37 – Approval of a Request to the Texas Transportation Commission related to the 2016 State Infrastructure Bank Loan agreement for the 365 Tollway Project.
No Action taken.

4. CHAIRMAN'S REPORT

- A. None.

5. TABLED ITEMS

- A. None.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)

Motion by Forrest Runnels and with a second by Rick Perez to enter into Executive Session for item 6A at 6:07 pm.

- A. Annual performance evaluation of Pilar Rodriguez, Executive Director (Section 551.074 T.G.C.).
No action taken.
- B. Consultation with Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.).
No action taken.
- C. Consultation with Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).
No action taken.
- D. Consultation with Attorney on legal issues pertaining to the acquisition of real property for various parcels for the 365 Tollway Project and International Bridge Trade Corridor Project (Sections 551.071 and 551.072 T.G.C.).
No action taken.
- E. Consultation with Attorney on legal issues pertaining to the acquisition, including the use of Eminent Domain, for property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).
No action taken.
- F. Consultation with Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).
No action taken.
- G. Consultation with Attorney on legal issues pertaining to the issuance of one or more Series of Hidalgo County Regional Mobility Authority bonds and related agreements and provisions relating to the subject (Section 551.071 T.G.C.).
No action taken.
- H. Consultation with Attorney on legal issues pertaining to the Toll System Installation, Integration and Maintenance Contract for the 365 Tollway Project (Section 551.071 T.G.C.).
No action taken.
- I. Consultation with Attorney on legal issues pertaining to a rescope and re-bid of the 365 Tollway Project (Section 551.071 T.G.C.).
No action taken.

Motion by Forrest Runnels with a second by Rick Perez to reconvene the meeting at 6:19 pm with no action taken on any of the Executive Session items.

ADJOURNMENT

There being no other business to come before the Board of Directors, motion by Ezequiel Reyna, with a second by Forrest Runnels, to adjourn the meeting at 6:19 pm.

S. David Deanda, Jr, Chairman

Attest:

Ricardo Perez, Secretary/Treasurer

Item 2B

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u> X </u>	AGENDA ITEM	<u> 2B </u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u> 12/10/19 </u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u> 12/17/19 </u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: **APPROVAL OF PROJECT AND GENERAL EXPENSE REPORT FROM NOVEMBER 6, 2019 THROUGH DECEMBER 4, 2019**

2. Nature of Request: (Brief Overview) Attachments: X Yes No

Consideration and approval of project and general expense report for the period from November 6, 2019 through December 4, 2019

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: X Yes No N/A Funding Source: VRF Bond

General Account	\$ 94,673.27
Disbursement Account	\$ 16,980.76
R.O.W Services	\$112,955.76
Total Project Expenses for Reporting Period	\$224,609.79
Fund Balance after Expenses	\$ 2,611,147.99

5. Staff Recommendation: **Motion to approve the project and general expense report for the November 6, 2019 to December 4, 2019 as presented.**

6. Planning Committee's Recommendation: Approved Disapproved X None

7. Finance Committee's Recommendation: Approved Disapproved X None

8. Board Attorney's Recommendation: Approved Disapproved X None

9. Chief Auditor's Recommendation: Approved Disapproved X None

10. Chief Financial Officer's Recommendation: X Approved Disapproved None

11. Chief Development Engineer's Recommendation: X Approved Disapproved None

12. Chief Construction Engineer's Recommendation: X Approved Disapproved None

13. Executive Director's Recommendation: X Approved Disapproved None



Memorandum

To: S. David Deanda Jr., Chairman
From: Pilar Rodriguez, PE, Executive Director
Date: December 10, 2019
Re: **Expense Report for the Period from November 6, 2019 to December 4, 2019**

Attached is the expense report for the period commencing on November 6, 2019 and ending on December 4, 2019.

Expenses for the General Account total \$94,673.27, the Disbursement Account total \$16,980.76, and ROW Services total \$112,955.76. The aggregate expense for the reporting period is \$224,609.79.

Based on review by this office, **approval of expenses for the reporting period is recommended in the aggregate amount of \$224,609.79.**

This leaves a fund balance (all funds) after expenses of \$2,611,147.99.

If you should have any questions or require additional information, please advise.

Nov 6 - Dec 4
December 2019

Plains Capital 41	Make Check Payable to	Date Work Performed	Amount
Wages & Benefits	City of Pharr	November 2019	\$ 63,250.09
	Office Depot	12/05/2019	\$ 252.78
	A-Fast Delivery, LLC	Nov. 2019	\$ 101.50
	Copy Zone	November 2019	\$ 621.00
	Pathfinder Public Affairs	Nov. 2019	\$ 10,000.00
	Bracewell, LLP	October 2019	\$ 2,080.00
	Bracewell, LLP	Nov. 2019	\$ 1,560.00
Accounting Fees	City of Pharr	Nov. 2019	\$ 205.00
Rent	City of Pharr	Dec. 2019	\$ 4,480.00
	City of Pharr	Nov. 2019	\$ 2,469.34
	City of Pharr	12/1/19-12/31/19	\$ 655.00
	Xerox-Dahill	12/08/2019-1/7/2020	\$ 683.21
Professional Services	Xerox	12/01/19-12/33/19	\$ 194.05
	Pena Designs	Nov. 2019	\$ 200.00
	Credit Card Services	11/4/19-12/03/19	\$ 2,689.70
	Credit Card Services	11/4/19-12/03/19	\$ 3,171.71
	PlainsCapital Bank	7/12/1905	\$ 500.00
	Advance Publishing LLC	Nov. 2019	\$ 195.00
	Superior Alarms	11/19/2019	\$ 253.85
	Superior Alarms	11/18/2019	\$ 85.00
	Celia Gaona	12/1/2019-12/5/2019	\$ 308.07
	Ramon Navarro, IV	11/06/19-11/08/19	\$ 200.97
	San Miguel Lawn Care Services	Nov. 2019	\$ 465.00
	A Better Water Solution - Get Filtered	Dec. 2019	\$ 52.00
			\$ 94,673.27
Wilmington Trust 45/Capital Projects			
Engineering Services	Bracewell, LLP	October 2019	\$ 4,960.00
	Bracewell, LLP	November 2019	\$ 3,400.00
	Bracewell, LLP	November 2019	\$ 180.00
	Blanton & Associates, Inc.	11/1/19-11/30/19	\$ 7,020.76
	San Miguel Lawn Care Services	November 2019	\$ 795.00
	San Miguel Lawn Care Services	November 2019	\$ 625.00
			\$ 16,980.76
R.O.W. Services			
	Requisitions		
	Barron, Adler, Clough & Oddo, LLP	Thru 12/31/2019	\$ 22,834.66
			\$ 22,834.66
SIB Construction Account 45			
Legal Fees	Escobedo & Cardenas, LLP	Thru 11/30/2019	\$ 597.00
	DCP South Central Texas, LLC	Thru 11/13/2019	\$ 89,524.10
			\$ 90,121.10
Sub Total - General	\$	94,673.27	
Sub Total - Projects	\$	16,980.76	
Sub Total - SIB Acquisition 45	\$	90,121.10	
Sub Total - SIB R.O.W.	\$	22,834.66	
Total	\$	224,609.79	

Approved: _____ Recommend Approval: _____
 S. David Deanda, Jr., Chairman Pilar Rodriguez, Executive Director

Approved: _____ Date: 12/17/2019
 Ricardo Perez, Secretary/Treasurer

Item 2C

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

 X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

 2C
 12/10/19
 12/17/19

1. Agenda Item: **APPROVAL OF THE FINANCIAL REPORT FOR THE MONTHS OF OCTOBER 2019.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No

Consideration and approval of financial report for the months of October 2019.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A

Funding Source:
5. Staff Recommendation: **Motion to approve the Financial Report for the month of October 2019, as presented.**
6. Planning Committee's Recommendation: Approved Disapproved X None
7. Finance Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: X Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None

**HIDALGO CO. REGIONAL MOBILITY AUTHORITY
STATEMENT OF NET POSITION OCTOBER 31, 2019**

ASSETS

CURRENT ASSETS

Cash	\$ 69,205
Investment-Cap. Projects nonrestricted	15,999
Pool Investments	2,580,707
Promiles-Prepaid/Escrow Overweight Permit Fees	19,750
Accounts Receivable - VR Fees	513,860
Due from bond construction	
Prepaid expense	1,964
	<hr/>
Total Current Assets	3,201,485

RESTRICTED ASSETS

Investment-debt service	2,278,478
Investment-debt service jr. lien	4,376,567
	<hr/>
Total Restricted Assets	6,655,045

CAPITAL ASSETS

Land-environmental	441,105
Computer equip/software	8,607
Construction in progress	127,419,014
	<hr/>
Total Capital Assets	127,868,726

TOTAL ASSETS	\$ 137,725,256
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LIABILITIES AND NET POSITION

CURRENT LIABILITIES

Accounts payable-City of Pharr	\$ 87,183
Unearned Revenue - Overweight Permit Escrow	19,750
Current Portion of Bond Premium	76,452
	<hr/>
Total Current Liabilities	183,385

RESTRICTED LIABILITIES

Current Portion of Long-Term Debt	1,220,000
	<hr/>
Total Restricted Liabilities	1,220,000

LONG-TERM LIABILITIES

2013 VRF Bonds Payable	54,740,000
Jr. Lien Bonds	21,435,132
Bond premium	1,834,837
Other Payables	5,377,193
	<hr/>
Total Long-Term Liabilities	83,387,162
	<hr/>
Total Liabilities	84,790,547

NET POSITION

Investment in Capital Assets, Net of Related Debt	43,185,112
Restricted for:	
Debt Service	6,655,045
Unrestricted	3,094,552
	<hr/>
Total Net Position	52,934,709

TOTAL LIABILITIES AND NET POSITION	\$ 137,725,256
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Pharr, TX

