

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

NOTICE OF AND AGENDA FOR A WORKSHOP AND REGULAR MEETING TO BE HELD BY THE BOARD OF DIRECTORS

DATE: **TUESDAY, APRIL 23, 2019**
TIME: **5:30 PM**
PLACE: **PHARR CITY HALL**
2nd FLOOR CITY COMMISSION CHAMBERS
118 SOUTH CAGE, BLVD.
PHARR, TEXAS 78577

PRESIDING: S. DAVID DEANDA, JR, CHAIRMAN

PLEDGE OF ALLEGIANCE

INVOCATION

CALL TO ORDER OF A WORKSHOP

1. Review of 2019-2023 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System.
2. Review of Quarterly Investment Report for Period Ending March 31, 2019.

ADJOURNMENT OF WORKSHOP

CALL TO ORDER AND ESTABLISHMENT OF A QUORUM FOR A REGULAR MEETING

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document – Eric Davila, HCRMA.
2. **CONSENT AGENDA** (*All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately. The Governing Body may also elect to go into Executive Session on any item on this agenda, whether or not such item(s) are posted as an Executive Session Item, at any time during the meeting when authorized by provisions of the Open Public Meeting Act.*)
 - A. Approval of Minutes for the Regular Meeting held March 26, 2019.
 - B. Approval of Project & General Expense Report for the period from March 9, 2019 to April 8, 2019.
 - C. Approval of Financial Reports for March 2019.
 - D. Approval of Quarterly Investment Report for the Period Ending March 31, 2019.
 - E. Resolution 2019- 20 – Approval of Contract Amendment No. 1 to the Professional Service Agreement with Saenz Oil and Gas for a no-cost time extension.
 - F. Resolution 2019- 21 – Approval of Work Authorization 2 to the Professional Service Agreement with Saenz Oil and Gas for utility engineering service support on the 365 Tollway Project.
 - G. Resolution 2019-22 – Approval of Work Authorization 7 to the Professional Services Agreement with C&M Associates, Inc. for IBTC Traffic Projection Update using the latest update of the Lower Rio Grande (LGRV) Travel Demand Model (TDM) for 2019.

H. Resolution 2019-23 – Approval of Contract Amendment 8 to the Professional Service Agreement with C&M Associates, Inc. to increase the maximum payable amount for Work Authorization Number 7.

3. REGULAR AGENDA

- A. Resolution 2019-17 –Approval of Award of Contract with Burton McCumber & Longoria to provide Auditing Services to the Hidalgo County Regional Mobility Authority and Authorization for staff to negotiate and execute the annual engagement letter.
- B. Resolution 2019-18 – Approval of One Year Extension to the Professional Service Agreement with Hilltop Securities (First Southwest) to provide Financial Advisory Services to the Hidalgo County Regional Mobility Authority.
- C. Resolution 2019- 19 - Adoption of 2019-2023 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System.

4. CHAIRMAN'S REPORT

- A. None.

5. TABLED ITEMS

- A. None.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY), AND SECTION 551.074 (PERSONNEL MATTERS)

- A. Consultation with Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.)
- B. Consultation with Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).
- C. Consultation with Attorney on legal issues pertaining to the voluntary acquisition of real property for various parcels for the 365 Tollway Project and International Bridge Trade Corridor Project (Sections 551.071 and 551.072 T.G.C.).
- D. Consultation with Attorney on legal issues pertaining to the acquisition, including the use of Eminent Domain, for property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).
- E. Consultation with Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).
- F. Consultation with Attorney on legal issues pertaining to the issuance of one or more Series of Hidalgo County Regional Mobility Authority bonds and related agreements and provisions relating to the subject (Section 551.071 T.G.C.).
- G. Consultation with Attorney on legal issues pertaining to the Toll System Installation, Integration and Maintenance Contract for the 365 Tollway Project (Section 551.071 T.G.C.).
- H. Consultation with Attorney on legal issues pertaining to Change Order Numbers 1, 2 & 3 to the construction contract with Johnson Bros. Corporation for construction of the 365 Tollway Project from US 281/Military Highway to FM 396 (Anzalduas Highway) (Section 551.071 T.G.C.).

PUBLIC COMMENT

ADJOURNMENT OF REGULAR MEETING

CERTIFICATION

I, the Undersigned Authority, do hereby certify that the attached agenda of the Hidalgo County Regional Mobility Authority Board of Directors is a true and correct copy and that I posted a true and correct copy of said notice on the Hidalgo County Regional Mobility Authority Web Page (www.hcrma.net) and the bulletin board in the Hidalgo County Court House (100 North Closner, Edinburg, Texas 78539), a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th day of April 2019 at 12:00 pm and will remain so posted continuously

for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Maria E. Alaniz
Administrative Assistant

Note: If you require special accommodations under the Americans with Disabilities Act, please contact Maria E. Alaniz at 956-402-4762 at least 24 hours before the meeting.

PUBLIC COMMENT POLICY

Public Comment Policy: "At the beginning of each HCRMA meeting, the HCRMA will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the HCRMA must be signed up to do so, prior to the open comment period. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the HCRMA. For issues or topics which are not otherwise part of the posted agenda for the meeting, HCRMA members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Chairman as these items are considered, and the same time limitations (3 minutes) applies."

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Workshop

Item 1

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u><input checked="" type="checkbox"/></u>	AGENDA ITEM	<u>WS1</u>
PLANNING COMMITTEE	<u><input type="checkbox"/></u>	DATE SUBMITTED	<u>04/11/2019</u>
FINANCE COMMITTEE	<u><input type="checkbox"/></u>	MEETING DATE	<u>04/23/2019</u>
TECHNICAL COMMITTEE	<u><input type="checkbox"/></u>		

1. Agenda Item: **REVIEW OF 2019-2023 STRATEGIC PLAN UPDATE FOR THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LOOP SYSTEM.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Review of the 2019-2023 Strategic Plan Update for the HCRMA Loop System
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Review only.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Development Engineer's Recommendation Approved Disapproved None
12. Construction Engineer's Recommendation: Approved Disapproved None
13. Executive Director's Recommendation: Approved Disapproved None

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

HCRMA Board of Directors

S. David Deanda, Jr., Chairman
Forrest Runnels, Vice Chairman
Ricardo Perez, Secretary/Treasurer
Alonzo Cantu, Director
Paul S. Moxley, Director
Francisco "Frank" Pardo, Director
Ezequiel Reyna, Jr., Director

HCRMA Staff

Pilar Rodriguez, PE, Executive Director
Eric Davila, PE, PMP, CFM, Chief Development Eng.
Ramon Navarro IV, PE, CFM, Chief Constr. Eng.
Celia Gaona, CIA, Chief Auditor/Compliance Ofcr.
Jose Castillo, Chief Financial Ofcr.
Sergio Mandujano, Constr. Records Keeper
Maria Alaniz, Admin. Assistant
Flor E. Koll, Admin. Assistant III (Constr.)

General Engineering Consultant

HDR ENGINEERING, INC.

Strategic Plan Update 2019-2023

**UPDATED
APRIL 23, 2019**





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HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

HCRMA/TxDOT Strategic
Interests in Hidalgo County



Project

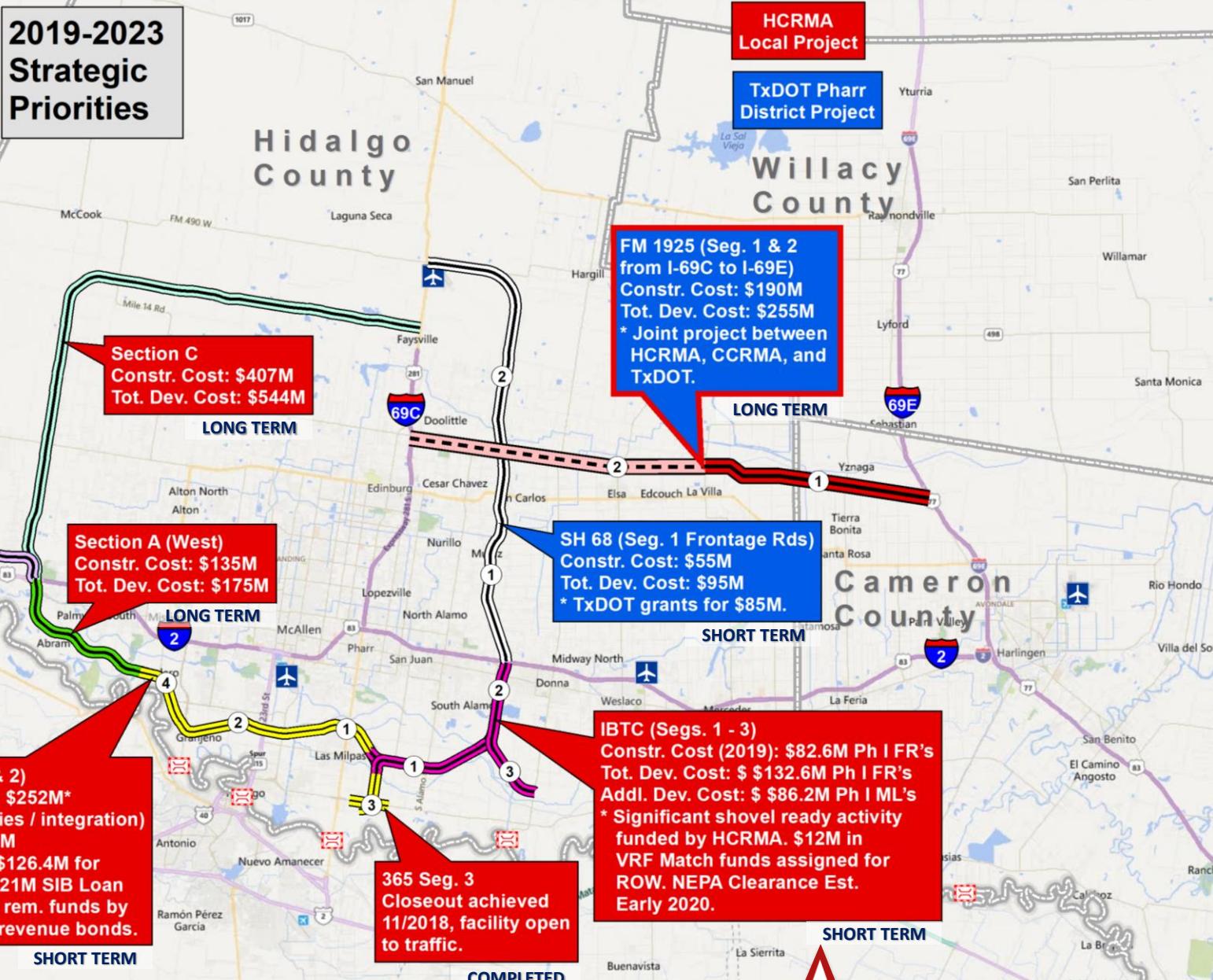
- 0010 IBTC
- 0030 365 TOLL
- 0040 Section A West
- 0050 US 83 Relief Route
- 0060 Section C
- 0070 SH 68
- FM1925 SH 68 to US 77
- PH1 FM 491 to US 77
- PH2 SH 68 to FM 491

SCALE: 1 inch = 4 miles

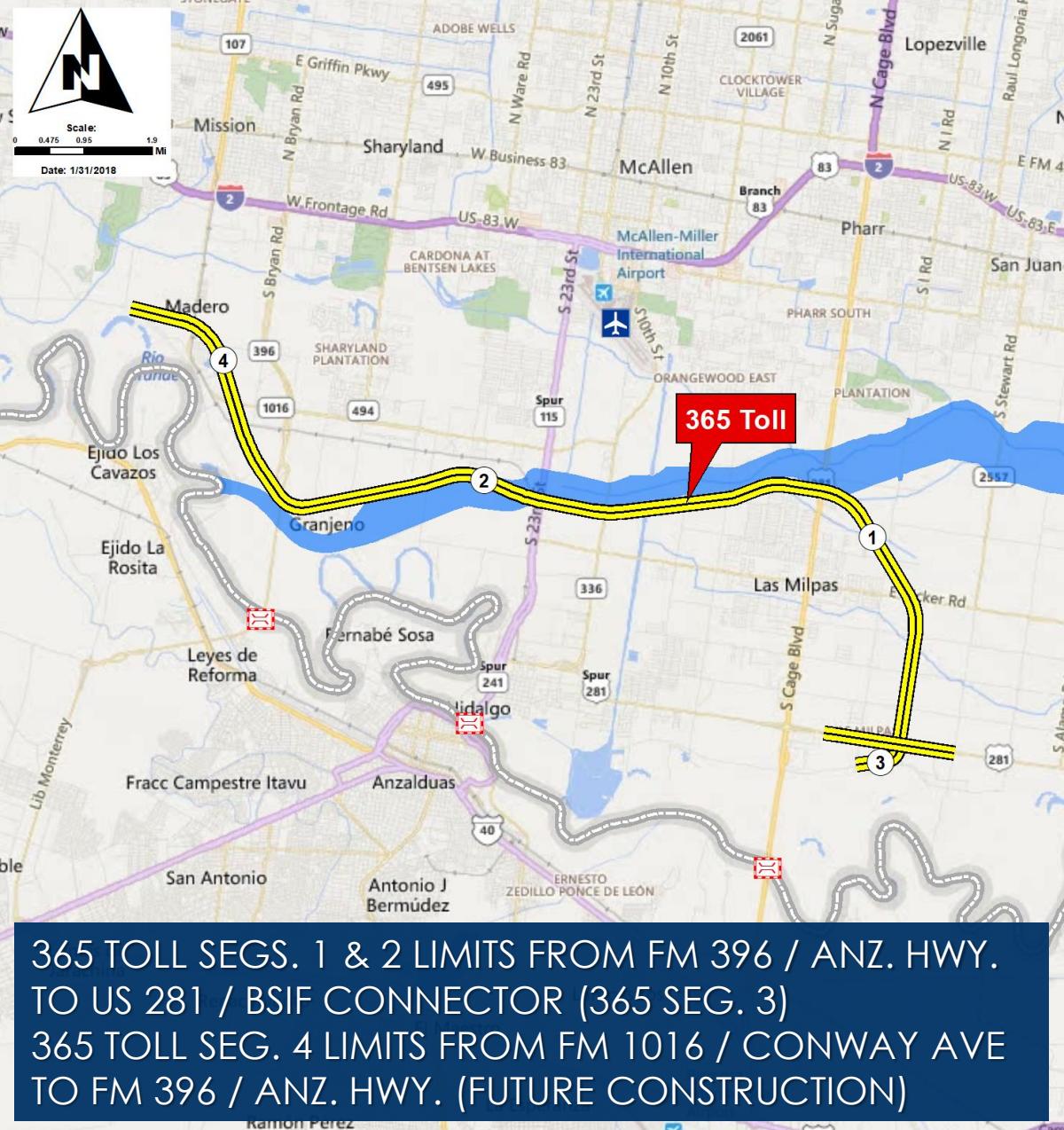
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AUTHOR: Eric Davila, PE, PMP, CFM
DATE: 4/10/2019

2019-2023 Strategic Priorities



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY



MAJOR MILESTONES:

NEPA CLEARANCE
07/03/2015

98% ROW AS OF
09/30/2018

PH 1: 365 SEG. 3 –
LET: 08/2015
STARTED: 02/2016

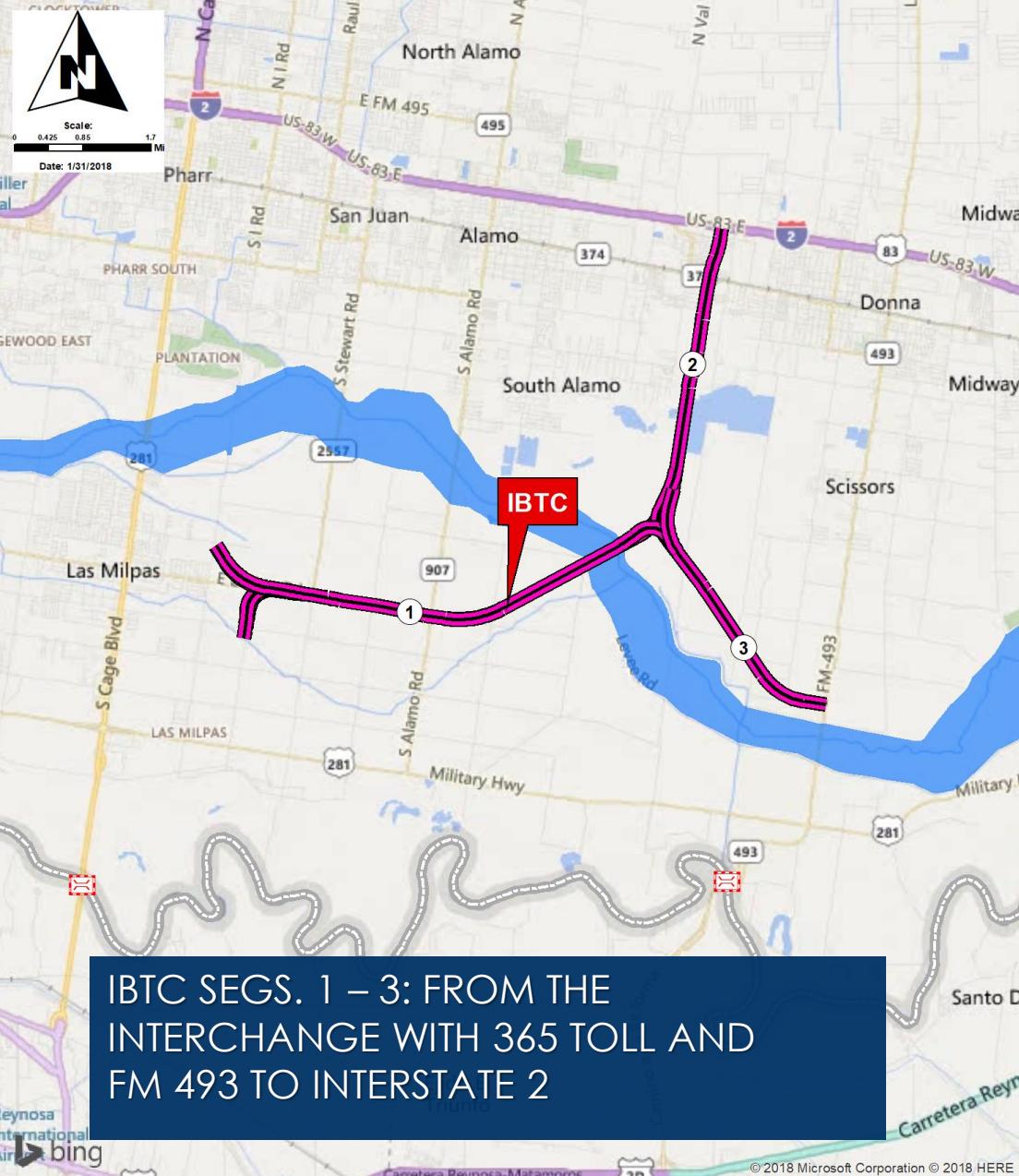
**PH 2: 365 TOLL
SEGS. 1 & 2 –**
LET: 10/2017
RE-BID: TBD



► 365 TOLL UPDATES SINCE 2016

- 365 Seg. 3 (US 281/BSIF Connector) construction was formally accepted by TxDOT November 2018.
- Anticipating 2nd SIB Loan Disbursement to purchase remaining ROW and relocate utilities.
- Milestones
 - 365 Toll (Segs. 1 & 2) was let November 2017.
 - The Low Bidder was conditionally awarded contract April 2018.
 - Value Engineering Change Proposals were instituted in CO#2, but could not arrive at a financeable amount.
 - Project to be re-sscoped and re-bid with potential limit changes and VECP innovation (which include items for locally-available materials).





IBTC SEGS. 1 – 3: FROM THE
INTERCHANGE WITH 365 TOLL AND
FM 493 TO INTERSTATE 2

IBTC

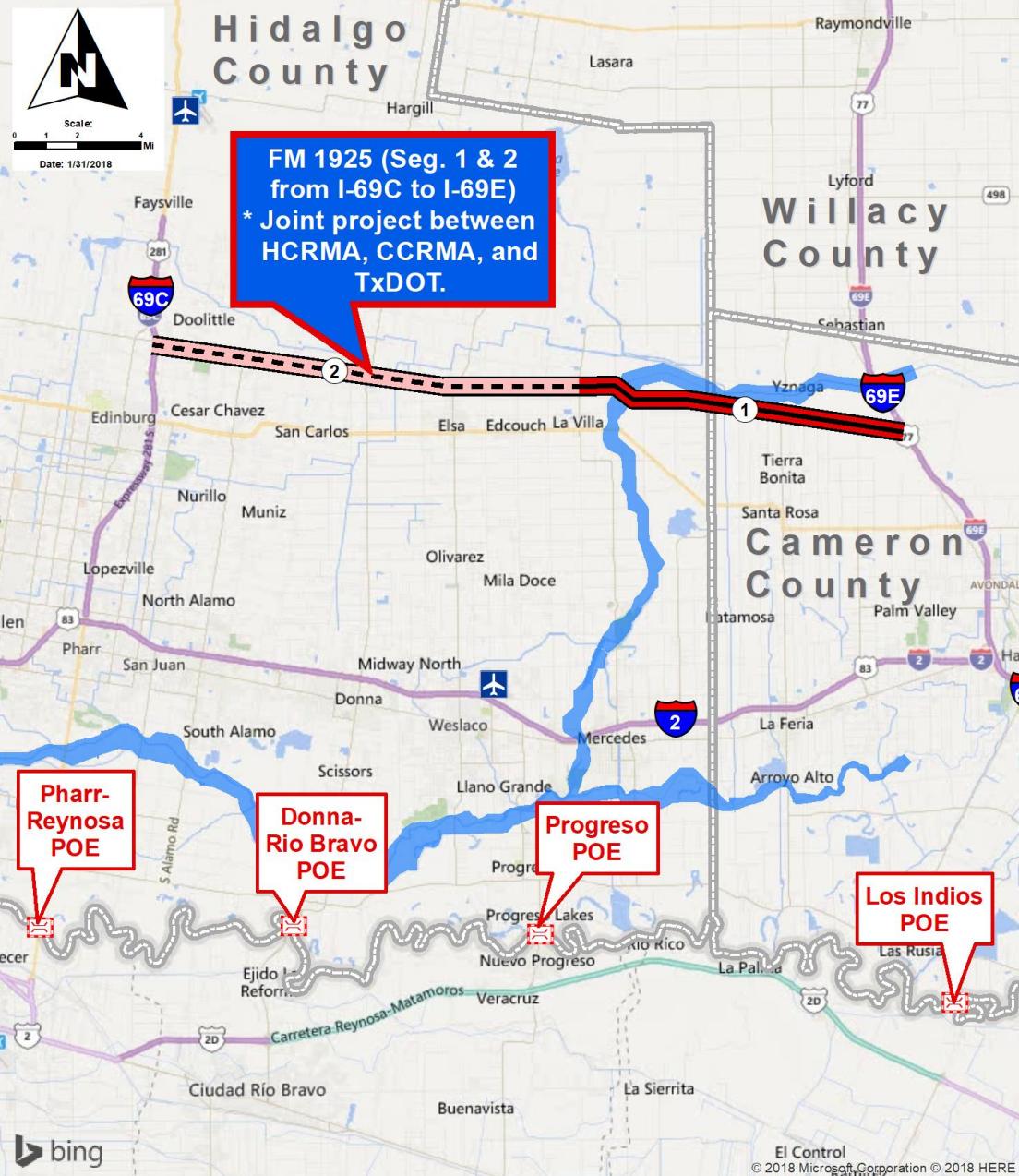
MAJOR MILESTONES:

OBTAINED EA ENV
CLASSIF.: 11/2017

EST. NEPA
CLEARANCE: 03/2020
EST. LETTING: 01/2021
EST. OPEN: 06/2024

► IBTC UPDATES SINCE 2016

- Project re-scoped as a non-toll project with frontage roads from 365 Toll to Valleyview Interchange, mainlanes up to I-2, and connector road to FM 493.
- Milestones:
 - Obtained Env. Assessment Classification (11/2017)
 - Allocated remaining UTP VRF Matching Funds (\$12,068,412) for IBTC ROW (05/2018)
 - Anticipated NEPA Clearance (03/2020)
 - Estimated Contract Letting Start (01/2021)
 - Facility to Open to Traffic (06/2024)



FM 1925

(COLLABORATION W/ TXDOT,
CCRMA, AND HCRMA)

DESCRIPTION:

- ▶ PROJECT LENGTH ~27 MILES
- ▶ FROM I-69C IN HIDALGO COUNTY TO I-69-E IN CAMERON COUNTY
- ▶ KEY PARALLEL CORRIDOR TO I-2 WITH IMPORTANCE TO MOBILITY PROJECTS BY TXDOT, CCRMA AND HCRMA
- ▶ TXDOT COMMITTED SUPPLEMENTAL DEVELOPMENT AUTHORITY FUNDS FOR THE ENTIRE 27 MILE CORRIDOR AS AN EXPRESSWAY FACILITY.
- ▶ TXDOT HAS COMMITTED TO FUNDING THE DEVELOPMENT OF THE SCHEMATIC DESIGN AND ENVIRONMENTAL DOCUMENTS.

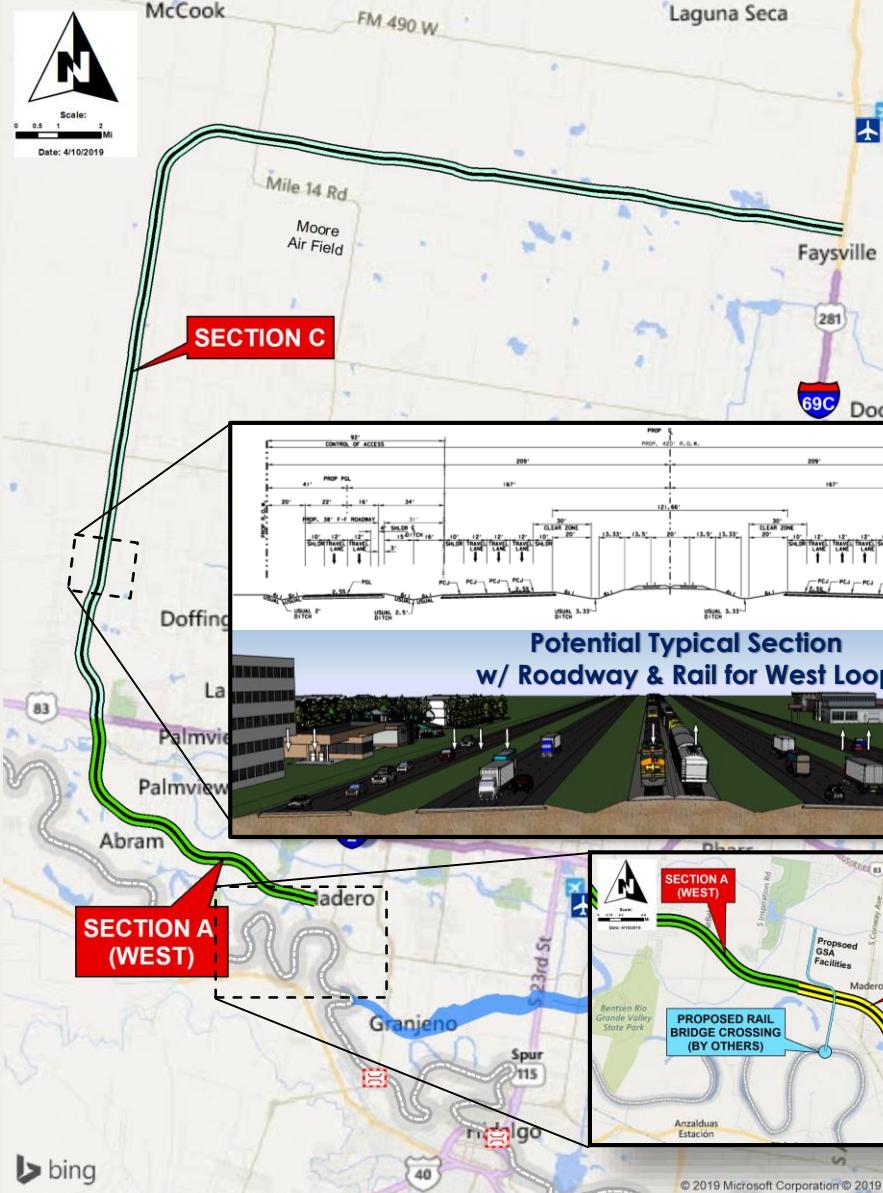


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► FM 1925 UPDATES SINCE 2016

FM 1925

- New project listing to the plan
 - Project added in connection with an ILA with CCRMA.
 - Project selected for plan due to mutual interest with CCRMA and TxDOT to develop alternate east-west corridor to I-2 and connection from I-69C to I-69E.
 - As of December 2018 TxDOT is initiating a traffic study to justify a new location facility that covers:
 - Origin and destination study
 - Technical stakeholder/work group meetings
 - Feasibility study report
 - Public meetings
 - Production of a MetroQuest public involvement survey webpage



WEST LOOP

SECTION A(WEST) / SECTION C

DESCRIPTION:

- PROPOSED CONSTRUCTION BEYOND 2035 (LONG TERM) OR AS FUNDING / PARTNERSHIP OPPORTUNITIES DEVELOP.
- COMBINED PROJECT LENGTH: 38 MILES
- FROM FM 1016 / CONWAY AVE (MISSION/MADERO) TO I-69C (NORTH EDINBURG)
- KEY CORRIDOR OF INDEPENDENT UTILITY FOR FUTURE INDUSTRIAL DEVELOPMENT THAT PROVIDES: 1) A SAFE EAST/WEST MOVEMENT OF TRAFFIC TO COMPLIMENT I-2; AND 2) A PARALLEL NORTH/SOUTH CORRIDOR TO I-69C IN WEST HIDALGO COUNTY.
- LIKELY TO BE CLASSIFIED AS AN ENVIRONMENTAL IMPACT STATEMENT (EIS) NEPA DOCUMENT (36 TO 48 MONTHS)—TO BE ENGAGED AFTER IBTC CLEARANCE.
- POTENTIAL FOR CLASS I RAIL WITHIN THE ROW PENDING DEVELOPMENTS FOR RAIL CROSSING IN MISSION AREA.



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► LONG-TERM PLAN

- West Loop: Section A (West) + Section C
 - Remaining core HCRMA Loop project with no active project development.
 - As destinations (e.g. residential developments / industrial facilities) come online they will generate traffic in this area without high-capacity corridors.
 - This provides opportunities for developing corridors to drive smart growth in this western county region before the potential for relocations increases.
 - Potential border rail crossing (by Others) in the Madero area (south of Mission) could be a major traffic generator (including rail) for these project segments.

Workshop

Item 2

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u><input checked="" type="checkbox"/></u>	AGENDA ITEM	<u>WS2</u>
PLANNING COMMITTEE	<u><input type="checkbox"/></u>	DATE SUBMITTED	<u>04/16/2019</u>
FINANCE COMMITTEE	<u><input type="checkbox"/></u>	MEETING DATE	<u>04/23/2019</u>
TECHNICAL COMMITTEE	<u><input type="checkbox"/></u>		

1. Agenda Item: **WORKSHOP ITEM 2 – QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING MARCH 31, 2019.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Presentation of the quarterly investment report.
2. Policy Implication: **Board Policy, Local Government Code, Texas Government Code, Public Funds Investment Act Section 2256**
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Report Only.**
6. Planning Committee's Recommendation: Approved Disapproved None
7. Board Attorney's Recommendation: Approved Disapproved None
8. Chief Auditor's Recommendation: Approved Disapproved None
9. Chief Financial Officer's Recommendation: Approved Disapproved None
10. Chief Development Engineer's Recommendation: Approved Disapproved None
11. Chief Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None



Board of Directors

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Forrest Runnels, Vice Chairman
Ricardo Perez, Secretary/Treasurer
Alonzo Cantu, Director
Paul S. Moxley, Director
Francisco "Frank" Pardo, Director
Ezequiel Reyna, Jr., Director

April 11, 2019

To: S. David Deanda, Chairman
Members of the Board of Directors

From: Pilar Rodriguez, Executive Director/Investment Officer
Jose Castillo, Chief Financial Officer/Investment Officer

RE: Quarterly Investment Report for QE March 31, 2019/Statement of Compliance

The above-referenced report is hereby presented, pursuant to the Public Funds Investment Act (PFIA), for your review and acceptance.

This quarter investment disbursements totaled \$595,323 related to project activities. Total combined interest earned was \$42,121.

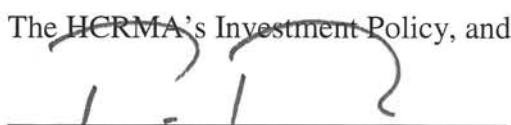
The Texas Department of Transportation contributed \$27,090 towards the construction costs of the US 281/BSIF project. This amount represents their final contribution.

The PFIA also requires that the report contain a Statement of Compliance, signed by the Investment Officers, as presented below:

STATEMENT OF COMPLIANCE

Pursuant to the PFIA, we the Investment Officers of the Hidalgo County Regional Mobility Authority, represent to you that the portfolio presented in this report is in compliance with:

The HCRMA's Investment Policy, and The Public Funds Investment Act of the State of Texas



Pilar Rodriguez, Investment Officer



Jose H. Castillo, Investment Officer

Hidalgo County Regional Mobility Authority
SUMMARY
QUARTERLY INVESTMENT REPORT
For Quarter Ending March 31, 2019

	Local Govt			
	Investment		Gov.	
	<u>Pool</u>		<u>Securities</u>	
COST				
Beginning Balance	\$ 5,731,926		\$ 839,741	6,571,667
Additions:				
Contributions	-		27,090	27,090
Transfers-in	1,082,432		1,088,551	2,170,983
Investment Earnings	36,618		5,503	42,121
Deductions:				
Transfers-Out	(1,082,432)		-	(1,082,432)
Disbursements	-		(595,323)	(595,323)
Ending Balance	<u>\$ 5,768,544</u>		<u>\$ 1,365,562</u>	<u>\$ 7,134,106</u>
MARKET VALUE				
Beginning Balance	\$ 5,731,181		\$ 839,741	\$ 6,570,922
Ending Balance	<u>\$ 5,768,602</u>		<u>\$ 1,365,562</u>	<u>\$ 7,134,164</u>
Weighted Average Maturity- Logic/Gov. Sec		39		30
Logic/gov sec. Weighted Average Yield		2.60%		1.98%

Hidalgo County Regional Mobility Authority
HOLDINGS BY INVESTMENTS
QUARTERLY INVESTMENT REPORT
For Quarter Ending March 31, 2019

<u>Type of Security/Fund</u>	<u>Yield</u>	Beginning		Contributions/		<u>Ending Cost</u>	<u>Market Value</u>
		<u>Cost</u>	<u>Interest</u>	<u>Transfers</u>	<u>Disbursements</u>		
Local Govt Investment Pool:							
Debt Service Jr. Lien		\$ 3,206,822	\$ 26,573	\$ 1,082,432	\$ -	\$ 4,315,827	\$ 4,315,870
Logic-Contingency		2,525,104	10,045	(1,082,432)	-	1,452,717	1,452,732
Total Local Govt Investment Pool	2.60%	\$ 5,731,926	\$ 36,618	\$ -	\$ -	\$ 5,768,544	\$ 5,768,602
Government Securities							
(Federated Govt Obligations):							
Disbursement Account 106912-006		489,520	2,440	127,090	(595,323)	23,727	23,727
Debt Service Fund-106912-001		350,221	3,063	988,551	-	1,341,835	1,341,835
Total Government Securities	1.98%	\$ 839,741	\$ 5,503	\$ 1,115,641	\$ (595,323)	\$ 1,365,562	\$ 1,365,562
Combined Totals		\$ 6,571,667	\$ 42,121	\$ 1,115,641	\$ (595,323)	\$ 7,134,106	\$ 7,134,164

Hidalgo County Regional Mobility Authority
Wilmington Trust Investments Detail Activity
For Quarter Ending March 31, 2019

Debt Service Account #106912-001					
	Income				Ending
Debt Svc	Opening balance:	Interest	Contributions	Transfers	Balance
Jan.	350,220.52	669.99		329,517.46	-
Feb.	680,407.97	992.17		329,517.46	-
Mar.	1,010,917.60	1,400.46		329,517.46	-
		<u>3,062.62</u>	<u>-</u>	<u>988,552.38</u>	<u>-</u>

Debt Service Account-Logic # 7731494002					
	Income				Ending
Debt Svc-SIB	Opening balance:	Interest	Contributions	Transfers	Balance
Jan.	3,206,821.99	8,456.29	-	1,082,432.00	-
Feb.	4,297,710.28	8,601.40	-	-	-
Mar.	4,306,311.68	9,514.82	-	-	-
	<u>26,572.51</u>	<u>-</u>	<u>1,082,432.00</u>	<u>-</u>	<u>-</u>

Disb. Account #106912-006					
	Income				Ending
Disbursement	Opening balance:	Interest	Contributions	Transfers	Balance
Jan.	489,519.92	883.80	27,090.00	-	(57,446.35)
Feb.	460,047.37	836.03	-	-	(20,624.85)
Mar.	440,258.55	719.77	-	100,000.00	(517,252.41)
	<u>2,439.60</u>	<u>27,090.00</u>	<u>100,000.00</u>	<u>(595,323.61)</u>	<u>23,725.91</u>



LOGIC Newsletter

March 2019

As of March 31, 2019

Current Invested Balance	\$7,337,871,011.97
Weighted Average Maturity (1)*	39 Days
Weighted Average Maturity (2)*	70 Days
Net Asset Value	1.000010
Total Number of Participants	595
Management Fee on Invested Balance	0.0975%
Interest Distributed	\$17,337,245.95
Management Fee Collected	\$626,932.53
% of Portfolio Invested Beyond 1 Year	0.00%
Standard & Poor's Current Rating	AAAm

March Averages:

Average Invested Balance	\$7,563,062,475.94
Average Monthly Yield, on a simple basis	2.6015%
Average Weighted Average Maturity (1)*	39 Days
Average Weighted Average Maturity (2)*	70 Days

*Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

New Participants

We would like to welcome the following entities who joined the LOGIC program in March:

- ★ International Leadership of Texas
- ★ Town of Horizon City
- ★ City of Rhome
- ★ Rockwall County MUD 7
- ★ Rockwall County MUD 9

Holiday Reminder

In observance of Good Friday, LOGIC will be closed Friday, April 19, 2019. All ACH transactions initiated on Thursday, April 18th will settle on Monday, April 22nd.