Balance Sheet

Account Summary

As Of 10/31/2019

Account	Name	Balance
Fund: 41 - HCRMA-GENERAL		
Assets		
<u>41-1-1100-000</u>	GENERAL OPERATING	69,205.15
<u>41-1-1101-000</u>	PLEDGE AGREEMENTS-CITIES	0.00
<u>41-1-1102-000</u>	POOL INVESTMENTS	2,580,707.07
<u>41-1-1110-000</u>	CLEARING ACCOUNT-WT 000-VRF	0.00
<u>41-1-1110-001</u>	CLEARING ACCT-SIB LOAN	0.00
<u>41-1-1113-000</u>	ACCOUNTS RECIEVABLES-VR FEES	513,860.00
<u>41-1-1113-100</u>	PROMILES-PREPAID/ESCROW OVERWE	19,750.00
<u>41-1-1118-000</u>	CONSTRUCTION IN PROGRESS	127,419,014.15
<u>41-1-1119-001</u>	LAND-ENVIRONMENTAL	441,105.00
<u>41-1-1120-000</u>	EQUIPMENT	0.00
<u>41-1-1121-000</u>	FURNITURE & FIXTURES	0.00
<u>41-1-1122-000</u>	COMPUTER EQUIP/SOFTWARE	8,606.51
<u>41-1-1123-000</u>	ACCUMULATED DEPRECIATION	0.00
<u>41-1-1444-000</u>	DUE FROM BOND CONSTRUCTION	0.00
<u>41-1-1601-000</u>	PREPAID EXPENSE	1,964.44
Total Assets:		131,054,212.32
		<u>131,054,212.32</u>
Liability		
<u>41-2-1212-000</u>	ACCOUNTS PAYABLE	0.00
<u>41-2-1212-001</u>	A/P CITY OF PHARR	87,183.14
<u>41-2-1212-009</u>	OTHER PAYABLES	5,377,193.33
<u>41-2-1213-009</u>	CURRENT-UNAMORTIZED PREMIUM	76,451.51
<u>41-2-1213-100</u>	UNEARNED REV.-OVERWEIGHT	19,750.00
<u>41-2-1214-001</u>	BONDS PAYABLE-CURRENT	1,220,000.00
<u>41-2-1214-002</u>	BONDS PAYABLE-LONG TERM PORTIO	54,740,000.00
<u>41-2-1214-003</u>	UNAMORTIZED PREMIUM ON BOND	1,834,837.18
<u>41-2-1214-009</u>	ADVANCE ON CONSTRUCTION	0.00
<u>41-2-1214-010</u>	LONG TERM BONDS- JR LIEN	21,435,132.30
<u>41-2-1401-000</u>	FUND BALANCE-RESTRICTED FOR IM	0.00
<u>41-3-1400-000</u>	FUND BALANCE	0.00
Total Liability:		84,790,547.46
Equity		
<u>41-3-3400-000</u>	FUND BALANCE	45,985,172.79
Total Beginning Equity:		45,985,172.79
Total Revenue		6,458,293.61
Total Expense		6,179,801.54
Revenues Over/Under Expenses		278,492.07
Total Equity and Current Surplus (Deficit):		46,263,664.86
Total Liabilities, Equity and Current Surplus (Deficit):		<u>131,054,212.32</u>



Pharr, TX

Income Statement Account Summary

For Fiscal: 2019 Period Ending: 10/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 41 - HCRMA-GENERAL						
Revenue						
41-4-1504-000	VEHICLE REGISTRATION FEES	6,700,000.00	6,700,000.00	513,860.00	5,524,230.00	1,175,770.00
41-4-1505-005	PROMILES-OW/OS PERMIT FEES	1,200,000.00	1,200,000.00	63,342.00	832,449.20	367,550.80
41-4-1506-000	INTEREST REVENUE	25,000.00	25,000.00	4,502.57	38,101.91	-13,101.91
41-4-4664-000	MISCELLANEOUS	0.00	0.00	0.00	63,512.50	-63,512.50
Revenue Total:		7,925,000.00	7,925,000.00	581,704.57	6,458,293.61	1,466,706.39
Expense						
41-52900-1100-000	SALARIES	551,100.00	551,100.00	46,368.33	336,075.90	215,024.10
41-52900-1104-000	OVERTIME	500.00	500.00	0.00	95.85	404.15
41-52900-1105-000	FICA	49,300.00	49,300.00	1,726.42	23,380.23	25,919.77
41-52900-1106-000	HEALTH INSURANCE	32,000.00	32,000.00	1,869.84	22,396.80	9,603.20
41-52900-1115-000	EMPLOYEES RETIREMENT	51,600.00	51,600.00	3,622.73	25,846.85	25,753.15
41-52900-1116-000	PHONE ALLOWANCE	6,300.00	6,300.00	300.00	3,300.00	3,000.00
41-52900-1117-000	CAR ALLOWANCE	30,000.00	30,000.00	1,200.00	13,200.00	16,800.00
41-52900-1122-000	EAP- ASSISTANCE PROGRAM	0.00	0.00	5.36	38.99	-38.99
41-52900-1178-000	ADMIN FEE	9,750.00	9,750.00	750.00	6,825.00	2,925.00
41-52900-1179-000	CONTINGENCY	17,600.00	17,600.00	0.00	0.00	17,600.00
41-52900-1200-000	OFFICE SUPPLIES	10,000.00	10,000.00	981.57	6,833.40	3,166.60
41-52900-1603-000	BUILDING REMODEL	65,000.00	65,000.00	165.00	65,439.80	-439.80
41-52900-1604-000	MAINTENANCE & REPAIR	5,000.00	5,000.00	0.00	2,155.36	2,844.64
41-52900-1605-000	JANITORIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
41-52900-1606-000	UTILITIES	2,400.00	2,400.00	0.00	1,956.70	443.30
41-52900-1607-000	CONTRACTUAL ADM/IT SERVICES	13,000.00	13,000.00	655.00	6,857.60	6,142.40
41-52900-1610-000	DUES & SUBSCRIPTIONS	30,000.00	30,000.00	0.00	14,329.44	15,670.56
41-52900-1610-001	SUBSCRIPTIONS-SOFTWARE	3,500.00	3,500.00	0.00	1,283.64	2,216.36
41-52900-1611-000	POSTAGE/FEDEX/COURTIER	3,000.00	3,000.00	101.50	1,490.88	1,509.12
41-52900-1620-000	GENERAL LIABILITY	5,000.00	5,000.00	0.00	3,238.72	1,761.28
41-52900-1621-000	INSURANCE-E&O	1,500.00	1,500.00	0.00	1,396.34	103.66
41-52900-1622-000	INSURANCE-SURETY	800.00	800.00	115.56	115.56	684.44
41-52900-1623-000	INSURANCE-LETTER OF CREDIT	550.00	550.00	0.00	0.00	550.00
41-52900-1623-001	INSURANCE-OTHER	2,500.00	2,500.00	0.00	3,875.28	-1,375.28
41-52900-1630-000	BUSINESS MEALS	1,000.00	1,000.00	0.00	0.00	1,000.00
41-52900-1640-000	ADVERTISING	4,000.00	4,000.00	0.00	3,060.85	939.15
41-52900-1650-000	TRAINING	8,000.00	8,000.00	14.00	4,370.00	3,630.00
41-52900-1660-000	TRAVEL	15,000.00	15,000.00	0.00	4,370.98	10,629.02
41-52900-1662-000	PRINTING & PUBLICATIONS	10,000.00	10,000.00	1,079.73	5,154.32	4,845.68
41-52900-1705-000	ACCOUNTING FEES	25,000.00	25,000.00	205.00	30,095.00	-5,095.00
41-52900-1710-000	LEGAL FEES	50,000.00	50,000.00	6,860.00	42,576.18	7,423.82
41-52900-1710-001	LEGAL FEES-GOV.AFFAIRS	120,000.00	120,000.00	10,000.00	90,204.00	29,796.00
41-52900-1712-000	FINANCIAL CONSULTING FEES	2,000.00	2,000.00	0.00	1,130.00	870.00
41-52900-1712-001	INSURANCE CONSULTANT	7,000.00	7,000.00	0.00	3,920.00	3,080.00
41-52900-1715-000	RENT-OFFICE	54,000.00	54,000.00	4,480.00	44,800.00	9,200.00
41-52900-1715-001	RENT-OFFICE EQUIPMENT	8,500.00	8,500.00	683.21	6,832.10	1,667.90
41-52900-1715-002	RENT-OTHER	1,000.00	1,000.00	0.00	0.00	1,000.00
41-52900-1716-000	CONTRACTUAL WEBSITE SERVICES	2,400.00	2,400.00	200.00	1,800.00	600.00
41-52900-1731-000	MISCELLANEOUS	500.00	500.00	230.71	463.71	36.29
41-52900-1732-000	PENALTIES & INTEREST	500.00	500.00	0.00	21.04	478.96
41-52900-1850-000	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	18,125.00	-13,125.00
41-52900-1899-000	NON-CAPITAL	6,400.00	6,400.00	0.00	11,897.10	-5,497.10
41-52900-1999-003	TRANSFER OUT TO DEBT	3,974,912.00	3,974,912.00	327,643.92	3,287,806.90	687,105.10
41-52900-1999-005	TRANS OUT DEB-JR LIEN	1,082,432.00	1,082,432.00	0.00	1,082,432.00	0.00
41-52900-1999-009	TRANSFER OUT-CAPITAL PROJ	0.00	0.00	237,000.00	555,591.00	-555,591.00