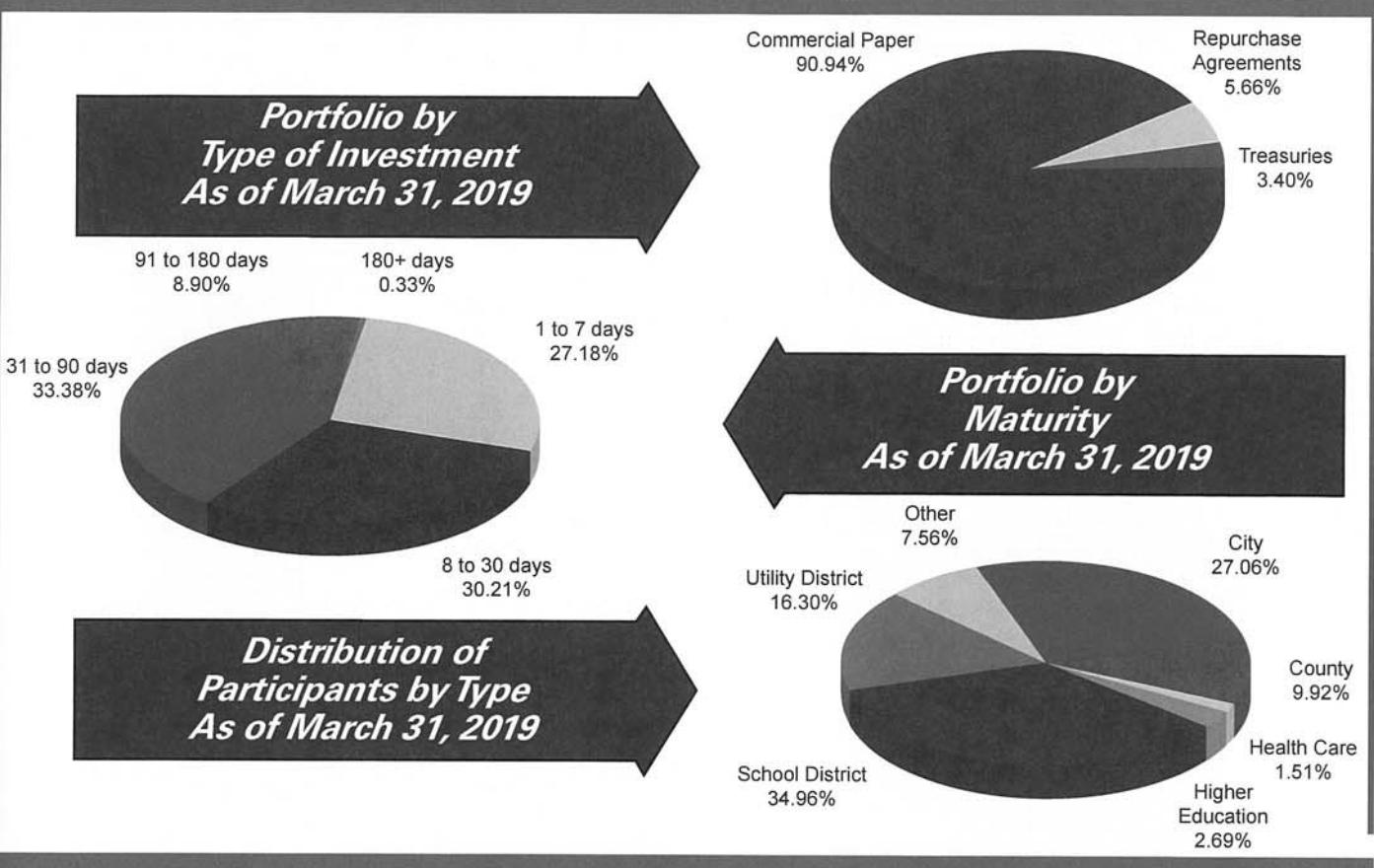
New LOGIC Advisory Board Members

The LOGIC Governing Board has announced the addition of David Rastellini, Deputy Superintendent for Business & Finance with Northside ISD, and Eric Cannon, Chief Financial Officer with the City of Allen, to the LOGIC Advisory Board. Their experience and reputation within the public sector will be instrumental in providing valuable input and direction to the LOGIC program.

Economic Commentary

The Fed kept rates unchanged at its March Federal Open Market Committee (FOMC) meeting, a move that was widely anticipated, but turned more dovish than expected by lowering its forecast for rate hikes from two to zero in 2019, and announcing its intention to end balance runoff by the end of September. The Fed still expects to raise rates one more time in 2020. The committee reiterated its intention to exercise patience in the face of muted inflation and global economic uncertainty. The problem with a global growth slowdown is the unknown of whether it ends in a soft landing or recession. With the central banks signaling their unwillingness to risk a monetary policy-led recession, the odds of a soft landing have clearly increased and the late-cycle recovery should extend. Although the data has softened, the U.S. economy is far from recession. The consumer, two-thirds of the U.S. economy, is in fantastic shape—enjoying a strong balance sheet, full employment and wage growth. Any de-escalation of trade tensions between the U.S. and China will only increase business confidence and spending. While we are certainly not expecting the array of global policy stimulus to lead to a GDP surge reminiscent of 2017 and 2018, we also cannot see the onset of recession. The central banks can comfortably sit with rates and balance sheets where they are—under cover of inflation that remains stubbornly below their targets.

It does appear as though the global economy will glide toward a soft landing with growth roughly at trend, perhaps a little bit above or below. The outcome of the U.S.-China trade negotiations and Brexit will surely be important in determining which side of trend growth we will see. We kept the probability of Recession unchanged at 10%. We do believe that the central banks have extended the cycle, and we don't see recession as a 2019 or early 2020 event. Geopolitics are a constant concern but, for now, cooler heads and rational thinking seem to be prevailing. U.S.-China trade negotiations remain at the top of our list of concerns. If the trade battle escalates, the impact on business spending and consumer sentiment will be globally significant, with the potential to lead to a dangerous stagflationary spiral. A hard Brexit would also be a challenge for the eurozone and global economy to absorb. Further out, we have the U.S. 2020 general election. As 2019 progresses, we are likely to hear from a growing chorus of campaigners with less market-friendly views ... think an array of higher taxes and greater regulation.

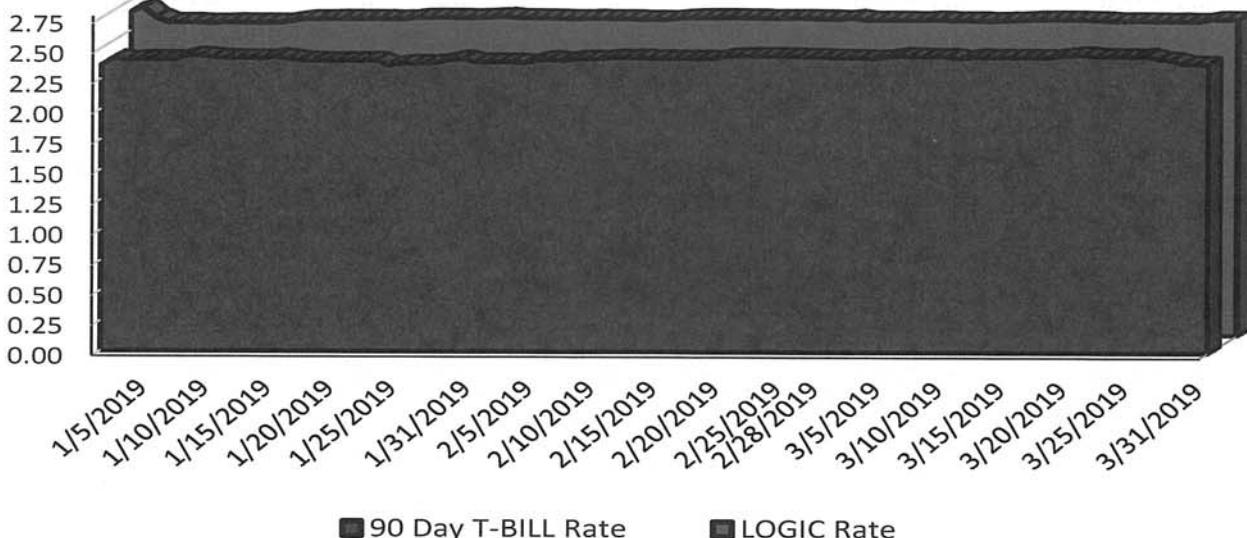


Portfolio Asset Summary as of March 31, 2019

	Book Value	Market Value
Uninvested Balance	\$ 454.58	\$ 454.58
Accrual of Interest Income	5,958,326.18	5,958,326.18
Interest and Management Fees Payable	(17,390,240.76)	(17,390,240.76)
Payable for Investment Purchased	0.00	0.00
Receivable for Investment Sold	0.00	0.00
Repurchase Agreements	415,945,999.96	415,945,999.96
Commercial Paper	6,683,726,499.23	6,683,795,050.24
Government Securities	249,629,972.78	249,634,962.50
Total	\$ 7,337,871,011.97	\$ 7,337,944,552.70

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.

LOGIC versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The LOGIC management fee may be waived in full or in part at the discretion of the LOGIC co-administrators and the LOGIC rate for the period shown reflects waiver of fees. This table represents historical investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the LOGIC pool to the T-Bill Yield, you should know that the LOGIC pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill. The LOGIC yield is calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940 as promulgated from time to time by the federal Securities and Exchange Commission.

Daily Summary

Daily Summary for March 2019

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
3/1/2019	2.6018%	0.000071282	\$7,637,804,436.15	1.000019	40	72
3/2/2019	2.6018%	0.000071282	\$7,637,804,436.15	1.000019	40	72
3/3/2019	2.6018%	0.000071282	\$7,637,804,436.15	1.000019	40	72
3/4/2019	2.6013%	0.000071269	\$7,622,215,799.19	1.000113	40	71
3/5/2019	2.5994%	0.000071217	\$7,624,920,393.37	1.000114	40	72
3/6/2019	2.6041%	0.000071346	\$7,588,586,421.70	1.000125	40	71
3/7/2019	2.6040%	0.000071342	\$7,556,788,535.91	1.000124	40	71
3/8/2019	2.5983%	0.000071185	\$7,620,730,757.87	1.000025	37	67
3/9/2019	2.5983%	0.000071185	\$7,620,730,757.87	1.000025	37	67
3/10/2019	2.5983%	0.000071185	\$7,620,730,757.87	1.000025	37	67
3/11/2019	2.5922%	0.000071019	\$7,713,533,321.80	1.000118	36	66
3/12/2019	2.5975%	0.000071164	\$7,651,329,190.45	1.000111	40	72
3/13/2019	2.5991%	0.000071208	\$7,648,030,323.50	1.000107	39	70
3/14/2019	2.6054%	0.000071380	\$7,649,562,103.12	1.000108	38	72
3/15/2019	2.6082%	0.000071457	\$7,527,399,497.28	1.000023	37	71
3/16/2019	2.6082%	0.000071457	\$7,527,399,497.28	1.000023	37	71
3/17/2019	2.6082%	0.000071457	\$7,527,399,497.28	1.000023	37	71
3/18/2019	2.6071%	0.000071428	\$7,538,251,155.03	1.000103	38	72
3/19/2019	2.6057%	0.000071388	\$7,516,414,951.59	1.000104	37	71
3/20/2019	2.6029%	0.000071311	\$7,575,893,273.08	1.000102	37	69
3/21/2019	2.5951%	0.000071098	\$7,584,333,578.27	1.000097	41	70
3/22/2019	2.5962%	0.000071129	\$7,564,212,949.92	1.000007	39	68
3/23/2019	2.5962%	0.000071129	\$7,564,212,949.92	1.000007	39	68
3/24/2019	2.5962%	0.000071129	\$7,564,212,949.92	1.000007	39	68
3/25/2019	2.5950%	0.000071097	\$7,541,040,928.97	1.000089	42	72
3/26/2019	2.5966%	0.000071139	\$7,539,114,799.62	1.000087	42	72
3/27/2019	2.5942%	0.000071075	\$7,532,806,932.17	1.000090	41	71
3/28/2019	2.5964%	0.000071133	\$7,508,059,086.86	1.000093	41	71
3/29/2019	2.6126%	0.000071577	\$7,337,871,011.97	1.000010	39	70
3/30/2019	2.6126%	0.000071577	\$7,337,871,011.97	1.000010	39	70
3/31/2019	2.6126%	0.000071577	\$7,337,871,011.97	1.000010	39	70
Average	2.6015%	0.000071274	\$7,563,062,475.94		39	70



LOGIC Board Members

Philip G. Roberson	Arlington ISD	Governing Board President
Sandra Newby	Tarrant Regional Water District	Governing Board Vice President
Greg Jordan	City of Grapevine	Governing Board Secretary
Erik Felthous	North Texas Municipal Water District	Governing Board Treasurer
David Rastellini	Northside ISD	Advisory Board
Eric Cannon	City of Allen/ Qualified Non-Participant	Advisory Board

For more information, please contact
LOGIC Participant Services
1201 Elm Street, Suite 3500
Dallas, Texas 75270
1-800-895-6442
www.logic.org



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Investment Management Services are offered through J.P. Morgan Asset Management Inc. and/or its affiliates. Marketing and Enrollment duties are offered through HilltopSecurities and/or its affiliates. HilltopSecurities and J.P. Morgan Asset Management Inc. are separate entities.

Item 1A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>1</u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u>03/12/19</u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u>03/26/19</u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: REPORT ON PROGRAM MANAGER ACTIVITY FOR 365 TOLLWAY PROJECT AND IBTC ENVIRONMENTAL CLEARANCE DOCUMENT
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Report on Program Management Activity for 365 Tollway and IBTC Projects.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: Report only
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: Approved Disapproved X None



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD OF DIRECTORS MEETING FOR MARCH 2019

HCRMA Board of Directors

S. David Deanda, Jr., Chairman
Forrest Runnels, Vice-Chairman
Ricardo Perez, Secretary/Treasurer
Francisco “Frank” Pardo, Director
Paul S. Moxley, Director
Alonzo Cantu, Director
Ezequiel Reyna, Jr., Director

HCRMA Staff

Pilar Rodriguez, PE, Executive Director
Eric Davila, PE, PMP, CFM, Chief Development Eng.
Ramon Navarro IV, PE, CFM, Chief Constr. Eng.
Celia Gaona, CIA, Chief Auditor/Compliance Ofcr.
Jose Castillo, Chief Financial Ofcr.
Sergio Mandujano, Constr. Records Keeper
Maria Alaniz, Admin. Assistant
Flor E. Koll, Admin. Assistant III (Constr.)

General Engineering Consultant

HDR ENGINEERING, INC.

Report on HCRMA Program Management Activity
Chief Development Engineer – Eric Davila, PE, PMP, CFM

► OVERVIEW

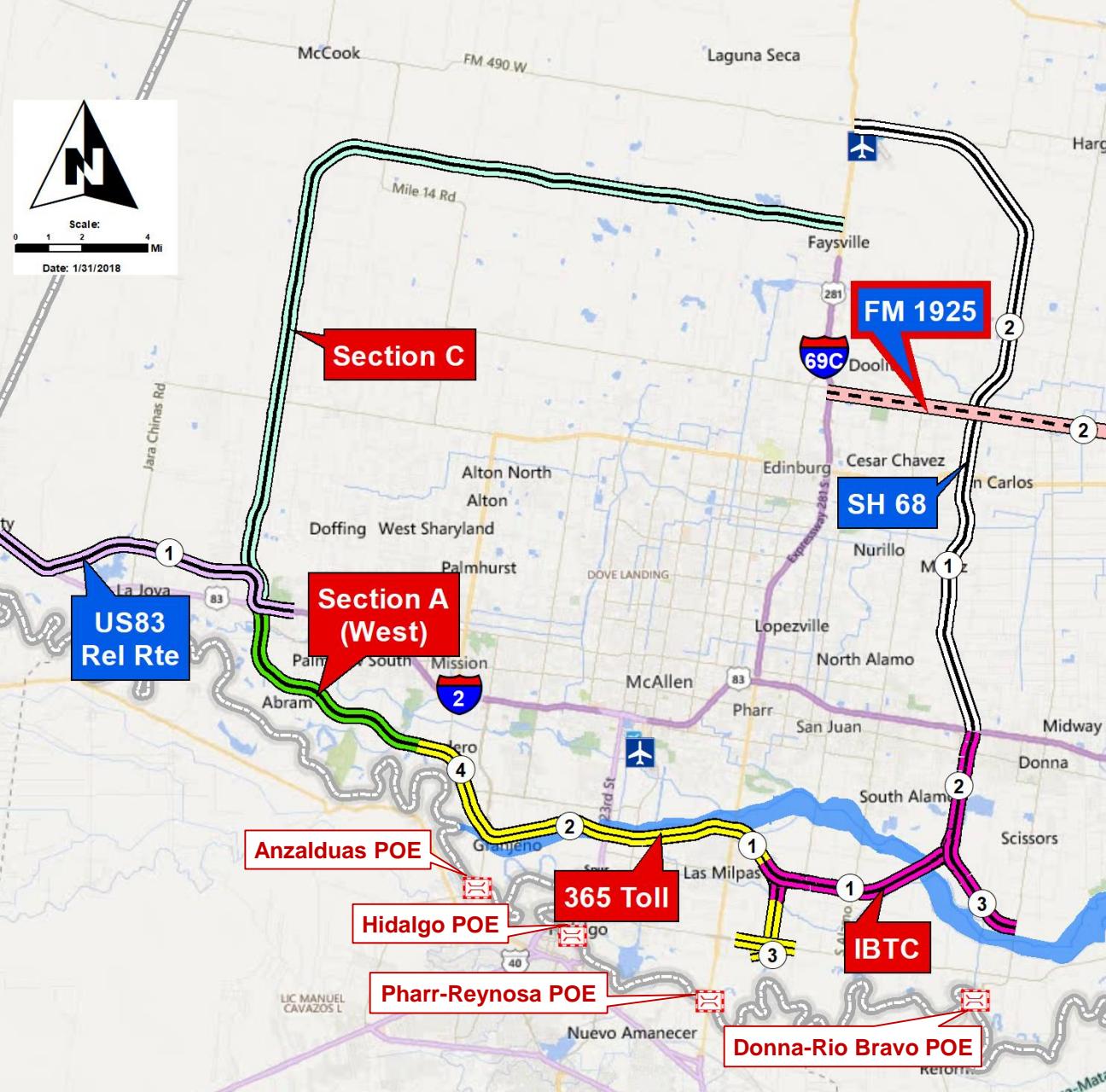
- 365 TOLL Project Overview
- IBTC Project Overview
- Overweight Permit Summary
- Construction Economics Update

MISSION STATEMENT:

“To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services”

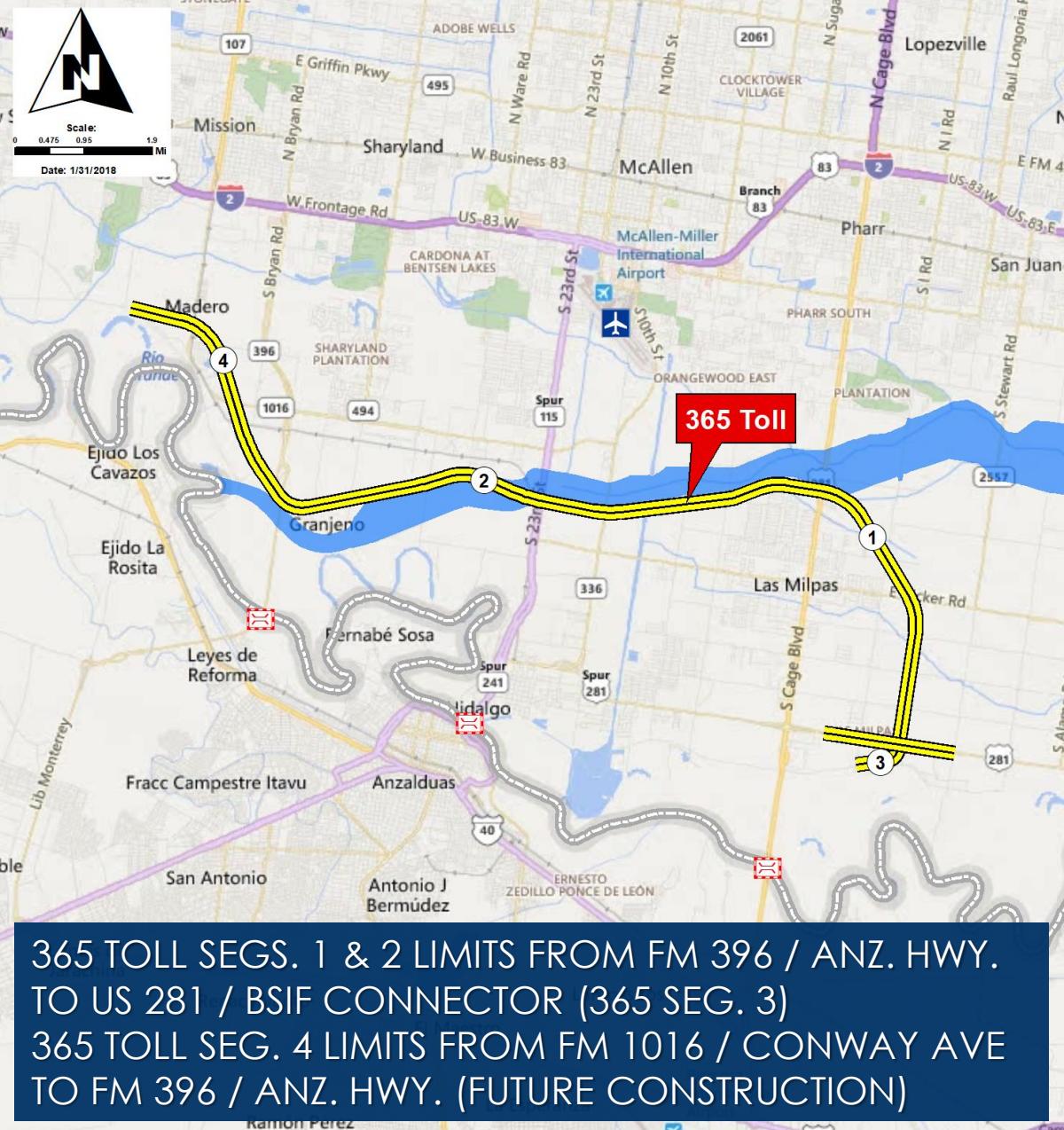
HCRMA STRATEGIC PLAN

DEVELOP THE
INFRASTRUCTURE TO
SERVE A POPULATION
OF APPROXIMATELY
800,000 RESIDENTS
AND
5 INTERNATIONAL
PORTS OF ENTRY



► SYSTEMWIDE TASKS

- Continued Management of HCRMA ProjectWise System
 - Used for our all electronic core DESIGN and CONSTR related filing and coordination.
 - Being used for 365 Toll Redesign / Coordination of the IBTC Project; in addition to serving as project archive for all Loop Projects.
- Overweight permit white paper drafted
 - HCRMA worked with TxDOT PHR to delineate the maintenance burden by weight classification of truck.
 - Informed permit users how the proposed fee increase will help sustain the network.



MAJOR MILESTONES:

NEPA CLEARANCE
07/03/2015

98% ROW AS OF
09/30/2018

PH 1: 365 SEG. 3 –
LET: 08/2015
STARTED: 02/2016

**PH 2: 365 TOLL
SEGS. 1 & 2 –**
RE-LET: 08/2019
START: TBD



► PROPOSED BID PLAN FOR 2019

- Base Bid from FM 396 / Anzalduas Hwy to US 281 / Cage Blvd for the 4-lane (2+2) configuration;
- Bid Alternate #1 from US 281 / Cage Blvd to US 281 / Mil Hwy for a 2-lane (1+1) connector road;
- Bid Alternate #2 from US 281 / Cage Blvd to US 281 / Mil Hwy for a 4-lane (2+2) configuration; and
- Utilizes TxDOT Specification Item 2L Instructions to Bidders to signal the use of additive alternates.

► SCHEDULE:

- 04/2019**, Submit 100% 365 Toll rebid project plans / specs / estimate / bid proposal
- 05/2019**, Obtain permission to let the project
- 06/2019 - 07/2019**, Advertise the 365 Toll (60 days) & Hold prebid last week in July
- 08/2019**, 2nd week Open Bids 4th week and conditionally award contract to responsive and responsible low bidder
- 10/2019**, TxDOT / FHWA concurrence with award of contract / HCRMA provides NTP to contractor
- 06/2023**, After 42-months, open to traffic

► **ENV.:**

- Final USIBWC No Objection Letter acquired.

► **SURVEYS:**

- SUE complete, "gap" parcels ongoing for public Row that needs to eventually get incorporated into HCRMA ROW Map.

► **ROW ACQUISITION:**

- 22 parcels remaining (20 final resolution with irrigation districts), representing 5% of the remaining area.

► **UTILITY RELO.:**

- Ongoing

► **DRAINAGE OUTFALLS:**

- HCDD1 has finalized schematics on Outfalls 1 - 8 as well as PS&E for Outfalls 1*, 2, 3, 4. PS&E for Outfalls 1 Extension, 3a (Ware Rd Addition), and Outfalls 5 - 8 are pending release by HCRMA.

► **DESIGN (PS&E):**

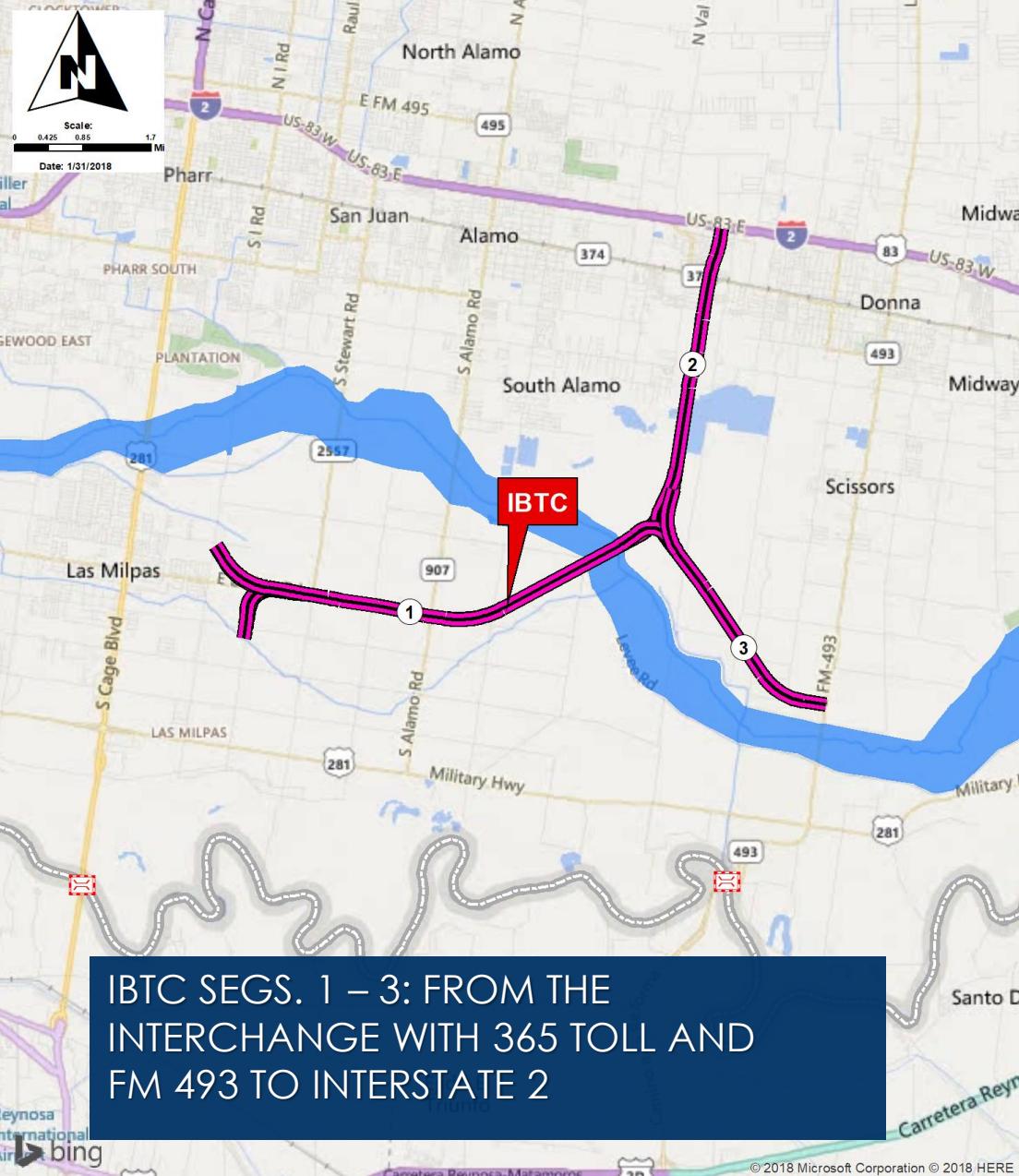
- Notice of a re-scope and rebid submitted to TxDOT 01/07/2019.

► **POST-NEPA ACTIVITY:**

- USIBWC Coordination during Construction
- USACE 404 Site Grading Improvements

► **GEC ACTIVITY (HDR ENGINEERING, INC.):**

- Conducted due diligence on construction costs and operational modeling.
- GEC Report completed, but will require update for the rescope.



IBTC

MAJOR MILESTONES:

OBTAINED EA ENV
CLASSIF.: 11/2017

EST. NEPA
CLEARANCE: 03/2020

EST. LETTING: 01/2021

EST. OPEN: 06/2024

International Bridge Trade Corridor (IBTC) (CSJ: 0921-02-142)

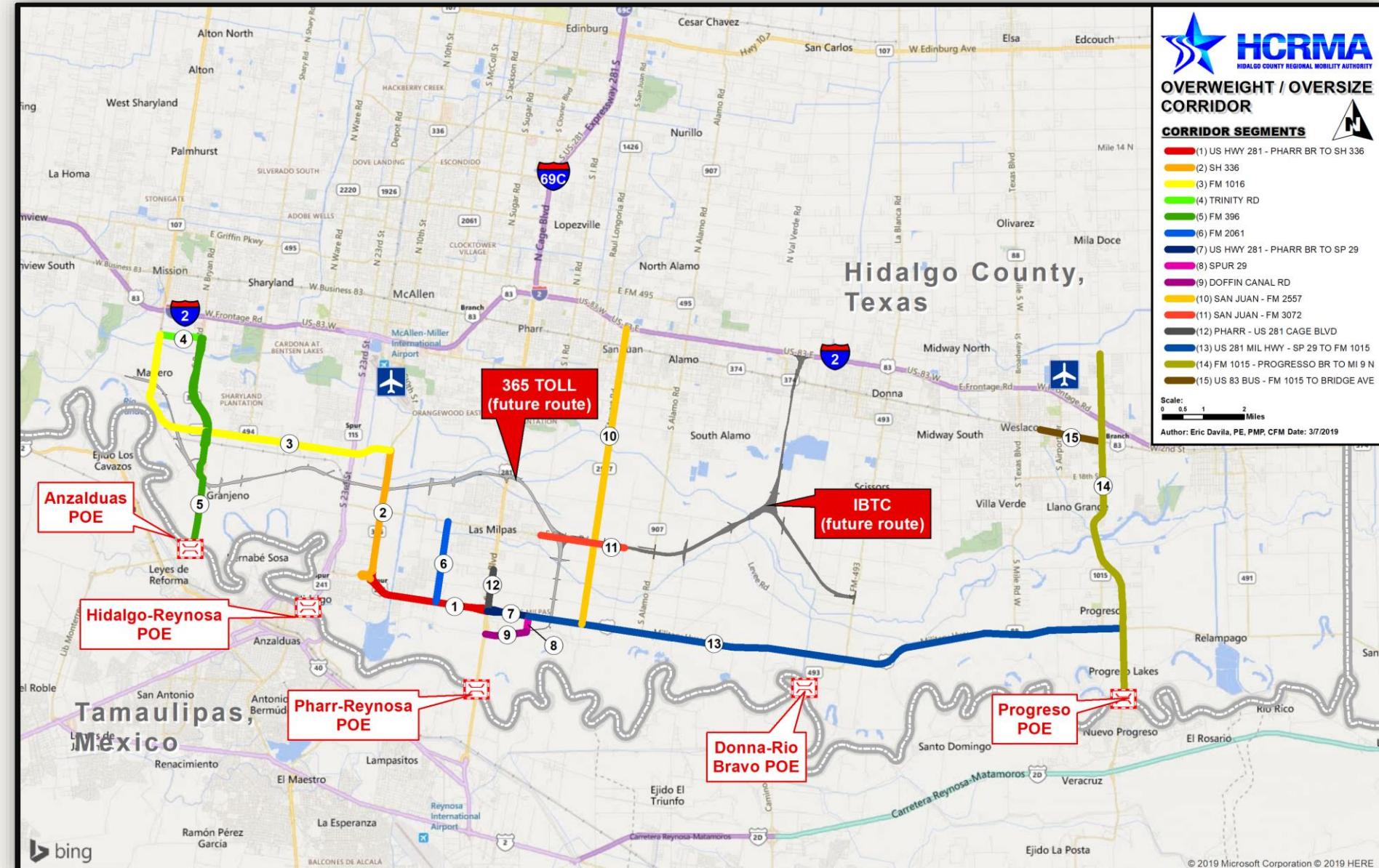
(From the Interchange with 365 Toll and FM 493 to Interstate 2)

► ADVANCE PLANNING

- Env.: Classification Letter and Scoping Toolkit Submitted Aug 2017
- Held IBTC Environmental Kick off with TxDOT PHR / ENV April 6, 2018.
- VRF UTP Matching Funds request processed at the HCMPO—pending adoption by TxDOT at State Level.
- Major 2nd Draft Reports submitted include: Project Description, Noise analysis, Hazmat ISA, Historic Resources,
- All env. fieldwork complete: waters of the US and Archeological trenching—Internal ROE efforts were instrumental to accelerating this work.
- Meeting held with EPA/TCEQ/TxDOT to discuss Donna Reservoir site for the Hazmat portion of the NEPA Document Oct 2018.
- Held meeting with potentially affected landowners in the Val Verde Community on January 10, 2018 with ~80 participants.
- Public Meeting took place at Donna High School March 29, 2019.

► OTHER:

- Surveys (65% complete)
- ROW Acquisition (5% complete)
- Utility Relo. (SUE 100%, coordination initiated, Overall 20%)
- Design (PS&E, 50% complete): On Hold



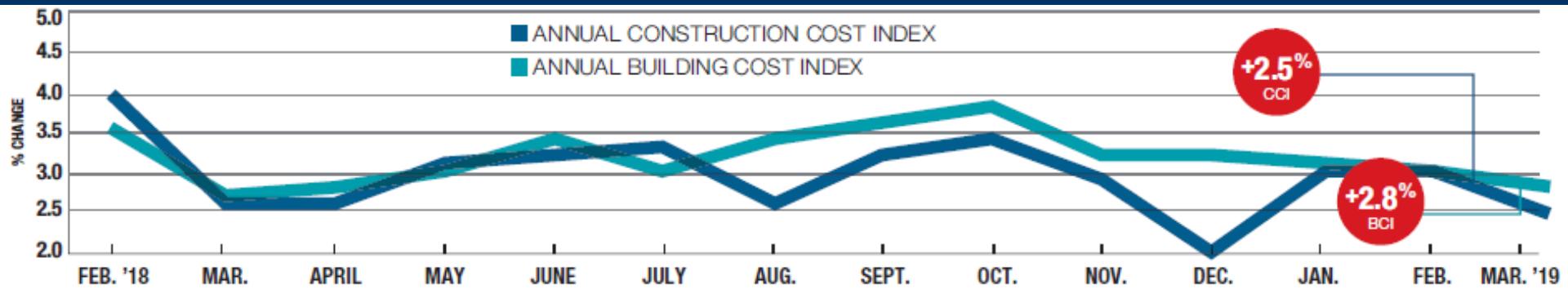
► 2019 OVERWEIGHT PERMITS
JAN 1, 2019 – MAR 8, 2019

OW

Total Permits Issued:	5,649
Total Amount Collected:	\$ 1,158,912
■ Convenience Fees:	\$ 29,112
■ Total Permit Fees:	\$ 1,129,800
– Pro Miles:	\$ 16,947
– TxDOT:	\$ 960,330
– HCRMA:	\$ 152,523

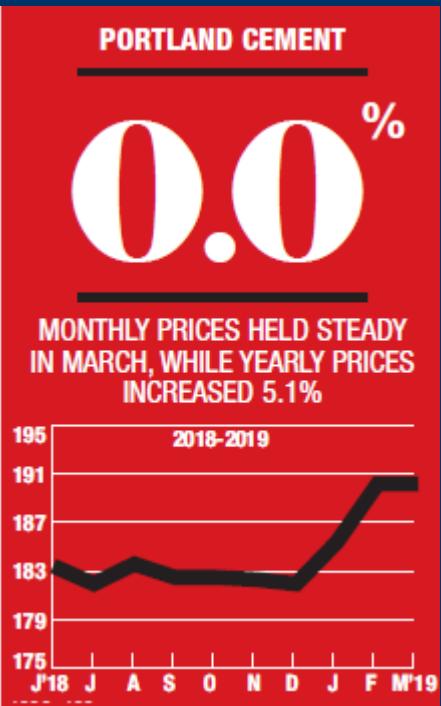
► CONSTR. ECONOMICS MAR 2019

Construction Cost Index (CCI) Change Year-to-Year from Month of March



► CONSTR. ECONOMICS MAR 2019

- The 20-city average price for liquid asphalt has changed as follows:
 - Monthly price decreased 1.0% in Mar 2019
 - Yearly price increased 11% since Mar 2018



20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
ASPHALT PAVING				
PG 58	TON	426.95	-1.0	+11.0
Cutback, MC800	TON	390.43	-0.1	+0.8
Emulsion, RAPID SET	TON	360.05	-0.1	+0.3
Emulsion, SLOW SET	TON	370.22	-0.1	+0.2
PORLTAND CEMENT				
Type one	TON	119.90	0.0	+5.1
MASONRY CEMENT				
70-lb bag	TON	9.99	0.0	+6.2
CRUSHED STONE				
Base course	TON	10.28	+0.1	+2.5
Concrete course	TON	10.90	+0.3	+0.6
Asphalt course	TON	11.23	-0.1	+6.0
SAND				
Concrete	TON	9.24	0.0	+1.3
Masonry	TON	11.20	0.0	+1.5
READY-MIX CONCRETE				
3,000 psi	CY	115.26	0.0	+0.5
4,000 psi	CY	134.59	+0.1	+0.9
5,000 psi	CY	173.95	-0.5	+15.5
CONCRETE BLOCK				
Normal weight: 8" x 8" x 16"	C	144.28	+0.1	+7.3
Lightweight: 8" x 8" x 16"	C	169.79	0.0	+1.1
12" x 8" x 16"	C	179.69	+0.1	+0.9

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Item 2A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>2A</u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u>04/10/19</u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u>04/23/19</u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: APPROVAL OF MINUTES FOR REGULAR MEETING HELD MARCH 26, 2019.
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and Approval of Minutes for the Hidalgo County Regional Mobility Authority Board of Directors Regular Meeting held March 26, 2019.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: Motion to approve the minutes for the Board of Director's Regular Meeting held March 26, 2019, as presented.
6. Planning Committee's Recommendation: Approved Disapproved X None
7. Finance Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: X Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None

**STATE OF TEXAS
COUNTY OF HIDALGO
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

The Hidalgo County Regional Mobility Authority Board of Directors convened for a Workshop and Regular Meeting on **Tuesday, March 26, 2019**, at 5:30 pm at the Pharr City Hall, 2nd Floor City Commission Chambers, 118 S. Cage Blvd, Pharr, Texas, with the following present:

Board Members: S. David Deanda, Jr., Chairman
Forrest Runnels, Vice-Chairman
Ricardo Perez, Secretary/Treasurer
Alonzo Cantu, Director
Paul S. Moxley Director
Francisco "Frank" Pardo, Director
Ezequiel Reyna, Jr., Director

Absent: None

Staff: Pilar Rodriguez, Executive Director
Ramon Navarro, IV, Chief Construction Engineer
Eric Davila, Chief Development Engineer
Celia Gaona, Chief Auditor/Compliance Officer
Jose Castillo, Chief Financial Officer
Maria Alaniz, Administrative Assistant II

PLEDGE OF ALLEGIANCE

Chairman Deanda led the Pledge of Allegiance.