Income Statement

For Fiscal: 2019 Period Ending: 10/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>41-53000-1100-000</u>	SALARIES	506,267.00	506,267.00	13,352.64	185,030.84	321,236.16
<u>41-53000-1104-000</u>	OVERTIME	25,000.00	25,000.00	0.00	0.00	25,000.00
<u>41-53000-1105-000</u>	FICA	42,800.00	42,800.00	1,011.62	14,132.31	28,667.69
<u>41-53000-1106-000</u>	HEALTH INSURANCE	27,000.00	27,000.00	1,400.74	19,134.54	7,865.46
<u>41-53000-1115-000</u>	EMPLOYEES RETIREMENT	44,900.00	44,900.00	1,130.10	15,553.77	29,346.23
<u>41-53000-1116-000</u>	PHONE ALLOWANCE	9,600.00	9,600.00	184.60	2,815.15	6,784.85
<u>41-53000-1117-000</u>	CAR ALLOWANCE	43,200.00	43,200.00	553.84	6,092.24	37,107.76
<u>41-53000-1122-000</u>	EAP- ASSISTANCE PROGRAM	0.00	0.00	2.68	34.97	-34.97
<u>41-53000-1178-000</u>	ADMN FEE	15,600.00	15,600.00	300.00	4,575.00	11,025.00
<u>41-53000-1179-000</u>	CONTINGENCY	16,700.00	16,700.00	0.00	0.00	16,700.00
<u>41-53000-1200-000</u>	OFFICE SUPPLIES	5,000.00	5,000.00	215.23	215.23	4,784.77
<u>41-53000-1604-000</u>	MAINTENANCE & REPAIRS	0.00	0.00	0.00	275.00	-275.00
<u>41-53000-1605-000</u>	JANITORIAL	600.00	600.00	0.00	839.00	-239.00
<u>41-53000-1606-001</u>	UTILITIES	600.00	600.00	0.00	645.60	-45.60
<u>41-53000-1608-000</u>	UNIFORMS	6,000.00	6,000.00	0.00	0.00	6,000.00
<u>41-53000-1610-000</u>	DUES & SUBSCRIPTIONS	2,000.00	2,000.00	0.00	630.00	1,370.00
<u>41-53000-1610-001</u>	SUBSCRIPTIONS - SOFTWARE	27,000.00	27,000.00	0.00	6,000.00	21,000.00
<u>41-53000-1640-000</u>	ADVERTISING	2,500.00	2,500.00	0.00	0.00	2,500.00
<u>41-53000-1650-000</u>	TRAINING	5,000.00	5,000.00	0.00	1,920.00	3,080.00
<u>41-53000-1660-000</u>	TRAVEL	8,000.00	8,000.00	433.60	1,945.27	6,054.73
<u>41-53000-1715-000</u>	RENT CONSTRUCTION OFFICE	2,800.00	2,800.00	0.00	3,600.00	-800.00
<u>41-53000-1715-001</u>	RENTAL - OFFICE EQUIPMENT	3,200.00	3,200.00	388.10	1,875.98	1,324.02
<u>41-53000-1715-002</u>	RENT-OTHER	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>41-53000-1850-000</u>	CAPITAL OUTLAY	54,000.00	54,000.00	0.00	0.00	54,000.00
<u>41-53000-1899-000</u>	NON-CAPITALIZED	27,200.00	27,200.00	0.00	1,477.80	25,722.20
<u>41-53000-2203-000</u>	SMALL TOOLS	10,000.00	10,000.00	0.00	569.95	9,430.05
<u>41-54000-1100-000</u>	SALARIES	377,000.00	377,000.00	9,982.40	109,661.60	267,338.40
<u>41-54000-1104-000</u>	OVERTIME	500.00	500.00	0.00	0.00	500.00
<u>41-54000-1105-000</u>	FICA	30,300.00	30,300.00	775.16	8,546.94	21,753.06
<u>41-54000-1106-000</u>	HEALTH INSURANCE	20,500.00	20,500.00	996.80	13,079.25	7,420.75
<u>41-54000-1115-000</u>	EMPLOYEES RETIREMENT	32,000.00	32,000.00	852.40	9,364.79	22,635.21
<u>41-54000-1116-000</u>	PHONE ALLOWANCE	4,800.00	4,800.00	92.30	1,015.30	3,784.70
<u>41-54000-1117-000</u>	CAR ALLOWANCE	14,400.00	14,400.00	553.84	6,092.24	8,307.76
<u>41-54000-1122-000</u>	EAP- ASSISTANCE PROGRAM	0.00	0.00	1.34	12.55	-12.55
<u>41-54000-1178-000</u>	ADMN FEE	7,800.00	7,800.00	150.00	1,650.00	6,150.00
<u>41-54000-1179-000</u>	CONTINGENCY	11,900.00	11,900.00	0.00	0.00	11,900.00
<u>41-54000-1200-000</u>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	2,351.18	-351.18
<u>41-54000-1610-000</u>	DUES & SUBSCRIPTIONS	2,500.00	2,500.00	40.00	700.86	1,799.14
<u>41-54000-1610-001</u>	SUBSCRIPTIONS-SOFTWARE	54,000.00	54,000.00	1,288.24	10,323.49	43,676.51
<u>41-54000-1650-000</u>	TRAINING	3,000.00	3,000.00	0.00	1,920.00	1,080.00
<u>41-54000-1660-000</u>	TRAVEL	5,000.00	5,000.00	0.00	2,954.37	2,045.63
<u>41-54000-1850-000</u>	CAPITAL OUTLAY	45,000.00	45,000.00	0.00	0.00	45,000.00
<u>41-54000-1899-000</u>	NON-CAPITALIZED	19,600.00	19,600.00	0.00	6,103.16	13,496.84
<u>41-58000-1604-001</u>	MAINTENANCE AND REPAIR -BSIF	6,000.00	6,000.00	0.00	3,304.00	2,696.00
<u>41-58000-1606-002</u>	UTILITIES - BSIF	1,200.00	1,200.00	65.57	576.64	623.36
Expense Total:		7,793,011.00	7,793,011.00	680,029.08	6,179,801.54	1,613,209.46
Fund: 41 - HCRMA-GENERAL Surplus (Deficit):		131,989.00	131,989.00	-98,324.51	278,492.07	
Total Surplus (Deficit):		131,989.00	131,989.00	-98,324.51	278,492.07	

Income Statement

For Fiscal: 2019 Period Ending: 10/31/2019

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 41 - HCRMA-GENERAL					
Revenue	7,925,000.00	7,925,000.00	581,704.57	6,458,293.61	1,466,706.39
Expense	7,793,011.00	7,793,011.00	680,029.08	6,179,801.54	1,613,209.46
Fund: 41 - HCRMA-GENERAL Surplus (Deficit):	131,989.00	131,989.00	-98,324.51	278,492.07	-146,503.07
Total Surplus (Deficit):	131,989.00	131,989.00	-98,324.51	278,492.07	

Income Statement

For Fiscal: 2019 Period Ending: 10/31/2019

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
41 - HCRMA-GENERAL	131,989.00	131,989.00	-98,324.51	278,492.07	-146,503.07
Total Surplus (Deficit):	131,989.00	131,989.00	-98,324.51	278,492.07	



Pharr, TX

Balance Sheet

Account Summary

As Of 10/31/2019

Account	Name	Balance	
Fund: 42 - HCRMA-DEBT SERVICE			
Assets			
<u>42-1-1999-000</u>	TRANSFER IN GENERAL FUND	0.00	
<u>42-1-4105-000</u>	WILMINGTON-DEBT SERVICE	2,278,477.64	
<u>42-1-4105-001</u>	DEBT SVC - JR LIEN	4,376,566.75	
<u>42-1-4114-000</u>	DUE FROM (TO)	0.00	
	Total Assets:	6,655,044.39	<u>6,655,044.39</u>
Liability			
<u>42-2-4213-005</u>	DUE TO (FROM)	0.00	
<u>42-2-4214-006</u>	ACCRUED INTEREST PAY-2013	0.00	
	Total Liability:	0.00	
Equity			
<u>42-3-4400-000</u>	FUND BALANCE	3,327,466.47	
	Total Beginning Equity:	3,327,466.47	
Total Revenue		4,477,458.13	
Total Expense		1,149,880.21	
Revenues Over/Under Expenses		3,327,577.92	
	Total Equity and Current Surplus (Deficit):	6,655,044.39	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>6,655,044.39</u>



Pharr, TX

Income Statement Account Summary

For Fiscal: 2019 Period Ending: 10/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 42 - HCRMA-DEBT SERVICE						
Revenue						
<u>42-4-1506-000</u>	INTEREST INCOME	10,000.00	10,000.00	2,697.92	29,421.29	-19,421.29
<u>42-4-1506-001</u>	INTEREST INCOME-JR LIEN	55,000.00	55,000.00	7,635.83	77,797.94	-22,797.94
<u>42-4-1999-000</u>	TRANSFERS IN-FROM GENERAL FUND	5,057,344.00	5,057,344.00	327,643.92	4,370,238.90	687,105.10
Revenue Total:		5,122,344.00	5,122,344.00	337,977.67	4,477,458.13	644,885.87
Expense						
<u>42-52900-4603-001</u>	PRIN PMTS-VRF 13 BOND	1,220,000.00	1,220,000.00	0.00	0.00	1,220,000.00
<u>42-52900-4703-001</u>	INTEREST EXPENSE-VRF 13 BOND	2,754,912.00	2,754,912.00	0.00	1,147,880.21	1,607,031.79
<u>42-52900-4727-000</u>	FEES	0.00	0.00	0.00	2,000.00	-2,000.00
Expense Total:		3,974,912.00	3,974,912.00	0.00	1,149,880.21	2,825,031.79
Fund: 42 - HCRMA-DEBT SERVICE Surplus (Deficit):		1,147,432.00	1,147,432.00	337,977.67	3,327,577.92	
Total Surplus (Deficit):		1,147,432.00	1,147,432.00	337,977.67	3,327,577.92	

Income Statement

For Fiscal: 2019 Period Ending: 10/31/2019

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 42 - HCRMA-DEBT SERVICE					
Revenue	5,122,344.00	5,122,344.00	337,977.67	4,477,458.13	644,885.87
Expense	3,974,912.00	3,974,912.00	0.00	1,149,880.21	2,825,031.79
Fund: 42 - HCRMA-DEBT SERVICE Surplus (Deficit):	1,147,432.00	1,147,432.00	337,977.67	3,327,577.92	-2,180,145.92
Total Surplus (Deficit):	1,147,432.00	1,147,432.00	337,977.67	3,327,577.92	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
42 - HCRMA-DEBT SERVICE	1,147,432.00	1,147,432.00	337,977.67	3,327,577.92	-2,180,145.92
Total Surplus (Deficit):	1,147,432.00	1,147,432.00	337,977.67	3,327,577.92	



Pharr, TX

Balance Sheet

Account Summary

As Of 10/31/2019

Account	Name	Balance	
Fund: 45 - HCRMA - CAP.PROJECTS FUND			
Assets			
<u>45-1-1102-000</u>	Pool Investment	15,998.76	
<u>45-1-1250-000</u>	A/R Govts.	0.00	
<u>45-1-1267-000</u>	A/R DONNA	0.00	
	Total Assets:	<u>15,998.76</u>	<u>15,998.76</u>
Liability			
<u>45-2-1212-000</u>	Accounts Payable	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
<u>45-3-1400-000</u>	Fund Balance	145,185.05	
	Total Beginning Equity:	<u>145,185.05</u>	
Total Revenue		638,518.48	
Total Expense		<u>767,704.77</u>	
Revenues Over/Under Expenses		<u>-129,186.29</u>	
	Total Equity and Current Surplus (Deficit):	<u>15,998.76</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>15,998.76</u>



Pharr, TX

Income Statement Account Summary

For Fiscal: 2019 Period Ending: 10/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 45 - HCRMA - CAP.PROJECTS FUND						
Revenue						
<u>45-4-1506-000</u>	Interest Revenue	0.00	0.00	29.80	2,927.48	-2,927.48
<u>45-4-1999-000</u>	TRANSFER IN - GENERAL FUND	0.00	0.00	237,000.00	555,591.00	-555,591.00
<u>45-4-4710-000</u>	CITY CONTRIBUTIONS	0.00	0.00	0.00	80,000.00	-80,000.00
Revenue Total:		0.00	0.00	237,029.80	638,518.48	-638,518.48
Expense						
<u>45-52900-8800-000</u>	Consulting & Engineering	0.00	0.00	2,333.20	14,185.81	-14,185.81
<u>45-52900-8810-000</u>	SH 365- Enviornmental	0.00	0.00	0.00	3,762.77	-3,762.77
<u>45-52900-8810-003</u>	365 RIGHT OF WAY	0.00	0.00	23,632.17	242,808.47	-242,808.47
<u>45-52900-8820-000</u>	IBTC - Enviornmental	0.00	0.00	12,286.33	237,801.86	-237,801.86
<u>45-52900-8820-003</u>	IBTC - ROW	0.00	0.00	0.00	33,162.36	-33,162.36
<u>45-52900-8841-000</u>	LEGAL FEES	0.00	0.00	201,920.00	235,983.50	-235,983.50
Expense Total:		0.00	0.00	240,171.70	767,704.77	-767,704.77
Fund: 45 - HCRMA - CAP.PROJECTS FUND Surplus (Deficit):		0.00	0.00	-3,141.90	-129,186.29	
Total Surplus (Deficit):		0.00	0.00	-3,141.90	-129,186.29	

Income Statement

For Fiscal: 2019 Period Ending: 10/31/2019

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 45 - HCRMA - CAP.PROJECTS FUND					
Revenue	0.00	0.00	237,029.80	638,518.48	-638,518.48
Expense	0.00	0.00	240,171.70	767,704.77	-767,704.77
Fund: 45 - HCRMA - CAP.PROJECTS FUND Surplus (Deficit):	0.00	0.00	-3,141.90	-129,186.29	129,186.29
Total Surplus (Deficit):	0.00	0.00	-3,141.90	-129,186.29	

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Item 2D

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u> X </u>	AGENDA ITEM	<u> 2D </u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u> 12/05/19 </u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u> 12/17/19 </u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: **RESOLUTION 2019-38 – APPROVAL OF WORK AUTHORIZATION 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH BLANTON & ASSOCIATES, INC. FOR ADDITIONAL BIOLOGICAL EVALUATION SUPPORT FOR THE INTERNATIONAL BRIDGE TRADE CORRIDOR PROJECT ENVIRONMENTAL CLEARANCE.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and Approval of Resolution 2019-38 for WA No. 4 for the IBTC Project environmental clearance.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: X Yes No N/A
5. Staff Recommendation: **Motion to approve Resolution 2019-38 – Approval of Work Authorization 4 to the Professional Services Agreement with Blanton & Associates, Inc. for additional biological evaluation support for the International Bridge Trade Corridor Project environmental clearance.**
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: X Approved Disapproved None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None



- ☐ CMT Services
- ☒ Environmental **Blanton & Associates, Inc**
- ☐ Engineering
- ☐ Geo-Technical
- ☐ Surveying

WORK AUTHORIZATION SUMMARY

RESOLUTION 2019-38

Work Authorization # 4 Supplemental # _____

Amount \$ 24,600.00

Approved Work Authorizations:

Resolution No.	Description	Amount
2017-72	WA No. 1 IBTC ENV Class Ltr Support	\$ 24,990.00
2018-05	WA No. 2 IBTC Env / NEPA Clearance	\$ 702,075.94
2019-06	WA No. 3 365 Toll NEPA Re-eval Checklist	\$ 8,660.00
	WA No.	
	WA No.	
Subtotal from Cont. Page		\$ 0.00
Total Approved WA		\$ 735,725.94

Proposed Work Authorization and/or Supplemental

2019-38	WA No. 4 IBTC Environmental Clearance	\$ 24,600.00
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Goal and Options:

Support for additional biological evaluation support for IBTC Project environmental clearance.

Staff is recommending approval of this request in the amount of \$ 24,600.00
Proposed total approved WA and/or Supplementals \$ 760,325.94

E. Davila, Develop Eng
Requested By:

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-38

APPROVAL OF WORK AUTHORIZATION 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH BLANTON & ASSOCIATES, INC. FOR ADDITIONAL BIOLOGICAL EVALUATION SUPPORT FOR THE INTERNATIONAL BRIDGE TRADE CORRIDOR PROJECT ENVIRONMENTAL CLEARANCE

THIS RESOLUTION is adopted this 17th day of December 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County, including the International Bridge Trade Connector project (the "IBTC");

WHEREAS, the Authority initially approved the retention of Blanton & Associates, Inc. through Resolution 2010-79 to provide professional services, including oversight of the IBTC local environmental assessment process and review of the recommendation as prepared by Atkins (formerly PBS&J) (the "Initial Agreement");

WHEREAS, under the scope of services provided to the Authority through the Initial Agreement, Blanton & Associates, Inc. demonstrated a unique and thorough understanding of the Authority's projects and related environmental issues;

WHEREAS, based on Blanton & Associates demonstrated knowledge and unique qualifications, and to ensure that the Authority did not experience any gap in critical environmental services, the Authority approved Resolutions 2017-71 and 2017-72 retaining Blanton & Associates to provide additional professional environmental services, including support for the federal environmental classification for the IBTC project, to the Authority immediately following the termination of the program manager agreement;

WHEREAS, the Board now (i) found it necessary and desirable to finalize the federal environmental classification of the IBTC project; (ii) finds that Blanton & Associates has demonstrated its qualifications in environmental work; (iii) finds that Blanton & Associates has a unique understanding of and history with the project, creating efficiencies and expertise that would be difficult to replace; and (iv) desires to expand Blanton & Associates, Inc. professional environmental services as described in Work Authorization #2, to finalize the federal environmental classification for the IBTC project;

WHEREAS, the Authority approved Resolution 2018-05 – Approval of Work Authorization 2 to the Professional Services Agreement with Blanton & Associates, Inc. to provide environmental clearance support for the IBTC Project in amount not to exceed \$702,075.94; and

WHEREAS, the Authority approved Resolution 2018-06 – Approval of Contract Amendment 1 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount to \$727,065.94 due to additional scope outlined in Work Authorization No. 2 in the amount of \$702,075.94.; and

WHEREAS, the Authority approved Resolution 2019-06 – Approval of Work Authorization 3 to the Professional Services Agreement with Blanton & Associates, Inc. for NEPA re-evaluation checklist support for the 365 Toll/ I-Road Interchange redesign in the amount of \$8,660.00; and

WHEREAS, the Authority approved Resolution 2019-07 Contract Amendment Number 2 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount by \$8,660.00 due new scope in Work Authorization Number 3 to a not-to-exceed amount of \$735,725.94; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-38 Work Authorization Number 4 to the Professional Services Agreement with Blanton & Associates, Inc. for additional biological evaluation support for the International Bridge Trade Corridor Project environmental clearance in the amount of \$24,600.00;

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves Work Authorization Number 4 to the Professional Service Agreement with Blanton & Associates, Inc. for additional biological evaluation support the IBTC Project environmental clearance in an amount not to exceed \$24,600.00 hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute Work Authorization Number 4 to the Professional Services Agreement for the International Bridge Trade Corridor as hereby approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 17th day of December 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Rick Perez, Secretary/Treasurer

Exhibit A

Work Authorization Number 4
to the Professional Services Agreement with
Blanton & Associates, Inc. for
Environmental Services for the
IBTC Project

ATTACHMENT D-1

**WORK AUTHORIZATION NO. 4
AGREEMENT FOR ENVIRONMENTAL CONSULTING SERVICES**

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of “Article V of that certain Professional Services Agreement for Environmental Consulting Services” (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and Blanton & Associates, Inc. (the Consultant).

PART I. The Consultant will perform environmental consulting services generally described as in accordance with the project description attached hereto and made a part of this Work Authorization. The responsibilities of the Authority and the Consultant as well as the work schedule are further detailed in exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

PART II. The maximum amount payable under this Work Authorization is \$24,600.00 and the method of payment is LUMP SUM as set forth in Attachment E of the Agreement. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Consultant’s estimated Work Authorization costs included in Exhibit D, Fee Schedule, which is attached and made a part of this Work Authorization.

PART III. Payment to the Consultant for the services established under this Work Authorization shall be made in accordance with Articles III thru V of the Agreement, and Attachment A, Section 1.

PART IV. This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on June 30, 2020, unless extended by a supplemental Work Authorization as provided in Attachment A, Section 1.

PART V. This Work Authorization does not waive the parties' responsibilities and obligations provided under “Article V of that certain Professional Services Agreement for Environmental Consulting Services for International Bridge Trade Corridor.

IN WITNESS WHEREOF, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

AUTHORITY

By: _____

Name: Pilar Rodriguez

Title: Executive Director

Hidalgo County Regional Mobility Authority

Date: _____

CONSULTANT

By: _____

Name: Don Blanton

Title: President

Blanton & Associates, Inc.

Date: _____

LIST OF EXHIBITS

Exhibit A	Services to be provided by the Authority
Exhibit B	Services to be provided by the Consultant
Exhibit C	Work Schedule
Exhibit D	Fee Schedule/Budget
Exhibit H-2	Subprovider Monitoring System Commitment Agreement

EXHIBIT A
SERVICES TO BE PROVIDED BY THE AUTHORITY

SERVICES TO BE PROVIDED BY THE CLIENT

A. SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES

The Client shall provide the Consultant with the following:

- Data files for all work completed to date.
- Microstation (.dgn) files for the final design / schematics.
- CAD or design files showing proposed and existing ROW and property boundaries as well as acreage calculations for new ROW and/or easements required throughout the project and at individual historic property locations (if applicable).
- Design details at each crossing of an NRHP-eligible or NRHP-listed irrigation district feature to assist with the historic resources and Section 4(f) de minimis compliance packages.

B. PROJECT MANAGEMENT AND ADMINISTRATION

The Client shall:

- Secure permission to enter private property for purposes of environmental surveys.
- Provide written ROE permission signed by the landowner.
- Coordinate all ROE with landowners prior to commencement of fieldwork.
- Make appropriate arrangements with landowner for compensation of lost crop (for archaeological trenching).

EXHIBIT B
SERVICES TO BE PROVIDED BY THE CONSULTANT

The work to be performed by Blanton & Associates, Inc. (Consultant) under this agreement with Hidalgo County Regional Mobility Authority (HCRMA) (Client) will consist of preparing a Texas Department of Transportation (TxDOT) – Biological Evaluation for the ocelot (*Leopardus pardalis*) for the proposed International Bridge Trade Corridor (IBTC) in Hidalgo County, Texas.

On October 25, 2019 TxDOT requested that the HCRMA prepare a Biological Evaluation, per TxDOT's BE/BA template and submit it to TxDOT for review, citing requirements on page 6 of the TxDOT Environmental Handbook: Endangered Species Act. Additionally, since the HCRMA is a local government entity, following TxDOT review, it is anticipated that the HCRMA may be required to initiate informal consultation with USFWS for the ocelot due to the MANLA call.

Based on a preliminary habitat assessment, Blanton & Associates' (B&A) qualified biologists assessed that there is no potential habitat in the project area (normally identified as a 'No Effect' scenario under Section 7), which was consistent with the level of effort that was described in the originally-approved scope of work for the HCRMA IBTC project. TxDOT-requested that HCRMA change the effect call to May Affect / Not Likely to Adversely Affect triggering the subsequent request above. Therefore, B&A respectfully requested authorization of additional funds to prepare the Biological Evaluation Report, to assist with informal consultation with USFWS on behalf of the HCRMA, and update the draft NEPA documents for the IBTC project, as follows:

- Develop the Biological Evaluation Report for submittal to TxDOT and USFWS utilizing the BE/TIER 1 forms previously approved to the maximum extent possible.
- Respond to TxDOT and USFWS comments or revision requests.
- Prepare the final report and draft determination letter (if requested).
- Revise/reflect the results of the Biological Evaluation Report and informal consultation in the Indirect and Cumulative Impacts Analysis Technical Report and Environmental Assessment document for the project. This would include documentation of coordination process with all appropriate agencies to satisfy the requirements of the Endangered Species Act and the National Environmental Policy Act.