INVOCATION

Ms. Gaona led the Invocation.

CALL TO ORDER FOR WORKSHOP

Chairman Deanda called the Workshop to order at 5:30 pm.

1. Review of Fiscal Year 2018 Financial Statement and Independent Auditors Report for the Hidalgo County Regional Mobility Authority.
Mr. Luis Lopez, Burton McCumber & Longoria LLP, reviewed the Fiscal Year 2018 Financial Statement and Independent Auditors Report for the Hidalgo County Regional Mobility Authority.
2. Review of Fiscal Year 2018 Annual Compliance Report for the Hidalgo County Regional Mobility Authority.
Mr. Pilar Rodriguez reviewed the Fiscal Year 2018 Annual Compliance Report for the Hidalgo County Regional Mobility Authority.

ADJOURNMENT OF WORKSHOP

CALL TO ORDER FOR REGULAR MEETING AND ESTABLISH A QUORUM

Chairman Deanda called the Regular Meeting to order at 5:49 pm.

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document – Eric Davila, HCRMA.

Mr. Eric Davila reported on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document. No action taken

2. CONSENT AGENDA.

Motion by Alonzo Cantu, with a second by Rick Perez, to approve the Consent Agenda. Motion carried unanimously.

- A. Approval of Minutes for the Regular Meeting held March 5, 2019.

Approved the Minutes for the Regular Meeting held March 5, 2019.

- B. Approval of Project & General Expense Report for the period from February 9, 2019 to March 8, 2019.

Approved the Project & General Expense Report for the period from February 9, 2019 to March 8, 2019.

- C. Approval of Financial Reports for February 2019.

Approved the Financial Reports for February 2019.

3. REGULAR AGENDA

- A. Resolution 2019-15 – Approval of Fiscal Year 2018 Financial Statement and Independent Auditors Report for the Hidalgo County Regional Mobility Authority.

Motion by Paul Moxley, with a second by Ezequiel Reyna, to approve Resolution 2019-15 – Approval of Fiscal Year 2018 Financial Statement and Independent Auditors Report for the Hidalgo County Regional Mobility Authority. Motion carried unanimously.

- B. Resolution 2019-16 – Approval of Fiscal Year 2018 Annual Compliance Report for the Hidalgo County Regional Mobility Authority.

Motion by Forrest Runnels, with a second by Ezequiel Reyna, to approve Resolution 2019-16 – Approval of Fiscal Year 2018 Annual Compliance Report for the Hidalgo County Regional Mobility Authority. Motion carried unanimously.

4. CHAIRMAN'S REPORT

- A. Annual Election of Vice Chairman and Secretary/Treasurer for the Hidalgo County Regional Mobility Board of Directors.

Motion by Rick Perez, with a second by Ezequiel Reyna, to re-elect Forrest Runnels as Vice-Chairman for the Hidalgo County Regional Mobility Authority Board of Directors. Motion carried unanimously.

Motion by Forrest Runnels, with a second by Ezequiel Reyna, to re-elect Rick Perez as Secretary/Treasurer for the Hidalgo County Regional Mobility Authority Board of Directors. Motion carried unanimously.

5. TABLED ITEMS

- A. None.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)

Motion by Rick Perez, with a second by Ezequiel Reyna, to enter into Executive Session to consult with the Board Attorney on legal issues pertaining to Items 6A under Section 551.071 of the Texas Government Code at 5:51 pm. Motion carried unanimously.

Motion by Rick Perez, with a second by Ezequiel Reyna, to reconvene the regular board meeting at 5:56 pm. Motion carried unanimously.

- A. Consultation with Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.).

No action taken.

- B. Consultation with Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).

No action taken.

- C. Consultation with Attorney on legal issues pertaining to the acquisition of real property for various parcels for the 365 Tollway Project and International Bridge Trade Corridor Project (Sections 551.071 and 551.072 T.G.C.).

No action taken.

- D. Consultation with Attorney on legal issues pertaining to the acquisition, including the use of Eminent Domain, for property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).

No action taken.

- E. Consultation with Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).

No action taken.

- F. Consultation with Attorney on legal issues pertaining to the issuance of one or more Series of Hidalgo County Regional Mobility Authority bonds and related agreements and provisions relating to the subject (Section 551.071 T.G.C.).

No action taken.

- G. Consultation with Attorney on legal issues pertaining to the Toll System Installation, Integration and Maintenance Contract for the 365 Tollway Project (Section 551.071 T.G.C.).

No action taken.

- H. Consultation with Attorney on legal issues pertaining to the construction contract with Johnson Bros. Corporation for construction of the 365 Tollway Project from US 281/Military Highway to FM 396 (Anzalduas Highway) (Section 551.071 T.G.C.).

No action taken.

PUBLIC COMMENT

No Comments.

ADJOURNMENT

There being no other business to come before the Board of Directors, motion by Forrest Runnels, with a second by Rick Perez, to adjourn the meeting at 5:56 pm.

S. David Deanda, Jr, Chairman

Attest:

Ricardo Perez, Secretary/Treasurer

Item 2B

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2B
04/16/19
04/23/19

1. Agenda Item: APPROVAL OF PROJECT AND GENERAL EXPENSE REPORT FROM MARCH 9, 2019 THROUGH APRIL 8, 2019

2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and approval of project and general expense report for the period from March 9, 2019 through April 8, 2019

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted: X Yes No N/A Funding Source: VRF Bond

General Account	\$ 149,471.01
Disbursement Account	\$ 63,379.17
R.O.W Services	\$ 33,991.05
Total Project Expenses for Reporting Period	\$ 246,841.23
Fund Balance after Expenses	\$ 1,921,460.99

5. Staff Recommendation: Motion to approve the project and general expense report for the March 9, 2019 to April 8, 2019 as presented.

6. Planning Committee's Recommendation: Approved Disapproved X None

7. Finance Committee's Recommendation: Approved Disapproved X None

8. Board Attorney's Recommendation: Approved Disapproved X None

9. Chief Auditor's Recommendation: Approved Disapproved X None

10. Chief Financial Officer's Recommendation: X Approved Disapproved None

11. Chief Development Engineer's Recommendation: X Approved Disapproved None

12. Chief Construction Engineer's Recommendation: X Approved Disapproved None

13. Executive Director's Recommendation: X Approved Disapproved None



Memorandum

To: S. David Deanda Jr., Chairman
From: Pilar Rodriguez, PE, Executive Director
Date: April 16, 2019
Re: **Expense Report for the Period from March 9, 2019 to April 8, 2019**

Attached is the expense report for the period commencing on March 9, 2019 and ending on April 8, 2019.

Expenses for the General Account total \$149,471.01, the Disbursement Account total \$63,379.17, and ROW Services total \$33,991.05. The aggregate expense for the reporting period is \$246,841.23.

Based on review by this office, **approval of expenses for the reporting period is recommended in the aggregate amount of \$246,841.23.**

This leaves a fund balance (all funds) after expenses of \$1,921,460.99.

If you should have any questions or require additional information, please advise.



March 9 - April 8
April 2019

Plains Capital 41

	Make Check Payable to	Date Work Performed	Amount
Wages & Benefits	<u>City of Pharr</u>	March 2019 \$	104,054.85
	<u>Office Depot</u>	March 2019 \$	142.40
	<u>Office Depot</u>	March 2019 \$	229.05
	<u>A-Fast Delivery, LLC</u>	March 2019 \$	164.75
	<u>Copy Zone</u>	March 2019 \$	447.72
Telephone	<u>Verizon Wireless</u>	March 2019 \$	151.98
	<u>Pathfinder Public Affairs</u>	March 2019 \$	10,000.00
	<u>Bracewell, LLP</u>	March 2019 \$	4,789.26
	<u>Escobedo & Cardenas, LLP</u>	March 2019 \$	100.00
Accounting Fees	<u>City of Pharr</u>	March 2019 \$	205.00
Rent	<u>City of Pharr</u>	April 2019 \$	4,480.00
	<u>City of Pharr</u>	March 2019 \$	4,922.94
	<u>City of Pharr</u>	April 2019 \$	675.00
Professional Services	<u>Dahill</u>	04/08/19-05/07/19 \$	683.21
	<u>Dahill</u>	04/14/19-05/13/19 \$	224.46
	<u>Pena Designs</u>	March 2019 \$	200.00
	<u>Burton McCumber & Longoria, LLP</u>	March 2019 \$	8,000.00
	<u>Glen Hegar Texas Comptroller of Public Accounts</u>	2019 \$	100.00
	<u>Credit Card Services</u>	03/4/19-04/03/19 \$	2,750.00
	<u>Credit Card Services</u>	03/4/19-04/03/19 \$	1,456.37
	<u>Credit Card Services</u>	03/4/19-04/03/19 \$	3,347.18
	<u>Celia Gaona</u>	4/11/19-4/12/19 \$	384.71
	<u>Eric Davila</u>	4/12/2019 \$	98.13
	<u>A Better Water Solution -Get Filtered</u>	4/1/2019 \$	104.00
	<u>Felimon Gauna, Jr.</u>	2/22/2019 \$	240.00
	<u>Tint on Wheels</u>	3/26/2019 \$	655.00
	<u>Bull Dog Fire & Safety, LLC</u>	4/1/2019 \$	865.00
			\$ 149,471.01

Wilmington Trust 45/Capital Projects

Legal Fees	<u>Bracewell, LLP</u>	March 2019 \$	2,391.88
Engineering Services	<u>Blanton & Associates, Inc.</u>	03/01/19-03/31/19 \$	37,912.10
	<u>HDR Engineering, Inc.</u>	02/03/19-03/02/19 \$	2,276.89
	<u>HDR Engineering, Inc.</u>	02/03/19-03/02/19 \$	131.68
	<u>Brightview Landscape Svc DBA Greater Texas Landscape Services</u>	Thru April 2019 \$	1,646.62
			\$ 44,359.17

SIB Account 45

Requisitions Paid	
Allen W. and Cynthia K. Cohrs, E&W Cohrs, LLC , Richard Nathan Cohrs, Jonathan Wade Cohrs, Daryle Reed Cohrs, FORTCO Properties, LTD, BLJDD, LTD and Gary Wayne Vanderpool	Requisition 2019-08 CP - Temporary Easements - Parcels 688046, Parcel 17160 & 171604, Parcels 135095 7 170709, Parcels 135095, Parcel 135095, Parcel 111384, Parcel 171628& 194269, Parcel 111462

\$ 19,021.00
\$ 19,021.00

Make Check Payable to	Date Work Performed	Amount
R.O.W. Services	Requisitions	
Barron, Adler, Clough & Oddo, LLP	365 Tollway	\$ 22,098.05
		\$ 22,098.05
SIB Construction Account 45		
Sendero Acquisitions, LP	Thru 3/31/2019	\$ 10,375.00
Sierra Title Company	Thru 3/31/2019	\$ 1,518.00
		\$ 11,893.00
Sub Total - General \$	149,471.01	
Sub Total - Projects \$	44,359.17	
Sub Total - \$	19,020.00	
Sub Total - SIB Acq \$	11,893.00	
Sub Total - SIB R.O. \$	22,098.05	
Total	\$ 246,841.23	

Approved: _____
S. David Deanda, Jr., Chairman

Recommend Approval: _____
Pilar Rodriguez, Executive Director

Approved: _____
Ricardo Perez, Secretary/Treasurer

Date: _____ **4/23/2019**

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Item 2C

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2C
04/19/19
04/23/19

1. Agenda Item: **APPROVAL OF THE FINANCIAL REPORT FOR THE MONTHS OF MARCH 2019.**
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and approval of financial report for the months of March 2019.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
Funding Source:
5. Staff Recommendation: **Motion to approve the Financial Report for the month of March 2019, as presented.**
6. Planning Committee's Recommendation: Approved Disapproved X None
7. Finance Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved X None
10. Chief Financial Officer's Recommendation: X Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None

HIDALGO CO. REGIONAL MOBILITY AUTHORITY
STATEMENT OF NET POSITION MARCH 31, 2019

ASSETS

CURRENT ASSETS	
Cash	\$ 275,990
Clearing account	(2)
Investment-Cap. Projects nonrestricted	23,727
Pool Investments	1,452,717
Promiles-Prepaid/Escrow Overweight Permit Fees	19,750
Accounts Receivable - VR Fees	663,270
Prepaid expense	7,552
	<hr/>
Total Current Assets	<hr/> 2,443,004
RESTRICTED ASSETS	
Investment-debt service	1,341,835
Investment-debt service jr. lien	<hr/> 4,315,827
	<hr/>
Total Restricted Assets	<hr/> 5,657,662
CAPITAL ASSETS	
Land-enviornmental	441,105
Computer equip/software	8,607
Construction in progress	<hr/> 127,419,014
	<hr/>
Total Capital Assets	<hr/> 127,868,726
TOTAL ASSETS	<hr/> \$ 135,969,392

LIABILITIES AND NET POSITION

CURRENT LIABILITIES	
Accounts payable	\$ 7,620
Accounts payable-City of Pharr	108,978
Unearned Revenue - Overweight Permit Escrow	19,750
Current Portion of Bond Premium	<hr/> 76,452
	<hr/>
Total Current Liabilities	<hr/> 212,800
RESTRICTED LIABILITIES	
Current accrued Interest - Bonds	229,576
Current Portion of Long-Term Debt	<hr/> 1,220,000
	<hr/>
Total Restricted Liabilities	<hr/> 1,449,576
LONG-TERM LIABILITIES	
2013 VRF Bonds Payable	54,740,000
Jr. Lien Bonds	21,435,132
Bond premium	1,834,837
Other Payables	5,377,193
Advance on Construction	<hr/> 63,000
	<hr/>
Total Long-Term Liabilities	<hr/> 83,450,162
	<hr/>
Total Liabilities	<hr/> 85,112,538
NET POSITION	
Investment in Capital Assets, Net of Related Debt	43,122,112
Restricted for:	
Debt Service	5,428,086
Unrestricted	<hr/> 2,306,656
	<hr/>
Total Net Position	<hr/> 50,856,854
TOTAL LIABILITIES AND NET POSITION	<hr/> \$ 135,969,392

41 -HCRMA-GENERAL

ACCOUNT# TITLE

ASSETS

41-1-1100	GENERAL OPERATING	275,990.35
41-1-1102	POOL INVESTMENTS	1,452,716.97
41-1-1110	CLEARING ACCOUNT-WT 000-VRF	(2.00)
41-1-1113	ACCOUNTS RECIEVABLES-VR FEES	663,270.00
41-1-1113-1	PROMILES-PREPAID/ESCROW OVERWE	19,750.00
41-1-1118	CONSTRUCTION IN PROGRESS	127,419,014.15
41-1-1119-1	LAND-ENVIRONMENTAL	441,105.00
41-1-1122	COMPUTER EQUIP/SOFTWARE	9,606.51
41-1-1601	PREPAID EXPENSE	<u>7,551.62</u>
		<u>130,288,002.60</u>

TOTAL ASSETS

130,288,002.60

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LIABILITIES

41-2-1212	ACCOUNTS PAYABLE	7,619.73
41-2-1212-1	A/P CITY OF PHARR	108,977.79
41-2-1212-9	OTHER PAYABLES	5,377,193.33
41-2-1213-1	UNEARNED REV.-OVERWEIGHT	19,750.00
41-2-1213-9	CURRENT-UNAMORTIZED PREMIUM	76,451.51
41-2-1214-1	BONDS PAYABLE-CURRENT	1,220,000.00
41-2-1214-10	LONG TERM BONDS- JR LIEN	21,435,132.30
41-2-1214-2	BONDS PAYABLE-LONG TERM PORTIO	54,740,000.00
41-2-1214-3	UNAMORTIZED PREMIUM ON BOND	1,834,837.18
41-2-1214-9	ADVANCE ON CONSTRUCTION	<u>63,000.00</u>
		<u>84,882,961.84</u>

EQUITY

41-3-3400	FUND BALANCE	<u>45,985,172.79</u>
	TOTAL BEGINNING EQUITY	<u>45,985,172.79</u>

TOTAL REVENUE	1,983,930.45
TOTAL EXPENSES	<u>2,564,062.48</u>
TOTAL REVENUE OVER/ (UNDER) EXPENSES	(580,132.03)

TOTAL EQUITY & REV. OVER/ (UNDER) EXP. 45,405,040.76

TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP. 130,288,002.60

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C I T Y O F P H A R R
REVENUE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

1

FUND: 41 -HCRMA-GENERAL

ACCOUNT NO#	TITLE	CURRENT MONTH REVENUES	YEAR TO DATE REVENUES	AMOUNT BUDGETED	% OF YEAR COMPLETED:	PERCENT USED
					25.00	
HCRMA						
4-1504	VEHICLE REGISTRATION FEES	663,270.00	1,719,090.00	6,700,000.00	4,980,910.00	25.66
4-1505-5	PROMILES-OW/OS PERMIT FEES	70,875.00	254,730.20	1,200,000.00	945,269.80	21.23
4-1506	INTEREST REVENUE	3,236.64	10,110.25	25,000.00	14,889.75	40.44
	TOTAL HCRMA	737,381.64	1,983,930.45	7,925,000.00	5,941,069.55	25.03
46-CHARGES FOR CURRENT SE						
48-INTERFUND TRANSFERS						
** TOTAL FUND REVENUES **		737,381.64	1,983,930.45	7,925,000.00	5,941,069.55	25.03

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

FUND: 41 -HCRMA-GENERAL

% OF YEAR COMPLETED: 25.00

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
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HCRMA ADMINISTRATION
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GENERAL
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10-

11-PERSONNEL SERVICES							
52900-1100	SALARIES	43,328.50	99,879.26	0.00	551,100.00	451,220.74	18.12
52900-1104	OVERTIME	7.52	7.52	0.00	500.00	492.48	1.50
52900-1105	FICA	3,409.56	7,809.68	0.00	49,300.00	41,490.32	15.84
52900-1106	HEALTH INSURANCE	2,014.22	7,270.25	0.00	32,000.00	24,729.75	22.72
52900-1115	EMPLOYEES RETIREMENT	3,253.12	7,574.95	0.00	51,600.00	44,025.05	14.68
52900-1116	PHONE ALLOWANCE	450.00	1,050.00	0.00	6,300.00	5,250.00	16.67
52900-1117	CAR ALLOWANCE	1,800.00	4,200.00	0.00	30,000.00	25,800.00	14.00
52900-1122	EAP- ASSISTANCE PROGRAM	3.51	9.51	0.00	0.00	(9.51)	0.00
52900-1178	ADMIN FEE	900.00	2,100.00	0.00	9,750.00	7,650.00	21.54
52900-1179	CONTINGENCY	0.00	0.00	0.00	17,600.00	17,600.00	0.00
TOTAL 11-PERSONNEL SERVICES		55,166.43	129,901.17	0.00	748,150.00	618,248.83	17.36

12-							
52900-1200	OFFICE SUPPLIES	1,240.55	2,234.79	0.00	10,000.00	7,765.21	22.35
TOTAL 12-		1,240.55	2,234.79	0.00	10,000.00	7,765.21	22.35

16-							
52900-1603	BUILDING REMODEL	2,892.42	35,631.34	0.00	65,000.00	29,368.66	54.82
52900-1604	MAINTENANCE & REPAIR	612.50	1,012.50	0.00	5,000.00	3,987.50	20.25
52900-1605	JANITORIAL	0.00	0.00	0.00	1,000.00	1,000.00	0.00
52900-1606	UTILITIES	151.96	657.65	0.00	2,400.00	1,742.35	27.40
52900-1607	CONTRACTUAL ADM/IT SERVICES	4,480.00	5,555.00	0.00	13,000.00	7,445.00	42.73
52900-1610	DUES & SUBSCRIPTIONS	45.00	2,395.00	0.00	30,000.00	27,605.00	7.98
52900-1610-1	SUBSCRIPTIONS-SOFTWARE	0.00	0.00	0.00	3,500.00	3,500.00	0.00
52900-1611	POSTAGE/FEDEX/COURTIER	330.54	567.59	0.00	3,000.00	2,432.41	18.92
52900-1620	GENERAL LIABILITY	0.00	307.72	0.00	5,000.00	4,692.28	6.15
52900-1621	INSURANCE-E&O	0.00	0.00	0.00	1,500.00	1,500.00	0.00
52900-1622	INSURANCE-SURETY	0.00	0.00	0.00	800.00	800.00	0.00
52900-1623	INSURANCE-LETTER OF CREDIT	0.00	0.00	0.00	550.00	550.00	0.00
52900-1623-1	INSURANCE-OTHER	0.00	0.00	0.00	2,500.00	2,500.00	0.00
52900-1630	BUSINESS MEALS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
52900-1640	ADVERTISING	409.60	1,960.26	0.00	4,000.00	2,039.74	49.01
52900-1650	TRAINING	0.00	1,119.00	0.00	8,000.00	6,881.00	13.99
52900-1660	TRAVEL	0.00	842.24	0.00	15,000.00	14,157.76	5.61

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

FUND: 41 -HCRMA-GENERAL

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	% OF YEAR COMPLETED: 25.00		
					AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
52900-1662	PRINTING & PUBLICATIONS	1,282.96	1,905.47	0.00	10,000.00	8,094.53	19.05
	TOTAL 16-	10,204.98	51,953.77	0.00	171,250.00	119,296.23	30.34
17-							
52900-1703	BANK SERVICE CHARGES	(129.03)	5,750.00	0.00	0.00	(5,750.00)	0.00
52900-1705	ACCOUNTING FEES	14,205.00	18,410.00	0.00	25,000.00	6,590.00	73.64
52900-1710	LEGAL FEES	945.00	1,590.00	0.00	50,000.00	48,410.00	3.18
52900-1710-1	LEGAL FEES-GOV.AFFAIRS	10,000.00	20,000.00	0.00	120,000.00	100,000.00	16.67
52900-1712	FINANCIAL CONSULTING FEES	1,130.00	2,260.00	0.00	2,000.00	(260.00)	113.00
52900-1712-1	INSURANCE CONSULTANT	0.00	0.00	0.00	7,000.00	7,000.00	0.00
52900-1715	RENT-OFFICE	675.00	9,635.00	0.00	54,000.00	44,365.00	17.84
52900-1715-1	RENT-OFFICE EQUIPMENT	1,366.42	2,732.84	0.00	8,500.00	5,767.16	32.15
52900-1715-2	RENT-OTHER	0.00	0.00	0.00	1,000.00	1,000.00	0.00
52900-1716	CONTRACTUAL WEBSITE SERVICES	200.00	400.00	0.00	2,400.00	2,000.00	16.67
52900-1731	MISCELLANEOUS	0.00	0.00	0.00	500.00	500.00	0.00
52900-1732	PENALTIES & INTEREST	0.00	21.04	0.00	500.00	478.96	4.21
	TOTAL 17-	28,392.39	60,798.88	0.00	270,900.00	210,101.12	22.44
18-							
52900-1850	CAPITAL OUTLAY	0.00	0.00	0.00	5,000.00	5,000.00	0.00
52900-1899	NON-CAPITAL	165.00	1,307.82	0.00	6,400.00	5,092.18	20.43
	TOTAL 18-	165.00	1,307.82	0.00	11,400.00	10,092.18	11.47
19-							
52900-1999-3	TRANSFER OUT TO DEBT	329,517.46	988,554.38	0.00	3,974,912.00	2,986,357.62	24.87
52900-1999-5	TRANS OUT DEB-JR LIEN	0.00	1,082,432.00	0.00	1,082,432.00	0.00	100.00
52900-1999-9	TRANSFER OUT-CAPITAL PROJ	98,591.00	98,591.00	0.00	0.00	(98,591.00)	0.00
	TOTAL 19-	428,108.46	2,169,577.38	0.00	5,057,344.00	2,887,766.62	42.90
	88-CAPITAL EXPENDITURES						
	TOTAL GENERAL	523,277.81	2,415,773.81	0.00	6,269,044.00	3,853,270.19	38.53
	TOTAL HCRMA ADMINISTRATION	523,277.81	2,415,773.81	0.00	6,269,044.00	3,853,270.19	38.53

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

FUND: 41 -HCRMA-GENERAL

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	% OF YEAR COMPLETED:		PERCENT USED					
					AMOUNT BUDGET	BUDGET BALANCE						
HCRMA CONSTRUCTION MGMT												
=====												
GENERAL												
=====												
11-PERSONNEL SERVICES												
53000-1100	SALARIES	26,112.48	61,921.29	0.00	506,267.00	444,345.71	12.23					
53000-1104	OVERTIME	0.00	0.00	0.00	25,000.00	25,000.00	0.00					
53000-1105	FICA	2,021.52	4,745.19	0.00	42,800.00	38,054.81	11.09					
53000-1106	HEALTH INSURANCE	1,759.81	6,315.22	0.00	27,000.00	20,684.78	23.39					
53000-1115	EMPLOYEES RETIREMENT	2,194.14	5,199.24	0.00	44,900.00	39,700.76	11.58					
53000-1116	PHONE ALLOWANCE	415.35	969.15	0.00	9,600.00	8,630.85	10.10					
53000-1117	CAR ALLOWANCE	830.76	1,938.44	0.00	43,200.00	41,261.56	4.49					
53000-1122	EAP- ASSISTANCE PROGRAM	3.51	9.51	0.00	0.00	(9.51)	0.00					
53000-1178	ADMN FEE	675.00	1,575.00	0.00	15,600.00	14,025.00	10.10					
53000-1179	CONTINGENCY	0.00	0.00	0.00	16,700.00	16,700.00	0.00					
TOTAL 11-PERSONNEL SERVICES		34,012.57	82,673.04	0.00	731,067.00	648,393.96	11.31					
12-												
53000-1200	OFFICE SUPPLIES	0.00	0.00	0.00	5,000.00	5,000.00	0.00					
53000-1201	SMALL TOOLS	0.00	0.00	0.00	10,000.00	10,000.00	0.00					
TOTAL 12-		0.00	0.00	0.00	15,000.00	15,000.00	0.00					
16-												
53000-1604	MAINTENCE & REPAIRS	275.00	275.00	0.00	0.00	(275.00)	0.00					
53000-1605	JANITORIAL	579.00	839.00	0.00	600.00	(239.00)	139.83					
53000-1606-1	UTILITIES	187.41	393.78	0.00	600.00	206.22	65.63					
53000-1608	UNIFORMS	0.00	0.00	0.00	6,000.00	6,000.00	0.00					
53000-1610	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	2,000.00	2,000.00	0.00					
53000-1610-1	SUBSCRIPTIONS - SOFTWARE	0.00	6,000.00	0.00	27,000.00	21,000.00	22.22					
53000-1640	ADVERTISING	0.00	0.00	0.00	2,500.00	2,500.00	0.00					
53000-1650	TRAINING	50.00	70.00	0.00	5,000.00	4,930.00	1.40					
53000-1660	TRAVEL	0.00	430.93	0.00	8,000.00	7,569.07	5.39					
TOTAL 16-		1,091.41	8,008.71	0.00	51,700.00	43,691.29	15.49					

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

FUND: 41 -HCRMA-GENERAL

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	% OF YEAR COMPLETED: 25.00		
					AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
17-							
53000-1715	RENT CONSTRUCTION OFFICE	0.00	1,800.00	0.00	2,800.00	1,000.00	64.29
53000-1715-1	RENTAL - OFFICE EQUIPMENT	448.92	897.84	0.00	3,200.00	2,302.16	28.06
53000-1715-2	RENT-OTHER	0.00	0.00	0.00	1,500.00	1,500.00	0.00
TOTAL 17-		448.92	2,697.84	0.00	7,500.00	4,802.16	35.97
18-							
53000-1850	CAPITAL OUTLAY	0.00	0.00	0.00	54,000.00	54,000.00	0.00
53000-1899	NON-CAPITALIZED	1,299.00	1,299.00	0.00	27,200.00	25,901.00	4.78
TOTAL 18-		1,299.00	1,299.00	0.00	81,200.00	79,901.00	1.60
TOTAL GENERAL		36,851.90	94,678.59	0.00	886,467.00	791,788.41	10.68
TOTAL HCRMA CONSTRUCTION MGMT		36,851.90	94,678.59	0.00	886,467.00	791,788.41	10.68
HCRMA PROGRAM MGMT							
=====							
GENERAL							
=====							
11-PERSONNEL SERVICES							
54000-1100	SALARIES	14,973.60	34,793.60	0.00	377,000.00	342,206.40	9.23
54000-1104	OVERTIME	0.00	0.00	0.00	500.00	500.00	0.00
54000-1105	FICA	1,179.48	2,714.28	0.00	30,300.00	27,585.72	8.96
54000-1106	HEALTH INSURANCE	1,171.73	4,301.62	0.00	20,500.00	16,198.38	20.98
54000-1115	EMPLOYEES RETIREMENT	1,278.60	2,971.79	0.00	32,000.00	29,028.21	9.29
54000-1116	PHONE ALLOWANCE	138.45	323.05	0.00	4,800.00	4,476.95	6.73
54000-1117	CAR ALLOWANCE	830.76	1,938.44	0.00	14,400.00	12,461.56	13.46
54000-1122	EAP- ASSISTANCE PROGRAM	1.17	3.17	0.00	0.00	(3.17)	0.00
54000-1178	ADMN FEE	225.00	525.00	0.00	7,800.00	7,275.00	6.73
54000-1179	CONTINGENCY	0.00	0.00	0.00	11,900.00	11,900.00	0.00
TOTAL 11-PERSONNEL SERVICES		19,798.79	47,570.95	0.00	499,200.00	451,629.05	9.53

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

FUND: 41 -HCRMA-GENERAL

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	% OF YEAR COMPLETED:	PERCENT USED
							25.00	
12-								
54000-1200	OFFICE SUPPLIES	1,376.42	2,060.42	0.00	2,000.00	(60.42)	103.02	
	TOTAL 12-	1,376.42	2,060.42	0.00	2,000.00	(60.42)	103.02	
16-								
54000-1610	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	2,500.00	2,500.00	0.00	
54000-1610-1	SUBSCRIPTIONS-SOFTWARE	0.00	0.00	0.00	54,000.00	54,000.00	0.00	
54000-1640	ADVERTISING	263.25	615.61	0.00	0.00	(615.61)	0.00	
54000-1650	TRAINING	0.00	920.00	0.00	3,000.00	2,080.00	30.67	
54000-1660	TRAVEL	0.00	927.39	0.00	5,000.00	4,072.61	18.55	
	TOTAL 16-	263.25	2,463.00	0.00	64,500.00	62,037.00	3.82	
18-								
54000-1850	CAPITAL OUTLAY	0.00	0.00	0.00	45,000.00	45,000.00	0.00	
54000-1899	NON-CAPITALIZED	0.00	0.00	0.00	19,600.00	19,600.00	0.00	
	TOTAL 18-	0.00	0.00	0.00	64,600.00	64,600.00	0.00	
	TOTAL GENERAL	21,438.46	52,094.37	0.00	630,300.00	578,205.63	8.27	
	TOTAL HCRMA PROGRAM MGMT	21,438.46	52,094.37	0.00	630,300.00	578,205.63	8.27	
HCRMA BSIF								
=====								
GENERAL								
=====								
16-								
58000-1604-1	MAINTENANCE AND REPAIR -BSIF	1,409.00	1,409.00	0.00	6,000.00	4,591.00	23.48	
58000-1606-2	UTILITIES - BSIF	34.88	106.71	0.00	1,200.00	1,093.29	8.89	
	TOTAL 16-	1,443.88	1,515.71	0.00	7,200.00	5,684.29	21.05	
	TOTAL GENERAL	1,443.88	1,515.71	0.00	7,200.00	5,684.29	21.05	
	TOTAL HCRMA BSIF	1,443.88	1,515.71	0.00	7,200.00	5,684.29	21.05	
** TOTAL FUND EXPENSES **		583,012.05	2,564,062.48	0.00	7,793,011.00	5,228,948.52	32.90	

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 41-1-1100 GENERAL OPERATING

RECONCILIATION SUMMARY

BEGINNING STATEMENT BALANCE:	376,072.00	GL ACCOUNT BALANCE:	275,990.35
DEPOSITS:	+ 246,742.66	OUTSTANDING DEPOSITS:	- 0.00
WITHDRAWALS:	+ 331,651.01CR	OUTSTANDING CHECKS:	- 15,173.30CR
ADJUSTMENTS:	+ 0.00	ADJUSTMENTS:	+ 0.00
ENDING STATEMENT BALANCE:	<u>291,163.65</u>	ADJUSTED GL ACCOUNT BALANCE:	<u>291,163.65</u>
STATEMENT BALANCE:	291,163.65		
BANK DIFFERENCE:	0.00		
G/L DIFFERENCE:	0.00		

CLEARED DEPOSITS:

No Items.

CLEARED CHECKS:

3/07/2019 002266 A FAST DELIVERY	101.50CR
3/07/2019 002268 BURTON MCCUMBER & CORTEZ, LLP	4,000.00CR
3/07/2019 002269 COPYZONE	622.51CR
3/07/2019 002270 DAHILL	907.67CR
3/07/2019 002271 FIRST SOUTHWEST ASSEST MANAGEM	1,130.00CR
3/07/2019 002272 OFFICE DEPOT	<u>241.13CR</u>
TOTAL CLEARED CHECKS:	<u>7,002.81CR</u>
=====	

CLEARED OTHER:

3/31/2019 000482 CITY OF PHARR	84,529.00CR
3/31/2019 000483 BRACEWELL LLP ATTORNEYS AT LAW	945.00CR
3/31/2019 000484 PENA DESIGNS	200.00CR
3/31/2019 000485 PATHFINDER PUBLIC AFFAIRS	10,000.00CR
3/31/2019 000486 ABC JANITORIAL & FLOOR CARE, I	459.00CR
3/31/2019 000487 VERIZON WIRELESS	151.96CR
3/31/2019 000488 PLAINS CAPITAL-CREDIT CARD SER	3,118.21CR
3/31/2019 000489 FELIMON GAUNA, JR	1,800.00CR
3/31/2019 000490 JOSE HERNANDEZ DBA CDH PLUMBIN	525.00CR
3/31/2019 033119 TO RECORD FUND 41 ACTIVITY	71,037.93
3/31/2019 033120 TO RECORD FUND 41 ACT	172,412.54
3/31/2019 033121 TO RECORD FUND 41 ACT	3,202.74
3/31/2019 033122 TO RECORD TRANSFER OUT	100,000.00CR
3/31/2019 003319 FUND 41 ACTIVITY	3,202.74CR
3/31/2019 003320 FUND 41 ACTIVITY	119,717.29CR
3/31/2019 033123 FUND 41 ACTIVITY	<u>89.45</u>
TOTAL CLEARED OTHER:	<u>77,905.54CR</u>
=====	

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 41-1-1100 GENERAL OPERATING

OUTSTANDING DEPOSITS:

No Items.

OUTSTANDING CHECKS:

3/07/2019	002267	ADVANCE PUBLISHING COMPANY	263.25CR
3/28/2019	002273	GET FILTERED, INC	65.00CR
3/28/2019	002274	A FAST DELIVERY	163.50CR
3/28/2019	002275	ADVANCE PUBLISHING COMPANY	97.50CR
3/28/2019	002276	BURTON MCCUMBER & CORTEZ, LLP	10,000.00CR
3/28/2019	002277	COPYZONE	660.45CR
3/28/2019	002279	OFFICE DEPOT	1,961.01CR
3/28/2019	002280	JSJ RODRIGUEZ INC	567.42CR
3/29/2019	002281	DAHILL	907.67CR
3/29/2019	002282	DAHILL	487.50CR
TOTAL OUTSTANDING CHECKS:			<hr/> 15,173.30CR
<hr/> <hr/>			

OUTSTANDING OTHER:

No Items.

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 41-1-1100 GENERAL OPERATING

VOIDED CHECKS:

3/28/2019 002278 DAHILL
TOTAL VOIDED CHECKS:VOIDED 1,395.17CR VOIDED 3/28/2019
1,395.17CR
=====

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 41-1-1102 POOL INVESTMENTS

RECONCILIATION SUMMARY

BEGINNING STATEMENT BALANCE:	1,449,514.23	GL ACCOUNT BALANCE:	1,452,716.97
DEPOSITS:	+ 3,292.19	OUTSTANDING DEPOSITS:	- 0.00
WITHDRAWALS:	+ 89.45CR	OUTSTANDING CHECKS:	- 0.00
ADJUSTMENTS:	+ 0.00	ADJUSTMENTS:	+ 0.00
ENDING STATEMENT BALANCE:	<u>1,452,716.97</u>	ADJUSTED GL ACCOUNT BALANCE:	<u>1,452,716.97</u>

STATEMENT BALANCE: 1,452,716.97
 BANK DIFFERENCE: 0.00
 G/L DIFFERENCE: 0.00

CLEARED DEPOSITS:

No Items.

CLEARED CHECKS:

No Items.