This scope of services and subsequent fee proposal is based on conducting environmental studies and preparing the Biological Evaluation report per "TxDOT Documentation Standard for a Biological Assessment or Biological Evaluation" dated August 2015. The Consultant shall review and use all relevant material from the Biological Evaluation Form and Tier 1 Site Assessment Forms previously completed and submitted to TxDOT.

A. SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES

The Consultant shall perform all work in accordance with TxDOT's latest practices, specifications, policies, procedures, and Environmental Compliance Toolkits.

1. Environmental Documentation

The Consultant shall produce a complete and acceptable Biological Evaluation Report (deliverable) of services performed for environmental documentation. Deliverable shall summarize the methods used for the Biological Evaluation and shall summarize the results achieved. The summary of results shall be sufficiently detailed to provide satisfactory basis for thorough review by the Client, TxDOT, FHWA, USFWS and Texas Parks and Wildlife Department. All deliverables shall meet regulatory requirements for legal sufficiency, and shall adhere to the requirements for reports enumerated in TxDOT's NEPA memorandum of understanding (MOU) and applicable natural resource MOUs

a. Quality Assurance/Quality Control Review

For each deliverable, the Consultant shall perform quality assurance quality control (QA/QC) reviews of environmental documents and on other supporting environmental documentation to determine whether documents conform with:

- Current Environmental Compliance Toolkit guidance published by TxDOT's Environmental Affairs Division (ENV) and in effect as of the date of receipt of the documents or documentation to be reviewed;
- Current state and federal laws, regulations, policies, guidance, agreements, and MOUs between TxDOT and other state or federal agencies; and
- FHWA and American Association of State Highway and Transportation Officials (AASHTO) guidelines contained in "Improving the Quality of Environmental Documents, A Report of the Joint AASHTO and American Council of Engineering Companies (ACEC) Committee in Cooperation with the Federal Highway Administration" (May 2006) for readability, and use of evidence and data in documents to support conclusions.

Upon request, the Consultant shall provide documentation that the QA/QC reviews were performed by qualified staff.

b. Submission of Deliverables

- i) The final deliverables shall contain all data acquired during the environmental service. All deliverables shall be written to be understood by the public and must be in accordance with TxDOT's Environmental Compliance Toolkit guidance, documentation standards, current guidelines, policies and procedures.
- ii) Electronic versions of each deliverable must be written in TxDOT-compatible software and provided in a changeable format. The Consultant shall supplement all hard copy deliverables with electronic copies in searchable Adobe Acrobat™ (.pdf) format, unless another format is specified. Each deliverable shall be a single, searchable .pdf file that mirrors the layout and appearance of the physical deliverable. The Consultant shall deliver electronic files on CD-R, CD-RW media in Microsoft Windows format, or through the Client's ftp site.
- iii) Deliverables consist of reports of environmental services performed in addition to documentation for an EA document. Deliverables shall:
 - go through an internal quality review prior to submittal;
 - comply with all applicable state and federal environmental laws, regulations and procedures;
 - include all items listed in the Environmental Document Review Checklist and the Administrative Completeness Review Checklist;

- insert the following language on the cover page: "*The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried-out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 16, 2014, and executed by FHWA and TxDOT.*"

iv) Consultant shall revise the draft deliverables to:

- incorporate comments provided by TxDOT (and other agencies);
- include a comment response matrix with the revised document;
- include any commitments, findings, agreements, or determinations (e.g., endangered species consultation, required for the Transportation Activity as specified by TxDOT;
- incorporate the results of public involvement and agency coordination; and
- reflect mitigation measures resulting from comments received or changes in the Transportation Activity.

2. Technical Reports and Documentation

Technical reports and documentation for environmental services includes a report, checklist, form, or analysis detailing resource-specific studies identified during the process of gathering data to make an environmental decision. Technical reports shall be produced before the EA is finalized to identify issues early in the process; the analysis and results of all Technical Reports shall be summarized in the EA. Technical reports and documentation must:

- be prepared with sufficient detail and clarity to support environmental determination(s) and shall be compliant with TxDOT Environmental Compliance Toolkits.
- include appropriate NEPA or federal regulatory language in addition to the purpose and methodology used in delivering the service.
- include sufficient information to determine the significance of impacts.

a. Biological Evaluation Report

The Consultant shall prepare a Biological Evaluation report in accordance with the TxDOT toolkit and which includes the following major components:

- i. Cover Page, Contact Information & Table of Contents
- ii. Introduction
- iii. Project Description
- iv. Action Area,
- v. Species and Critical Habitat considered
- vi. Effects Analysis
- vii. Conclusions and Determination
- viii. Literature Cited
- ix. Appendices

b. Biological Surveys

The Consultant shall perform additional biological services inclusive of the tasks below for any aspect of the BE report for ocelot which was not sufficiently characterized to support the requirements of that report or which are beyond the original scope of the BE form and Tier 1 Site Assessment form completed for the project:

c. Habitat Analysis and Characterization of Project Study Area.

The Consultant shall verify or perform an analysis and characterization of ocelot habitat and ocelot habitat

impacts for the study area and document findings in section V of the Biological Evaluation Report. The habitat analysis shall be based on the most current TxDOT and TPWD MOU and existing associated Programmatic Agreements and surveys performed for the BE form and Tier 1 Site Assessment form for the IBTC project.

Note: The description of anticipated impacts shall be based on impacts that can be predicted due to construction activities and the kind(s) of facility proposed for the Transportation Activity (based on engineering and other data to support a description of anticipated impacts).

- d. **Survey Reports and Habitat Analyses** included in the appendices of the Biological Evaluation Report must follow all guidelines and requirements as specified by the TxDOT Environmental Compliance Toolkits.

B. PROJECT MANAGEMENT AND ADMINISTRATION

The Consultant shall conduct the following management activities required to complete the scope of services:

- Develop & Maintain Project Schedule (monthly updates)
- Bi-weekly Calls/General Purpose Meetings with Client
- Monthly Project Administration (Invoicing, Progress Reports, etc.)
- Monthly HCRMA Meetings (assume 4 board meetings)
- Project Workshops/Briefing (assume 2 workshop meetings)
- Organize and Maintain Technical Data File
- QA/QC
- ROE coordination to identify or map outstanding priority parcels and coordinate field surveys with Client to notify property owners. If not already acquired, the Client shall secure permission to enter private property for purposes of environmental surveys, provide written ROE permission signed by the landowner, and coordinate all ROE with landowners prior to commencement of fieldwork. The Consultant shall notify the Client in advance for all field activities.

Deliverables:

- Project Schedule
- Meeting Summaries/Action Items
- Monthly invoices with progress reports
- Technical Data File (electronic submittal to Client, TxDOT Pharr District and TxDOT ENV)
- ROE outstanding priority parcel map and table

EXHIBIT C
WORK SCHEDULE

All work product to be completed within a 6-month timeframe unless changes are specified in writing.

EXHIBIT 'D'
Fee Schedule/Budget WA#4
Hidalgo County Regional Mobility Authority (HCRMA)
ENVIRONMENTAL CONSULTING SERVICES ASSOCIATED WITH THE TXDOT ENVIRONMENTAL CLEARANCE OF THE INTERNATIONAL BRIDGE TRADE CORRIDOR

Consultant: Blanton & Associates, Inc.
Schedule Duration: 6 months

PROGRAM MANAGEMENT SERVICES DESCRIPTION	Project Manager	Sr Env Planner	Env Planner I/II	Senior Env Specialist	Env Specialist	Biologist	Senior Arch	Senior Historian	Senior GIS	GIS	Admin Assistant	Total Labor Hrs.	Task Cost
Biological Evaluation for Ocelot													
Biological Evaluation Report (per TxDOT format) Development	4				12	88			2	4		110	\$ 11,142.00
Respond to TxDOT & USFWS Comments	4					20				2		26	\$ 2,832.00
Prepare final report	1				2	8				2		13	\$ 1,330.50
Revise/update Indirect & Cumulative and Env. Assessment documents to reflect final report outcomes	6				20	8			2	4		40	\$ 4,183.00
												0	\$ -
												0	\$ -
												0	\$ -
Subtotal	15	0	0	0	34	124	0	0	4	12	0	189	\$ 19,487.50
LABOR MANHOURS TOTAL	15	0	0	0	34	124	0	0	4	12	0	189	
LABOR RATE PER HOUR	\$160.50	\$140.00	\$120.00	\$160.50	\$90.00	\$100.00	\$110.00	\$120.00	\$120.00	\$95.00	\$75.00		
TOTAL DIRECT LABOR COSTS	\$ 2,407.50	\$ -	\$ -	\$ -	\$ 3,060.00	\$ 12,400.00	\$ -	\$ -	\$ 480.00	\$ 1,140.00	\$ -	\$ 19,487.50	
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON FEE)	12.35%	0.00%	0.00%	0.00%	15.70%	63.63%	0.00%	0.00%	2.46%	5.85%	0.00%	100.00%	
PERCENT LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON MANHOURS	7.94%	0.00%	0.00%	0.00%	17.99%	65.61%	0.00%	0.00%	2.12%	6.35%	0.00%	100.00%	
TOTAL DIRECT LABOR COST													\$ 19,487.50
TOTAL DIRECT EXPENSES													\$ 5,112.50
GRAND TOTAL													\$ 24,600.00
ASSUMPTIONS													
3 scoping coordination meetings with TxDOT Dist/USFWS													

EXHIBIT 'D'
Fee Schedule/Budget
Hidalgo County Regional Mobility Authority (HCRMA)
ENVIRONMENTAL CONSULTING SERVICES ASSOCIATED WITH THE TXDOT ENVIRONMENTAL CLEARANCE OF THE
INTERNATIONAL BRIDGE TRADE CORRIDOR

Subconsultant: Blanton & Associates, Inc.
Schedule Duration:

DIRECT EXPENSES	Rate	Unit	Amount	Total
Lodging / Hotel (\$100.00 / DAY with taxes)	\$ 100.00	Each	6	\$ 600.00
Meals (\$36.00 / DAY)	\$ 36.00	Each	12	\$ 432.00
Rental Car	\$ 90.00	Each	6	\$ 540.00
Air Travel	\$ 500.00	Each	6	\$ 3,000.00
Parking	\$ 14.00	Each	12	\$ 168.00
Mileage	\$ 0.54	Each		\$ -
Fuel for Rental Car	\$ 20.00	Day	12	\$ 240.00
Photocopies B/W (8.5 X 11)	\$ 0.10	Each	175	\$ 17.50
Photocopies B/W (11 X 17)	\$ 0.20	Each		\$ -
Photocopies Color (8.5 X 11)	\$ 0.70	Each		\$ -
Photocopies Color (11 X 17)	\$ 1.25	Each		\$ -
Plots (Color on Photographic Paper)	\$ 4.00	Each		\$ -
Color Graphics on Foam Board	\$ 5.00	Each		\$ -
Presentation Boards 30" X 40" Color Mounted	\$ 100.00	Each		\$ -

HCRMA Environmental Services Agreement for Blanton Associates for

IBTC / 365 Toll

Page 2 of 3

4" X 6" Digital Color Print	\$ 0.30	Each	AGREEMENT FOR ENVIRONMENTAL SERVICES	\$
Hazmat Database Report	\$ 1,000.00	Each		\$ -
Noise Meter Rental	\$ 600.00	Each		\$ -
Newspaper Advertisements		Each		\$ -
Public Meeting/Hearing Facility Rental		Day		\$ -
Public Meeting/Hearing Material		Each		\$ -
Court Reporter	\$ 500.00	Each		\$ -
GPS	\$ 50.00	Day	2	\$ 100.00
Mailings/Postage	\$ 0.49	Each		\$ -
Overnight Delivery Services	\$ 15.00	Each	1	\$ 15.00
TOTAL DIRECT EXPENSES				\$ 5,112.50

ASSUMPTIONS

2 persons attending 3 District/agency coordination meetings

ATTACHMENT H-2

Subprovider Monitoring System Commitment Agreement

This commitment agreement is subject to the award and receipt of a signed contract from the Hidalgo County Regional Mobility Authority (Authority). ***NOTE: Attachment H-2 is required to be attached to each contract that does not include work authorizations. Attachment H-2 is required to be attached with each work authorization. Attachment H-2 is also required to be attached to each supplemental work authorization. If DBE/HUB Subproviders are used, the form must be completed and signed. If no DBE/HUB Subproviders are used, indicate with "N/A" on this line: _____ and attach with the work authorization or supplemental work authorization.***

Contract #: 02-E37-17-07 Assigned Goal: 12.2% Prime Provider Blanton & Associates, Inc.
 Work Authorization (WA)#: 4 WA Amount: \$24,600.00 Date: 12/17/2019
 Supplemental Work Authorization (SWA) #: _____ to WA #: _____ SWA Amount: _____
 Revised WA Amount: \$0

Description of Work (List by category of work or task description. Attach additional pages, if necessary.)	Dollar Amount (For each category of work or task description shown.)
ENV SUPPORT SERVICES FOR IBTC BIO EVAL SUPPORT	\$24,600.00
	\$0
Total Commitment Amount (Including all additional pages.)	\$0

IMPORTANT: The signatures of the prime and the DBE/HUB and Second Tier Subprovider, if any (both DBE and Non-DBE) and the total commitment amount must always be on the same page.

Provider Name: Blanton & Associates, Inc. Address: 5 Lakeway Centre Court, Suite 200, Austin, TX 78734 VID Number: 74-2845838 PH: 512-264-1095 & FAX: 512-264-1531 Email: dblanton@blantonassociates.com	Name: <u>Don Blanton</u> (Please Print) Title: <u>President</u> <div style="display: flex; justify-content: space-between;"> <div>Signature _____</div> <div>Date _____</div> </div>
DBE/HUB Sub Provider Subprovider Name: VID Number: Address: PH: Email:	Name: _____ (Please Print) Title: _____ <div style="display: flex; justify-content: space-between;"> <div>Signature _____</div> <div>Date _____</div> </div>
Second Tier Sub Provider Subprovider Name: VID Number: Address: Phone #& Fax #: Email:	Name: _____ (Please Print) Title: _____ <div style="display: flex; justify-content: space-between;"> <div>Signature _____</div> <div>Date _____</div> </div>

VID Number is the Vendor Identification Number issued by the Comptroller. If a firm does not have a VID Number, please enter the owner's Social Security or their Federal Employee Identification Number (if incorporated).

Item 2E

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u> X </u>	AGENDA ITEM	<u> 2E </u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u> 12/05/19 </u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u> 12/17/19 </u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: **RESOLUTION 2019-39 – APPROVAL OF CONTRACT AMENDMENT 3 TO THE PROFESSIONAL SERVICE AGREEMENT WITH BLANTON & ASSOCIATES, INC. TO INCREASE THE MAXIMUM PAYABLE AMOUNT FOR WORK AUTHORIZATION NUMBER 4.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and Approval of Resolution 2019-39 for CA 3 to increase maximum amount for WA No. 4 for the IBTC Project.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: X Yes No N/A
5. Staff Recommendation: **Motion to approve Resolution 2019-39 – Approval of Contract Amendment 3 to the Professional Service Agreement with Blanton & Associates, Inc. to increase the maximum payable amount for Work Authorization Number 4, as presented.**
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: X Approved Disapproved None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None



- ☐ CMT Services
- ☒ Environmental **Blanton & Associates, Inc.**
- ☐ Engineering
- ☐ Geo-Technical
- ☐ Surveying

CONTRACT AMENDMENT SUMMARY

RESOLUTION 2019-39

Original Contract Amount \$ 24,990

Amendment # 3

Amount \$ 24,600.00

Approved Amendments:

Resolution No.	Description	Amount
2017-58	Original Contract	\$ 24,990.00
2018-06	Contract Amend #1 for IBTC Env Svcs	\$ 702,075.94
2019-07	Contract Amend #2 for NEPA/ReScope 365 Toll	\$ 8,660.00

Subtotal from Cont. Page \$ 0.00

Contract Amount **\$ 735,725.94**

Proposed Amendment

2019-39	Contract Amendment 3	\$ 24,600.00
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Goal and Options:

To provide additional biological evaluation support for the International Bridge Trade Corridor Project environmental clearance.

**Staff is recommending approval of this request in the amount of \$ 24,600.00
for a Revised Maximum Payable Amount of \$ 760,325.94**

E. Davila, Develop Eng

Requested by:

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-39

APPROVAL OF CONTRACT AMENDMENT 3 TO THE PROFESSIONAL SERVICE AGREEMENT WITH BLANTON & ASSOCIATES, INC. TO INCREASE THE MAXIMUM PAYABLE AMOUNT FOR WORK AUTHORIZATION NUMBER 4

THIS RESOLUTION is adopted this 17th day of December 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, the Authority approved Resolution 2017-71 – Approval of a Professional Service Agreement with Blanton & Associates, Inc. to provide Environmental Services to the Hidalgo County Regional Mobility Authority in the amount of \$24,990.00;

WHEREAS, the Authority approved Resolution 2017-72 – Approval of Work Authorization Number 1 to the Professional Service Agreement with Blanton & Associates, Inc. to provide Environmental Classification Support for International Bridge Trade Corridor Project in the amount of \$24,990.00;

WHEREAS, the Authority initially approved the retention of Blanton & Associates, Inc. through Resolution 2010-79 to provide professional services, including oversight of the IBTC local environmental assessment process and review of the recommendation as prepared by Atkins (formerly PBS&J) (the "Initial Agreement");

WHEREAS, under the scope of services provided to the Authority through the Initial Agreement, Blanton & Associates, Inc. demonstrated a unique and thorough understanding of the Authority's projects and related environmental issues;

WHEREAS, based on Blanton & Associates demonstrated knowledge and unique qualifications, and to ensure that the Authority did not experience any gap in critical environmental services, the Authority approved Resolutions 2017-71 and 2017-72 retaining Blanton & Associates to provide additional professional environmental services, including support for the federal environmental classification for the IBTC project, to the Authority immediately following the termination of the program manager agreement;

WHEREAS, the Board (i) found it necessary and desirable to finalize the federal environmental classification of the IBTC project; (ii) found that Blanton & Associates, Inc. has demonstrated its qualifications in environmental work; (iii) found that Blanton & Associates, Inc. has a unique understanding of and history with the project, creating efficiencies and expertise that would be difficult to replace; and (iv) desired to expand Blanton & Associates, Inc. professional environmental services by approving Resolution 2018-05 – Approval of Work Authorization Number 2 to the Professional Service Agreement with Blanton & Associates, Inc. to provide Environmental Clearance Support for the IBTC Project in the amount of \$702,075.94;

WHEREAS, the Authority approved Resolution 2018-06 – Approval of Contract Amendment 1 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount to \$727,065.94 due to additional scope outlined in Work Authorization No. 2 in the amount of \$702,075.94; and

WHEREAS, the Authority approved Resolution 2019-06 – Approval of Work Authorization 3 to the Professional Services Agreement with Blanton & Associates, Inc. for NEPA re-evaluation checklist support for the 365 Toll/ I-Road Interchange redesign in the amount of \$8,660.00; and

WHEREAS, the Authority approved Resolution 2019-07 Contract Amendment Number 2 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount by \$8,660.00 due new scope in Work Authorization Number 3 to a not-to-exceed amount of \$735,725.94; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-39 Contract Amendment Number 3 to the Professional Services Agreement with Blanton & Associates, Inc. to increase maximum payable by \$24,600.00 for Work Authorization Number 4; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS
OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves the Contract Amendment Number 3 to increase the maximum payable amount to \$760,325.94 due to additional scope outlined in Work Authorization Number 3 in the amount of \$24,600.00 hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute Contract Amendment Number 3 to the Professional Services Agreement for Environmental Services as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 17th day of December 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Rick Perez, Secretary/Treasurer

Exhibit A

Contract
Amendment
Number 3 to
the
Professional
Services
Agreement
with
Blanton &
Associates, Inc.
for
Environmental
Services for the
HCRMA

SUPPLEMENTAL AGREEMENT NO. 3

**TO PROFESSIONAL SERVICES
AGREEMENT FOR ENVIRONMENTAL SERVICES**

THIS SUPPLEMENTAL AGREEMENT NO 3 TO MAIN CONTRACT is made pursuant to the terms and conditions of “Article V of that certain Professional Services Agreement for Engineering Services” (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and Blanton & Associates, Inc. (the Consultant).

The following terms and conditions of the Agreement are hereby amended as follows:

Article III Compensation

Article III Compensation shall be amended to increase the maximum amount payable under this contract from \$735,725.94 to \$760,325.94 for a total increase of \$24,600.00 due to additional scope and effort outlined in Work Authorization No. 4 for IBTC Biological Evaluation Support for IBTC Environmental Clearance.

This Supplemental Agreement No. 3 to the Main Contract shall become effective on the date of final execution of the parties hereto. All other terms and conditions of the Agreement not hereby amended are to remain in full force and effect.