CLEARED OTHER:

3/31/2019 003319 FUND 41 ACTIVITY	3,292.19
3/31/2019 033119 FUND 41 ACTIVITY	89.45CR
TOTAL CLEARED OTHER:	<u>3,202.74</u>

✓ 4/23/19

42 -HCRMA-DEBT SERVICE

ACCOUNT#	TITLE	
ASSETS		
42-1-4105	WILMINGTON-DEBT SERVICE	1,341,835.52
42-1-4105-1	DEBT SVC - JR LIEN	<u>4,315,826.50</u>
		<u>5,657,662.02</u>
TOTAL ASSETS		5,657,662.02
LIABILITIES		
42-2-4214-6	ACCRUED INTEREST PAY-2013	<u>229,576.04</u>
TOTAL LIABILITIES		<u>229,576.04</u>
EQUITY		
42-3-4400	FUND BALANCE	<u>3,327,466.47</u>
TOTAL BEGINNING EQUITY		<u>3,327,466.47</u>
TOTAL REVENUE		<u>2,100,619.51</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>2,100,619.51</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,428,085.98</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>5,657,662.02</u>

C I T Y O F P H A R R
 REVENUE REPORT FOR PERIOD ENDING:
 MARCH 31ST, 2019

1

FUND: 42 -HCRMA-DEBT SERVICE

ACCOUNT NO#	TITLE	CURRENT MONTH REVENUES	YEAR TO DATE REVENUES	AMOUNT BUDGETED	% OF YEAR COMPLETED:	
					BUDGET BALANCE	PERCENT USED
HCRMA						
4-1506	INTEREST INCOME	10,915.28	12,577.44	10,000.00	(2,577.44)	125.77
4-1506-1	INTEREST INCOME-JR LIEN	0.00	17,057.69	55,000.00	37,942.31	31.01
	TOTAL HCRMA	10,915.28	29,635.13	65,000.00	35,364.87	45.59
HCRMA-FUND 42						
4-1999	TRANSFERS IN-FROM GENERAL FUND	329,517.46	2,070,984.38	5,057,344.00	2,986,359.62	40.95
	TOTAL HCRMA-FUND 42	329,517.46	2,070,984.38	5,057,344.00	2,986,359.62	40.95
** TOTAL FUND REVENUES **		340,432.74	2,100,619.51	5,122,344.00	3,021,724.49	41.01

C I T Y O F P H A R R
 EXPENSE REPORT FOR PERIOD ENDING:
 MARCH 31ST, 2019

1

FUND: 42 -HCRMA-DEBT SERVICE

% OF YEAR COMPLETED: 25.00

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
HRMA-DEBT SERVICE							
=====							
GENERAL							

46-							
52900-4603-1	PRIN PMTS-VRF 13 BOND	0.00	0.00	0.00	1,220,000.00	1,220,000.00	0.00
TOTAL 46-		0.00	0.00	0.00	1,220,000.00	1,220,000.00	0.00
47-							
52900-4703-1	INTEREST EXPENSE-VRF 13 BOND	0.00	0.00	0.00	2,754,912.00	2,754,912.00	0.00
TOTAL 47-		0.00	0.00	0.00	2,754,912.00	2,754,912.00	0.00
49-							
=====							
TOTAL GENERAL		0.00	0.00	0.00	3,974,912.00	3,974,912.00	0.00
TOTAL HRMA-DEBT SERVICE		0.00	0.00	0.00	3,974,912.00	3,974,912.00	0.00
** TOTAL FUND EXPENSES **		0.00	0.00	0.00	3,974,912.00	3,974,912.00	0.00

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 42-1-4105 WILMINGTON-DEBT SERVICE

RECONCILIATION SUMMARY

BEGINNING STATEMENT BALANCE:	1,010,917.60	GL ACCOUNT BALANCE:	1,341,835.52
DEPOSITS:	+ 340,432.74	OUTSTANDING DEPOSITS:	- 0.00
WITHDRAWALS:	+ 9,514.82CR	OUTSTANDING CHECKS:	- 0.00
ADJUSTMENTS:	+ 0.00	ADJUSTMENTS:	+ 0.00
ENDING STATEMENT BALANCE:	<u>1,341,835.52</u>	ADJUSTED GL ACCOUNT BALANCE:	<u>1,341,835.52</u>
STATEMENT BALANCE:	1,341,835.52		
BANK DIFFERENCE:	0.00		
G/L DIFFERENCE:	0.00		

CLEARED DEPOSITS:
No Items.

CLEARED CHECKS:
No Items.

CLEARED OTHER:

3/31/2019 033119 FUND 41 ACTIVITY	330,917.92
3/31/2019 033120	9,514.82
3/31/2019 033121 FUND 42 ACTIVITY	<u>9,514.82CR</u>
TOTAL CLEARED OTHER:	<u>330,917.92</u>
=====	

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 42-1-4105-1 DEBT SVC - JR LIEN

RECONCILIATION SUMMARY

BEGINNING STATEMENT BALANCE:	4,306,311.68	GL ACCOUNT BALANCE:	4,315,826.50
DEPOSITS:	+ 9,514.82	OUTSTANDING DEPOSITS:	- 0.00
WITHDRAWALS:	+ 0.00	OUTSTANDING CHECKS:	- 0.00
ADJUSTMENTS:	+ 0.00	ADJUSTMENTS:	+ 0.00
ENDING STATEMENT BALANCE:	<u>4,315,826.50</u>	ADJUSTED GL ACCOUNT BALANCE:	<u>4,315,826.50</u>

STATEMENT BALANCE: 4,315,826.50
 BANK DIFFERENCE: 0.00
 G/L DIFFERENCE: 0.00

CLEARED DEPOSITS:
 No Items.

CLEARED CHECKS:
 No Items.

CLEARED OTHER:

3/31/2019 033119 FUND 42 ACTIVITY	<u>9,514.82</u>
TOTAL CLEARED OTHER:	<u>9,514.82</u>
=====	

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CITY OF PHARR
BALANCE SHEET
AS OF: MARCH 31ST, 2019

PAGE: 1

45 -HCRMA - CAP.PROJECTS FUND

ACCOUNT#	TITLE	
ASSETS		
45-1-1102	Pool Investment	<u>23,725.91</u>
		<u>23,725.91</u>
TOTAL ASSETS		23,725.91
LIABILITIES		
45-3-1400	Fund Balance	<u>145,185.05</u>
TOTAL BEGINNING EQUITY		145,185.05
TOTAL REVENUE		101,030.60
TOTAL EXPENSES		222,489.74
TOTAL REVENUE OVER/(UNDER) EXPENSES		(121,459.14)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>23,725.91</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		23,725.91

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C I T Y O F P H A R R
REVENUE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

1

FUND: 45 -HCRMA - CAP.PROJECTS FUND

ACCOUNT NO#	TITLE	CURRENT MONTH REVENUES	YEAR TO DATE REVENUES	AMOUNT BUDGETED	% OF YEAR COMPLETED: 25.00	
					BUDGET BALANCE	PERCENT USED
HCRMA						
4-1506	Interest Revenue	719.77	2,439.60	0.00	(2,439.60)	0.00
	TOTAL HCRMA	719.77	2,439.60	0.00	(2,439.60)	0.00
HCRMA-FUND 42						
4-1999	TRANSFER IN - GENERAL FUND	98,591.00	98,591.00	0.00	(98,591.00)	0.00
	TOTAL HCRMA-FUND 42	98,591.00	98,591.00	0.00	(98,591.00)	0.00
47-GRANTS						
48-INTERFUND TRANSFERS						
** TOTAL FUND REVENUES **		99,310.77	101,030.60	0.00	(101,030.60)	0.00

C I T Y O F P H A R R
EXPENSE REPORT FOR PERIOD ENDING:
MARCH 31ST, 2019

FUND: 45 -HCRMA - CAP.PROJECTS FUND

% OF YEAR COMPLETED: 25.00

ACCOUNT NO#	TITLE	CURRENT MONTH EXPENSES	YEAR TO DATE EXPENSES	YEAR TO DATE ENCUMBRANCES	AMOUNT BUDGET	BUDGET BALANCE	PERCENT USED
HCRMA							
=====							
HCRMA- CAP. PROJECTS							

88-CAPITAL EXPENDITURES							
52900-8800	Consulting & Engineering	1,289.04	1,289.04	0.00	0.00	(1,289.04)	0.00
52900-8810	SH 365- Enviormental	0.00	3,762.77	0.00	0.00	(3,762.77)	0.00
52900-8810-3	365 RIGHT OF WAY	22,834.66	66,942.17	0.00	0.00	(66,942.17)	0.00
52900-8820	IBTC - Enviormental	45,634.94	115,540.64	0.00	0.00	(115,540.64)	0.00
52900-8820-3	IBTC - ROW	19,844.31	21,747.62	0.00	0.00	(21,747.62)	0.00
52900-8830	US 281 - BSIF - ENVIRO	(1,409.00)	0.00	0.00	0.00	0.00	0.00
52900-8841	LEGAL FEES	10,102.50	13,207.50	0.00	0.00	(13,207.50)	0.00
TOTAL 88-CAPITAL EXPENDITURES		98,296.45	222,489.74	0.00	0.00	(222,489.74)	0.00
TOTAL HCRMA- CAP. PROJECTS		98,296.45	222,489.74	0.00	0.00	(222,489.74)	0.00
TOTAL HCRMA		98,296.45	222,489.74	0.00	0.00	(222,489.74)	0.00
** TOTAL FUND EXPENSES **		98,296.45	222,489.74	0.00	0.00	(222,489.74)	0.00

PERIOD: 3/01/2019 - 3/31/2019

ACCOUNT: 45-1-1102 Pool Investment

RECONCILIATION SUMMARY

BEGINNING STATEMENT BALANCE:	440,258.55	GL ACCOUNT BALANCE:	23,725.91
DEPOSITS:	+ 100,719.77	OUTSTANDING DEPOSITS:	- 0.00
WITHDRAWALS:	+ 517,252.41CR	OUTSTANDING CHECKS:	- 0.00
ADJUSTMENTS:	+ 0.00	ADJUSTMENTS:	+ 0.00
ENDING STATEMENT BALANCE:	<u>23,725.91</u>	ADJUSTED GL ACCOUNT BALANCE:	<u>23,725.91</u>
STATEMENT BALANCE:	23,725.91		
BANK DIFFERENCE:	0.00		
G/L DIFFERENCE:	0.00		

CLEARED DEPOSITS:

No Items.

CLEARED CHECKS:

No Items.

CLEARED OTHER:

3/31/2019 033119	FUND 45 ACTIVITY	100,000.00
3/31/2019 033120	FUND 45 ACTIVITY	719.77
3/31/2019 000491	BRACEWELL LLP ATTORNEYS AT LAW	9,765.00CR
3/31/2019 000492	HDR	186.54CR
3/31/2019 000493	BLANTON & ASSOCIATES, INC.	45,634.94CR
3/31/2019 000494	SAENZ OIL & GAS SERVICES	1,102.50CR
3/31/2019 000495	GREATER TEXAS LANDSCAPE SERVIC	823.31CR
3/31/2019 033121	FUND 45 ACTIVITY	81,698.96CR
3/31/2019 033122	FUND 45 ACTIVITY	335,848.00CR
3/31/2019 003319	FUND 45 ACTIVITY	19,358.50CR
3/31/2019 033123	BARRON, ALDIER, CLOUGHT	<u>22,834.66CR</u>
TOTAL CLEARED OTHER:		<u>416,532.64CR</u>
=====		

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Item 2D

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u><input checked="" type="checkbox"/></u>	AGENDA ITEM	<u>2D</u>
PLANNING COMMITTEE	<u><input type="checkbox"/></u>	DATE SUBMITTED	<u>04/16/2019</u>
FINANCE COMMITTEE	<u><input type="checkbox"/></u>	MEETING DATE	<u>04/23/2019</u>
TECHNICAL COMMITTEE	<u><input type="checkbox"/></u>		

1. Agenda Item: **APPROVAL OF QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING MARCH 31, 2019.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and approval of the quarterly investment reports for the period ending March 31, 2019.
3. Policy Implication: **Board Policy, Local Government Code, Texas Government Code, Public Funds Investment Act Section 2256**
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Motion to approve the Quarterly Investment Report for the period ending March 31, 2019 as presented**
6. Planning Committee's Recommendation: Approved Disapproved None
7. Board Attorney's Recommendation: Approved Disapproved None
8. Chief Auditor's Recommendation: Approved Disapproved None
9. Chief Financial Officer's Recommendation: Approved Disapproved None
10. Chief Development Engineer's Recommendation: Approved Disapproved None
11. Chief Construction Engineer's Recommendation: Approved Disapproved None
12. Executive Director's Recommendation: Approved Disapproved None



Board of Directors

S. David Deanda, Jr., Chairman
Forrest Runnels, Vice Chairman
Ricardo Perez, Secretary/Treasurer
Alonzo Cantu, Director
Paul S. Moxley, Director
Francisco "Frank" Pardo, Director
Ezequiel Reyna, Jr., Director

April 11, 2019

To: S. David Deanda, Chairman
Members of the Board of Directors

From: Pilar Rodriguez, Executive Director/Investment Officer
Jose Castillo, Chief Financial Officer/Investment Officer

RE: Quarterly Investment Report for QE March 31, 2019/Statement of Compliance

The above-referenced report is hereby presented, pursuant to the Public Funds Investment Act (PFIA), for your review and acceptance.

This quarter investment disbursements totaled \$595,323 related to project activities. Total combined interest earned was \$42,121.

The Texas Department of Transportation contributed \$27,090 towards the construction costs of the US 281/BSIF project. This amount represents their final contribution.

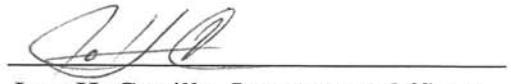
The PFIA also requires that the report contain a Statement of Compliance, signed by the Investment Officers, as presented below:

STATEMENT OF COMPLIANCE

Pursuant to the PFIA, we the Investment Officers of the Hidalgo County Regional Mobility Authority, represent to you that the portfolio presented in this report is in compliance with:

The HCRMA's Investment Policy, and The Public Funds Investment Act of the State of Texas


Pilar Rodriguez, Investment Officer


Jose H. Castillo, Investment Officer

Hidalgo County Regional Mobility Authority
SUMMARY
QUARTERLY INVESTMENT REPORT
For Quarter Ending March 31, 2019

	Local Govt			
	Investment		Gov.	
	<u>Pool</u>		<u>Securities</u>	
COST				
Beginning Balance	\$ 5,731,926		\$ 839,741	6,571,667
Additions:				
Contributions	-		27,090	27,090
Transfers-in	1,082,432		1,088,551	2,170,983
Investment Earnings	36,618		5,503	42,121
Deductions:				
Transfers-Out	(1,082,432)		-	(1,082,432)
Disbursements	-		(595,323)	(595,323)
Ending Balance	<u>\$ 5,768,544</u>		<u>\$ 1,365,562</u>	<u>\$ 7,134,106</u>
MARKET VALUE				
Beginning Balance	\$ 5,731,181		\$ 839,741	\$ 6,570,922
Ending Balance	<u>\$ 5,768,602</u>		<u>\$ 1,365,562</u>	<u>\$ 7,134,164</u>
Weighted Average Maturity- Logic/Gov. Sec		39		30
Logic/gov sec. Weighted Average Yield		2.60%		1.98%

Hidalgo County Regional Mobility Authority
HOLDINGS BY INVESTMENTS
QUARTERLY INVESTMENT REPORT
For Quarter Ending March 31, 2019

<u>Type of Security/Fund</u>	<u>Yield</u>	Beginning		Contributions/		<u>Ending Cost</u>	<u>Market Value</u>
		<u>Cost</u>	<u>Interest</u>	<u>Transfers</u>	<u>Disbursements</u>		
Local Govt Investment Pool:							
Debt Service Jr. Lien		\$ 3,206,822	\$ 26,573	\$ 1,082,432	\$ -	\$ 4,315,827	\$ 4,315,870
Logic-Contingency		2,525,104	10,045	(1,082,432)	-	1,452,717	1,452,732
Total Local Govt Investment Pool	2.60%	\$ 5,731,926	\$ 36,618	\$ -	\$ -	\$ 5,768,544	\$ 5,768,602
Government Securities							
(Federated Govt Obligations):							
Disbursement Account 106912-006		489,520	2,440	127,090	(595,323)	23,727	23,727
Debt Service Fund-106912-001		350,221	3,063	988,551	-	1,341,835	1,341,835
Total Government Securities	1.98%	\$ 839,741	\$ 5,503	\$ 1,115,641	\$ (595,323)	\$ 1,365,562	\$ 1,365,562
Combined Totals		\$ 6,571,667	\$ 42,121	\$ 1,115,641	\$ (595,323)	\$ 7,134,106	\$ 7,134,164

Hidalgo County Regional Mobility Authority
Wilmington Trust Investments Detail Activity
For Quarter Ending March 31, 2019

Debt Service Account #106912-001					
	Income				Ending
Debt Svc	Opening balance:	Interest	Contributions	Transfers	Balance
Jan.	350,220.52	669.99		329,517.46	-
Feb.	680,407.97	992.17		329,517.46	-
Mar.	1,010,917.60	1,400.46		329,517.46	-
		<u>3,062.62</u>	<u>-</u>	<u>988,552.38</u>	<u>-</u>

Debt Service Account-Logic # 7731494002					
	Income				Ending
Debt Svc-SIB	Opening balance:	Interest	Contributions	Transfers	Balance
Jan.	3,206,821.99	8,456.29	-	1,082,432.00	-
Feb.	4,297,710.28	8,601.40	-	-	-
Mar.	4,306,311.68	9,514.82	-	-	-
	<u>26,572.51</u>	<u>-</u>	<u>1,082,432.00</u>	<u>-</u>	<u>-</u>

Disb. Account #106912-006					
	Income				Ending
Disbursement	Opening balance:	Interest	Contributions	Transfers	Balance
Jan.	489,519.92	883.80	27,090.00	-	(57,446.35)
Feb.	460,047.37	836.03	-	-	(20,624.85)
Mar.	440,258.55	719.77	-	100,000.00	(517,252.41)
	<u>2,439.60</u>	<u>27,090.00</u>	<u>100,000.00</u>	<u>(595,323.61)</u>	<u>23,725.91</u>



LOGIC Newsletter

March 2019

As of March 31, 2019

Current Invested Balance	\$7,337,871,011.97
Weighted Average Maturity (1)*	39 Days
Weighted Average Maturity (2)*	70 Days
Net Asset Value	1.000010
Total Number of Participants	595
Management Fee on Invested Balance	0.0975%
Interest Distributed	\$17,337,245.95
Management Fee Collected	\$626,932.53
% of Portfolio Invested Beyond 1 Year	0.00%
Standard & Poor's Current Rating	AAAm

March Averages:

Average Invested Balance	\$7,563,062,475.94
Average Monthly Yield, on a simple basis	2.6015%
Average Weighted Average Maturity (1)*	39 Days
Average Weighted Average Maturity (2)*	70 Days

*Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

New Participants

We would like to welcome the following entities who joined the LOGIC program in March:

- ★ International Leadership of Texas
- ★ Town of Horizon City
- ★ City of Rhome
- ★ Rockwall County MUD 7
- ★ Rockwall County MUD 9

Holiday Reminder

In observance of Good Friday, LOGIC will be closed Friday, April 19, 2019. All ACH transactions initiated on Thursday, April 18th will settle on Monday, April 22nd.

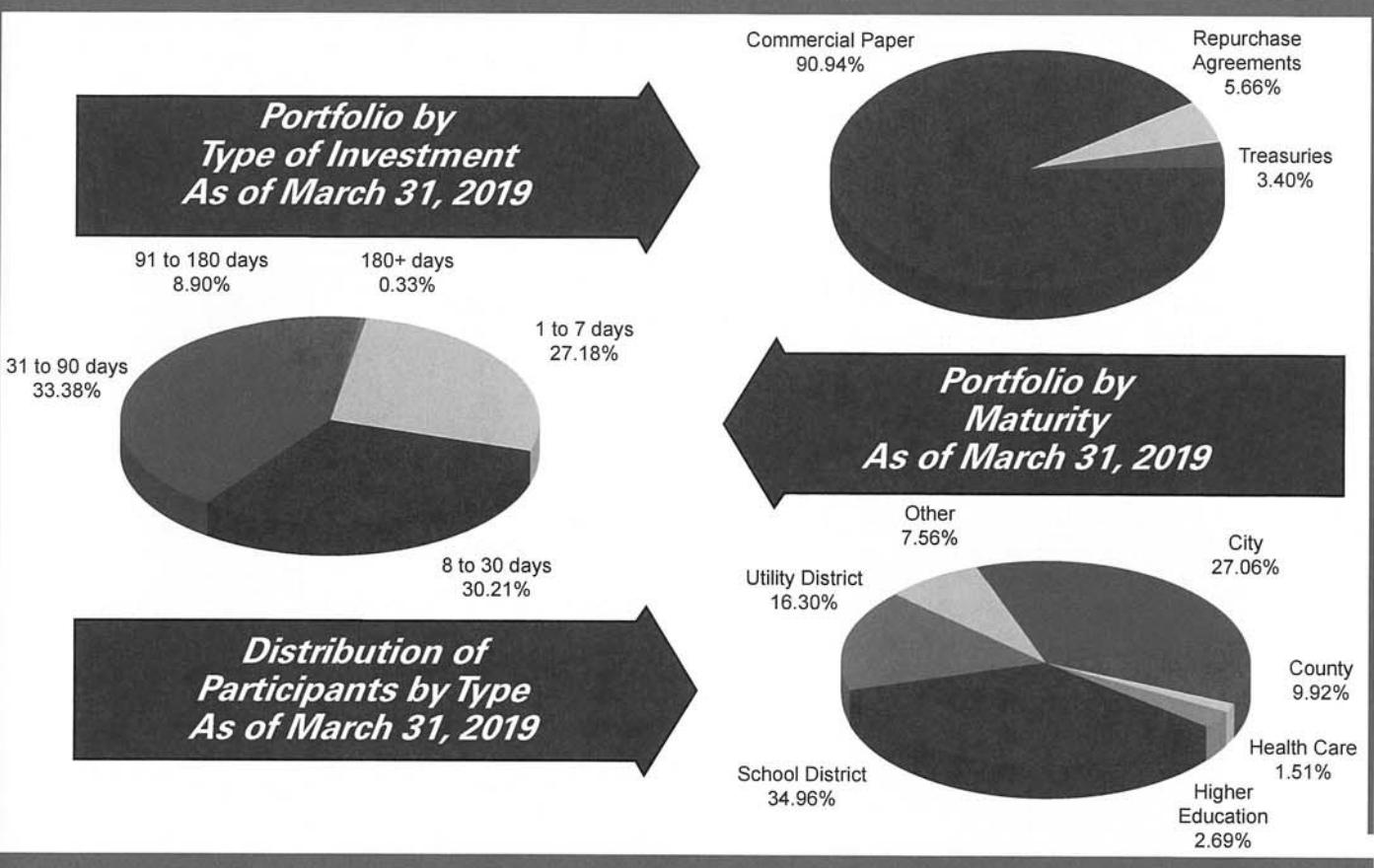
New LOGIC Advisory Board Members

The LOGIC Governing Board has announced the addition of David Rastellini, Deputy Superintendent for Business & Finance with Northside ISD, and Eric Cannon, Chief Financial Officer with the City of Allen, to the LOGIC Advisory Board. Their experience and reputation within the public sector will be instrumental in providing valuable input and direction to the LOGIC program.

Economic Commentary

The Fed kept rates unchanged at its March Federal Open Market Committee (FOMC) meeting, a move that was widely anticipated, but turned more dovish than expected by lowering its forecast for rate hikes from two to zero in 2019, and announcing its intention to end balance runoff by the end of September. The Fed still expects to raise rates one more time in 2020. The committee reiterated its intention to exercise patience in the face of muted inflation and global economic uncertainty. The problem with a global growth slowdown is the unknown of whether it ends in a soft landing or recession. With the central banks signaling their unwillingness to risk a monetary policy-led recession, the odds of a soft landing have clearly increased and the late-cycle recovery should extend. Although the data has softened, the U.S. economy is far from recession. The consumer, two-thirds of the U.S. economy, is in fantastic shape—enjoying a strong balance sheet, full employment and wage growth. Any de-escalation of trade tensions between the U.S. and China will only increase business confidence and spending. While we are certainly not expecting the array of global policy stimulus to lead to a GDP surge reminiscent of 2017 and 2018, we also cannot see the onset of recession. The central banks can comfortably sit with rates and balance sheets where they are—under cover of inflation that remains stubbornly below their targets.

It does appear as though the global economy will glide toward a soft landing with growth roughly at trend, perhaps a little bit above or below. The outcome of the U.S.-China trade negotiations and Brexit will surely be important in determining which side of trend growth we will see. We kept the probability of Recession unchanged at 10%. We do believe that the central banks have extended the cycle, and we don't see recession as a 2019 or early 2020 event. Geopolitics are a constant concern but, for now, cooler heads and rational thinking seem to be prevailing. U.S.-China trade negotiations remain at the top of our list of concerns. If the trade battle escalates, the impact on business spending and consumer sentiment will be globally significant, with the potential to lead to a dangerous stagflationary spiral. A hard Brexit would also be a challenge for the eurozone and global economy to absorb. Further out, we have the U.S. 2020 general election. As 2019 progresses, we are likely to hear from a growing chorus of campaigners with less market-friendly views ... think an array of higher taxes and greater regulation.

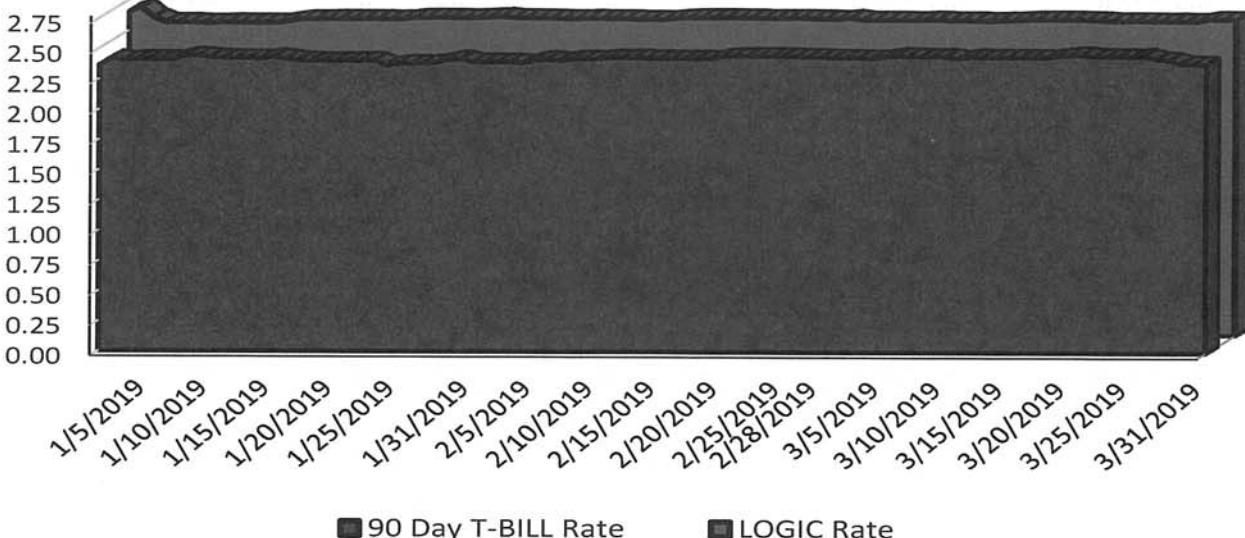


Month	Average Rate	Book Value	Market Value	Net Asset Value	Historical Program Information		Number of Participants
					WAM (1)*	WAM (2)*	
Mar 19	2.6015%	\$7,337,871,011.97	\$7,337,944,552.70	1.000010	39	70	595
Feb 19	2.6090%	7,628,880,062.17	7,629,799,651.08	1.000120	43	74	590
Jan 19	2.5949%	7,520,879,084.28	7,521,195,255.96	1.000042	36	61	588
Dec 18	2.4805%	6,949,078,936.52	6,948,456,687.31	0.999870	38	62	586
Nov 18	2.4072%	6,560,982,375.72	6,560,576,218.42	0.999938	45	78	583
Oct 18	2.3320%	6,022,652,132.65	6,022,591,550.03	0.999989	46	87	581
Sep 18	2.2112%	6,222,015,405.64	6,222,101,273.25	1.000013	34	69	576
Aug 18	2.1843%	6,457,668,295.78	6,458,782,262.06	1.000073	34	66	574
Jul 18	2.1750%	6,693,358,601.72	6,694,255,228.51	1.000133	30	59	573
Jun 18	2.1078%	6,880,746,236.77	6,881,359,093.55	1.000058	28	64	571
May 18	2.0273%	6,972,924,126.20	6,973,895,573.35	1.000139	30	66	568
Apr 18	1.9293%	6,434,872,331.82	6,434,646,379.96	0.999964	28	66	565

Portfolio Asset Summary as of March 31, 2019		
	Book Value	Market Value
Uninvested Balance	\$ 454.58	\$ 454.58
Accrual of Interest Income	5,958,326.18	5,958,326.18
Interest and Management Fees Payable	(17,390,240.76)	(17,390,240.76)
Payable for Investment Purchased	0.00	0.00
Receivable for Investment Sold	0.00	0.00
Repurchase Agreements	415,945,999.96	415,945,999.96
Commercial Paper	6,683,726,499.23	6,683,795,050.24
Government Securities	249,629,972.78	249,634,962.50
Total	\$7,337,871,011.97	\$ 7,337,944,552.70

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.

LOGIC versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The LOGIC management fee may be waived in full or in part at the discretion of the LOGIC co-administrators and the LOGIC rate for the period shown reflects waiver of fees. This table represents historical investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the LOGIC pool to the T-Bill Yield, you should know that the LOGIC pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill. The LOGIC yield is calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940 as promulgated from time to time by the federal Securities and Exchange Commission.

Daily Summary

Daily Summary for March 2019

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
3/1/2019	2.6018%	0.000071282	\$7,637,804,436.15	1.000019	40	72
3/2/2019	2.6018%	0.000071282	\$7,637,804,436.15	1.000019	40	72
3/3/2019	2.6018%	0.000071282	\$7,637,804,436.15	1.000019	40	72
3/4/2019	2.6013%	0.000071269	\$7,622,215,799.19	1.000113	40	71
3/5/2019	2.5994%	0.000071217	\$7,624,920,393.37	1.000114	40	72
3/6/2019	2.6041%	0.000071346	\$7,588,586,421.70	1.000125	40	71
3/7/2019	2.6040%	0.000071342	\$7,556,788,535.91	1.000124	40	71
3/8/2019	2.5983%	0.000071185	\$7,620,730,757.87	1.000025	37	67
3/9/2019	2.5983%	0.000071185	\$7,620,730,757.87	1.000025	37	67
3/10/2019	2.5983%	0.000071185	\$7,620,730,757.87	1.000025	37	67
3/11/2019	2.5922%	0.000071019	\$7,713,533,321.80	1.000118	36	66
3/12/2019	2.5975%	0.000071164	\$7,651,329,190.45	1.000111	40	72
3/13/2019	2.5991%	0.000071208	\$7,648,030,323.50	1.000107	39	70
3/14/2019	2.6054%	0.000071380	\$7,649,562,103.12	1.000108	38	72
3/15/2019	2.6082%	0.000071457	\$7,527,399,497.28	1.000023	37	71
3/16/2019	2.6082%	0.000071457	\$7,527,399,497.28	1.000023	37	71
3/17/2019	2.6082%	0.000071457	\$7,527,399,497.28	1.000023	37	71
3/18/2019	2.6071%	0.000071428	\$7,538,251,155.03	1.000103	38	72
3/19/2019	2.6057%	0.000071388	\$7,516,414,951.59	1.000104	37	71
3/20/2019	2.6029%	0.000071311	\$7,575,893,273.08	1.000102	37	69
3/21/2019	2.5951%	0.000071098	\$7,584,333,578.27	1.000097	41	70
3/22/2019	2.5962%	0.000071129	\$7,564,212,949.92	1.000007	39	68
3/23/2019	2.5962%	0.000071129	\$7,564,212,949.92	1.000007	39	68
3/24/2019	2.5962%	0.000071129	\$7,564,212,949.92	1.000007	39	68
3/25/2019	2.5950%	0.000071097	\$7,541,040,928.97	1.000089	42	72
3/26/2019	2.5966%	0.000071139	\$7,539,114,799.62	1.000087	42	72
3/27/2019	2.5942%	0.000071075	\$7,532,806,932.17	1.000090	41	71
3/28/2019	2.5964%	0.000071133	\$7,508,059,086.86	1.000093	41	71
3/29/2019	2.6126%	0.000071577	\$7,337,871,011.97	1.000010	39	70
3/30/2019	2.6126%	0.000071577	\$7,337,871,011.97	1.000010	39	70
3/31/2019	2.6126%	0.000071577	\$7,337,871,011.97	1.000010	39	70
Average	2.6015%	0.000071274	\$7,563,062,475.94		39	70



LOGIC Board Members

Philip G. Roberson	Arlington ISD	Governing Board President
Sandra Newby	Tarrant Regional Water District	Governing Board Vice President
Greg Jordan	City of Grapevine	Governing Board Secretary
Erik Felthous	North Texas Municipal Water District	Governing Board Treasurer
David Rastellini	Northside ISD	Advisory Board
Eric Cannon	City of Allen/ Qualified Non-Participant	Advisory Board

For more information, please contact
LOGIC Participant Services
1201 Elm Street, Suite 3500
Dallas, Texas 75270
1-800-895-6442
www.logic.org



The material provided to LOGIC from J.P. Morgan Asset Management, Inc., the investment manager of the LOGIC pool, is for informational and educational purposes only, as of the date of writing and may change at any time based on market or other conditions and may not come to pass. While we believe the information presented is reliable, we cannot guarantee its accuracy. HilltopSecurities is a wholly owned subsidiary of Hilltop Holdings, Inc. (NYSE: HTH) located at 1201 Elm Street, Suite 3500, Dallas, Texas 75270, (214) 859-1800. Past performance is no guarantee of future results.

Investment Management Services are offered through J.P. Morgan Asset Management Inc. and/or its affiliates. Marketing and Enrollment duties are offered through HilltopSecurities and/or its affiliates. HilltopSecurities and J.P. Morgan Asset Management Inc. are separate entities.

Item 2E

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2E
04/12/2019
04/23/2019

1. Agenda Item: RESOLUTION 2019-20 APPROVAL OF CONTRACT AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICE AGREEMENT WITH SAENZ OIL AND GAS FOR A NO-COST TIME EXTENSION.
2. Nature of Request: (Brief Overview) Attachments: X Yes ____ No
Consideration and approval of Contract Amendment No. 1 to the PSA with Saenz Oil & Gas for a no-cost time extension.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes ____ No X N/A
5. Staff Recommendation: Motion to approve Resolution 2019-20 Approval of Contract Amendment No. 1 to the Professional Service Agreement with Saenz Oil and Gas for a No-Cst Time Extension, as presented on April 23, 2019.
6. Program Manager's Recommendation: Approved ____ Disapproved X None
7. Planning Committee's Recommendation: Approved ____ Disapproved X None
8. Board Attorney's Recommendation: Approved ____ Disapproved X None
9. Chief Auditor's Recommendation: Approved ____ Disapproved X None
10. Chief Financial Officer's Recommendation: Approved ____ Disapproved X None
11. Chief Development Engineer's Recommendation: X Approved ____ Disapproved ____ None
12. Construction Engineer's Recommendation: Approved ____ Disapproved X None
13. Executive Director's Recommendation: Approved ____ Disapproved X None



- CMT Services
- Environmental
- Engineering **Saenz Oil and Gas Services**
- Geo-Technical
- Surveying

CONTRACT AMENDMENT SUMMARY

RESOLUTION 2019-20

Original Contract Amount **\$ 52,092**

Amendment # **1**

Amount **\$ 0.00**

Approved Amendments:

Resolution No.	Description	Amount
----------------	-------------	--------

Subtotal from Cont. Page	<u>\$ 0.00</u>
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Contract Amount	\$ 0.00
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Proposed Amendment

2019-20	No Cost Time Extension	\$ 0.00
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Goal and Options:

To extend the time for a termination date of December 31, 2019.

**Staff is recommending approval of this request in the amount of \$ 0.00
for a Revised Maximum Payable Amount of \$ 0.00**

Requested by:

Approved Amendments Cont...**Resolution No.**

2019-20

Resolution No.	Description	Amount
----------------	-------------	--------

Subtotal \$ 0.00

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-20

APPROVAL OF CONTRACT AMENDMENT NUMBER 1 WITH SAENZ OIL AND GAS SERVICES, LLC FOR A NO COST TIME EXTENSION

THIS RESOLUTION is adopted this 23rd day of April 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, on September 26, 2017, the Authority approved Resolution 2017-78, Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services to the Hidalgo County Regional Mobility Authority in the amount of \$52,091.90;

WHEREAS, on September 26, 2017, the Authority approved Resolution 2017-79, Work Authorization Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services to the Hidalgo County Regional Mobility Authority in the amount of \$52,091.90;

WHEREAS, on July 24, 2018, the Authority approved Resolution 2018-43, Supplemental Number 1 to Work Authorization Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services to the Hidalgo County Regional Mobility Authority for a no cost time extension;

WHEREAS, the Authority finds it necessary to approve Resolution 2019-20 Contract Amendment Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC for a no cost time extension.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section I. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby approves Contract Amendment Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services for a no cost time extension, hereto attached as Exhibit A.

Section 3. The Board authorizes the Executive Director to execute Contract Amendment Number 1 to the Professional Services Agreement for Utility Engineering Services as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chair man

Rick Perez, Secretary/Treasurer

Exhibit A

Contract Amendment Number 1
to the
Professional Service Agreement with
Saenz Oil & Gas Services, LLC,
for
Utility Engineering Services
for the HCRMA

♦Contract No. 07-E40-17-10♦

Hidalgo County
Regional Mobility Authority
(HCRMA)(Authority)

Utility/Pipeline Encroachment
Engineering Analysis

Contract Amendment No. 1

April 8, 2019

Saenz Oil & Gas Services, LLC

SUPPLEMENTAL AGREEMENT NO. 2 CONTRACT NO. 07-E40-17-10
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

ATTACHMENT D-2

SUPPLEMENTAL AGREEMENT NO. 1

**TO PROFESSIONAL SERVICES
AGREEMENT FOR ENGINEERING SERVICES**

THIS SUPPLEMENTAL AGREEMENT NO 1 TO MAIN CONTRACT is made pursuant to the terms and conditions of “Attachment A General Provisions, Section 6, Supplemental Agreements of that certain Professional Services Agreement for Engineering Services” (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and Saenz Oil & Gas Services, LLC (the Engineer).

The following terms and conditions of the Agreement are hereby amended as follows:

Article II Agreement Period

This Agreement becomes effective when fully executed by all parties hereto and it shall terminate at the close of business on December 31, 2019.

This Supplemental Work Authorization shall become effective on the date of final execution of the parties hereto. All other terms and conditions of the Agreement not hereby amended are to remain in full force and effect.

IN WITNESS WHEREOF, this Supplemental Agreement is executed in duplicate counterparts and hereby accepted and acknowledged below.

AUTHORITY

By: _____

Name: Pilar Rodriguez _____

Title: Executive Director _____

Hidalgo County Regional Mobility Authority _____

Date: _____

ENGINEER

By: _____

Name: Alfredo Saenz, Jr., P.E. _____

Title: President/General Manager _____

Saenz Oil & Gas Services, LLC _____

Date: _____

Item 2F

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>2F</u>
PLANNING COMMITTEE	_____	DATE SUBMITTED	<u>04/12/2019</u>
FINANCE COMMITTEE	_____	MEETING DATE	<u>04/23/2019</u>
TECHNICAL COMMITTEE	_____		

1. Agenda Item: RESOLUTION 2019-21 APPROVAL OF WORK AUTHORIZATION NO. 2 TO THE PROFESSIONAL SERVICE AGREEMENT WITH SAENZ OIL AND GAS FOR UTILITY ENGINEERING SERVICE SUPPORT ON THE 365 TOLLWAY PROJECT.
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and approval of WA No. 2 to the PSA with Saenz Oil & Gas for the 365 Tollway Project.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: Motion to approve Resolution 2019-21 Work Authorization No. 2 to the Professional Service Agreement with Saenz Oil & Gas for Utility Engineering Service Support on the 365 Tollway Project, as presented on April 23, 2019.
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved None
12. Construction Engineer's Recommendation: Approved Disapproved None
13. Executive Director's Recommendation: Approved Disapproved None



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

Saenz Oil & Gas Services, LLC

- CMT Services
- Environmental
- Engineering **Saenz Oil & Gas Services, LLC**
- Geo-Technical
- Surveying

WORK AUTHORIZATION SUMMARY

RESOLUTION 2019-21

Work Authorization # 2 Supplemental # _____

Amount **\$ 21,991.20**

Approved Work Authorizations:

Resolution No.	Description	Amount
2017-79	WA No. 1- Utility Services for HCRMA	\$ 30,071.76
2018-43	WA No. 1 Sup 1 - No Cost Time Extension	\$ 0.00
	WA No.	
	WA No.	
	WA No.	
	Subtotal from Cont. Page	<u>\$ 0.00</u>
	Total Approved WA	\$ 30,071.76

Proposed Work Authorization and/or Supplemental

2019-21 WA No. 2 Utility Engineering Service Support **\$ 21,991.20**

Goal and Options:

To obtain necessary utility engineering analyses, coordination, and design for conflicting utilities for the 365 Tollway Project.

Staff is recommending approval of this request in the amount of \$ 21,991.20
Proposed total approved WA and/or Supplementals \$ 52,062.96

E. Davila, Develop Eng
Requested By:

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-21

APPROVAL OF WORK AUTHORIZATION NUMBER 2 TO THE PROFESSIONAL SERVICE AGREEMENT WITH SAENZ OIL AND GAS SERVICES, LLC FOR UTILITY ENGINEERING SERVICE SUPPORT ON THE 365 TOLLWAY PROJECT

THIS RESOLUTION is adopted this 23rd day of April 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, on September 26, 2017, the Authority approved Resolution 2017-78, Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services to the Hidalgo County Regional Mobility Authority in the amount of \$52,091.90;

WHEREAS, on September 26, 2017, the Authority approved Resolution 2017-79, Work Authorization Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services to the Hidalgo County Regional Mobility Authority in the amount of \$52,091.90;

WHEREAS, on July 24, 2018, the Authority approved Resolution 2018-43, Supplemental Number 1 to Work Authorization Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC to provide Utility Engineering Services to the Hidalgo County Regional Mobility Authority for a no cost time extension;

WHEREAS, the Authority approved Resolution 2019-20 Contract Amendment Number 1 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC for a no cost time extension.

WHEREAS, the Authority finds it necessary to approve Resolution 2019-21, Work Authorization Number 2 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC for utility engineering service support on the 365 Tollway Project in the amount of \$21,991.20.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section I. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby approves Work Authorization Number 2 to the Professional Service Agreement with Saenz Oil & Gas Services, LLC in the amount of \$21,991.20 hereto attached as Exhibit A.

Section 3. The Board authorizes the Executive Director to execute Work Authorization Number 2 to the Professional Services Agreement for Utility Engineering Services as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chair man

Rick Perez, Secretary/Treasurer

Exhibit A

Work Authorization Number 2

to the

Professional Service Agreement with

Saenz Oil & Gas Services, LLC,

for

Utility Engineering Services

for the HCRMA

♦Contract No. 07-E40-17-10♦

Hidalgo County
Regional Mobility Authority
(HCRMA)(Authority)

Utility/Pipeline Encroachment
Engineering Analysis

Work Authorization No. 2

April 8, 2019

Saenz Oil & Gas Services, LLC

WORK AUTHORIZATION NO. 2 CONTRACT NO. 07-E40-17-10
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

ATTACHMENT D-1

**WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENGINEERING SERVICES**

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of "Article V of that certain Professional Services Agreement for Engineering Services" (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and SAENZ OIL & GAS SERVICES, LLC (the Engineer).

PART I. The Engineer will perform engineering design services generally described as in accordance with the project description attached hereto and made a part of this Work Authorization. The responsibilities of the Authority and the Engineer as well as the work schedule are further detailed in exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

PART II. The maximum amount payable under this Work Authorization is \$21,991.20 and the method of payment is LUMP SUM as set forth in Attachment E of the Agreement. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Engineer's estimated Work Authorization costs included in Exhibit D, Fee Proposal, which is attached and made a part of this Work Authorization.

PART III. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles III thru V of the Agreement, and Attachment A, Section 1.

PART IV. This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on December 31, 2019, unless extended by a supplemental Work Authorization as provided in Attachment A, Section 1.

PART V. This Work Authorization does not waive the parties' responsibilities and obligations provided under "Article V of that certain Professional Services Agreement for Engineering / Design Services 365 TOLLWAY".

IN WITNESS WHEREOF, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

THE ENGINEER

(Signature)

(Printed Name)

(Title)

(Date)

THE AUTHORITY

(Signature)

Name: Alfredo Saenz, Jr., P.E.

(Printed Name)

Title: President

(Title)

(Date)

LIST OF EXHIBITS

Exhibit A	Services to be provided by the Authority
Exhibit B	Services to be provided by the Engineer
Exhibit C	Work Schedule
Exhibit D	Fee Proposal
Exhibit H-2	Subprovider Monitoring System Commitment Agreement

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

**EXHIBIT A
SERVICES TO BE PROVIDED BY THE AUTHORITY**

GENERAL

This contract will include the following items of work which may have overlap due to accelerated schedule:

APD Coordination with **AUTHORITY** for Final Environmental documentation

PS&E P.S. & E. Development

The **AUTHORITY** will provide the following general items.

1. Authorization to begin work.
2. Timely payment for work performed by the **Engineer** and accepted by the **AUTHORITY** on a monthly basis.
3. Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **Engineer** cannot easily obtain.
4. Provide any available relevant data the **AUTHORITY** may have on file concerning the project.
5. Review and approve the **Engineer**'s progress schedule with milestone activities and/or deliverables identified.
6. Provide timely review and decisions in accordance with **TxDOT's Advanced Funding Agreement for SH365** in response to the **Engineer**'s request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain the agreed-upon work schedule identified in Attachment F.
7. Request Project CSJ's from TxDOT.

ROUTE AND DESIGN STUDIES (FC 110)

The **AUTHORITY** will provide the following:

Design Criteria

1. Attend Design Concept Conference to approve design criteria.
2. Review/approve Design Summary Report.
3. Attend and participate in the Value Engineering Study

Schematic Update

1. Provide all design and reference files in electronic (.dgn) format for existing schematic.
2. Provide drainage layout currently on file in Arcview Format.

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

SOC, ECO AND ENVIRON STUDIES & PUBLIC INVOLVEMENT (FC 120)

The **AUTHORITY** will provide the Environmental Document and electronic Constraints map for the project for development of the Environmental Permits, Issues and Commitments (EPIC) sheets and any other compliance issues.

RIGHT-OF-WAY DATA (FC 130)

The **AUTHORITY** will provide the following:

1. Assist the **Engineer**, as necessary, with coordination of any utility relocations that may be required.
2. Ownership Data in a .dgn file
 - a. Ownership Information shall be provided for the corridor width.
 - b. All utility ownership shall be provided.
3. Parcel plats & Right-of-Way Map.
 - a. A ROW map, parcel plats and field notes shall be prepared and furnished.
 - b. ROW map and field notes shall be revised as required due to changes in Highway Design, Ownership Changes or Revised Parcel Numbering. All plats and field notes must be signed and sealed by a Registered Professional Land Surveyor (RPLS).
 - c. ROW map must depict all improvements affecting ROW.
 - d. ROW map must meet all requirements as specified in TxDOT ROW manuals.
4. Utility Adjustments:
AUTHORITY (TxDOT as necessary) will execute utility agreements provided by the Engineer for all required utility adjustments.
5. Survey and Stake Right-of-Way
6. Right of Entry to all affected properties located within the project limits.
7. Deliverables: Right of way Map in electronic format (.dgn).

FIELD SURVEYING AND PHOTOGRAHMETRY (FC 150)

The **AUTHORITY** will provide the following:

Deliverables:

1. Survey Control Data Sheets signed and sealed by a RPLS on mylar 11X17 sheets.
2. 2d-planimetric, 3d-digital terrain model in a Microstation (.dgn) format delivered on CD ROM media. Also to be included is the TIN file, and Geopak files utilized and/or generated by Surveyor.
3. One Hard Copy of Field Surveying Book
4. All survey information required for the development of the PS&E for the project.

DRAINAGE (FC 161)

The **AUTHORITY** will provide the following:

1. Timely review/approval of the Hydraulic Study.

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

MISCELLANEOUS ROADWAY (FC 163)

The **AUTHORITY** will provide the following:

1. Timely review and approval of TCP in coordination with TxDOT.
2. Provide Aesthetic plans and details for project.

MANAGEMENT (FC 164)

The **AUTHORITY** will provide the following:

1. Attend/participate in progress meetings as required.
2. Timely review of submittals as required.

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

EXHIBIT B
SERVICES TO BE PROVIDED BY THE ENGINEER

The Work to be performed by Saenz Oil & Gas Services, LLC (SOGS) (CONSULTANT) under this agreement with the Hidalgo County Regional Mobility Authority (HCRMA) (AUTHORITY) will consist of pipeline encroachment engineering analysis and recommendations for pipeline crossings within Segments 1, 2 and 3 of the 365 TOLLWAY project. The pipeline crossings discovered to date have been provided at the end of this exhibit. These services will be provided as follows:

BASE ANALYSIS – typical pipeline crossing (generally, smaller diameter) with little to no continued conflict with pipeline operating company. The CONSULTANT will coordinate with the AUTHORITY throughout the review process to provide timely review of the crossing and feedback to crossings issues.

The **CONSULTANT** will provide the following:

1. Engineering Encroachment Review Report;
2. Stress Analysis;
3. Exhibit Drawing markups;
4. Review of material provided by HCRMA.

COMPLEX ANALYSIS – typical pipeline crossing (generally, larger diameter) with continued conflict with pipeline operating company. The CONSULTANT will coordinate with the AUTHORITY throughout the review process to provide timely review of the crossing and feedback to crossings issues.

The **CONSULTANT** will provide the following:

1. Engineering Encroachment Review Report;
2. Stress Analysis;
3. Exhibit Drawing markups;
4. Review of material provided by HCRMA;
5. Discussions with HCRMA legal team and pipeline operating company.

DESIGN SUPPORT – coordination, inclusive of design stress backup and slab/designs, of the approval for pipeline protection from the HCRMA and the pipeline operating company. The CONSULTANT will coordinate with the AUTHORITY throughout the design support timeline to ensure approval.

The **CONSULTANT** will provide the following:

1. Preliminary design calculations;
2. Proposed Slab profile;
3. Proposed Slab layout.

UTILITY RELOCATION SERVICES (for Potential Future Work Authorizations) – project management, encroachment engineering and design services for the relocation of existing utilities within the limits of the PROJECT.

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

UTILITY				STATUS
XING NO.	OWNER	SIZE	TYPE	
U-0031-009	Texas Gas Service	4.5"	High Pressure Pipeline	Pending
U-0031-012	<ENTITY>	TBD	High Pressure Pipeline	Pending
U-0031-013	<ENTITY>	(2) 2"	High Pressure Pipeline	Pending
U-0031-017	Faulconce Vernon Inc.	TBD	High Pressure Pipeline	Pending
U-0031-026	<ENTITY>	TBD	High Pressure Pipeline	Pending
U-0031-031	<ENTITY>	TBD	High Pressure Pipeline	Pending
U-0031-032	<ENTITY>	TBD	High Pressure Pipeline	Pending
U-0031-033	TEXAS EASTERN GAS (Spectra) (Enbridge)	30"	High Pressure Pipeline	Encroachment Report Submitted
U-0031-034	TENNESSE GAS (Kinder Morgan)	24"	High Pressure Pipeline	Encroachment Report Submitted
U-0031-039	<ENTITY>	TBD	High Pressure Pipeline	Pending
U-0031-040	TEXAS GAS SERVICE	6"	High Pressure Pipeline	Pending
U-0031-041	<ENTITY>	TBD	High Pressure Pipeline	Pending
U-0031-042	TEXAS GAS SERVICE	4.5"	High Pressure Pipeline	Encroachment Report Submitted
U-0032-002	TEXAS GAS SERVICE	4"	High Pressure Pipeline	Out of Toll 365 ROW Scope
U-0032-011	TEXAS GAS SERVICE	4"	High Pressure Pipeline	Pending
U-0032-028	MISSION PIPELINE (LONESTAR)	8"	High Pressure Pipeline	Pending
U-0032-##	<ENTITY>	1"	High Pressure Pipeline	Pending
U-0032-038	MISSION PIPELINE (LONESTAR)	4"	High Pressure Pipeline	Pending
U-0032-040	TEXAS GAS SERVICE	6"	High Pressure Pipeline	Pending
U-0032-041	DEWBRE PETRO. CO.	2"	High Pressure Pipeline	Pending

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

UTILITY				STATUS
XING NO.	OWNER	SIZE	TYPE	
U-0032-042	DEWBRE PETRO. CO.	4"	High Pressure Pipeline	Pending
U-0032-043	TEXAS GAS SERVICE	8"	High Pressure Pipeline	Encroachment Report Submitted
U-0032-047	TEXAS GAS SERVICE	4"	High Pressure Pipeline	Out of Toll 365 ROW Scope
U-0032-052	DCP MIDSTREAM	8"	High Pressure Pipeline	Utility Approved
U-0032-##	TENNECO	6"	High Pressure Pipeline	Pending
U-0032-055	TEXAS GAS SERVICE	4"	High Pressure Pipeline	Utility Approved
U-0032-057	MISSION PIPELINE (LONESTAR)	8"	High Pressure Pipeline	Out of Toll 365 ROW Scope
U-0032-058	MIRA MAR	4"	High Pressure Pipeline	Pending
U-0032-059	DEWBRE PETRO. CO.	2" & 4"	High Pressure Pipeline	Pending

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

EXHIBIT C

WORK SCHEDULE

The CONSULTANT anticipates that work will be performed within 6 months of the Notice to Proceed (NTP).

DELIVERABLE	DURATION
Initial Coordination Meeting	1 month after NTP
Base Analysis	4 days upon receipt
Complex Analysis	8 days upon receipt
Final Report Delivery	2 days upon approval
Design Support	As necessary and required

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

EXHIBIT D

FEE PROPOSAL

SAENZ OIL & GAS SERVICES, LLC
Encroachment Engineering Services

(Contract No. 07 E40 17 10/ WA No. 2)
Schedule Duration: 31 December 2019

**Fee Schedule/Budget for
Hidalgo County Regional Mobility Authority (HCRMA)
Provide Utility/Pipeline Encroachment Analysis**

(Contract No. 07 E40 17 10/ WA No.

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

WORK AUTHORIZATION NO. 2
AGREEMENT FOR ENCROACHMENT ENGINEERING SERVICES

EXHIBIT H-2
Subprovider Monitoring System Commitment Agreement

This commitment agreement is subject to the award and receipt of a signed contract from the Hidalgo County Regional Mobility Authority (Authority). **NOTE: Attachment H-2 is required to be attached to each contract that does not include work authorizations. Attachment H-2 is required to be attached with each work authorization. Attachment H-2 is also required to be attached to each supplemental work authorization. If DBE/HUB Subproviders are used, the form must be completed and signed. If no DBE/HUB Subproviders are used, indicate with 'N/A' on this line: _____ and attach with the work authorization or supplemental work authorization.**

Contract #: 07-E40-17-10 Assigned Goal: 12.2% Prime Provider Saenz Oil & Gas Services, LLC

Work Authorization (WA)#: 2 WA Amount: \$21,991.20 Date: _____

Supplemental Work Authorization (SWA) #: _____ to WA #: _____ SWA Amount: _____

Revised WA Amount: _____

Description of Work (List by category of work or task description. Attach additional pages, if necessary.)	Dollar Amount (For each category of work or task description shown.)
Utility/Pipeline Encroachment Engineering Analysis	\$21,991.20
Total Commitment Amount (Including all additional pages.)	\$21,991.20

IMPORTANT: The signatures of the prime and the DBE/HUB and Second Tier Subprovider, if any (both DBE and Non-DBE) and the total commitment amount must always be on the same page.

Provider Name: Saenz Oil & Gas Services, LLC Address: P.O. Box 1108, Rosenberg, Texas 77471 VID Number: PH: & FAX: (832) 491-8656 Email: alfredo@saenzoilgas.com	Name: <u>Alfredo Saenz, Jr., P.E.</u> <i>(Please Print)</i> Title: <u>President</u>
DBE/HUB Sub Provider Subprovider Name: VID Number: Address: PH: Email:	Name: _____ <i>(Please Print)</i> Title: _____
Second Tier Sub Provider Subprovider Name: VID Number: Address: Phone #& Fax #: Email:	Name: _____ <i>(Please Print)</i> Title: _____

VID Number is the Vendor Identification Number issued by the Comptroller. If a firm does not have a VID Number, please enter the owner's Social Security or their Federal Employee Identification Number (if incorporated).

Item 2G

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

AGENDA ITEM 2G
DATE SUBMITTED 04/12/2019
MEETING DATE 04/23/2019

1. Agenda Item: RESOLUTION 2019-22 APPROVAL OF WORK AUTHORIZATION NO. 7 TO THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES, INC. FOR IBTC TRAFFIC PROJECTION UPDATE USING THE LATEST UPDATE OF THE LOWER RIO GRANDE VALLEY (LRGV) TRAVEL DEMAND MODEL (TDM) FOR 2019.
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and Approval of WA No. 2 to the PSA with C&M Associates for IBTC Traffic Projection Update.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: Motion to approve Resolution 2019-22 Work Authorization No. 7 to the Professional Service Agreement with C&M Associates, Inc. for IBTC Traffic Projections Update using the lastest update of the lower Rio Grande Valley (LRGV) Travel Demand Model (TDM) for 2019 as presented on April 23, 2019.
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved None
12. Construction Engineer's Recommendation: Approved Disapproved None
13. Executive Director's Recommendation: Approved Disapproved None



- CMT Services
- Environmental
- Engineering C&M Associates, Inc
- Geo-Technical
- Surveying

WORK AUTHORIZATION SUMMARY

RESOLUTION 2019-22

Work Authorization # 7 Supplemental # _____

Amount \$ 15,896.71

Approved Amendments:

Resolution No.	Description	Amount
2017-59	WA No. 1	\$ 18,173.08
2017-88	WA No. 2	\$ 10,096.16
2017-96	SA No. 1 to WA No. 2	\$ 18,375.00
2018-03	SA No. 2 to WA No. 2	\$ 18,375.00
2018-23	WA No. 3 T&R w/ Tx DOT PP Procedures	\$ 35,019.23
Subtotal from Cont. Page		<u>\$ 84,848.08</u>
Total Approved WA		\$ 184,886.55

Proposed Work Authorization and/or Supplemental

2019-22 WA No. 7 - IBTC Traffic Projection Update **\$ 15,896.71**

Goal and Options:

REASON FOR REQUEST:

For traffic projection update using the latest update of the Lower Rio Grande Travel Demand Model for the IBTC

RECOMMENDATION:

Staff is recommending approval of this request in the amount of \$ 15,896.71
Proposed total approved WA and/or Supplementals \$ 200,783.26

E. Davila, Develop Eng
Requested By:

Work Authorizations Cont...**Resolution No.**

2019-22

Resolution No.	Description	Amount
2018-64	WA No. 4 Traffic & Revenue 2018 & Bringdown	\$ 49,223.08
2018-69	WA No. 5 T&R Analysis Scenario I - 365	\$ 18,375.00
2019-08	WA No. 6 T&R Analysis Scenarios J&K - 365	\$ 17,250.00

Subtotal \$ 84,848.08

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-22

APPROVAL OF WORK AUTHORIZATION NUMBER 7 THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES FOR IBTC TRAFFIC PROJECTION UPDATE USING THE LATEST UPDATE OF THE LOWER RIO GRANDE (LRGV) TRAVEL DEMAND MODEL (TDM) FOR 2019

THIS RESOLUTION is adopted this 23rd day of April 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, the Authority approved Resolution 2017-59 – Approval of Work Authorization Number 1 to the Professional Services Agreement with C&M Associates, Inc. to provide updated ESALS for the Environmental Clearance Document for the International Bridge Trade Corridor Project. in the amount of \$18,173.08; and

WHEREAS, the Authority approved Resolution 2017-88 – Approval of Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$10,096.16; and

WHEREAS, the Authority approved Resolution 2017-96 – Approval of Supplemental Number 1 to Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-03 – Approval of Supplemental Number 2 to Work Authorization Number 2 the Professional Service Agreement with C&M Associates to provide a Traffic & Revenue analysis of Scenario "G" for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-23 – Approval of Work Authorization Number 3 to the Professional Services Agreement with C&M Associates, Inc. to provide International Bridge Trade Corridor Traffic Projections utilizing Texas Department of Transportation Planning and Programming (TxDOT TPP) Procedures in the amount of \$35,019.23; and

WHEREAS, the Authority approved Resolution 2018-64 Approval of Work Authorization Number 4 with C&M Associates, Inc. to provide the 365 Tollway Project – Traffic and Revenue Update (2018) including an update to the Bringdown Letter in the amount of \$49,223.08; and

WHEREAS, the Authority approved Resolution 2018-69 Approval of Work Authorization Number 5 to the Professional Service Agreement with C&M Associates, Inc. for traffic & revenue analysis of scenario "T" for the 365 Tollway Project, in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-70 Approval of Contract Amendment Number 6 to the Professional Service Agreement with C&M Associates to increase the maximum payable amount by \$18,375.00 for Work Authorization Number 5 for a revised maximum payable amount of \$167,363.55; and

WHEREAS, the Authority approved Resolution 2019-08 Approval of Work Authorization Number 6 to the Professional Service Agreement with C&M Associates, Inc. for traffic and revenue analysis of scenarios "J" & "K" for the 365 Tollway rescope and rebid, in the amount of \$17,250.00; and

WHEREAS, the Authority approved Resolution 2019-09 Approval of Contract Amendment Number 7 with C&M Associates to increase the maximum payable amount by \$17,250.00 for Work Authorization Number 6 for a revised maximum payable amount of \$184,886.55; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-22 Approval of Work Authorization Number 7 to the Professional Services Agreement with C&M Associates for IBTC Traffic Projection Update using the latest update of the Lower Rio Grande Valley (LRGV) Travel Demand Model (TDM) for 2019 in the amount of \$15,896.71; and

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF
DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY
AUTHORITY THAT:**

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves Work Authorization Number 7 to the Professional Services Agreement with C&M Associates, Inc., in the amount of \$15,896.71 hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute Work Authorization Number 7 to the Professional Services Agreement with C&M Associates as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Rick Perez, Secretary/Treasurer

Exhibit A

Work
Authorization
Number 7
to
Professional Service Agreement
with
C&M
Associates, Inc.
for
Traffic
Engineering Services

♦Contract♦

Hidalgo County
Regional Mobility Authority
(HCRMA)(Authority)

International Bridge Trade Corridor
Traffic Projection Update

Work Authorization No. 7

April 10, 2019

C&M ASSOCIATES, INC.

**WORK AUTHORIZATION NO. 7
AGREEMENT FOR ENGINEERING SERVICES**

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of "Article V of that certain Professional Services Agreement for Engineering Services" (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and C&M Associates, Inc. (the Engineer).

PART I. The Engineer will perform Engineering/Design services generally described as in accordance with the project description attached hereto and made a part of this Work Authorization. The responsibilities of the Authority and the Engineer as well as the work schedule are further detailed in Exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

PART II. The maximum amount payable under this Work Authorization is \$15,896.71 and the method of payment is Lump Sum as set forth in Attachment E of the Agreement. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Engineer's estimated Work Authorization costs included in Exhibit D, Fee Schedule, which is attached and made a part of this Work Authorization.

PART III. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles III thru V of the Agreement, and Attachment A, Section 1.

PART IV. This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on December 31, 2019, unless extended by a supplemental Work Authorization as provided in Attachment A, Section 1.

PART V. This Work Authorization does not waive the parties' responsibilities and obligations provided under "Article V of that certain Professional Services Agreement for HCRMA Systemwide Traffic and Revenue Services for HCRMA Systemwide Projects including the 0010 IBTC and 0030 365 TOLL."

IN WITNESS WHEREOF, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

THE ENGINEER

(Signature)
Shahram "Sam" Bohluli, Ph.D., P.E.
(Printed Name)

Vice-President
(Title)

(Date)

THE AUTHORITY

(Signature)
Pilar Rodriguez
(Printed Name)

Executive Director
(Title)

(Date)

LIST OF EXHIBITS

Exhibit A	Services to be provided by the Authority
Exhibit B	Services to be provided by the Surveyor
Exhibit C	Work Schedule
Exhibit D	Fee Schedule/Budget
Exhibit H-2	Subprovider Monitoring System Commitment Agreement

EXHIBIT B **SERVICES TO BE PROVIDED BY THE ENGINEER**

C&M will perform following tasks to develop average daily traffic (ADT) projections and traffic analysis for highway design (TAHD) tabulations for the Mainlanes and Frontage Roads of the International Bridge Trade Corridor IBTC in Hidalgo County, Texas (the Project).

Project Management/Mobilization

C&M will mobilize immediately upon receiving the Notice to Proceed (NTP). This task includes a kick-off meeting with HCRMAs Project Manager and to determine important issues relevant to this study and define any alternatives, the study's overall methodology, and data requirements.

C&M's Project Manager will issue a notice to stakeholders regarding study commencement and may request assistance in gathering existing data, traffic reports for the area, details and specifics of the Project and/or other planned projects in the area of influence, if applicable.

Traffic Projections

C&M will develop traffic projections based on the TxDOT Transportation Planning and Programming Division's (TP&P) methodology of using the balanced existing counts and applying a growth rate obtained from a regression of the Project corridor's historical traffic data.

C&M will use existing and historical traffic counts available through TxDOT's traffic count database (ms2soft interface) and TxDOT's planning maps.^{1,2}

C&M will develop ADT projections for No-Build and Build scenarios.

The traffic projections will be presented in line diagrams to be used for further analysis. C&M will develop the following sub-tasks to ensure the comprehensiveness of the presented projections:

- Prepare a detailed Project description
- Analyze and document the existing roadway network
- Analyze and document the existing traffic composition
- Develop traffic projections

Travel Demand Model (TDM) Runs

C&M will employ the latest version of the latest update of Lower Rio Grande (LGRV) Travel Demand Model (TDM). This TDM is a trip-based models developed in the TransCAD environment, utilizing TripCal5 software for trip generation. C&M will use this TDMs to estimate the Project's traffic volumes and growth for model years.

¹ <https://txdot.ms2soft.com>

² http://www.txdot.gov/apps/statewide_mapping/StatewidePlanningMap.html

The TDMs consists of traffic analysis zones (TAZ), including internal and external zones. The TAZs cover study area of both projects. The Bureau of Public Roads (BPR) function is used as the model's volume-delay function (VDF).

C&M will obtain the following TDM files for this study:

- Roadway network for the model years
- Daily trip tables for the model years and assignment results
- TAZ structure

In this study, the traffic growth rate will be calculated using TxDOT's traffic counts. Therefore, C&M will use the TDMs as a reference to determine the future growth rate. C&M will incorporate the Projects in all available model years by modifying the model networks. C&M will then complete the model assignments in TransCAD, review the results, and summarize the Project's estimated traffic volumes. Additional developments around the Project area that are not considered in the TDMs will be implemented as special generators—using TTI trips rates by square feet or the number of potential employees of the development—to estimate the traffic impact of these developments on the TDM road network.

C&M's findings and the results of the travel demand modeling are a crucial input to in the median- and long-term traffic congestion relief strategy plans.

TAHD Tabulations

C&M will develop TAHD tabulations regarding the 20-year (2020–2040) and 30-year (2020–2050) design periods for the Project and the Volume line diagrams. Included will be tabulations showing data for use in air and noise analysis. All values in the TAHD tables will be prepared following TP&P methodology, based on the previously described traffic projections. These projections will not be intended for construction, bidding, or permit purposes.

The TAHD tabulations will include the following:

- ADT estimates for the Project's opening year and for 20- and 30-year forecast periods
- Traffic distribution by direction
- K-factor
- Percentage of trucks (daily and peak hour averages)
- Average 10-heaviest wheel loads daily
- Total number of equivalent 18k single axle load applications for 20- and 30-year forecast periods

Documentation

C&M will report its findings for this study as follows:

Draft Report: A Draft Report will be prepared to document assumptions, methodologies, inputs, and results. A proposed report layout would include:

- A description of the Project;

- A summary of existing travel conditions;
- Details of the traffic projections;
- The TAHD tabulations.

Draft Report Review: Copies of the Draft Report will be delivered to HCRMA staff for review and comments.

Final Report: C&M will evaluate and respond to comments received during the review period. C&M will then address the comments received during this period and incorporate any necessary revisions in the Final Report.

EXHIBIT C
WORK SCHEDULE

The complete traffic projection update is estimated to be completed in approximately two (2) weeks upon receiving the notice to proceed (NTP).

AMENDED EXHIBIT 'D'

Professional Engineering Services for the HCRMA Roadway System

Hidalgo County Regional Mobility Authority (HCRMA) Traffic and Revenue Consultant

Consultant: C&M ASSOCIATES, INC.

Work Authorization No. 7

Schedule Duration: 2 Weeks after NTP

Work Authorization No. 7

IBTC Traffic projection update

PROGRAM MANAGEMENT SERVICES DESCRIPTION	Chief Engineer/ Principal	Project Manager	Senior Engineer	Project Engineer	Junior Engineer	Total Labor Hrs.	Remarks	Task Cost
1. Project Management/Mobilization		2				2		\$ 519.23
2. Traffic Projections		4		6		10		\$ 1,821.07
3. TDM Runs		12		18		30		\$ 5,463.20
4. TAHD Tabulations		4		2		6		\$ 1,299.33
5. Volume Line Diagrams		8		12		20		\$ 3,642.13
6. Documentation	2	4		12		18		\$ 3,151.75
<i>Subtotal</i>	<i>2</i>	<i>34</i>	<i>0</i>	<i>50</i>	<i>0</i>	<i>12</i>	<i>0</i>	<i>\$ 15,896.71</i>
HOURS TOTAL	2	34	0	50	0	12		
LABOR RATE PER HOUR	\$ 274.04	\$ 259.62	\$ 180.29	\$ 130.43	\$ 93.75			
TOTAL DIRECT LABOR COSTS	\$ 548.08	\$ 8,826.92	\$ -	\$ 6,521.71	\$ -	\$ 15,896.71		
% LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON FEE)	3.45%	55.53%	0.00%	41.03%	0.00%	100.00%	CHECK	
% LABOR UTILIZATION FOR TOTAL PROJECT (BASED ON HOURS)	16.67%	283.33%	0.00%	416.67%	0.00%	100.00%	\$ 15,896.71	
TOTAL DIRECT LABOR COST								\$ 15,896.71
GRAND TOTAL								\$ 15,896.71

ATTACHMENT H-2
Subprovider Monitoring System Commitment Agreement

This commitment agreement is subject to the award and receipt of a signed contract from the Hidalgo County Regional Mobility Authority (Authority). **NOTE: Attachment H-2 is required to be attached to each contract that does not include work authorizations. Attachment H-2 is required to be attached with each work authorization. Attachment H-2 is also required to be attached to each supplemental work authorization. If DBE/HUB Subproviders are used, the form must be completed and signed. If no DBE/HUB Subproviders are used, indicate with "N/A" on this line: _____ and attach with the work authorization or supplemental work authorization.**

Contract #: 02-TR32-17-02 Assigned Goal: 12.2% Prime Provider C&M Associates, Inc.

Work Authorization (WA)#: 7 WA Amount: \$15,896.71 Date: _____

Supplemental Work Authorization (SWA) #: _____ to WA #: _____ SWA Amount: _____

Revised WA Amount: _____

Description of Work <i>(List by category of work or task description. Attach additional pages, if necessary.)</i>	Dollar Amount <i>(For each category of work or task description shown.)</i>
IBTC Traffic Projections Update	\$15,896.71
	\$0
Total Commitment Amount (Including all additional pages.)	\$0

IMPORTANT: The signatures of the prime and the DBE/HUB and Second Tier Subprovider, if any (both DBE and Non-DBE) and the total commitment amount must always be on the same page.

Provider Name: <u>C&M Associates, Inc.</u> Address: <u>15770 Dallas Parkway,</u> VID Number: <u>20-1113510</u> PH: <u>214-245-5300 & FAX:</u> Email: <u>sbohluli@candm-associates.com</u>	Name: <u>Shahram "Sam" Bohluli</u> <i>(Please Print)</i> Title: <u>Vice-President</u> Signature _____ Date _____
DBE/HUB Sub Provider Subprovider Name: VID Number: Address: PH: Email:	Name: _____ <i>(Please Print)</i> Title: _____ Signature _____ Date _____
Second Tier Sub Provider Subprovider Name: VID Number: Address: Phone #& Fax #: Email:	Name: _____ <i>(Please Print)</i> Title: _____ Signature _____ Date _____

VID Number is the Vendor Identification Number issued by the Comptroller. If a firm does not have a VID Number, please enter the owner's Social Security or their Federal Employee Identification Number (if incorporated).

Item 2H

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

X

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

2H
04/12/2019
04/23/2019

1. Agenda Item: **RESOLUTION 2019-23 APPROVAL OF CONTRACT AMENDMENT 8 TO THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES, INC. TO INCREASE THE MAXIMUM PAYABLE AMOUNT FOR WORK AUTHORIZATION NUMBER 7.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and Approval of CA No. 8 to the PSA with C&M Associates for WA Number 7.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Motion to approve Resolution 2019-23 Contract Amendment 8 to the Professional Service Agreement with C&M Associates, Inc. to increase the maximum payable amount for Work Authorization Number 7, as presented on April 23, 2019.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved None
12. Construction Engineer's Recommendation: Approved Disapproved None
13. Executive Director's Recommendation: Approved Disapproved None



- CMT Services
- Environmental
- Engineering C&M Associates, Inc.
- Geo-Technical
- Surveying

CONTRACT AMENDMENT SUMMARY

RESOLUTION 2019-23

Original Contract Amount **\$ 18,173**

Amendment # **8**

Amount **\$ 15,896.71**

Approved Amendments:

Resolution No.	Description	Amount
2017-58	Original Contract	\$ 18,173.08
2017-89	Contract Amendment 1	\$ 10,096.16
2017-97	Contract Amendment 2	\$ 18,375.00
2018-04	Contract Amendment 3	\$ 18,375.00
2018-24	Contract Amendment 4	\$ 35,019.23
Subtotal from Cont. Page		<u>\$ 84,848.08</u>
Contract Amount		\$ 184,886.55

Proposed Amendment

2019-23	Contract Amendment 8	\$ 15,896.71
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Goal and Options:

To increase the maximum payable amount for Work Authorization 7

Staff is recommending approval of this request in the amount of \$ 15,896.71 for a revised Maximum Payable Amount of \$ 200,783.26

E. Davila, Develop Eng

Requested by:

Approved Amendments Cont...**Resolution No.**

2019-23

Resolution No.	Description	Amount
2018-65	Contract Amendment 5	\$ 49,223.08
2018-70	Contract Amendment 6	\$ 18,375.00
2019-09	Contract Amendment 7	\$ 17,250.00

Subtotal \$ 84,848.08

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-23

APPROVAL OF CONTRACT AMENDMENT 8 TO THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES, INC. TO INCREASE THE MAXIMUM PAYABLE AMOUNT FOR WORK AUTHORIZATION NUMBER 7

THIS RESOLUTION is adopted this 23rd day of April 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, the Authority approved Resolution 2017-59 – Approval of Work Authorization Number 1 to the Professional Services Agreement with C&M Associates, Inc. to provide updated ESALS for the Environmental Clearance Document for the International Bridge Trade Corridor Project. in the amount of \$18,173.08; and

WHEREAS, the Authority approved Resolution 2017-88 – Approval of Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$10,096.16; and

WHEREAS, the Authority approved Resolution 2017-96 – Approval of Supplemental Number 1 to Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-03 – Approval of Supplemental Number 2 to Work Authorization Number 2 the Professional Service Agreement with C&M Associates to provide a Traffic & Revenue analysis of Scenario "G" for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-23 – Approval of Work Authorization Number 3 to the Professional Services Agreement with C&M Associates, Inc. to provide International Bridge Trade Corridor Traffic Projections utilizing Texas Department of Transportation Planning and Programming (TxDOT TPP) Procedures in the amount of \$35,019.23; and

WHEREAS, the Authority approved Resolution 2018-64 Approval of Work Authorization Number 4 with C&M Associates, Inc. to provide the 365 Tollway Project – Traffic and Revenue Update (2018) including an update to the Bringdown Letter in the amount of \$49,223.08; and

WHEREAS, the Authority approved Resolution 2018-69 Approval of Work Authorization Number 5 to the Professional Service Agreement with C&M Associates, Inc. for traffic & revenue analysis of scenario "I" for the 365 Tollway Project, in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-70 Approval of Contract Amendment Number 6 to the Professional Service Agreement with C&M Associates to increase the maximum payable amount by \$18,375.00 for Work Authorization Number 5 for a revised maximum payable amount of \$167,363.55; and

WHEREAS, the Authority approved Resolution 2019-08 Approval of Work Authorization Number 6 to the Professional Service Agreement with C&M Associates, Inc. for traffic and revenue analysis of scenarios "J" & "K" for the 365 Tollway rescope and rebid, in the amount of \$17,250.00; and

WHEREAS, the Authority approved Resolution 2019-09 Approval of Contract Amendment Number 7 with C&M Associates to increase the maximum payable amount by \$17,250.00 for Work Authorization Number 6 for a revised maximum payable amount of \$184,886.55; and

WHEREAS, the Authority approved Resolution 2019-22 Approval of Work Authorization Number 7 to the Professional Services Agreement with C&M Associates for IBTC Traffic Projection Update using the latest update of the Lower Rio Grande Valley (LRGV) Travel Demand Model (TDM) for 2019 in the amount of \$15,896.71; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-23 Contract Amendment 8 to the Professional Service Agreement with C&M Associates, Inc. to increase the maximum payable amount for Work Authorization Number 7 in the amount of \$15,896.71 for a revised maximum payable amount of \$200,783.26

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF
DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY
AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves Contract Amendment Number 8 to the Professional Services Agreement with C&M Associates, Inc., for a revised maximum amount payable of \$200,783.26 hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute Contract Amendment Number 8 to the Professional Services Agreement with C&M Associates as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Rick Perez, Secretary/Treasurer

Exhibit A

Contract
Amendment 8
to
Professional Service Agreement
with
C&M
Associates, Inc.
for
Traffic
Engineering Services

♦Contract♦

Hidalgo County
Regional Mobility Authority
(HCRMA)(Authority)

International Bridge Trade Corridor
Traffic Projection Update

Contract Amendment No. 8

April 10, 2019

C&M ASSOCIATES, INC.