THE ENGINEER

(Signature)

(Printed Name)

(Title)

(Date)

THE AUTHORITY

(Signature)

(Printed Name)

(Title)

(Date)

Item 3A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u> X </u>	AGENDA ITEM	<u> 3A </u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u> 12/09/19 </u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u> 12/17/19 </u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: **RESOLUTION 2019-40 ADOPTION OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY FISCAL YEAR 2020 OPERATING AND CAPITAL BUDGET.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and adoption of Fiscal Year 2020 Budget. The HCRMA's fiscal year begins January 1, 2020 and ends December 31, 2020.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: **Motion to approve Resolution 2019-40 – Adoption of the Hidalgo County Regional Mobility Authority's Fiscal Year 2020 Operating and Capital Budget.**
6. Program Manager's Recommendation: X Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: X Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
BOARD RESOLUTION NO. 2019-40

ADOPTION OF HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
FISCAL YEAR 2020 OPERATING AND CAPITAL BUDGET

THIS RESOLUTION is adopted this 17th day of December, 2019 by the Board of Director of the Hidalgo County Regional Mobility Authority.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”); is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority was created by Order of Hidalgo County (the “County”) dated October 26, 2004; Petition of the County dated April 21, 2005; and a Minute Order of the Texas Transportation Commission (the “Commission”) dated November 17, 2005, pursuant to provisions under the Act the Authority; and

WHEREAS, the Authority is required to report to the Texas Department of Transportation the annual operating and capital budget adopted pursuant to the Texas Administrative Code, Title 43, Part 1, Chapter 26, Subchapter G (Regional Mobility Authority Reports and Audits), as amended; and

WHEREAS, the Authority’s fiscal year commences on January 1, 2020 and ends on December 31, 2020; and

WHEREAS, the Authority has reviewed the proposed Fiscal Year 2020 Budget for the necessary operating and capital expenses;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTOR OF THE
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board adopts the Fiscal Year 2020 Operating and Capital Budget, hereto attached as Exhibit A.
- Section 3. The Board of Directors authorize the Executive Director to manage and administer the Fiscal Year 2020 Operating and Capital Budget.

Passed and Approved as to be effective immediately this 17th day of December 2019, at a regular meeting of the Board of Directors of the Hidalgo County Regional Mobility Authority at which a quorum was present and which was held in accordance with the provisions of Chapter 551, Texas Government Code.

S. David Deanda, Jr., Chairman

Attest:

Ricardo Perez, Secretary/Treasurer

EXHIBIT A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
FISCAL YEAR 2020
OPERATING AND CAPITAL BUDGET



Memorandum

October 3, 2019

To: S. David Deanda, Jr., Chairman

From: Pilar Rodriguez, Executive Director
Jose H. Castillo, Chief Financial Officer

Subject: Preliminary Budget for Year 2020

Background

As provided by law and good business practice, the Hidalgo County Regional Mobility Authority preliminary budget as recommended for calendar year 2020 is respectfully submitted to the Board of Directors for consideration, approval and adoption. It consists of three distinct sections (fund types)—namely, the General Fund, the Debt Service Funds and the Capital Project Fund. Presently, this budget doesn't include appropriations for Capital Projects Fund. Once funding sources and uses for the 365 Toll Project are determined and amended budget for the project will be submitted. The only inclusion to the Capital Projects Fund is an estimated transfer of \$850K to continue the advance project development.

Overview of the Budget

The budget for 2020 as presented basically reflects the about the same totals as last year's budget-- total spending at \$6.5M—with \$2.6M for operations and \$3.9M for debt service.

General Fund – Within the General Fund, the Vehicle Registration Fees were estimated to remain stable and a slight decrease in the overweight permit fees. Appropriations are anticipated to decrease by \$61,667.

- The 2020 proposed budget is divided into four (4) Departments:
 - Administration Office with a proposed budget of \$1,251,250;
 - Construction Department with a proposed budget of \$821,450;
 - Program Management Department with a proposed budget of \$594,100;
 - ROW Operations Department with a proposed budget of \$7,200.

- The 2019 budget authorized 17 positions, which remained the same for the 2020 proposed budget. Total compensation, including fringe benefits, and administrative fees amount to \$1,989,850. Consisting of:
 - Administration--\$819,400;
 - Construction management--\$700,300; and
 - Program management--\$470,150.

As reflected in the budget summary, the bond coverage ratio for the VRF Series 2013 Bond is still manageable at 1.74 coverage ratio and the number of days in working capital at 362 days.

Debt Service Funds

Debt service requirement for the current revenue bond series 2013 is estimated at \$3.9M. Additionally, \$1.1M will be transferred from current excess vehicle registration fees as required by the State Infrastructure Bank Loan (SIB) agreement.

We look forward to presenting this budget to you and welcome any questions, comments and recommendations.

Goal

The goal of this item is to meet the legal requirement as well as provide prudent financial/operational management to the affairs of the HCRMA.

Options

The Board, at its discretion, may wish to modify any part of this recommended budget.

Recommendation

Based upon a review by this Office, it is recommended that the 2020 Budget be approved and adopted as presented.

<p align="center">Hidalgo County Regional Mobility Authority 2020 Combined Budget Summary All Funds</p>
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	Beginning Net Position	Projected Revenues	Transfers In	Transfers Out
General Fund				
General Fund	\$ 3,317,607	\$ 7,940,000	\$ -	\$ (5,929,393)
Total General Fund	<u>\$ 3,317,607</u>	<u>\$ 7,940,000</u>	<u>\$ -</u>	<u>\$ (5,929,393)</u>
Debt Service Funds				
Senior Lein Vehicle Registration Fee Series 2013				
Revenue and Refunding Bonds	\$ 386,221	\$ 20,000	\$ 3,975,312	\$ -
Junior Lein Revenue Bond, Taxable Series 2016	<u>4,379,254</u>	<u>100,000</u>	<u>1,104,081</u>	<u>-</u>
Tota Debt Service Fund	<u>\$ 4,765,475</u>	<u>\$ 120,000</u>	<u>\$ 5,079,393</u>	<u>\$ -</u>
Capital Projects-Advance Project Development	<u>\$ -</u>	<u>-</u>	<u>\$ 850,000</u>	<u>\$ -</u>
TOTALS	<u><u>\$ 8,083,082</u></u>	<u><u>\$ 8,060,000</u></u>	<u><u>\$ 5,929,393</u></u>	<u><u>\$ (5,929,393)</u></u>

Operations	Capital Assets	Debt Service	Total Appropriations	Revenue Over/Under Expenses	Estimated Ending Net Position
\$ 2,587,500	\$ 86,500	\$ -	\$ 2,674,000	\$ (663,393)	\$ 2,654,214
<u>\$ 2,587,500</u>	<u>\$ 86,500</u>	<u>\$ -</u>	<u>\$ 2,674,000</u>	<u>\$ (663,393)</u>	<u>\$ 2,654,214</u>
\$ -	\$ -	\$ 3,975,312	\$ 3,975,312	\$ 20,000	\$ 406,221
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,204,081</u>	<u>5,583,335</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,975,312</u>	<u>\$ 3,975,312</u>	<u>\$ 1,224,081</u>	<u>\$ 5,989,556</u>
\$ -	\$ 850,000	\$ -	\$ 850,000	\$ -	\$ -
<u>\$ 2,587,500</u>	<u>\$ 936,500</u>	<u>\$ 3,975,312</u>	<u>\$ 7,499,312</u>	<u>\$ 560,688</u>	<u>\$ 8,643,770</u>

Hidalgo County Regional Mobility Authority
General Fund Budget Summary
For Year Ending December 31, 2020



	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
Beginning Working Capital	\$ 2,384,185	\$ 3,136,268	\$ 2,863,061	\$ 3,317,607
<u>Revenues</u>				
Vehicle Registration Fees	6,226,550	6,700,000	6,800,000	6,900,000
Permit fees oversize	933,086	1,200,000	1,050,000	1,000,000
Interest Income	33,937	25,000	41,000	40,000
Other income	10,000	-	63,512	-
Total Revenues	7,203,573	7,925,000	7,954,512	7,940,000
<u>Expenditures</u>				
<u>Summary</u>				
Personnel Services	1,020,253	1,978,417	981,776	1,989,850
Supplies	7,738	27,000	14,600	27,500
Other Services and Charges	480,591	497,050	406,946	476,050
Maintenance	173,237	76,000	75,900	41,000
Non-capital Outlay	9,191	53,200	18,200	53,100
Capital Outlay	-	104,000	18,200	86,500
Total Expenditures	1,691,010	2,735,667	1,515,622	2,674,000
Net Increase Before Other Financing Sources (Uses)	5,512,563	5,189,333	6,438,890	5,266,000
Other Financing Sources (Uses):				
Transfers-Out				
Debt Service Fund - VRF 2013 Bonds	(3,972,079)	(3,974,912)	(3,976,912)	(3,975,312)
Debt Service Fund - SIB Loan	(1,061,608)	(1,082,432)	(1,082,432)	(1,104,081)
Capital Projects-Advance Project Development	-	-	(925,000)	(850,000)
Total Other Financing Uses	(5,033,687)	(5,057,344)	(5,984,344)	(5,929,393)
Net Increase (Decrease) After Other Financing Sources (Uses)	478,876	131,989	454,546	(663,393)
Ending Working Capital	\$ 2,863,061	\$ 3,268,257	\$ 3,317,607	\$ 2,654,214
Operating Expenditures per Day	\$ 4,633	\$ 7,495	\$ 4,152	\$ 7,326
No. of Days of Operating Expenditures in Working Capital	618	436	799	362
Bond Coverage Ratio: VRF Series 2013 Bonds	1.57	1.69	1.71	1.74



Mission Statement:

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Departments Summary

	Actual	Budget	Estimated	Budget
Expenditure Detail:	2018	2019	2019	2020
Personnel Services				
Salaries and Wages	\$ 809,698	\$ 1,614,867	\$ 778,196	\$ 1,630,400
Employee Benefits	193,605	330,400	188,055	326,300
Administrative Cost	16,950	33,150	15,525	33,150
Supplies	7,738	27,000	14,600	27,500
Other Services and Charges	480,591	497,050	406,946	476,050
Maintenance	173,237	76,000	75,900	41,000
Operations Subtotal	1,681,819	2,578,467	1,479,222	2,534,400
Capital and Non-capital Outlay	9,191	157,200	36,400	139,600
Total Expenditures	\$ 1,691,010	\$ 2,735,667	\$ 1,515,622	\$ 2,674,000
PERSONNEL				
Exempt	6	8	4	8
Non-Exempt	2	9	3	9
Part-Time	1	-	1	-
Total Positions Authorized	9	17	8	17

Contact Us:

Maria E. Alaniz
Administrative Assistant
P.O. Box 1766
Pharr, TX 78577 (956) 402-4762

MAJOR FY 2020 GOALS

- 1.) Begin construction of the 365 Toll Project**
- 2.) Complete enviornmental clearance document for the International Bridge Trade Corridor Project.**
- 3.) Begin enviornmental clearance document for FM 1925.**

Mission Statement:

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Department Summary

Expenditure Detail:	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
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COMPENSATION
Exempt