SUPPLEMENTAL AGREEMENT NO. 8

**TO PROFESSIONAL SERVICES
AGREEMENT FOR ENGINEERING SERVICES**

THIS SUPPLEMENTAL AGREEMENT NO 7 TO MAIN CONTRACT is made pursuant to the terms and conditions of “Attachment A General Provisions, Section 6, Supplemental Agreements of that certain Professional Services Agreement for Engineering Services” (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and C&M Associates, Inc. (the Engineer).

The following terms and conditions of the Agreement are hereby amended as follows:

Article II Agreement Period

This Agreement becomes effective when fully executed by all parties hereto and it shall terminate at the close of business on December 31, 2019.

Article III Compensation

Article III Compensation shall be amended to increase the maximum amount payable under this contract from \$184,886.55 to \$200,783.26 for a total increase of \$15,896.71 due to additional scope and effort outlined in Work Authorization No. 7 for “IBTC Traffic Projection Update” in the amount of \$15,896.71.

This Supplemental Agreement No. 8 to the Main Contract shall become effective on the date of final execution of the parties hereto. All other terms and conditions of the Agreement not hereby amended are to remain in full force and effect.

THE ENGINEER

THE AUTHORITY

(Signature)

(Printed Name)

(Title)

(Date)

(Signature)

Pilar Rodriguez, P.E.

(Printed Name)

Executive Director

(Title)

(Date)

Item 3A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>3A</u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u>04/16/19</u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u>04/23/19</u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: RESOLUTION 2019-17 – APPROVAL OF CONTRACT WITH BURTON MCCUMBER & LONGORIA, LLP, TO PROVIDE AUDITING SERVICES TO THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AND AUTHORIZATION FOR STAFF TO NEGOTIATE AND EXECUTE THE ANNUAL ENGAGEMENT LETTER.
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and approval of contract with BML to provide auditing services to the HCRMA.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: Motion to approve Resolution 2019-17 – Approval of contract with Burton McCumber & Longoria, LLP, to provide auditing services to the Hidalgo County Regional Mobility Authority and authorization for to negotiate and execute an annual engagement letter, as presented.
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved None
12. Chief Construction Engineer's Recommendation: Approved Disapproved None
13. Executive Director's Recommendation: Approved Disapproved None



Memorandum

To: S. David Deanda, Jr., Chairman

From: Pilar Rodriguez, PE, Executive Director

Date: April 16, 2019

Re: **Approval of Award of Contract for Auditing Services to Burton McCumber & Longoria, LLP, with authorization to negotiate and execute the Annual Engagement Letter.**

Background

Texas Administrative Code, Title 43, Part 1, Chapter 26, Subchapter G, §26.62 requires the HCRMA to have an annual financial and compliance audit of its books and records conducted by an independent certified public accountant in accordance with generally accepted auditing standards. Also, the HCRMA bylaws requires the HCRMA to submit an annual audit conducted by an independent certified public accountant in accordance with generally accepted auditing standards to Texas Department of Transportation, the County of Hidalgo, and the City of McAllen within one hundred twenty (120) days after the end of the fiscal year.

On February 25, 2019, the Hidalgo County Regional Mobility Authority (HCRMA) received three (3) responses to the formal solicitation for Request for Qualifications for Auditing Services. A Selection Committee comprised of three (3) staff members reviewed the proposals and ranked the respondents according to the rating criteria on Exhibit A. The Selection Committee ranked the three respondents in the following order (Exhibit B):

- 1st Burton, McCumber, & Longoria, LLP
- 2nd Haynie & Co.
- 3rd Carr, Riggs & Ingram, LLC

Goal

In order to comply with its bylaws and the Texas Administrative Code Requirement, the Board of Director must have an annual financial and compliance audit of its books and records to be conducted by an independent certified public accountant in accordance with generally accepted auditing standards.

Options

The Board of Directors could opt to not to award the contract for Auditing Services.

Recommendation

Based on review by this office, approval of Resolution 2019-17 – **Award of Contract for Auditing Services to Burton McCumber & Longoria, LLP, with authorization to negotiate and execute the Annual Engagement Letter** is recommended.

If you should have any questions or require additional information, please advise.

EXHIBIT A**RATING CRITERIA FOR AUDITING SERVICES**

No.	Evaluation Criteria
1	Firm provided confirmation that it will begin the audit engagement no later than January following the end of year and complete audit services within 90 days after year end or no later than March 31. (0-20 points)
2	Firm described the overall audit, quality assurance, and quality control process that will be provided in the proposed areas. (0 - 10 points)
3	Firm provided brief overview of the firm's history and management philosophy in providing audit services (0- 10 points)
4	Indicated whether firm is local, national, or international. Provided office location where work will be done and the number of partners, managers, supervisors, seniors and other professional staff employed at the office. (0-10 points)
5	Identify the responsible partner(s) and appropriate supervisor(s) who will work on the audit, including staff from other than the local office. Lead Auditor responsible for field work and primary contact for the engagement must hold a CPA license. Each resume should indicate the number of years of experience with governmental entities, including Regional Mobility Authorities, at what level(s), as well as, the specific entities. Resumes for each should also include, showing compliance with continuing professional education. (0-20 points)
6	Firm's experience in auditing governmental entities/Regional Mobility Authorities similar to the type requested. Firm provides as references the names, email addresses, and telephone numbers of current clients. (0-25 points)
7	Firm's involvement in state and local government organizations, seminars, etc. Indicate any planned participation by minority and/or local firms. (0-5 points)

EXHIBIT B

SCORE SUMMARY

FIRM NAME	EVALUATOR #1	EVALUATOR #2	EVALUATOR #3	TOTAL	RANK
Burton, McCumber & Longoria, LP	94	100	96	290	1
Haynie & Co.	84	90	88	262	2
Carr, Riggs & Ingram LLC	88	87	85	260	3

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
BOARD RESOLUTION NO. 2019-17**

**AWARD OF CONTRACT FOR AUDITING SERVICES TO BURTON MCCUMBER &
LONGORIA, LLP, FOR THE HIDALGO COUNT REGIONAL MOBILITY AUTHORITY
AND AUTHORIZATION FOR STAFF TO NEGOTIATE FEES AND EXECUTE AN
ENGAGEMENT LETTER**

THIS RESOLUTION is adopted this 23rd day of April, 2019 by the Board of Director of the Hidalgo County Regional Mobility Authority.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”); is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority was created by Order of Hidalgo County (the “County”) dated October 26, 2004; Petition of the County dated April 21, 2005; and a Minute Order of the Texas Transportation Commission (the “Commission”) dated November 17, 2005, pursuant to provisions under the Act the Authority; and

WHEREAS, the Authority now operates pursuant to, among other statutory provisions, Chapters 370 and 502, Texas Transportation Code, and the corresponding Commission regulations, policies and procedures, as amended from time to time (collectively, the “Authorizing Law”); and

WHEREAS, the Authority is required by Texas Administrative Code, Title 43, Part 1, Chapter 26, Subchapter G, §26.62 to have an annual financial and compliance audit of its books and records to be conducted by an independent certified public accountant in accordance with generally accepted auditing standards ; and

WHEREAS, the Authority is required by Section 37(d) of its bylaws to submit an annual audit conducted by an independent certified public accountant in accordance with generally accepted auditing standards to the Hidalgo County and the City of McAllen within one hundred twenty (120) days after the end of the fiscal year; and

WHEREAS, on February 25, 2019, the Authority received three (3) responses to the Request for Qualifications for Auditing Services; and

WHEREAS, a Selection Committee reviewed and ranked the proposals submitted by the responding firms; and

WHEREAS, the Authority has determined it is necessary to award a Professional Service Agreement to Burton McCumber & Longoria, LLP;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTOR OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby awards a Professional Service Agreement Services to Burton McCumber & Longoria, LLP, to provide auditing services to the Hidalgo County Regional Mobility Authority.
- Section 3. The Board hereby authorizes the Executive Director to execute the Professional Service Agreements with Burton McCumber & Longoria, LLP, and to negotiate and execute the Annual Engagement Letter.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April, 2019, at which meeting a quorum was present.

S. David Deanda, Chairman

Attest:

Ricardo Perez, Secretary/Treasurer



Hidalgo County Regional Mobility Authority

REQUEST FOR PROPOSALS

For

Independent Financial Audit Services

RFP No. 2019-06

Presented by



Brownsville • McAllen

An



Date Submitted February 22, 2019

Contact

Ricky Longoria, CPA, CFE
205 Pecan Blvd
McAllen, Texas 78501
Telephone: (956) 618-2300

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The Right Choice.



Burton
McCumber
& Longoria, LLP
CPAs & Advisors

McAllen • Brownsville

February 22, 2019

To the Board of Directors
Hidalgo County Regional Mobility Authority
Pharr, Texas

We are pleased to submit our qualifications to provide professional services to the Hidalgo County Regional Mobility Authority (the Authority) as detailed in the Request for Proposals for Independent Audit Services (RFP-2019-06). Burton McCumber & Longoria, LLP has been a strong presence in South Texas and the Rio Grande Valley for over 30 years. Our commitment to providing quality audit services is evidenced by the clients we serve. As members of the *American Institute of Certified Public Accountants Government Audit Quality Center*, we are committed to ensuring your audit meets the highest levels of professional standards which will achieve the service results you have requested. The partners and staff of Burton, McCumber & Longoria, LLP are dedicated to delivering quality client services as part of their service strategies.

- **Firm Understanding.** Burton McCumber & Longoria, LLP proposes to perform an audit of the financial statements of the Hidalgo County Regional Mobility Authority as of and for the years ending December 31, 2019, 2020 and 2021, with an option to extend for two additional one year terms. The audit services provided to the Authority will be conducted in accordance with auditing standards generally accepted in the United States of America as included in Statements on Auditing Standards, published by the American Institute of Certified Public Accountants, *Government Auditing Standards* issued by the Comptroller General of the United States, the Federal and Texas Single Audit Acts, and if applicable, the provisions of the U.S. Office of Management and Budget's Uniform Guidance "Audit of State and Local Governments, Non-Profit Organizations" and Uniform Guidance Compliance Supplement, and the provisions of the relevant General Accounting Standards Board Statements.
- **Firm Representation.** Ricky Longoria will be the engagement partner for the scope of audit services stated above and can be reached at our McAllen, TX office, located at 205 Pecan Blvd, at (956) 618-2300.

- The audit department of Burton McCumber & Longoria, LLP includes 16 experienced professionals of which **7 are certified public accountants and 4 are also certified fraud examiners**. The professionals who possess both a CPA license and are also certified fraud examiners include Ricky Longoria (Partner), Ben Pena (Partner), Luis Lopez (Manager) and Amy Booth (Manager).
- **Ben Pena, Audit Partner, was appointed by Texas Governor Greg Abbott to serve on the Texas State Board of Public Accountancy for a term to expire on January 31, 2021.** The Texas State Board of Public Accountancy protects the public ensuring that persons issued certificates as certified public accounts (CPAs) possess the necessary education, skills and capabilities and that they perform competently in the profession of public accountancy. Ben will be an integral part of the audit team to ensure the audit meets the highest level of quality.
- **All staff involved in audits of governmental and non-profit entities acquire yearly training on the latest accounting and auditing trends specific for governmental and non-profit entities. Our managers and senior staff attend yearly continuing education conference hosted by the AICPA or the local chapter of the TSCPA.**
- We are experienced in assisting government entities in assisting in the preparation of their Annual Financial Report and in cases where a Comprehensive Annual Financial Report is desired, in receiving the **GFOA Award** for financial reporting. Examples of current clients who currently receive this award are the City of Mission, County of Hidalgo and Cameron County.
- **Our experience in completing audits of both the Hidalgo County Regional Mobility Authority and Cameron County Regional Mobility Authority** ensures we are kept abreast of current issues related to these type entities.
- We are experienced in auditing government clients who received federal and state awards ranging from \$3,000,000 to in excess of \$100,000,000.
- We are member firm of the **AICPA Government Audit Quality Center** which ensures our professionals are updated on current accounting and audit issues related to governments and school districts.
- **Document Portal and Request Manager.** We will provide a **secure online document upload portal** called **Suralink**. This portal is an engagement management tool that provides automated weekly status updates to management and governance and all those involved in the audit process, as well as the audit team, to ensure timely progress of the audit.

BML is part of the local community and has a desire to be of service. The Authority would continue to be a very important client to our firm. As with all the clients we serve, we strive to develop professional relationships based on trust, friendship and professional respect. BML will always bring a professional and independent *perspective* and point of view to the audit engagement for which the Authority can only benefit. We look forward to meeting with you and discussing further our service philosophy, approach, and methodology.

Sincerely,

Burton McCumber Longoria LLP

UNDERSTANDING OF THE PROJECT

The mission of the Hidalgo County Regional Mobility Authority (the “Authority”) is to provide the region with a rapid and reliable alternative for the safe and efficient movement of people, goods and services. One of the Authority’s core values is insuring financial accountability and stability. In order to meet these objectives, the Authority needs a CPA and advisory firm that understands audits of state and local governmental units. The Authority needs a firm that is knowledgeable in governmental accounting and auditing standards and a firm with a strong understanding and proficiency in auditing of federal and state grants and awards under Uniform Guidance and Uniform Grant Management Standards, respectively. **Burton McCumber & Longoria, LLP** is that firm.

Understanding of the Authority’s Challenges

Burton McCumber & Longoria, LLP has had a presence in the Rio Grande Valley of over 30 years. The firm performs audits of numerous governmental clients across the Valley, such as the Hidalgo County Regional Mobility Authority, Cameron County Regional Mobility Authority, Hidalgo County Drainage District #1, County of Hidalgo, Cameron County, Willacy County, City of Brownsville Housing Authority, City of Mission, City of Mercedes, Urban County Program of Hidalgo County, and Agua Special Utility District. Our firm can provide the Authority insight into issues similar entities face. We understand the Authority wants to avoid:

- ✖ Untimely delivery of audit services
- ✖ Missed audit deadlines with timely reporting of the Authority’s financials
- ✖ Lack of continuity of CPA firm key staff
- ✖ Poor or infrequent communication from the Authority’s CPA Firm
- ✖ Audit services that are not efficient nor cost-effective

A lack of timeliness and poor communication places unnecessary stress on the audit process. Audit services that drag out over an extended period of time can make the Authority and staff work more difficult. Failure to work with a professional service provider that brings continuity in key engagement staff and that is proactive with ideas means the Authority may potentially overlook opportunities for contribution and improved operations.

It is important for the Authority to engage a firm that understands operations and reporting requirements of a governmental entity such as the Authority and the relationship between the Authority and the services it provides to its residents, taxpayers and grantor agencies. A firm that does not have the experience providing audit services to government agencies such as the Authority may affect the efficiency of the audit and reporting process.

Authority’s Desired Outcomes and Solutions

Effective management of the Authority’s budget and funds is crucial as the Authority experiences population growth year after year. Finding the right CPA firm can assist the Authority to be more resourceful and attain efficiencies and effectiveness of the administrative operations specifically designed for the Authority’s audit. This requires working with a **trusted and reputable firm** that can offer proactive governmental insight the Authority’s staff seeks as well as **year-round suggestions and solutions**.

ML would like to continue to be **part of your team** by bringing knowledge and experience which would help the Authority achieve:

- ✓ Timely delivery of financial statements
- ✓ Peace of mind and open communication about areas of concern, including management letter comments
- ✓ Receive suggestions to help improve the financial reporting process and operations in general
- ✓ Benefit from cost-effective and thorough audits completed by a professional team

As we focus on the Authority's needs and address its unique challenges, **ML** can help the Authority by providing year-round communication and timely audit services.

The Authority has requested a proposal for the following professional services for the fiscal years ending December 31, 2019, 2020 and 2021 with an option to renew for two additional two year terms.

- Fiscal year financial audit of the Hidalgo County Regional Mobility Authority financial statements.
- Audit of all applicable major federal programs in accordance with the U.S. Office of Management and Budget (OMB) Uniform Guidance Audits of States, Local Governments, and Non-Profit Organizations (Single Audit).
- Audit of all applicable major state programs in accordance with *Government Audit Standards*

Audit services may appear alike on paper, but the fact of the matter is that the quality of the process, the timeliness of service and experience in the industry can vary among providers. For these reasons, it is important the Authority engage a CPA firm that understands the Authority's unique needs and is receptive to open dialog about issues identified. **ML is that firm.**

ML, the Right Choice for the Authority

We believe **ML** is the right choice to provide the Authority with professional audit services because, in addition to 30 years of experience and quality service, we can provide the following:

- Proactive planning and communication
- Professionals experienced in the industry
- Convenient year-round availability
- Timely delivery of audit and confidence in the financial statements
- Unparalleled client service

We are certain that after reviewing our proposal, you will find that **ML** is well qualified to provide professional services to the Authority. Beyond providing these services, we believe the Authority will find dependability and trust in the value we will provide in the years to come.

FIRM QUALIFICATIONS AND EXPERIENCE

As a full service international accounting and management consulting firm, Burton McCumber & Longoria, LLP has been providing requested services to governmental organizations in Texas for over 30 years. We provide accounting, auditing, income tax planning and compliance, and management consulting services to both domestic and international businesses, as well as governmental and non-profit agencies. We offer our clients the distinct advantage of strength of diversity and the depth of experience that can only be found in a large accounting firm. With this experience and extensive knowledge and specialization in several significant industries, the individual partners, managers and staff members of Burton McCumber & Longoria, LLP have developed specialized proficiencies in several key practice areas. With offices located in South Texas and the Northern Mexico border, Burton McCumber & Longoria, LLP is uniquely positioned to handle any diverse needs and challenges.

All audit partners, managers and staff are also trained in **IDEA Data Analytics**, which enables us to audit computerized systems, including database management, electronic data analytics and fraud and forensic testing to bring economic efficiency and effectiveness to all of our audit engagements.

As the firm is heavily involved in providing professional auditing and consulting services to a wide variety of governmental and non-profit entities, our reports and work papers are always subject to review by both state and federal desk and field reviews. We have been successful at receiving non-adverse desk and field reviews by stressing quality reviews and open and proactive communications with regulatory cognizant agents/agencies. We have not received any reprimands or penalties from the Texas State Board of Public Accountancy. We received a pass rating on our latest system of quality control for accounting and auditing practice peer review report dated June 23, 2017. A copy of our latest peer review report is attached.

The operating structure of the Firm is unique to any other firm located in the Rio Grande Valley in that Burton McCumber & Longoria, LLP functions with various departments. Personnel assigned to a department are educated and trained in specific areas. Employees assigned to the audit department are specifically trained in the area of conducting audits and have no other responsibilities such as providing tax services to other clients. Given the complexity of providing audit services, it is our belief that clients are better served by our professional who are focused in providing these services.

More in-depth information regarding the Firm can be found by visiting our website at www.BMLtexas.com.

Confirmations and Affirmations

Burton, McCumber & Longoria, LLP has the capability to perform the annual audit in accordance with generally accepted auditing standards, generally accepted government auditing standards as set forth by the U.S. GAO, State and Federal Grant Single Audit in conformance with Uniform Guidance, State of Texas Single Audit Circular and requirements under Government Code, Title 10, 2256.023 (d). We are members of the AICPA Governmental Audit Quality Center. We are independent auditors properly licensed for public practice. **We are independent with respect to the audit of Hidalgo County Regional Mobility Authority. We meet the independence standards of *Government Auditing Standards*.** Our firm does not have a record of substandard work.

Proposed Office and Staff

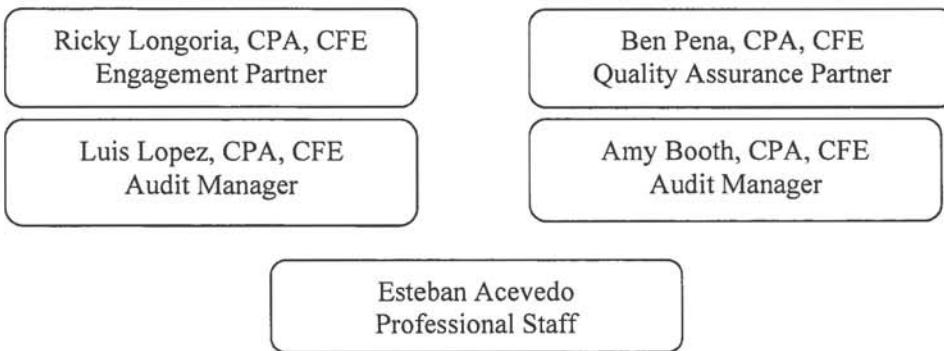
Our McAllen, TX office, located at 205 Pecan Boulevard, will be the location from which the proposed work for the Authority will be done. There are a total of 16 experienced audit professionals, of which **7 are certified public accountants**, within Burton McCumber & Longoria, LLP. In addition, **4 of these professionals are also certified fraud examiners**. We are adequately staffed with professional and support personnel to provide all necessary services and to maintain personalized involvement with each client. Each client is actively encouraged to call on us any time the need arises. Our proposed audit team will include an engagement partner, a quality assurance partner, one manager, and a senior in-charge accountant. The assurance service managing partner will be available to the project team for assistance with planning activities and in dealing with issues related to the audit and financial reporting. We feel this staffing level allows our firm to provide the necessary service quality based on the Authority's requirements.

All members of the audit engagement team have met the continuing education requirements in accordance with *Government Audit Standards (Yellow Book)* audits. Our staff members come from a variety of different backgrounds. We strive for diversity in our staff in our hiring practices. The quality of staff involved with our clients is ensured through the heavy involvement of management personnel in all phases of the engagement, including key planning and fieldwork engagement segments. We have included a brief résumé of the all proposed engagement team. In addition to the proposed team's resume, we have also included copies of the respective CPA licenses. **All key professional staff are properly registered/licensed to practice public accounting in the State of Texas.**

BML – COMMUNITY STRONG - In an effort to serve our community, the firm has developed a series of free educational seminars to assist governments and non-profit entities. These educational seminars cover a variety of topics related to accounting, auditing and reporting issues. They also cover unique topics such fraud, internal controls and tax issues. Seminars are held in Brownsville and McAllen

We believe in creating a sense of continuity in the professionals assigned to engagements. Doing so reduces the client's cost of the engagement and helps to build relationships based on trust and confidence. All of the professionals who are assigned to complete this engagement have successfully provided services for other governmental audits similar to those of the Authority. Accordingly, the audit team is familiar with the timelines, standards of engagement and Authority personnel that will ultimately lead to an efficient, effective, and timely audit. The following is a flowchart of the proposed engagement team:

Key Engagement Team Members



Experience with Similar Projects within the Past Five Years

Burton McCumber & Longoria, LLP has provided significant services to governmental clients including but not limited to the following clients:

Proposed personnel participations:

<ul style="list-style-type: none">• Hidalgo County Regional Mobility Authority (4 years) Pilar Rodriguez, Executive Director (956) 402-4762• Cameron County Regional Mobility Authority (1 year) Jesus Adrian Ricones, CPA/CFO (956) 621-5571• Hidalgo County Drainage District #1 (15+years) Raul Seson, Director (956) 292-7080• County of Hidalgo and its related agencies (15+ years) Maria Arcilia Duran, County Auditor (956) 381-2511• Hidalgo County Juvenile Probation Department (5+ years) Israel "Buddy" Silva, Jr., Director, Chief JPO (956) 381-2511• City of Mission (3 years) Angie Vela, Finance Director (956) 580-0040	<p>Partner: Ricky Longoria Manager: Luis Lopez Staff: Esteban Acevedo</p> <p>Partner: Ben Pena Partner: Ricky Longoria</p> <p>Partner: Ricky Longoria Manager: Luis Lopez Staff: Esteban Acevedo</p> <p>Partner: Ricky Longoria Manager: Luis Lopez Staff: Joshua Longwell</p> <p>Partner: Ricky Longoria Manager: Luis Lopez Staff: Joshua Longwell</p> <p>Partner: Ricky Longoria Manager: Luis Lopez Staff: Esteban Acevedo</p>
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The services provided to these clients include not only audit engagements but also specialized engagements such as the following:

- Internal control reviews
- Review of policies and procedures manuals and recommendations for improvement
- Fraud awareness training

Many of the entities above have issued bonds to finance a variety of capital projects. Our experience with these clients includes not only the audit of these bonds and projects as it relates to our audit of the financial statements, but other engagements such as agreed-upon procedures to ensure that the bond monies were used in accordance with the bond indenture.

FIRM & PROPOSED STAFF LICENSES

Firm License

 Texas State Board of Public Accountancy
333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900
The office is licensed to practice in Texas.

BURTON MCCUMBER & LONGORIA, L.L.P.
OFFICE
205 PECAN BLVD
MCALLEN TX 78501

Firm License ID: P04844 Expires: 6/30/2019
Firm Control Number: 0120870 Form No: 18067922
Office License ID: V08984

Engagement Staff License

 Texas State Board of Public Accountancy
333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900
This individual is licensed to practice in Texas.

RODRIGO MIGUEL GONZALEZ
CERTIFIED PUBLIC ACCOUNTANT
205 PECAN
MCALLEN TX 78501

License ID: 062230 Expires: 6/30/2019
Form No: 18072477

 Texas State Board of Public Accountancy
333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900
This individual is licensed to practice in Texas.

BENJAMIN PENA
CERTIFIED PUBLIC ACCOUNTANT
5821 N. 25TH LANE
MCALLEN TX 78504

License ID: 078425 Expires: 3/31/2019
Control Number: 0127692 Form No: 18049757

 Texas State Board of Public Accountancy
333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900
This individual is licensed to practice in Texas.

LUIS ANGEL LOPEZ
CERTIFIED PUBLIC ACCOUNTANT
205 PECAN BOULEVARD
MCALLEN TX 78501

License ID: 101007 Expires: 9/30/2019
Form No: 19001204

 Texas State Board of Public Accountancy
333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900
This individual is licensed to practice in Texas.

AMY NICOLE BOOTH
CERTIFIED PUBLIC ACCOUNTANT
508 E YARROW AVENUE
MCALLEN TX 78504

License ID: 088429 Expires: 1/31/2020
Form No: 19034913

RICKY LONGORIA, CPA, CFE



Ricky Longoria, CPA, CFE

Managing Partner

Assurance Services Partner

Experience Burton, McCumber & Longoria, LLP
Partner 1997 – Present
Ernst & Young
Auditor 1987-1989

Areas of Special Knowledge

- Responsible for the direct supervision of the planning, coordination, control and review of the audits.
- Works directly with the account managers to ensure quality of service to the Firm's clients.
- Has a broad background of experience, including retail, financial institutions, non-profits, governmental and agriculture industries.
- Responsible for the Firm's Mexico office, BML Y Fragoso, S.C. in Matamoros, Mexico.
- Acts as firm liaison for clients doing business in Mexico and provides assistance to maquiladoras in the areas of entity structure and formation, accounting and transfer pricing and audits.

Education

University of Texas, Austin
Bachelor of Business Administration - 1987

Certifications

Certified Public Accountant, Texas
Certified Fraud Examiner, License #138057

Affiliations

American Institute of Certified Public Accountants
Texas Society of Certified Public Accountants
RGV Chapter of TSCPAs
Association of Certified Fraud Examiners
McAllen Economic Development Corporation – President
Sharyland ISD School Board Member

Specific Governmental Experience

Over 24 years of experience with governmental entities, most recently including County of Hidalgo, County of Hidalgo County Drainage District #1, Hidalgo County Head Start Program, Hidalgo County Urban County Program, Hidalgo County Community Service Agency, Hidalgo County Juvenile Probation Department and South Texas College.

BEN PENA, CPA, CFE, CICA



Ben Pena, CPA, CFE, CICA

Assurance Services Partner

Experience Burton, McCumber & Longoria, LLP (18+ years)
Partner 2010- Present
Audit Manager 2004-2009
Staff Auditor 1997-2004

**Areas of
Special
Knowledge**

- Audits in accordance Generally Accepted Auditing Standards (GAAS) of financial institutions, retail, manufacturing, real estate, construction, employee benefit plans (ESOP & 401k).
- Audits of publically traded companies as required by the Securities and Exchange Commission (SEC) and by the Public Company Accounting Oversight Board (PCAOB).
- Governmental and not-for-profit experience including audits of county and municipality governments receiving federal and state funding requiring compliance with *Government Auditing Standards* promulgated by the U.S. Government Accountability Office; Uniform Guidance, *Audits of States, Local Governments and Non-Profit Organizations* (Single Audit Act)
- Litigation support services in the areas of transaction analyses, forensic accounting services and fraud examination.
- Provides advisory services to clients in the areas of internal control structures and environments and fraud risk mitigation.

Education

University of Texas, Pan American, Edinburg, Texas
Bachelor of Business Administration, Accounting – 1996

Certifications

Certified Public Accountant, Texas
Certified Fraud Examiner, 2011, License #107628
Certified Internal Control Auditor, 2013, License #13065182

Professional Associations

American Institute of Certified Public Accountants (AICPA), Member
Texas Society of Certified Public Accountants(TSCPA), State Director
Association of Certified Fraud Examiners(ACFE), Member
RGV Chapter of TSCPAs – Past President
RGV Chapter of ACFEs – President

**Specific Governmental
Experience**

Over 17 years of experience with governmental entities, most recently including Brownsville Housing Authority, Neighbors in Need of Services (NINOS), Inc., Hidalgo County Single Audit and South Texas College.

LUIS LOPEZ, CPA, CFE



Luis Lopez, CPA, CFE
Manager, Audit & Assurance Services

Experience Burton McCumber & Longoria, LLP
Manager 2018 – Present
Auditor 2010 – 2018

**Areas of
Special
Knowledge**

- Governmental and not-for-profit experience including audits of county and municipality governments receiving federal and state funding requiring compliance with *Government Auditing Standards* promulgated by the U.S. Government Accountability Office; Uniform Guidance, Audits of States, Local Governments and Non-Profit Organizations (Single Audit Act).
- Audits in accordance Generally Accepted Auditing Standards (GAAS) of financial institutions, retail, manufacturing, construction, employee benefit plans (ESOP & 401k).

Education

University of Texas Pan American, Edinburg, Texas
Masters of Science in Accounting - 2010
Bachelor of Business Administration, Accounting - 2010

Certifications

Certified Public Accountant, Texas
Certified Fraud Examiner, License #746516

Affiliations

Texas Society of Certified Public Accountants, Member
RGV Chapter of TSCPAs, Board Member, Secretary
Palmer Drug Abuse Program – Past Board Member, Treasurer

**Specific Governmental
Experience**

Over 8 years of experience with governmental entities, including the Hidalgo County Regional Mobility Authority, City of Mission, County of Hidalgo, Hidalgo County Urban County Program, Hidalgo County Community Service Agency, Hidalgo County Regional Mobility Authority, Agua Special Utility District, Edcouch-Elsa Independent School District and South Texas College.

AMY BOOTH, CPA, CFE



Amy Booth, CPA, CFE
Manager, Audit & Assurance Services

Experience

Burton McCumber & Longoria, LLP
Manager 2013 – Present
Auditor 2007 – 2013
Ernst & Young, Houston, Texas
Staff Consultant 2005-2007

**Areas of
Special
Knowledge**

- Audits in accordance Generally Accepted Auditing Standards (GAAS) of financial institutions.
- Governmental and not-for-profit experience including audits of non-profits agencies receiving federal and state funding requiring compliance with *Government Auditing Standards* promulgated by the U.S. Government Accountability Office; OMB Uniform Guidance, *Audits of States, Local Governments and Non-Profit Organizations* (Single Audit Act); U.S. Department of Housing and Urban Development, U.S. Department of Health and Human Services, U.S. Department of Homeland Security.
- Has a broad background of other experience, including retail, non-profits, agriculture industries, as well as and internal audit services, and employee benefit plans (ESOP & 401k).
- Train and supervise firm staff.

Certifications

Certified Public Accountant, License #088429
Certified Fraud Examiner

Education

University of Texas, Austin
Bachelor of Business Administration, Accounting – 2005
Masters in Professional Accounting - 2005

Affiliations

Texas Society of Certified Public Accountants
RGV Chapter of TSCPAs
Association of Certified Fraud Examiners
Junior League of McAllen
Leadership McAllen, Class XXVIII
Texas Exes, Life Member

**Specific Governmental and
Non-profit Experience**

Over 10 years of experience with non-profit and governmental entities, including County of Hidalgo, Hidalgo County Community Service Agency, Children's Advocacy Center of Hidalgo County Inc. and Easter Seals of the Rio Grande Valley Inc.

SCOPE OF SERVICES AND AUDIT APPROACH

Burton, McCumber & Longoria, LLP proposes to perform an audit of the financial statements of the Hidalgo County Regional Mobility Authority as of and for the years ending December 31, 2019, 2020 and 2021, with an option to extend for two additional one year terms.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the County of Hidalgo's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

In addition, the Schedule of Expenditures of Federal and State Awards accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole. We will also assist in preparing the Data Collection Forms as required by the *Federal Audit Clearinghouse*.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Uniform Guidance, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Authority or to acts by management or employees acting on behalf of the Authority.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Authority's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *Uniform Guidance Compliance Supplement* and related addenda for the types of compliance requirements that could have a direct and material effect on each of the Authority's major programs. The purpose of these procedures will be to express an opinion on the Authority's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Service Approach and Methodology. Our firm thoroughly understands the nature of the work to be performed and has developed programs of procedures designed specifically for these engagements. In addition to the heavy involvement of our partners and managers, our staff we will have some familiarity with the Authority's general operating environment due to prior years audit experience.

Segmentation of Audit and Staffing Plans. Our goal is to assure a seamless service approach with continuity of staff from the earliest planning stages through fieldwork to report issuance exit conferences. This approach is achieved through the application of our understanding of the environment and heavy involvement in all phases of work by management personnel. A brief overview of the different phases or segments of our audit process is as follows:

The Planning Phase. Prior to any fieldwork being performed, strategic risk assessment and planning sessions are held both internally and with the Authority's staff to identify key audit and operational issues, establish communications between appropriate firm and Authority's staff and relevant third parties, as well as determining timing and individual responsibility schedules.

We will utilize Suralink, an audit management software. A summary of some of the benefits to your audit process is as follows:

- **Simple, easy** way to provide information to the audit team
- **Efficiencies** in the entire audit process will be realized
- **Dynamic**– all requests are in one place, updated in real time and accessible by everyone
- **Secure** platform to send sensitive data more securely than email
 - Encrypted with AES-256 bit encryption and backed up daily
 - Data Centers are SSAE16 Type II SOC1, SOC2 compliant
- **Communication** regarding pending items is significantly enhanced
- **Transparency and accountability** - Key client personnel are routinely kept abreast as to the status of the audit

Fieldwork. Our audit programs for the Authority will include procedures related to review and evaluation of internal administrative and accounting control, determination of compliance with finance related legal issues, the evaluation of errors and fraud, statistical sampling and analytical procedures designed to determine reasonableness of costs that can lead toward evaluating efficiency and effectiveness in administrative operations. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards* and will include tests of accounting records, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports.

Throughout the fieldwork process, our partners and staff will remain in constant contact and communication with the Authority's management personnel. When questions or concerns arise in the course of our work, we will take steps to assure ourselves that critical information is passed on to the proper level of management through regular meetings and discussions.

Report Issuance and Closure. Report issuance and exit conferences of an audit are often the most critical portions because it is in this phase that most external communications are discussed. We will render our report on the audited financial statements. The results of our audit will be reviewed with the appropriate level of management prior to the issuance of a report. This review of findings and proposed recommendations with management often leads to a plan of action for management to make any needed improvements in a manner that is not only theoretically, but practically, sound. We find this method of exiting on the audit process brings the most value to our clients. We expect timely delivery of our audit opinions.

Work Plan

Below is our proposed summary timing schedule for the audit. We will establish detailed arrangements with the Authority's management to formulate and complete the specific timing requirements detailed in the Request for Qualifications.

PROPOSED SUMMARY TIMING SCHEDULE – ANNUAL FINANCIAL AUDIT

Date	Action
October 2019	BML works with the Authority's management to plan the audit and perform preliminary procedures for the audit. PBC lists reviewed and agreed upon by the Authority and BML. Interim audit work begins as soon as the information necessary to complete interim audit procedures is available.
January 2020	Begin fieldwork.
February 2020	Completion of fieldwork.
March 2020	Auditor will provide the Authority with recommendations, revisions and suggestions for improvement. We will also conduct exit conference with Management to review the conduct of the audit.
March 2020	Complete audited financial statements.

We understand that the Authority has not yet agreed to any specific dates as to when they will be ready for audit. However, to ensure that deadline is met by the required March 30th date, the timeline above needs to be considered. Ultimately, our ability to meet the March 30th deadline date is subject to the Authority's ability to provide us complete and final auditable trial balances to mean that the trial balances will not need to be adjusted further by us. In addition, we will also provide the Authority a list of schedules and information we will need prior to commencement of the audit. All of the items on the list must be completed and submitted to us prior to the commencement of fieldwork procedures. Any delays by the Authority in providing us the information requested by us will only delay the completion of fieldwork procedures. During the course of the audit, we also anticipate that the Authority will address any and all questions and prepare any additional schedules requested during the course of our audit without delay.

PEER REVIEW REPORT

GLASS & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS, P.C.