Executive Director	155,278	\$ 200,000	\$ 200,000	\$ 200,000
Chief Auditor/Compliance/Officer	102,509	101,816	108,900	105,000
Chief Financial Officer	36,548	130,000	36,150	130,000
ROW/Utility Coordinator	70,143	78,797	-	78,000
Acting ED pay	9,000	-	-	-

Total Exempt	373,478	510,613	345,050	513,000
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Non-Exempt

Administrative Assistant III	41,517	40,487	44,200	43,000
Administrative Assistant II	-	-	9,200	37,000
Contingency	-	17,600	-	42,000

Total Non-Exempt	41,517	58,087	53,400	122,000
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Other

Overtime	255	500	100	500
Vehicle Allowance	20,063	30,000	15,600	30,000
Phone Allowance	4,619	6,300	3,900	7,500

Total Other	24,937	36,800	19,600	38,000
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Sub-Total	439,932	605,500	418,050	673,000
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Benefits/Other:

Social Security	30,455	49,300	31,300	51,500
Health Insurance	27,972	32,000	31,500	29,300
Retirement	32,877	51,600	30,700	53,900
Administrative Fee	9,150	9,750	8,400	11,700

Total Compensation and Adm. Fees	540,386	748,150	519,950	819,400
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SUPPLIES

Office Supplies	4,575	10,000	10,000	15,000
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Total Supplies	4,575	10,000	10,000	15,000
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OTHER SERVICES & CHARGES

Janitorial	1,158	1,000	-	500
Utilities	2,182	2,400	2,700	2,700
Contractual Adm/IT Services	50,965	13,000	9,000	8,500
Dues & Subscriptions	14,470	30,000	17,000	20,000
Subscriptions-software	6,380	3,500	2,500	3,500
Postage/FedEx/Courier Services	2,053	3,000	1,900	2,500
General Liability	4,254	5,000	3,240	5,000
Insurance - E&O	1,486	1,500	1,400	1,500
Insurance - Surety	693	800	800	800

Insurance - LOC	529	550	550	550
Insurance - Other	2,401	2,500	3,900	4,500
Business Meals	1,135	1,000	200	1,000
Advertising	4,467	4,000	2,500	4,000
Training	4,850	8,000	6,600	8,000
Travel	1,852	15,000	7,500	10,000
Printing	9,444	10,000	6,500	10,000
Bank service charges	3,750	-	-	100
Accounting & Auditing	28,960	25,000	29,750	30,000
Legal services	47,463	50,000	40,000	50,000
Legal services-gov. affairs	120,000	120,000	120,204	120,000
Financial consulting fees	10,420	2,000	1,200	2,000
Insurance consultant	-	7,000	7,000	7,000
Rental - Office	48,739	54,000	54,000	54,000
Rental - Office Equipment	8,356	8,500	8,500	8,500
Rental- Other	-	1,000	-	500
Contractual Website Services	2,400	2,400	2,400	3,600
Penalties & Interest	15	500	22	100
Miscellaneous	-	500	250	500
Total Other Services & Charges	378,422	372,150	329,616	359,350
<u>MAINTENANCE</u>				
Building Remodel	170,590	65,000	65,000	30,000
Maintenance and Repairs	2,647	5,000	5,000	5,000
Total Maintenance	173,237	70,000	70,000	35,000
<u>CAPITAL OUTLAY</u>				
Software	-	5,000	18,200	7,500
Non-capital	3,540	6,400	13,200	15,000
Total Capital Outlay	3,540	11,400	31,400	22,500
Total Expenditures	\$ 1,100,160	\$ 1,211,700	\$ 960,966	\$ 1,251,250



Construction Management

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Mission Statement:

"To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services."

Department Summary

Expenditure Detail:	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
COMPENSATION				
Exempt				
Construction Engineer	\$ 126,545	\$ 126,000	\$ 129,626	\$ 130,000
Total Exempt	126,545	126,000	129,626	130,000
Non-Exempt				
Construction Inspector Sr	-	65,000	-	65,000
Construction Inspectors (4)	-	220,000	-	220,000
Construction Records Specialist	43,390	42,538	43,764	44,000
Administrative Assistant III	53,625	52,729	38,346	-
Administrative Assistant I	-	-	-	31,000
Contingency	-	16,700	-	27,200
Total Non-Exempt and Contingency	97,015	396,967	82,110	387,200
Other				
Overtime	-	25,000	-	500
Vehicle Allowance	7,200	43,200	7,200	43,200
Phone Allowance	3,600	9,600	3,184	9,600
Total Other	10,800	77,800	10,384	53,300
Sub-Total	234,360	600,767	222,120	570,500
Benefits/Other:				
Social Security	16,657	42,800	16,500	43,600
Health Insurance	27,088	27,000	22,040	24,900
Retirement	19,077	44,900	17,800	45,700
Administrative Fee	5,850	15,600	5,175	15,600
Total Compensation and Adm. Fees	303,032	731,067	283,635	700,300
SUPPLIES				
Office Supplies	2,324	5,000	-	1,500
Small Tools	184	10,000	600	10,000
Total Supplies	2,508	15,000	600	11,500
OTHER SERVICES & CHARGES				
Janitorial	2,860	600	850	-
Utilities	3,149	600	650	-
Uniforms	-	6,000	-	6,000
Dues & Subscriptions	730	2,000	1,630	2,000
Subscriptions-software	23,099	27,000	6,000	7,000
Advertising	-	2,500	-	2,500
Training	3,899	5,000	2,500	5,000
Travel	1,929	8,000	3,500	8,000
Rental-Office	15,400	2,800	3,600	-
Rental-Office Equipment	3,168	3,200	2,500	2,400
Rental-Other	-	1,500	-	750
Total Other Services & Charges	54,234	59,200	21,230	33,650
MAINTENANCE				
Maintenance and Repairs	-	-	300	-
Total Maintenance	-	-	300	-
CAPITAL OUTLAY				
Capital Outlay	-	54,000	-	54,000
Non-Capitalized	-	27,200	-	22,000
	-	81,200	-	76,000
Total Expenditures	\$ 359,774	\$ 886,467	\$ 305,765	\$ 821,450

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Department Summary

Expenditure Detail:	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
<u>COMPENSATION</u>				
Exempt				
Deputy ED/Program	\$ -	\$ 150,000	\$ -	\$ 150,000
Chief Development Engineer	127,006	126,000	129,626	130,000
Designer	-	70,000	-	70,000
Total Exempt	127,006	346,000	129,626	350,000
Non-Exempt				
Administrative Assistant I	-	31,000	-	-
Contingency	-	11,900	-	18,400
Total Non-Exempt and Contingency	-	42,900	-	18,400
Other				
Overtime	-	500	-	500
Vehicle Allowance	7,200	14,400	7,200	14,400
Phone Allowance	1,200	4,800	1,200	3,600
Total Other	8,400	19,700	8,400	18,500
Sub-Total	135,406	408,600	138,026	386,900
Benefits/Other:				
Social Security	9,838	30,300	10,100	29,600
Health Insurance	18,619	20,500	17,015	16,800
Retirement	11,022	32,000	11,100	31,000
Administrative Fee	1,950	7,800	1,950	5,850
Total Compensation and Adm. Fees	176,835	499,200	178,191	470,150
<u>SUPPLIES</u>				
Office Supplies	655	2,000	4,000	1,000
Total Supplies	655	2,000	4,000	1,000
<u>OTHER SERVICES & CHARGES</u>				
Dues & Subscriptions	1,120	2,500	1,500	2,500
Subscriptions-Software	44,297	54,000	45,000	71,350
Advertising	1,672	-	800	-
Training	20	3,000	3,000	3,000
Travel	826	5,000	5,000	5,000
Total Other Services & Charges	47,935	64,500	55,300	81,850
<u>CAPITAL OUTLAY</u>				
Capital	-	45,000	-	25,000
Non-capitalized	5,651	19,600	5,000	16,100
Total Capital Outlay	5,651	64,600	5,000	41,100
Total Expenditures	\$ 231,076	\$ 630,300	\$ 242,491	\$ 594,100



Mission Statement:

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Department Summary

	Actual	Budget	Estimated	Budget
Expenditure Detail:	2018	2019	2019	2020
<u>MAINTENANCE</u>				
Maintenance and Repairs-BSIF	-	6,000	5,600	6,000
Total Maintenance	-	6,000	5,600	6,000
<u>OTHER SERVICES & CHARGES</u>				
Utilities-BSIF	-	1,200	800	1,200
Total Other Services & Charges	-	1,200	800	1,200
Total Expenditures	\$ -	\$ 7,200	\$ 6,400	\$ 7,200

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND
Senior Lein Vehicle Registration Fee Series 2013 Revenue and Refunding Bonds
Fund Balance Summary
For Year Ending December 31, 2020

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	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
Beginning Fund Balance	\$ 336,350	\$ 353,550	\$ 350,221	\$ 386,221
Revenues:				
Interest	20,704	10,000	36,000	20,000
Total Revenues	20,704	10,000	36,000	20,000
Expenditures:				
Principal	1,175,000	1,220,000	1,220,000	1,255,000
Interest and Fee Expenses	2,803,912	2,754,912	2,756,912	2,720,312
Total Debt Service Expenditures	3,978,912	3,974,912	3,976,912	3,975,312
Total Expenditures	3,978,912	3,976,912	3,976,912	3,975,312
Other Financing Sources:				
Transfer-in General Fund	3,972,079	3,974,912	3,976,912	3,975,312
Total Other Financing Sources	3,972,079	3,974,912	3,976,912	3,975,312
Ending Fund Balance	<u>\$ 350,221</u>	<u>\$ 361,550</u>	<u>\$ 386,221</u>	<u>\$ 406,221</u>

Hidalgo County Regional Mobility Authority
DEBT SERVICE FUND
Junior Lein Revenue Bond, Taxable Series 2016A
Fund Balance Summary
For Year Ending December 31, 2020

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	Actual 2018	Budget 2019	Estimated 2019	Budget 2020
Beginning Fund Balance	\$ 2,080,853	\$ 3,192,461	\$ 3,206,822	\$ 4,379,254
Revenues:				
Interest	<u>64,361</u>	<u>55,000</u>	<u>90,000</u>	<u>100,000</u>
Total Revenues	<u>64,361</u>	<u>55,000</u>	<u>90,000</u>	<u>100,000</u>
Expenditures:				
Principal	-	-	-	-
Interest Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Debt Service Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources:				
Transfer-in General Fund	<u>1,061,608</u>	<u>1,082,432</u>	<u>1,082,432</u>	<u>1,104,081</u>
Total Other Financing Sources	<u>1,061,608</u>	<u>1,082,432</u>	<u>1,082,432</u>	<u>1,104,081</u>
Ending Fund Balance	<u><u>\$ 3,206,822</u></u>	<u><u>\$ 4,329,893</u></u>	<u><u>\$ 4,379,254</u></u>	<u><u>\$ 5,583,335</u></u>