Report on the Firm's System of Quality Control

June 23, 2017

To the Partners of Burton McCumber & Cortez, LLP
and the Peer Review Committee of the TSCPA

We have reviewed the system of quality control for the accounting and auditing practice of Burton McCumber & Cortez, LLP (the firm) in effect for the year ended December 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

GLASS & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

Burton McCumber & Cortez, LLP

June 23, 2017

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Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Burton McCumber & Cortez, LLP in effect for the year ended December 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies) or fail*. Burton McCumber & Cortez, LLP has received a peer review rating of *pass*.

Glass & Company

GLASS & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

ATTACHMENTS

1. Conflict of Interest Questionnaire

EXHIBIT A

CONFLICT OF INTEREST QUESTIONNAIRE For vendor or other person doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

OFFICE USE ONLY

Date Received

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

1 Name of person who has a business relationship with local governmental entity.

n/a

2 Check this box if you are filing an update to a previously filed questionnaire. n/a

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship. n/a

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

n/a

Signature of person doing business with the governmental entity

Date



Haynie & Company
Certified Public Accountants
& Management Consultants



HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

Independent Auditing Services

RFP 2019-06

For the Years Ending December 31, 2019 — 2021

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February 21, 2019

Hidalgo County Regional Mobility Authority
Attn: Eric Davila, PE, PMP, CFM
203 West Newcombe Avenue
Pharr, Texas 78577

Dear Mr. Davila,

Thank you for the opportunity to submit this proposal for professional auditing services to the Hidalgo County Regional Mobility Authority (the Authority) for the years ending December 31, 2019 through 2021, with the option of two subsequent years 2022 and 2023.

Haynie & Company has a large governmental audit practice and currently serves over 80 local governments from our offices in San Antonio, Texas, in addition to our Utah and Colorado offices. We also have extensive experience in a number of other areas including municipalities, Single Audit, affordable housing, non-profit and SEC. Our collective experience in these areas makes the firm one of the best knowledge pools for providing audit and advisory services.

We believe that our proposal will demonstrate our unique qualifications to be your auditors and advisors. We offer the highest level of professionals with many years of experience in audit and advisory services who will meet the needs of the Authority.

We believe the audit process can be one in which we work together to accomplish your needs and benefit the Authority. We look forward to demonstrating our abilities and sharing a mutually-beneficial relationship with you.

If you have any questions about this proposal, please contact John Boekweg at 210-979-0055 or email him at JohnB@HaynieCPAs.com. Should you desire, we would be happy to meet with you in the near future to discuss our proposal in greater detail.

Sincerely,

John D. Boekweg, MBA, CPA

Firm Qualifications and Experience

Haynie & Company began in 1960 in Salt Lake City, Utah and has since grown into a reputable regional firm with offices in San Antonio, Texas, Salt Lake City and Ogden, Utah, Littleton and Loveland, Colorado and an affiliate firm in Newport Beach, California.



On November 1, 2017, the San Antonio, Texas CPA firm of Darilek, Butler & Associates, PLLC merged with and changed their name to Haynie & Company. Darilek Butler was founded in 1993 and has been involved in governmental accounting since its inception.

With a firm-wide total of more than 140 professionals and support staff, including a governmental audit staff of 70, Haynie & Company offers the Hidalgo County Regional Mobility Authority the experience and expertise of a leading regional firm, combined with the attention and focus of a dedicated local firm.

All audit work will be performed out of our San Antonio, Texas office.

We have developed a strong network of professional affiliations, which include PrimeGlobal and the RSM US Alliance, allowing us to call upon the expertise and services of associates from throughout the United States as well as globally to assist in servicing our clients.

We are also members of the American Institute of Certified Public Accountants, the AICPA Governmental Audit Quality Center, the Government Finance Officers Association, the Texas Society of Certified Public Accountants, the Utah Association of Certified Public Accountants, the Colorado Society of Certified Public Accountants and the California Society of Certified Public Accountants.

There are significant reasons why our firm is the best qualified to meet your needs:

- We currently represent and perform audits, consulting, accounting and reporting assistance for over 80 municipalities, special districts, and other governmental entities in Texas, Colorado and Utah. The service team we have selected — from supervisory senior to partner — has many years of combined experience in auditing governmental entities which are comparable in complexity to the Hidalgo County Regional Mobility Authority.
- We offer a broad-based management consulting practice composed of highly experienced governmental and not-for-profit professionals to supplement our audit. They are ready to assist in virtually any management, operations, or financial area.

- We are immediately committed to meet all of your service needs in a timely manner and on a continuing long-term basis. We have well-trained staff who have excellent credentials and have demonstrated the ability to effectively manage and control large accounting and consulting engagements. We commit to you that our work will always be efficient and to the highest professional standards.
- We will take a “business approach” to your audit that will minimize insignificant matters and maximize constructive suggestions.

Our firm recognizes that we are in a personal service industry and accordingly, we are committed to the development of meaningful professional relationships with our clients. We understand that proper client service is based upon mutual trust and confidence. We maintain private lines to our key people so that our clients can always gain access to them.

Independence – Haynie & Company and its personnel are independent of the Hidalgo County Regional Mobility Authority as defined by generally accepted auditing standards and the U.S. General Accounting Office’s *Government Auditing Standards*. Haynie & Company has not previously performed any work for the Authority and, therefore, has no conflict of interest regarding this proposed engagement.

License to Practice in the State of Texas – Haynie & Company and all key engagement personnel are properly licensed in Texas and there are no disciplinary actions against the firm or its staff currently, nor any in the past three years.

Quality Control – Haynie & Company meets the external quality control review requirements contained in the current U.S. General Accounting Office’s *Government Auditing Standards*. That quality control review included a review of specific government engagements. A copy of our most recent peer review report is included as Attachment A.

Insurance Information – Haynie & Company carries professional liability insurance through Navigators Insurance Company with a current limit of \$1,000,000. Our Workers Compensation and Employers Liability Policy is through The Hartford and also has a limit of \$1,000,000. Our Commercial Liability policy has a limit of \$1,000,000 per occurrence and the Hidalgo County Regional Mobility Authority can be added as an additional insured, if necessary.

Non-Discrimination – Our firm does not discriminate against any individual because of race, religion, gender, color, age, handicap, or national origin, and these shall not be a factor in consideration for employment, selection or training, promotion, transfers, recruitment, rates of pay, or other forms of compensation, demotion, or separation.

Partner, Supervisory and Staff Qualifications and Experience

Our staff and manager base is very experienced and committed to fulfilling your needs. All personnel receive regular continuing professional education through internal and external training. This training includes updates on new and significant accounting changes and industry-focused training, including training for all staff in the areas of governmental accounting and Single Audits. All staff is current with their continuing professional education requirements, including relevant training on significant recent GASB pronouncements. Additionally, all key personnel receive the required Yellow Book training hours annually. All staff will be adequately supervised.

Our audit engagement team would consist of the following key individuals. Below is information on the experience and expertise of these key individuals.



John D. Boekweg, CPA – Audit Partner

John Boekweg will have primary responsibility for all audit and attestation services provided by the firm. He will assist at the senior partner level in all areas of the engagement, including planning, fieldwork, reporting and will participate in the presentation of the report to the Board of Directors. He will be available for discussion, consultation, and to advise you on the status of the engagement.

John has over twenty-seven years of public and private accounting experience focusing on governmental and not-for-profit organizations. Specialized experience includes municipalities, special service districts, housing authorities and other HUD assisted projects, tax credit properties, State food programs, and Uniform Guidance audits. He has consulted with the governing bodies of numerous governmental entities on matters relating to GASB standards implementation, internal control policies and procedures, and compliance with laws and regulations. Before joining Haynie, John was partner and audit department head at Huber, Erickson & Bowman, CPAs whose audit practice concentrated on governmental and not-for-profit organizations. John licensed in the states of Texas and Utah and is a member of the American Institute of Certified Public Accountants (AICPA). John has met all of the continuing professional education requirements in accordance with Government Auditing Standards.



Robert F. Darilek, CPA – Audit Partner

Robert Darilek is an audit partner in our firm and will assist at the partner level in all areas of the engagement, including planning, fieldwork, reporting and will assist in making staffing decisions.

Robert has over thirty years accounting experience with Darilek, Butler & Associates, PLLC; Pfullmann, Darilek & Butler, Inc.; Lowrey & Company; and Arthur Andersen & Company and three years

experience as corporate comptroller for Monterey Petroleum Corporation. Much of Mr. Darilek's auditing career involves working with governmental entities, not-for-profit organizations, and federally-funded agencies. Mr. Darilek is a member of the AICPA and the TSCPA. Robert has met all of the continuing education requirements in accordance with Governmental Auditing Standards.



Nick Warnick, CPA – Audit Partner

Nick Warnick is a graduate of Brigham Young University with a Masters degree in accounting. Nick is a member of the American Institute of Certified Public Accountants (AICPA) and Colorado Society of Certified Public Accountants (CSCPA). Nick joined Haynie & Company in 2007 and works in the Littleton, Colorado office with various types of clients including governmental, not-for-profit, HUD and private. These clients operate in a variety of practice areas including cities, special districts, mining, manufacturing, broker/dealer, recreation and real estate. Before joining Haynie, Nick was a manager with Ernst and Young in Denver, Colorado, where he worked for five years in a variety of areas including healthcare, financial services, insurance, technology, manufacturing, and professional services, including experience in consolidations, mergers, acquisitions and SEC reporting. Nick also worked with Western Union, a public company in the financial services industry, as a senior manager with the internal audit team. Nick is Yellow Book compliant with respect to continuing professional education.



Ty Holman, CPA – Audit Partner

Ty is a graduate of Brigham Young University (BS – Accountancy) and Mesa State College (AA – Business Administration). He is a member of the American Institute of Certified Public Accountants (AICPA), and the Colorado Society of Certified Public Accountants (CSCPA). Ty worked for several years at Ernst & Young and Great-West Life and Annuity in Denver, Colorado prior to joining Haynie & Company in 2008. He has experience in a variety of areas, including governmental, not-for-profit, HUD, Single Audit, SEC, broker/dealers, peer reviews and private clients in a number of industries. Ty's clients come from a variety of industries including, real estate, financial services, technology, professional services, hospitality, mining, special districts, cities, and not-for-profit entities. Ty has met all of the continuing professional education requirements in accordance with Government Auditing Standards.



Elizabeth Hunt-Packer, CPA, CFE, CGAP – Audit Manager

Elizabeth has over nine years of auditing and accounting experience focusing on municipalities and other governmental industries. Elizabeth is a Certified Governmental Auditing Professional (CGAP) and Certified Fraud Examiner (CFE). She is a member of the American Institute of Certified Public Accountants (AICPA), Texas Society of CPAs (TSCPA), the Institute of Internal Auditors (IIA), and the Association of Certified Fraud Examiners

(ACFE). She was an auditor for the Texas State Auditor's Office prior to joining Darilek, Butler & Associates and Haynie and Company.

Elizabeth has met the continuing professional education requirements in accordance with Government Auditing Standards, including education related to governmental and nonprofit accounting and auditing.



Christine McLeod, CPA – Audit Manager

Christine graduated from the University of Mississippi Patterson School of Accountancy with a Bachelor of Accountancy. She is a member of the American Institute of Certified Public Accountants (AICPA), and the Colorado Society of Certified Public Accountants (CSCPA). Christine worked with Arthur Anderson & Company in Dallas, Texas, as operations manager at Intelllicall, Inc. in Carrollton, Texas, and as manager of St. Mary's Federal Credit Union in Littleton, CO. Christine also managed her own private practice providing accounting services to a number of small clients in various industries. In 2013, she joined Haynie & Company. Christine has experience in a variety of areas, including governmental, not-for-profit, SEC, special districts, pension plans, hospitality, financial services, and small business accounting. She has received well over 80 total hours of continuing education in the past three years, including 24 hours of government and not-for-profit training.

In the event a member of the audit team is unable to perform auditing services for the Authority, we will replace that team member with someone of similar qualifications. Any changes to the personnel assigned to your audit would be properly licensed and have experience similar to those staff members they are replacing. The staff member's credentials and experience would be provided to the Authority for your approval after any investigation deemed appropriate.

Haynie and Company's partners and managers have over 100 years of combined experience auditing and providing technical assistance to municipalities and other governmental entities. Since the Hidalgo Regional Mobility Authority would be a significant client to our firm, the Authority will be a top priority to our partners, managers, and staff throughout the year as auditing issues arise and assistance is needed.

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Similar Engagements with Other Governmental Entities

Similar engagements with other government entities in the last five years are as follows:

Client Name	Scope of Work	Dates	Engagement Partner	Total Hours	Client Contact	Telephone
City of Brady, Texas	Audit, Single Audit	2012-2018	John Boekweg	400	Lisa Remini	325-597-2152
City of Sunset Valley, Texas	Audit	2006-2018	John Boekweg	350	Rae Gene Greenough	512-892-1383
Town of San Felipe, Texas	Audit	2011-2018	John Boekweg	150	Sue Foley	979-885-7035
City of Martindale, Texas	Audit, Single Audit	2009-2018	John Boekweg	140	Ruth Fancher	512-357-2639
City of Castle Pines	Audit	2014-2018	Nick Warnick	100	Don Van Wormer	303-705-0200

Please see Attachment C for a complete list of our current governmental audit clients.

Specific Audit Approach

Haynie & Company has developed an approach for maximum audit effectiveness and efficiency that focuses on understanding the entity's operations and the risks it faces. In addition to understanding the accounting system and records of the entity, we focus on the objectives of the entity's management and the techniques used by management to evaluate operations in designing our audits. By using all of our assets, as well as tapping into the understanding of our clients, we will perform efficient audits and provide effective strategies and recommendations to improve the operations of the Authority. Our approach demonstrates our depth of experience and understanding of development and management activities, as well as reporting requirements.

Among the benefits you can expect from our audit approach are:

- A **well-planned, well-controlled** audit that employs communication and cooperation with our client's staff to produce a high-quality, efficient audit.
- An **insightful** presentation to the Board and management that focuses on significant issues with reasonable recommendations. This presentation will include any significant compliance or controls issues, along with other matters that may not be related to compliance or controls, such as, suggestions for improved efficiencies.

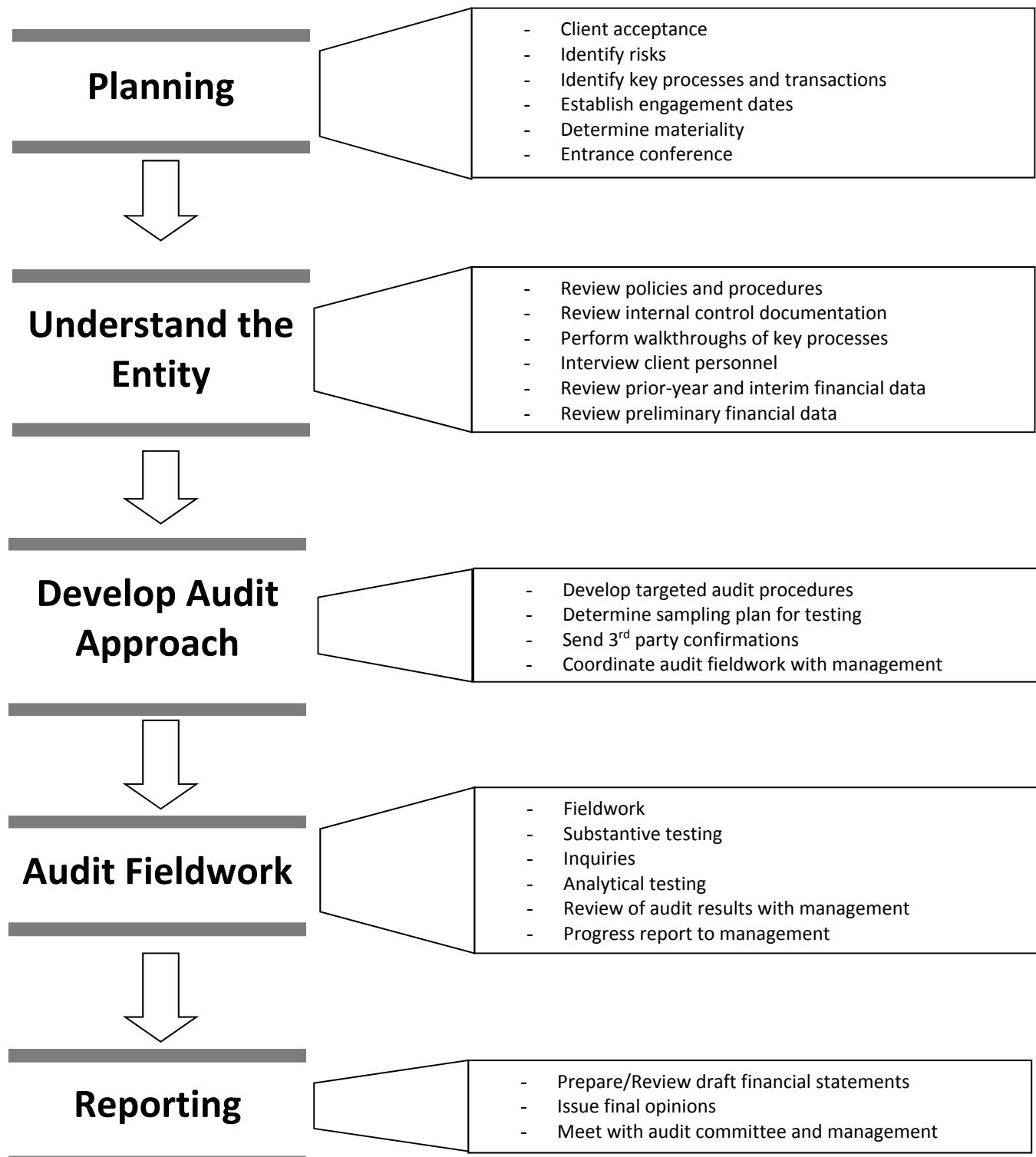
- An **innovative** style in which our partners, managers and staff will be involved year-round, actively seeking and communicating ways to help enhance the audit process and deepen our understanding of the Authority.

Our audit approach is typically divided into four phases: planning, interim fieldwork, year-end fieldwork, and reporting.

- **Planning** – In our view, the planning phase is a continuous process stretching from the initial planning and scheduling to the final issuance of the report, as the exact nature, timing and extent of our testing is constantly refined based on results from our testing and additional information we learn.
- **Interim fieldwork** – If it is determined to add to the audit efficiency, we will perform interim testing prior to year-end. Generally during this phase, we perform most of our Single Audit compliance testing (if necessary), document and test the accounting system and internal controls. We will at times perform some substantive testing of accounts where appropriate.
- **Year-end fieldwork** – This phase entails the bulk of our testing of financial statement account balances. Also, any open items from the interim fieldwork are addressed. Major federal programs are determined in accordance with the risk-based approach outlined in the Single Audit Act, and compliance testing wrapped up.
- **Reporting** – The auditor's reports and Board presentation are drafted and reviewed with management. Upon approval by management, final versions of the reports are issued, and the Data Collection Form will be reviewed and approved for submission to the Federal Audit Clearing House, if necessary.

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The chart below illustrates our audit process.



Haynie & Company's approach to audits of governmental entities is a highly tailored adaptation of our basic risk-based audit approach. These modifications serve two purposes: they streamline the audit procedures to make us more efficient; and, more importantly, they focus the audit procedures to make us more effective.

Sampling – If it is determined to be beneficial and effective, some examples of Haynie & Company's typical planned methods for selecting transactions for sampling and sample sizes are as follows:

- *Accounts payable disbursements* – we will select a random sample of checks paid during the year and vouch to the supporting documents – invoices, purchase orders, etc. This sample will be made from essentially all checks written during the year except for payroll.
- *Accounts receivable* – we will select a random sample of accounts receivable and send account balance confirmations, and will vouch the account balances to supporting documentation, including support for the subsequent receipt of cash.

Technology – Haynie & Company focuses on cutting-edge technology as a differentiator that allows us to streamline the audit process, be responsive to client needs, and back up all work papers. We utilize two robust systems to accomplish this:

- *ProSystem fx Engagement* is our engagement document management software that is basically an electronic binder to house and organize our audit documentation. This software allows the engagement team to easily collaborate with team members and clients.
- *Suralink* is a web-based audit management application that maintains all paper and electronic files in a secure, off-site data center, allowing for convenient, 24/7 access from any location. Haynie & Company professionals and client personnel can access all documents quickly and easily, which results in increased efficiency and quick response times for client requests. Suralink also functions as an open items list that can be accessed and maintained by the Authority and the audit team.

The use of these technological tools enables Haynie & Company to audit computerized systems efficiently.

Analytical Procedures – In addition to substantive testing of source documents, we perform analytical procedures, which provide additional audit evidence. Generally, our analytical procedures consist of the following:

- *Preliminary analytics* – we perform an overall analysis of unadjusted account balance to identify any potential areas of high risk or areas that may require special attention.

- *Predictive analytics* – when deemed efficient and effective, we will supplement substantive tests with analytical procedures that provide an overall prediction of account balances. These procedures will be used to identify items for further testing.
- *Budget to actual* – we also perform a comparison of budgeted and actual balances, which will allow us to identify any areas that may require special attention.
- *Final analytics* – during our completion procedures, we will perform an overall analysis of final account balances for additional assurance that reported balances are fairly stated.

Substantive Testing – Haynie & Company's typical planned methods with respect to substantive procedures will include:

- An understanding of the Authority's internal control structure will be obtained through a combination of interviews with personnel, questionnaires, and walk-through procedures to confirm that the understanding is accurate. We have IT specialists available to assist the audit team in performing these procedures, if necessary. We will determine the laws and regulations that are applicable to the Authority through training in Government Auditing Standards, the Single Audit Act, and auditing of governmental entities.
- Based on our risk assessments, we will perform tests of financial statement account balances. This will include testing of source documents and confirmation of information with vendors and other third parties. Additionally, we will use various analytical procedures to identify potential errors in the accounting records to test. Among these procedures are comparing account balances to the prior year and to budgets, and scanning the general ledger for large or unusual items.
- Concluding the audit includes review of legal letters, work paper review, financial statement review and review of draft reports with management.

Financial Statement Review – Haynie & Company views the financial statements and our reports as the finished product of the audit process, and as such reflects the culmination of client and our work. With this view in mind, we have established a proven process for ensuring the highest quality financial statements are produced. The key to this is a robust set of procedures that utilize our experience and knowledge.

* *Training* – The basis for our technical review is the expertise of our engagement team. All of our key reviewers are CPA's that receive not only required continuing education but also targeted training in areas specific to governmental accounting and audit.

- * *Tie-Out Procedures* – One of our initial steps in the review process is to complete a thorough tie-out of all financial and other information included in the financial statements to account balances and other supporting documentation. This step ensures that all data is properly presented and agrees to supporting records. Additionally, we utilize the most up-to-date governmental reporting checklists to make sure the financial statements are properly presented.
- * *Supervisory Review* – All drafts throughout the reporting process are initially reviewed by managers and partners that were directly involved with the audit. This allows for the knowledge gained during the audit process to be utilized to ensure proper presentation and accuracy. The financial statements are reviewed for technical accuracy and overall readability.
- * *Engagement Quality Review* – In addition to the manager and partner review mentioned above, an audit partner that is not part of the engagement team reviews the financial statements and other key audit areas, including Single Audit work. The partner selected for this review is someone with extensive governmental accounting and auditing experience, and the primary objective is to use an objective eye to determine that the financial statements contain all required disclosures and appear to be fairly presented.

We use a risk-based approach and sampling procedures, and we customize and tailor our audit programs toward the financial statement assertions with respect to each account and business cycle. We utilize on-line audit programs and customize the sample sizes and audit approach utilizing our audit program tools for each client.

Use of Authority Personnel – We require the requisite data and information in support of the general ledger account balances including: general ledgers and trial balances, detailed general ledger reports, lead schedules and work paper retrieval and refiling of documents based on pre-submitted lists, preparation of confirmations and other required letters. We will rely heavily on the subsidiary schedules and information that you produce in the normal course of business to the extent possible, rather than require that you reconfigure and reformat data specifically for us.

We generally provide an audit request list at least one month in advance of our anticipated interim and year-end fieldwork. This will allow you sufficient time to prepare the required schedules and to discuss any questions or concerns with the audit team.

Haynie & Company complies with all applicable rules and regulations of Federal, State and Local governing entities.

Timeline

Below is a timeline of our proposed schedule for all services we will provide. We are flexible in the timing of our work and are happy to coordinate our work to best fit the needs of the Authority.

Task	Tentative Date
Meet with management and plan audit	November 2019
Document our understanding of internal controls	December 2019
Develop an audit plan	December 2019
Audit fieldwork	January 2020 to February 2020
Wrap-up and discussion of draft financial statements and report to management	March 2020
Final audit reports and reports issued to management & council	March 2020

Through our planning, preliminary procedures, review of controls, risk assessment, inquiry, and discussions of management, we will identify significant areas of risk and concern in order to identify potential problems related to the audit process.

Identification of Anticipated Potential Audit Problems

We are committed to providing the highest level of independent auditing services every year. Because of our regional size, we have the necessary staff to cover any contingency that might arise. We are flexible in the timing of our work and are happy to coordinate our work to best fit the Authority's needs. We do not anticipate any problems in meeting the Authority's expectations or deadlines.

If any issues develop during the audit that could delay completion of the audit beyond the agreed-upon dates, Haynie & Company will immediately notify the Authority's management and work with them to resolve the issues as soon as possible.

Conclusion

Thank you for the opportunity to present Haynie & Company and the services that we can provide. We understand that you have many options, and hope that through this proposal you can see those areas that distinguish us from others within the industry. We pride ourselves on good communication, highly-skilled professionals and providing exceptional service. Please feel free to call John at 210-979-0055 or email him at JohnB@HaynieCPAs.com. If you choose to work with us, you would be an important and valued client.

EXHIBIT A

CONFFLICT OF INTEREST QUESTIONNAIRE
For vendor or other person doing business with local governmental entity
FORM CIQ

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

Haynie + Company

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

N/A

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

 Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

 Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

 Yes No

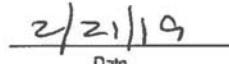
D. Describe each employment or business relationship with the local government officer named in this section.

N/A

4



Signature of person doing business with the governmental entity



Date

ATTACHMENT B
PEER REVIEW REPORT

This review included a review of government engagements.



System Review Report

To the Partners of Haynie & Company and the
National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Haynie & Company (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended October 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, and examination of service organizations [Service Organizations Control (SOC) 1 engagement].

In our opinion, the system of quality control for the accounting and auditing practice of Haynie & Company applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended October 31, 2016 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Haynie & Company has received a peer review rating of *pass*.

KerberRose SC
KerberRose SC
January 6, 2017

ATTACHMENT C
CURRENT GOVERNMENTAL AUDIT CLIENTS

City of Grand Junction*	Reunion Metropolitan District
City of Martindale	North Range Metropolitan District No. 1
City of Brady	North Range Metropolitan District No. 2
City of Sunset Valley	CitySet Metropolitan District
Town of San Felipe	Plum Creek Water Reclamation Authority*
Town of Limon	Poudre Tech Metropolitan District
City of Victor	Water Valley Metropolitan District No. 1
City of Castle Pines	Water Valley Metropolitan District No. 2
Town of Deer Trail	Cross Creek Metropolitan District
Town of Larkspur	Cumberland Green Metropolitan District
San Antonio Municipal District No 1	North Washington Street Water & Sanitation District
Nueces River Authority	Pueblo Urban Renewal Authority
Highlands Ranch Metropolitan District*	San Juan Basin Health Department
Centennial Water & Sanitation District*	Southgate Water District
Cherry Creek Valley Water and Sanitary District	Southgate Sanitation District
Ken Caryl Ranch Water and Sanitation District	Wheat Ridge Fire Protection District
Bancroft-Clover Water and Sanitation District	Mansfield Heights Water & Sanitation District
College Park Water and Sanitation District	South Sheridan Water & Sanitation District
Durango Fire Protection District*	Adams County Communications Center
Front Range Fire Rescue Authority	Blue Mountain Water District
Milliken Fire Protection District	Eagle Meadow Metropolitan District
Johnstown Fire Protection District	Laredo Metropolitan District
Tamarron Metropolitan District	Northern Commerce Metropolitan District
Southwestern Water Conservation District	Horse Creek Metropolitan District
Animas La-Plata Water Conservancy District	Erie Farm Metropolitan District
Forest Hills Metropolitan District	Sterling Ranch CAB
McKay Landing Metropolitan District No. 2	Dominion Water and Sanitation District
Fronterra Village Metropolitan District	Fruitdale Sanitation District
Fronterra Village Metropolitan District No. 2	Lewis Pointe Metropolitan District
North Range Village Metropolitan District	North Table Mountain Water and Sanitation District
Park Meadows Metropolitan District	Genesee Fire Protection District
BNC Metropolitan District No. 1	South Sloan's Lake Metropolitan District No. 1
Green Valley Ranch Metropolitan District	South Sloan's Lake Metropolitan District No. 2
Lambertson Lakes Metropolitan District	Twin Peaks Metropolitan District
Chatfield South Water District	Hartsel Fire Protection District
Smoky Hill Metropolitan District	Johnstown Fire Protection District
Aspen Park Metropolitan District	Milliken Fire Protection District
Jefferson Parkway Public Highway Authority	Front Range Fire & Rescue Authority
Valley Club Pointe Metropolitan District	
Arista Metropolitan District	

*Indicates clients receiving GFOA Certificate of Excellence in Financial Reporting

CRI

Helping You Shine
by Illuminating Solutions



professional services

PROPOSAL FOR
Hidalgo County Regional Mobility
Authority
February 25, 2019

PROPOSER

Carr, Riggs & Ingram, LLC
4100 N. 23rd St..
McAllen, Texas 78504
(956) 686-3701



CRI CARR
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INGRAM

CPAs and Advisors

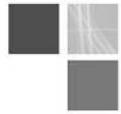
CRIcpa.com

SUBMITTED BY

Ruben Moreno, CPA
Engagement Partner
rmoreno@cricpa.com

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Dear Members of the Board,

Carr, Riggs & Ingram, LLC (CRI) appreciates the opportunity to propose on audit services for the Hidalgo County Regional Mobility Authority (“HCRMA”). We are genuinely excited about the prospect of serving you and developing a long-term relationship. We pride ourselves on getting to know our clients and illuminating solutions by providing innovative IDEAS to move them from compliance to providing them a competitive advantage.

Investment in You. We believe in developing long-term, mutually beneficial relationships and quickly demonstrating value with a fee structure and service solutions that provide immediate and continued savings. Our investment starts on “Day 1” as your assigned team begins with our proven, streamlined process that minimizes your time and disruption during the service provider change and continues throughout the relationship.

Dedicated Team. CRI’s team consists of more than 1,600 professionals, which allows us to tailor your service team by aligning their industry, service, and specialty skills with your needs. Our dedicated teams deliver the highest level of business acumen and knowledge to your organization; our commitment to consistent staffing allows you to maximize savings and remain focused on your needs.

Equilibrium. CRI delivers big firm expertise with small firm service. Of approximately 45,000 public accounting firms in the United States, CRI currently ranks among the top 20. Additionally, as a part of PrimeGlobal, an association of independent accounting firms, we have access to international resources as – and when – needed. Leveraging these resources while maintaining local decision-making authority means that simplified solutions are only a phone call away. And we believe that’s the best of both worlds for our clients.

Active Partner Participation. Collectively, our partners deliver expertise derived from more than 6,200 years of business experience. With this level of talent, we thoughtfully choose a partner that aligns with your business’ needs and industry. Our hands-on, working partners “show up” to convey our genuine commitment to your success. They strive to earn trusted advisor roles by digging in, proactively learning your business, and producing long-term value for you.

Simplified Solutions. Having partners with approximately 400 cumulative partner certifications and designations is an impressive statistic, but we measure our success by our ability to translate complex concepts into easily understandable solutions for our clients. While accounting is the language of business, we’re here to decipher the jargon and help you make educated decisions.

The team of auditors to serve you will be led by **Ruben Moreno (Audit Partner, CRI McAllen, 956-686-3701)**. All staff will come from our Rio Grande Valley offices, which have heavy governmental, single audit, and non-profit experience.

We will audit the financial statements of the Hidalgo County Regional Mobility Authority, for the years ending December 31, 2019, 2020 and 2021, and the related notes to the financial statements, which collectively comprise the HCRMA's basic financial statements.

Our audit will be performed in accordance with generally accepted auditing standards.

We will provide a detailed list of schedules to be prepared by HCRMA at least one month prior to beginning fieldwork, which we expect to begin no later than January following the end of the year. Interim work will be scheduled at a mutually agreed upon time in order to ensure maximum efficiency and cost reductions. The final report will be completed within 90 calendar days after the year end or no later than March 31. In addition, we will be available to present to the Board of Directors at your convenience and we will also be available year-round for consultation.

CRI is licensed to practice public accounting in the State of Texas. As an audit partner of CRI, Ruben Moreno is authorized to legally bind the Firm to the terms and conditions including the timeline as set forth in the RFQ. In addition, I can also confirm that CRI is independent with regard to the Hidalgo County Regional Mobility Authority

In conclusion, we welcome the opportunity to demonstrate to you the same teamwork, expertise, and responsiveness that have made us one of the fastest growing public accounting firms in the United States over the past ten years. Please contact me with any questions (956-686-3701). Again, we appreciate your consideration.

Sincerely,



Ruben Moreno, CPA
For the Firm



Carr, Riggs & Ingram (CRI) is a top 20 national CPA Firm with a strong southern footprint including offices in: Texas, New Mexico, Alabama, Louisiana, North Carolina, Florida, Georgia, Kentucky, Mississippi, and Tennessee. We have twelve locations in the state of Texas including: Austin, Brownsville, Conroe, Corpus Christi, Dallas, Georgetown, Harlingen, Houston, El Paso, Lubbock, McAllen, and the Woodlands.

Although the majority of the work to be performed will originate from our McAllen office, other personnel will be participating.

Please note that our McAllen/Harlingen/Brownsville offices (which were recently merged into CRI) have a great deal of experience auditing governments under their prior name of Long Chilton, LLP.

The commitment of our personnel to the public sector is extensive. We are volunteer instructors at seminars conducted by various organizations, local Chambers of Commerce, and other meetings of Government officials. In addition, we participate in the U.S. and Texas Chapters of GFOA, the American Institute of Certified Public Accountants ("AICPA") and the Texas Society of Certified Public Accountants ("TSCPA"). CRI is also a member of the AICPA Government Audit Quality Center. CRI has served as independent auditors for numerous government clients and has provided them with a wide variety of services. Some of our current client to whom we provide auditing and consulting services with single audit engagements in Texas include:

Entity Name	Type of Entity	Contact	Phone
South Texas College District	Governmental	Shirley Reed, President	956-618-8366
Zapata ISD	Governmental	Michelle Martinez, Accountant	956-765-6546
McAllen ISD	Governmental	Cynthia Medrano-Richards, Asst. Superintendent for Business Operations	956-618-6016
Amigos Del Valle, Inc.	Non-Profit	Monica Villarreal, Director of Finance	956-213-9400
City of Edinburg	Governmental	Dagoberto Soto Jr., Finance Director	956-388-1895

Text CRI to 66866 to receive CRI News and Alerts.

100,000
Clients in all 50 states



3

Divisions of CRI

AUDITWERX
SOC reporting & IT assurance

CRI CAPITAL ADVISORS
investment banking

LEVEL FOUR
wealth management

25+
Markets

plus Canada, Mexico, Puerto Rico, and overseas military installations

8

Office Locations in **10** States

10

Professional Organization Memberships

American Institute of Certified Public Accountants (AICPA) Alliance for CPA firms

AICPA Private Companies Practice Section

Center for Audit Quality (CAQ)

Employee Benefit Plan Audit Quality Center of the AICPA

Governmental Audit Quality Center of the AICPA

Information Systems Audit and Control Association (ISACA)

Institute of Internal Auditors (IIA)

Public Company Accounting Oversight Board (PCAOB)

Professional Association

PrimeGlobal

MORE ABOUT PRIMEGLOBAL

300 firms in 85 countries
with more than
850 offices, 20,000 people

20

Years of Consistent
Year-Over-Year Growth
(since formation)



400+

Partner Designations

31 are different

CPA	Cr.FA	CIE
AEP	CFE	CMPE
ABV	(fraud)	CMA
AES	CFF	CTGA
CCA	CGAP	CVA
CCIPP	CGFM	CGMA
CEPA	CRISC	CAM
CFE	CGEIT	FAHM
(financial)	CISA	MCP
CFP	CISSP	MCSE
CFSA	CITP	PFS

250+

Partners

6,200+

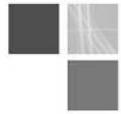
Partner Years of Experience



CRI CARR
RIGGS &
INGRAM

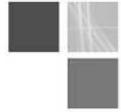
CPAs and Advisors

CRICPA.com



“Carr, Riggs & Ingram, LLC has been the audit firm for our Association for the past several years. We have been very pleased with the quality of their work, and the efficiency with which they conduct the audit engagement. Over the years, they have provided a number of valuable recommendations to us which have helped us improve our accounting practices.”

*William J. Montford, Chief Executive Officer
Florida Association of Mobility School Superintendents*



System Review Report

To the Partners of Carr, Riggs & Ingram, LLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Carr, Riggs, & Ingram, LLC (the "firm") applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations [Service Organizations Control (SOC) 1 and 2 engagements].

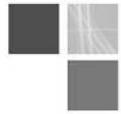
We noted the following deficiency during our review:

1. Deficiency – The firm's quality control policies and procedures with respect to engagement performance, including engagement partner review, as well as firm training for partners and staff, do not provide partners and staff with a means of ensuring that all necessary procedures are performed and/or procedures performed are appropriately documented, in the performance of Single Audit engagements. As a result, we identified performance and documentation deficiencies in each of the Single Audit engagements reviewed, and in the case of several engagements, deficiencies such that the engagements were considered to not have been performed in accordance with professional standards.

Recommendation – The firm should provide appropriate training to all firm personnel assigned to Single Audit engagements to ensure an understanding of the procedures required to be performed, as well as related documentation requirements. We also recommend that the firm consider whether additional quality control policies should be implemented with respect to these engagements, including a requirement for EQCR to be performed on all Single Audit engagements and the establishment of defined qualification requirements to serve as an engagement partner on Single Audit engagements.

www.eidebailly.com

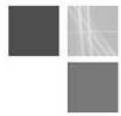
800 Nicollet Mall, Ste. 1300 | Minneapolis, MN 55402-7033 | T 612.253.6500 | F 612.253.6600 | EOE



In our opinion, except for the deficiencies previously described, the system of quality control for the accounting and auditing practice of Carr, Riggs, & Ingram, LLC applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Carr, Riggs, & Ingram, LLC has received a peer review rating of *pass with deficiency*.

Eide Bailly LLP

Eide Bailly LLP
March 7, 2017

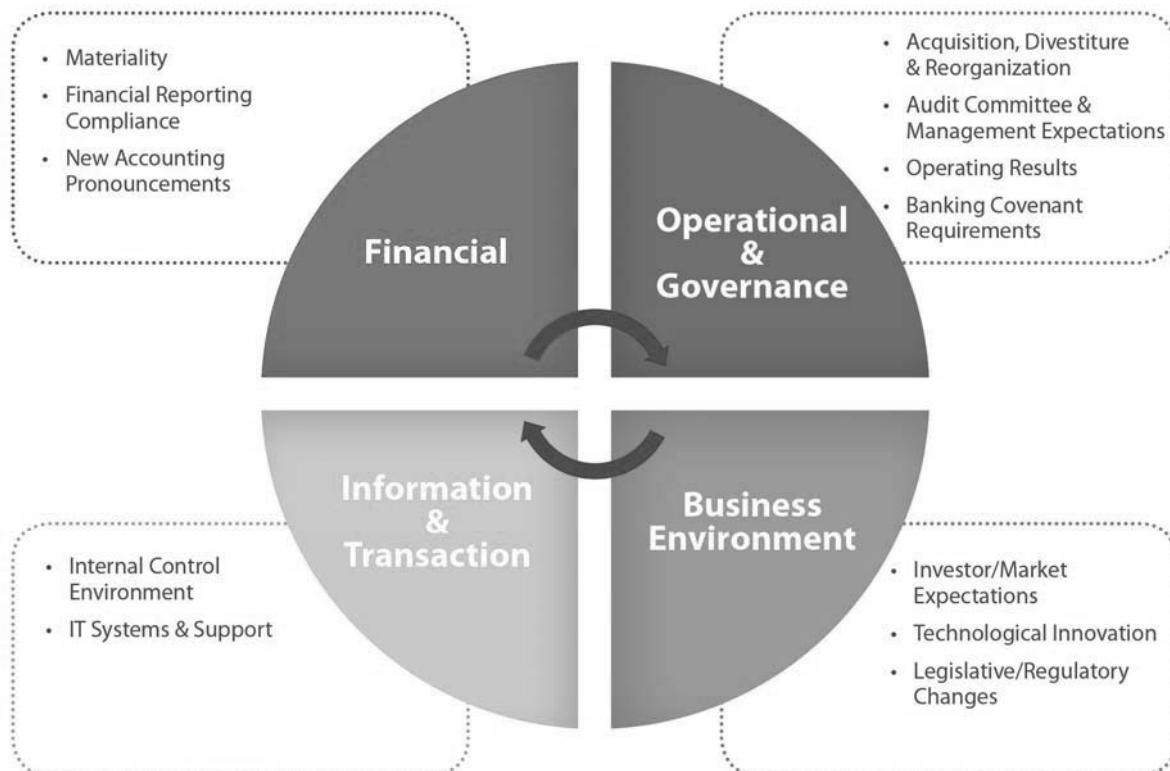


Our proposed services require a coordinated effort between us and HCRMA's team. Planning and continual communication are essential to developing the appropriate procedures, working collaboratively to resolve any identified issues, and meeting your timelines.

CRI's audit approach occurs within a framework of our client's business and industry; therefore, we assess risk by:

- Understanding management's perspectives and goals, and
- Considering business conditions and threats that could prevent management from achieving its business objectives.

We assess risks in the following areas:





Our ultimate intent is to drill down from these broad risks to specific financial reporting risks. We understand both these risks and management's processes and procedures for mitigating them (i.e. internal controls) in order to develop our procedures to carry out our audit responsibilities.

Although our audits are conducted through a structured, risk-based model, we focus on understanding the client's needs, requirements, and expectations. We work collaboratively with management and the Audit Committee (or similar function) to develop a communication and work plan to continuously improve client service. By doing so we help in moving your team from simple **compliance** to providing you with a **competitive advantage**.

In planning, we concentrate on "key risks," (items with a greater risk of a material misstatement, a material weakness in internal controls, or other matters resulting in the issuance of an inappropriate audit report). We focus on "material" items (i.e. those items that would be important to the user of your financial statements). When evaluating materiality of identified misstatements, certain quantitative and qualitative factors must be considered—which may include:

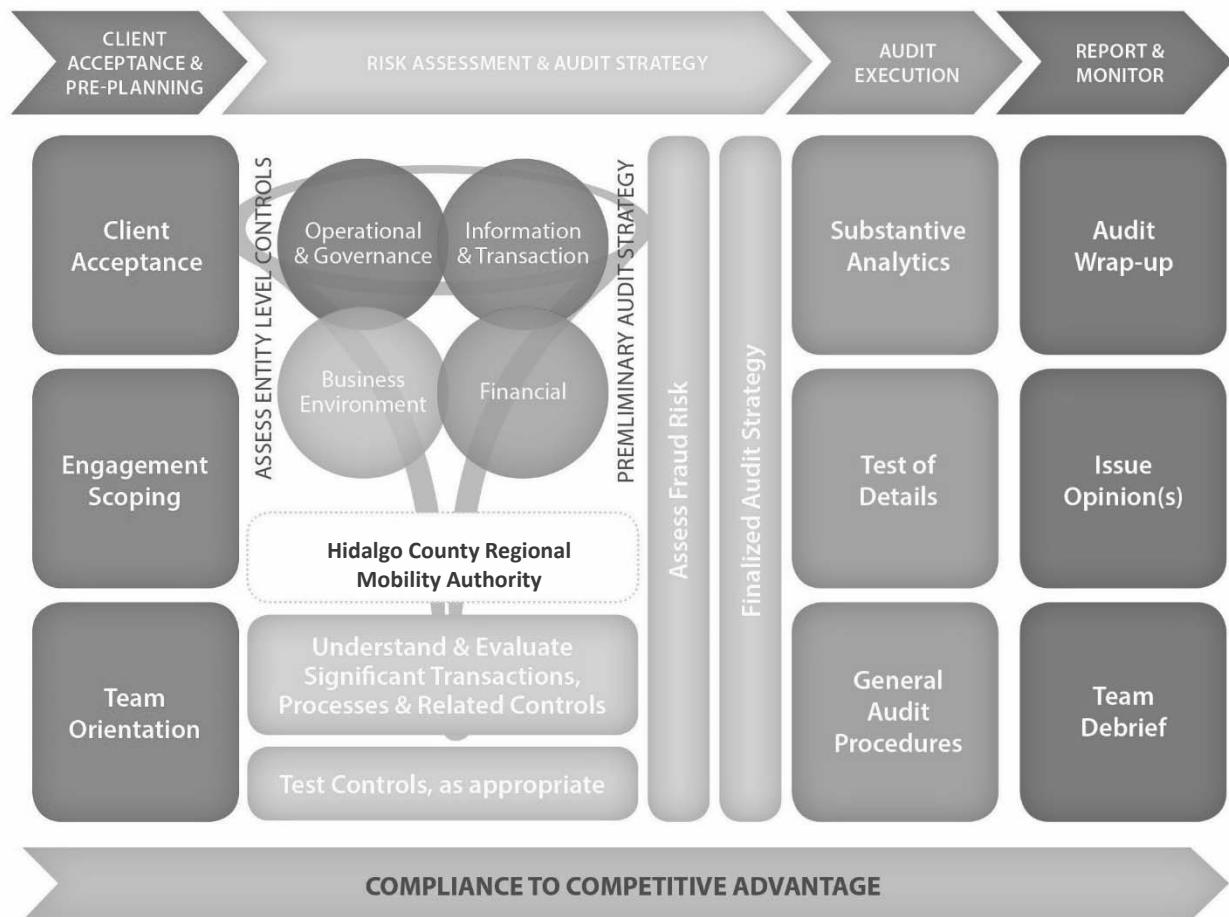
- Impact on operating trends (revenue/income, expenses, net income, etc).
- Nature of the misstatement (i.e., did the misstatement result from an unlawful transaction?).
- Impact on liquidity, capital/surplus, earnings capacity, etc.
- Impact to loan covenants and contractual and regulatory requirements.

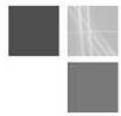
Consistent communication is a key to completion of the audit. By ensuring constant involvement, we are in a better position to respond to your issues timely and efficiently. Therefore, we plan to meet with your management to:

- Set-up the audit by reviewing the mapping of HCRMA's financial information (financial statements and notes) to significant processes and IT systems to ensure that all significant account balances, transactions, procedures, and systems are tested as deemed necessary.
- Discuss ongoing changes—specifically new accounting pronouncements and key business transactions in their early stages, enabling us to agree on the resolution of various complex business issues on a timely basis.



Our audit approach is a four stage approach, as depicted in the summary below. Our client acceptance and risk assessment procedures (as noted on the previous page) occur during detailed conversations and observations with your team. The results of those procedures allow us to tailor an audit program to your specific risks and needs. We then execute the audit, report the results, and evaluate continuous improvement opportunities for ongoing service and benefit to you.





Stage 1: Client Acceptance & Pre-planning

- Perform client acceptance procedures where necessary.
- Collaborate with management to agree to expectations and scope.
- Assign appropriate staff to engagement based on client needs and assessed risk.

Stage 2: Risk Assessment & Audit Strategy

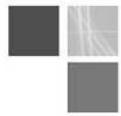
- Interview client personnel and others, as necessary to understand client-specific objectives and risks.
- Assess environmental and other external risks and potential impact on the audit planning.
- Assess entity level controls including: control environment, risk assessment, information & communication, and monitoring controls.
- Assess management's fraud and IT risk assessment models. Develop independent fraud and IT risk assessment.
- Assess IT General Computer (ITGC) controls, such as IT Environment, Developing & Delivering IT, and Operating IT & Monitoring IT.
- Assess materiality.
- Perform preliminary analytical procedures.
- Map financial statements to significant transactions, processes, IT systems and related controls.
- Develop understanding of significant processes and related controls.
- Determine existence of/reliance on SSAE 16 (formerly SAS 70(s)).
- Test controls including ITGC, as and if deemed appropriate. Tests will include a mix of:
 - inquiry,
 - observation,
 - examination and
 - re-performance.
- Determine reliance on Internal Audit, if applicable (e.g. controls or detailed tests).
- Determine reliance on specialist(s), if applicable (e.g. valuations, pension costs, etc.).
- Finalize risk assessments and develop final audit strategy.

Stage 3: Audit Execution

- Where possible, develop detailed analytical procedures to use as substantive tests to reduce tests of details. Examples include:
 - ratio analysis,
 - regression analysis,
 - trend analysis,
 - predictive tests or
 - reasonableness tests.
- Where possible utilize Computer-Assisted Audit Techniques (CAATs), such as IDEA or ACL to automate testing for more coverage and less disruption to the client.
- Where possible, perform targeted testing (also known as "coverage" testing) of account balances to tests large portions of account balances.
- Perform tests of details, including sampling, if applicable or necessary.
- Perform general audit procedures, as and if applicable, such as tests related to:
 - commitments and contingencies,
 - legal letters,
 - management representations,
 - reviews of Board minutes,
 - related party transactions,
 - debt covenants and
 - going concern.
- Perform other tests for compliance such as Yellow Book or Single Audit Tests.

Stage 4: Report & Monitor

- Continually monitor the audit and provide feedback as agreed during scoping or more frequently, as deemed appropriate.
- Conclude the audit (i.e. issue opinions and/or reports).
- Develop and present required communications, including management letter comments.
- Perform an internal team de-briefing to identify areas for improvement.
- Welcome the opportunity for an external de-briefing with our clients to improve.



GAAP provides a conceptual framework for accounting, financial reporting, and disclosure. Your application of GAAP varies depending on your facts and circumstances—and interpretations.

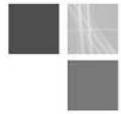
Our general audit approach as described above is tailored to address the nature and inherent risk of each area. For significant areas, we will:

- Meet with management to gain an understanding of management's processes and controls.
- Assess and test such controls, as necessary.
- Perform substantive analytical audit procedures and tests of details, as appropriate.

In certain complex areas, we may use functional specialists (e.g. information technology [IT]) valuation of investments, and review of actuarial assumptions and calculations to assist in the evaluation of complicated transactions and judgmental account balances. Additionally, we will review the Schedule of Expenditures of Federal Awards disclosures and evaluate the overall transparency of HCRMA's financial reporting.

Taking into account various items related to HCRMA, such as—but not limited to—industry expertise, knowledge of your organization, preliminary risk assessments, materiality, and the judgmental nature of the accounts, we have outlined below the key areas of audit focus and our proposed strategy.

PROPOSED AUDIT STRATEGY						
Significant Areas	Level of Risk	Test of Controls	Substantive Procedures			Notes
			Analytics	Test of Details	Use of CAATs	
Fraud risks	Medium	✓	✓	✓	✓	<ul style="list-style-type: none">- Will meet AICPA requirements of fraud testing.- Fraud is considered an intentional act that results in a material misstatement of the financial statements- We will gather information to identify risks of material misstatement due to fraud, and evaluate processes that address fraud.
Financial reporting	Medium	✓	✓	✓	✓	<ul style="list-style-type: none">- Period-end financial reporting is critical; financial reporting compiles/reconciles detailed information from underlying processes and systems.
Significant transaction classes	Medium	✓	✓	✓		<ul style="list-style-type: none">- We will perform test of details and substantive analytics to substantiate accuracy of account balance.
Manual journal entries	Medium	✓	✓	✓	✓	Manual journal entries are risky.
Entity level controls	Medium	✓	✓	✓	✓	<ul style="list-style-type: none">- We will gain an understanding of the control environment, risk assessment, monitoring, information and communication channels to determine the nature, timing, and extent of reliance on the test of controls, we use all of the above to build the audit approach.- Our goal is to leverage management's processes to the degree possible, which increases efficiency
IT systems	Medium	✓	✓	✓	✓	<ul style="list-style-type: none">- Underlying financial and operational systems supporting the key business cycles play a critical role in the ability to generate and compile complete and accurate financial data.- The IT security, computer operations and program change controls for financially significant applications are vital.



Technology & Statistical Sampling

As part of audit planning we gain an understanding of our client's general IT controls through interviews and reviewing documentation. We use various software packages to help customize our audit programs and procedures, select samples of invoices, perform a search for unrecorded liabilities, review expenses, and perform analytical tests, and develop exception reports for general disbursements / payroll transactions. For example, statistical sampling is done using IDEA data analysis software. The use of technology allows the engagement team to be linked with managers and partners at all times via the internet. In addition each team is assigned a Certified **Information Technology Professional CITP**. We recognize that successful application of IT tools has a huge impact on HCRMA's operations, including security of data. This is why CRI's approach is to assist all of our clients with optimizing IT systems and controls.

Management Letter

Our approach to the preparation of management letters emphasizes communication to management concerning opportunities for improvement in areas observed during the audit. This includes auditor observation and assessment of current procedures, assessment of risk associated with current procedures, potential benefits of change and recommendations for change. We will issue a management letter with our comments and recommendations for improvements in the area of internal controls, accounting, and operations. Our approach to developing management letters is:

- Develop draft recommendations during our audit
- Discuss recommendations with appropriate personnel/management to gain insight and ensure suggestions are accurate and bring value to HCRMA (part of the exit conference)
- Finalize draft management letter with management
- Delivery of management letter to Board of Directors

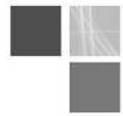


The following graph depicts our audit plan for the Mobility:

PHASE	2019, 2020 and 2021					
	OCT	NOV	DEC	JAN	FEB	MAR
Client Acceptance & Pre-Planning						
Appointment of audit firm						
Ongoing consultation on major issues and developments						
Meet with management to discuss business risks and scope.						
Provide PBC list for interim work						
Risk Assessment & Audit Strategy						
Gain understanding of significant processes and key controls						
Perform testing of key controls to reduce substantive testing						
Determine, nature, timing and extent of substantive procedures						
Assess IT general computer controls						
Single Audit Compliance testing of major programs, if necessary						
Hold CRI engagement team planning meetings						
Finalize and communicate plan to management and provide final PBC list						
Audit Execution						
Final Fieldwork – conduct remaining substantive tests based on the results of audit procedures performed to date						
Discuss results of audit work with management						
Report & Monitor						
Review draft financial statements and footnotes						
Meet with management/finance committee to discuss audit results						
Present Annual Financial Audit Report to Mobility						

Assistance to be provided by HCRMA staff

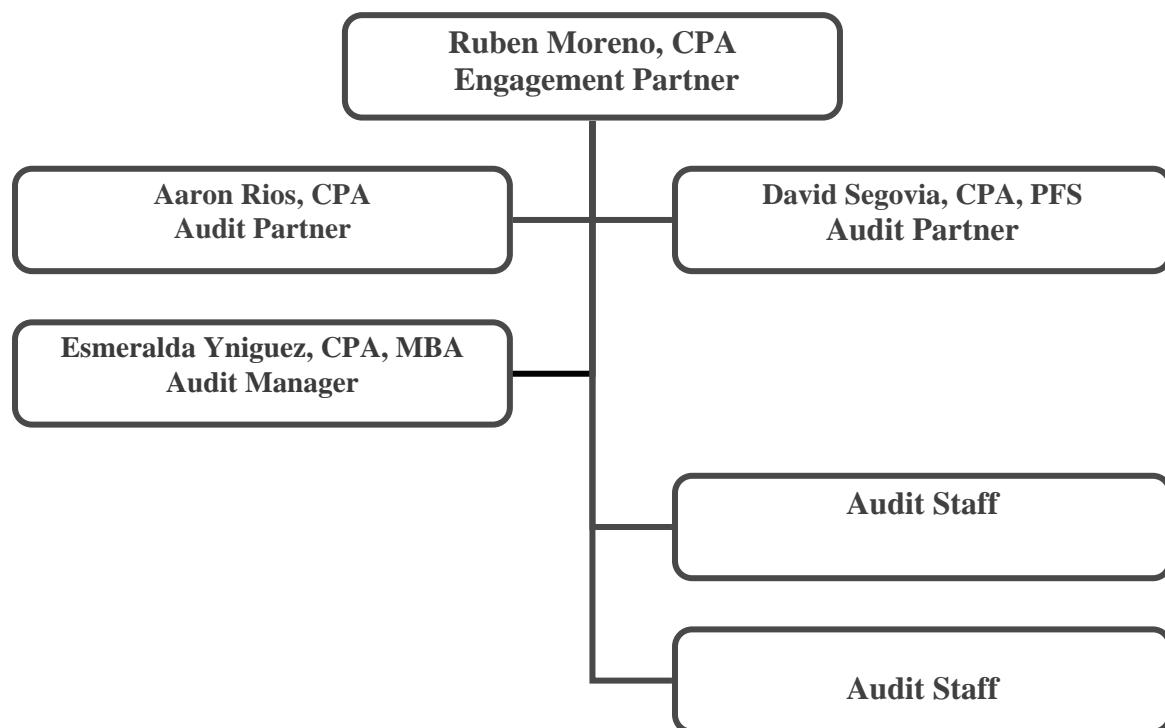
To the maximum extent possible, we will strive to minimize disruptions to your staff. To assist with this effort, we are assuming that HCRMA's finance staff will provide the PBC items by the due dates agreed in the planning process by management. PBC items and due dates will be established and discussed well in advance of the audit.



Engagement Team

One of the most important considerations for Hidalgo County Regional Mobility Authority in selecting Independent Certified Public Accountants is the qualifications of the individuals actively involved in the engagement. We have selected a team of experienced professionals who have a high level of education, training, and relevant experience. As a result of our continuing interest to maintain the highest level of proficiency in our profession and as a direct result of our membership in various state and national associations, we provide over forty hours of continuing education for all professionals in the Firm on an annual basis.

Members of the Team Include:

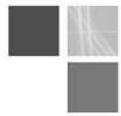


Ruben Moreno, CPA, has been practicing for over forty years in the Valley and is from Mission, Texas. He graduated from The University of Texas – Pan American. He brings many years of audit and tax experience to Valley industries including not-for-profits, school districts, cities, commercial, and other governmental entities.

Aaron Rios, CPA, graduated from Texas A & M – Corpus Christi and has been involved in financial and compliance auditing of not-for-profits, institutions of higher learning and governmental entities over fourteen years.

David Segovia, CPA, CVA, graduated from The University of Texas – Pan American and has extensive tax knowledge and audit experience. He has been involved in financial and compliance auditing for not-for-profits, school districts, and governmental entities for over 15 years.

Esmeralda Yniguez, CPA, MBA, graduated from The University of Texas – Pan American and has a Master's of Business Administration (MBA). She has extensive prior experience in private industry. She has worked on and supervised engagements involving financial auditing and compliance of not-for-profit and governmental entities for over six years. She is a member of the American Institute of Certified Public Accountants (AICPA) and the



Texas State Society of Certified Public Accountants (TSCPA).

STAFF

Staff accountants with experience in the government sector will be assigned upon our appointment as your designated CPA firm. We maintain professional proficiency through continuing education and training. **All professionals are required to complete 40 hours of continuing education each year. All members of the team will have met the continuing education requirements of *Government Auditing Standards*. The Firm's annual Technical Training CPE Week includes a governmental track; members of the governmental niche attend these sessions.**

CONTINUITY

The process of changing auditors for any organization always raises concerns regarding efficiencies, lack of prior knowledge with an organization, startup time and cost, and the ability to meet the designated timeline. CRI recognizes the importance to our clients of maintaining continuity not only at the partner and manager level but also at the staff level. Maintaining continuity clearly benefits our clients with increased efficiency over time in performing the audit. **Turnover of personnel is inevitable; while we cannot guarantee that all personnel will return each year, we are committed to continuity of engagement personnel wherever possible. Partners are rotated at client request.**

INTERNAL QUALITY CONTROL REVIEWS AND EXTERNAL REVIEWS

Experienced partners and professional staff of our firm conduct quality control reviews of our audits. Our partners' work is reviewed annually, and the inspection process includes periodic testing of the effectiveness of our quality controls and a continuous improvement program.

Peer reviews are performed every three years by another independent public accounting firm. The most recent review of our firm was performed in 2016 by EideBailly.

In addition, we are registered with the PCAOB and our 2006, 2009, and 2012 PCAOB external inspection reports were also the most favorable possible—no audit deficiencies. The 2013 PCAOB report can be viewed at <http://pcaobus.org/Inspections/Reports/Documents/2013 Carr Riggs Ingram LLC.pdf>.

AUDIT WORKPAPER RETENTION

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested. If we are aware that a federal awarding agency, passthrough entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

CRI recognizes the critical importance of providing specialized training to our professional staff that are involved in particular industries such as state and local government. As demonstrated by our educational requirement, CRI has a significant interest in committing the necessary time and resources to the government industry.

INDEPENDENCE

CRI personnel adhere to applicable independence, integrity and objectivity requirements of the American Institute of Certified Public Accountants (AICPA), Texas Society of CPA's, Texas State Board of Public Accountancy, Government Auditing Standards, Texas State Statutes and other regulatory agencies in which we practice. Maintaining our independence while complying with the rules require that we develop and publish policies and guidance, train our people in the rules, and implement processes that monitor compliance. **Based on our internal policies and procedures, we feel we are currently independent with respect to Hidalgo County Regional Mobility Authority.** Should any information come to our attention that would impair our independence, such information would be communicated promptly to management.



EXHIBIT A

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor or other person doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

N/A

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

N/A

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No N/A

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

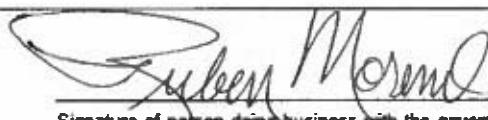
Yes No N/A

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No N/A

D. Describe each employment or business relationship with the local government officer named in this section.

4



Signature of person doing business with the governmental entity

2/25/19
Date

Item 3B

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>X</u>	AGENDA ITEM	<u>3B</u>
PLANNING COMMITTEE	<u> </u>	DATE SUBMITTED	<u>04/10/19</u>
FINANCE COMMITTEE	<u> </u>	MEETING DATE	<u>04/23/19</u>
TECHNICAL COMMITTEE	<u> </u>		

1. Agenda Item: RESOLUTION 2019-18 – APPROVAL OF ONE-YEAR EXTENSION TO THE PROFESSIONAL SERVICE AGREEMENT WITH HILLTOP SECURITIES (FIRST SOUTHWEST) TO PROVIDE FINANCIAL ADVISORY SERVICES TO THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY.
2. Nature of Request: (Brief Overview) Attachments: X Yes No
Consideration and approval of one year extension to the Financial Advisory Services Agreement with Hilltop Securities Inc., (First Southwest).
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No X N/A
5. Staff Recommendation: Motion to approve Resolution 2019-18 – Approval of one year extension to the Professional Service Agreement with Hilltop Securities, Inc. (First Southwest) to provide financial advisory services to the Hidalgo County Regional Mobility Authority, as presented.
6. Program Manager's Recommendation: Approved Disapproved X None
7. Planning Committee's Recommendation: Approved Disapproved X None
8. Board Attorney's Recommendation: Approved Disapproved X None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved X None
11. Chief Development Engineer's Recommendation: Approved Disapproved X None
12. Chief Construction Engineer's Recommendation: Approved Disapproved X None
13. Executive Director's Recommendation: X Approved Disapproved None



Memorandum

To: S. David Deanda Jr., Chairman

From: Pilar Rodriguez, PE, Executive Director

Date: April 10, 2019

Re: **Approval of One Year Extension to the Professional Service Agreement with Hilltop Securities, Inc. (First Southwest) to provide Financial Advisory Services to the HCRMA**

Background

On May 14, 2009, the HCRMA Board of Directors approved a Financial Service Agreement with First Southwest Company for a period of three (3) years. Section III of the Agreement contains provisions that allow for one (1) year extensions to the agreement with First Southwest.

On July 18, 2012, August 21, 2013, May 21, 2014, June 23, 2015, May 24, 2016, May 23, 2017, and May 22, 2018; the Board of Directors approved a one-year extension to the agreement with First Southwest Company.

Goal

The Agreement with Hilltop Securities, Inc. (First Southwest), is to advise the Authority regarding financial issues affecting the Authority and its operations, including the issuance and sale of debt obligation that may be authorized by the Authority from time to time.

The terms of the Agreement remain the same and no changes are proposed at this time.

Options

The extension may be disapproved or authorized on a month-to-month basis to allow staff to solicit a Request for Proposals for Financial Advisory Services.

Recommendation

Based on review by this Office, Approval of Resolution 2019-18 – Approval of one (1) year extension to the Professional Service Agreement with Hilltop Securities, Inc. (First Southwest) to provide Financial Advisory Services to the HCRMA is recommended.

If you should have any questions or require additional information, please advise.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019 – 18

**APPROVAL OF ONE YEAR EXTENSION TO THE PROFESSIONAL
SERVICE AGREEMENT WITH HILLTOP SECURITIES, INC. (FIRST
SOUTHWEST) TO PROVIDE FINANCIAL ADVISORY SERVICES TO THE
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

THIS RESOLUTION is adopted this 23rd day of April, 2019, by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, on May 14, 2009 the Authority entered into a Financial Advisory Services Agreement with First Southwest Company to advise the Authority regarding financial issues affecting the Authority and its operations and regarding the issuance and sale of all evidence of indebtedness or debt obligation that may be authorized and issued or otherwise created or assumed by the Authority from time to time during the period the Agreement is in effect; and

WHEREAS, the agreement was entered into for an initial three year period with provisions to exercise one year extensions after the three year period; and

WHEREAS, on July 18, 2012, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year; and

WHEREAS, on August 21, 2013, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year; and

WHEREAS, on May 21, 2014, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year; and

WHEREAS, on June 23, 2015, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year; and

WHEREAS, on May 24, 2016, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year; and

WHEREAS, on May 23, 2017, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year; and

WHEREAS, on May 22, 2018, the Authority extended the Financial Advisory Service Agreement with First Southwest Company for one year;

WHEREAS, the Board has determined it is necessary to exercise a one year extension to the Financial Advisory Service Agreement with Hilltop Securities (First Southwest);

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves a one (1) year extension to the Financial Advisory Services Agreement with Hilltop Securities (First Southwest) hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute the one (1) year extension to the Professional Service Agreement with Hilltop Securities (First Southwest) to provide Financial Advisory Services to the Hidalgo County Regional Mobility Authority, as approved.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April, 2019, at which meeting a quorum was present.

S. David Deanda Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A
ONE (1) YEAR EXTENSION TO FINANCIAL ADVISORY SERVICE AGREEMENT
WITH
HILLTOP SECURITIES, INC. (FIRST SOUTHWEST)
DATED
MAY 23, 2019

EXHIBIT B
FINANCIAL ADVISORY SERVICE AGREEMENT WITH
FIRST SOUTHWEST COMPANY
DATED
MAY 14, 2009

ONE YEAR EXTENSION TO FINANCIAL ADVISORY SERVICE AGREEMENT
BETWEEN HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AND
HILLTOP SECURITIES, INC. (FORMERLY FIRST SOUTHWEST)

DATED MAY 14, 2009

INTIAL AGREEMENT PERIOD FOR THREE YEARS

ADDITIONAL ONE-YEAR TERMS

1ST EXTENSION DATED JULY 18, 2012

2ND EXTENSION DATED MAY 14, 2013

3RD EXTENSION DATED MAY 21, 2014

4th EXTENSION DATED JUNE 23, 2015

5th EXTENSION DATED MAY 24, 2016

6th EXTENSION DATED MAY 23, 2017

7th EXTENSION DATED MAY 22, 2018

ONE YEAR EXTENSION EFFECTIVE MAY 23, 2019

HILLTOP SECURITIES, INC.

**HIDALGO COUNTY REGIONAL
MOBILITY AUTHORITY**

By: _____

Hill A. Feinberg, Chairman & CEO

By: _____

Pilar Rodriguez, Executive Director

By: _____

Richard M. Ramirez, Managing Director

Date: _____

Date: _____

FINANCIAL ADVISORY SERVICES AGREEMENT

This Financial Advisory Services Agreement (the “Agreement”) is made and entered into by and between Hidalgo County Regional Mobility Authority (“HCRMA”) and First Southwest Company effective as of the date executed by the HCRMA as set forth on the signature page hereof. First Southwest Company shall serve as Financial Advisor (hereafter, the “Financial Advisor”).

WITNESSETH:

WHEREAS, the HCRMA will have under consideration from time to time the authorization and issuance of indebtedness in amounts and forms which cannot presently be determined and, in connection with the authorization, sale, issuance and delivery of such indebtedness, HCRMA desires to retain an independent financial advisor; and

WHEREAS, the HCRMA desires to obtain the professional services of the Financial Advisor to advise the HCRMA regarding financial issues affecting the HCRMA and its operations and regarding the issuance and sale of all evidences of indebtedness or debt obligations that may be authorized and issued or otherwise created or assumed by the HCRMA (hereinafter referred to collectively as the “Debt Instruments”) from time to time during the period in which this Agreement shall be effective; and

WHEREAS, the HCRMA solicited proposals from firms interested in providing financial advisory services and Financial Advisor was among the respondents; and

WHEREAS, based on the representations and experience reflected in the response to the request for qualifications submitted by Financial Advisor, the HCRMA selected Financial Advisor as the best qualified firm to provide it with financial advisory services; and

WHEREAS, the Financial Advisor is willing to provide its professional services and its facilities as financial advisor in connection with all programs of financing as may be considered and authorized by HCRMA during the period in which this Agreement shall be effective.

NOW, THEREFORE, the HCRMA and the Financial Advisor, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, do hereby agree as follows:

SECTION I

DESCRIPTION OF SERVICES

Upon the request of an authorized representative of the HCRMA, the Financial Advisor agrees to perform the financial advisory services stated in the following provisions of this Section I; and for having rendered such services, the HCRMA agrees to pay to the Financial Advisor the compensation as provided in Section V hereof.

A. Financial Planning. At the direction of HCRMA, the Financial Advisor shall:

1. Survey and Analysis. Conduct a survey of the financial resources of the HCRMA to determine the extent of its capacity to authorize, issue and service any Debt Instruments contemplated. This survey will include an analysis of any existing debt structure as compared with the existing and projected sources of revenues which may be pledged to secure payment of debt service and, where appropriate, will include a study of the trend of the assessed valuation, taxing power (if applicable) and present and future taxing requirements of the HCRMA and the counties which formed the HCRMA. In the event revenues of existing or projected facilities operated by the HCRMA are to be pledged to repayment of the Debt Instruments then under consideration, the survey will take into account any outstanding indebtedness payable from the revenues thereof, additional revenues to be available from any proposed toll rate or other user fee increases and additional revenues, as reasonably projected by consulting engineers employed by the HCRMA, resulting from improvements to be financed by the Debt Instruments under consideration.
2. Future Financings. Consider and analyze future financing needs as projected by the HCRMA's staff and consulting engineers or other experts, if any, engaged by the HCRMA.
3. Recommendations for Debt Instruments. On the basis of the information developed by the survey described above, the Financial Advisor's experience, and other information available, submit to the HCRMA recommendations regarding the Debt Instruments under consideration, including such elements as the date of issue, interest payment dates, schedule of principal maturities, options of prior payment, security provisions, and such other provisions as may be appropriate in order to make the issue attractive to investors while

achieving the objectives of the HCRMA. All recommendations will be consistent with the goal of designing the Debt Instruments to be sold on terms which are advantageous to the HCRMA, including the lowest interest cost consistent with all other considerations.

4. Market Information. Advise HCRMA of current bond market conditions, other related forthcoming bond issues, and general information, with economic data, which might normally be expected to influence interest rates or bidding conditions so that the date of sale of the Debt Instruments may be set at a favorable time.
5. Elections. In the event it is necessary to hold an election to authorize the Debt Instruments then under consideration, the Financial Advisor will assist in coordinating the assembly of such data as may be required for the preparation of necessary petitions, orders, resolutions, ordinances, notices and certificates in connection with the election, including assistance in the transmission of such data to a firm of public finance attorneys ("Bond Counsel") retained by the HCRMA.

B. Debt Management and Financial Implementation. At the direction of HCRMA, the Financial Advisor shall:

1. Method of Sale. Evaluate the particular financing being contemplated, giving consideration to the complexity, market acceptance, rating, size and structure in order to make recommendations as to an appropriate method of sale, and:
 - a. If the Debt Instruments are to be sold by an advertised competitive sale, the Financial Advisor will:
 - (1) Supervise the sale of Debt Instruments;
 - (2) Assist the staff of the HCRMA in coordinating the receipt of bids, the safekeeping of good faith checks and the tabulation and comparison of submitted bids; and
 - (3) Advise the HCRMA regarding the best bid and provide advice regarding acceptance or rejection of the bids.

- b. If the Debt Instruments are to be sold by negotiated sale, the Financial Advisor will:
 - (1) Recommend for HCRMA's consideration one or more investment banking firms as managers of an underwriting syndicate for the purpose of negotiating the purchase of the Debt Instruments.
 - (2) Cooperate with and assist any selected managing underwriter and their counsel in connection with their efforts to prepare any Official Statement or Offering Memorandum. The Financial Advisor will cooperate with and assist the underwriters in the preparation of a bond purchase contract, an underwriter's agreement, and other related documents. The costs incurred in such efforts, including the printing of the documents, will be paid in accordance with the terms of the HCRMA's agreement with the underwriters, but shall not be or become an obligation of the Financial Advisor, except to the extent specifically provided otherwise in this Agreement or assumed in writing by the Financial Advisor.
 - (3) Assist the staff of the HCRMA in the safekeeping of any good faith checks, to the extent there are any such, and provide a cost comparison, for both expenses and interest which are suggested by the underwriters, to the then current market.
 - (4) Advise the HCRMA as to the fairness of the price offered by the underwriters.
- 2. Offering Documents. Coordinate the preparation of the notice of sale and bidding instructions, official statement, official bid form and such other documents as may be required and submit all such documents to the HCRMA for examination, approval and certification. After such examination, approval and certification, the Financial Advisor shall provide the HCRMA with a supply of all such documents sufficient to its needs and distribute by mail or, where appropriate, by electronic delivery, sets of the same to prospective purchasers of the Debt Instruments. Also, the Financial Advisor shall provide copies of the final Official Statement to the purchaser of the Debt Instruments in accordance with the Notice of Sale and Bidding Instructions.
- 3. Credit Ratings. Make recommendations to the HCRMA as to the advisability of obtaining a credit rating, or ratings, for the Debt Instruments and, when directed by the HCRMA,

coordinate the preparation of such information as may be appropriate for submission to the rating agency, or agencies. In those cases where the advisability of personal presentation of information to the rating agency, or agencies, may be indicated, the Financial Advisor will arrange for such personal presentations, utilizing such composition of representatives from the HCRMA as may be finally approved or directed by the HCRMA.

4. Trustee, Paying Agent, Registrar. Upon request, counsel with the HCRMA in the selection of a Trustee and/or Paying Agent/Registrar for the Debt Instruments, and assist in the negotiation of agreements pertinent to these services and the fees incident thereto.
5. Financial Publications. When appropriate, advise financial publications of the forthcoming sale of the Debt Instruments and provide them with all pertinent information.
6. Consultants. After consulting with and receiving directions from the HCRMA, arrange for such reports and opinions of recognized independent consultants as may be appropriate for the successful marketing of the Debt Instruments.
7. Auditors. In the event formal verification by an independent auditor of any calculations incident to the Debt Instruments is required and upon receipt of authorization from the HCRMA, make arrangements for such services.
8. HCRMA Meetings. When requested attend meetings of the HCRMA board of directors, its committees, staff meetings, and other meetings pertaining to the business of the authority.
9. Printing. To the extent authorized by the HCRMA, coordinate all work incident to printing of the offering documents and the Debt Instruments.
10. Bond Counsel. Maintain liaison with Bond Counsel in the preparation of all legal documents pertaining to the authorization, sale and issuance of the Debt Instrument provided that the Financial Advisor shall not authorize or direct Bond Counsel to undertake any work without approval of the HCRMA.
11. Changes in Laws. Provide to the HCRMA copies of proposed or enacted changes in federal and state laws, rules and regulations having, or expected to have, a significant effect on the

municipal bond market of which the Financial Advisor becomes aware in the ordinary course of its business, it being understood that the Financial Advisor does not and may not act as an attorney for, or provide legal advice or services to, the HCRMA.

12. Delivery of Debt Instruments. As soon as a bid or purchase agreement for the Debt Instruments is accepted by the HCRMA, coordinate the efforts of all concerned to the end that the Debt Instruments may be delivered and paid for as expeditiously as possible and assist the HCRMA in the preparation or verification of final closing figures incident to the delivery of the Debt Instruments.
13. Debt Service Schedule; Authorizing Resolution. After the closing of the sale and delivery of the Debt Instruments, deliver to the HCRMA a schedule of annual debt service requirements for the Debt Instruments and, in coordination with Bond Counsel, assure that the paying agent/registrar and/or trustee has been provided with a copy of the authorizing ordinance, order or resolution.
14. Investment of Funds. From time to time, as an incident to the other services provided hereunder as financial advisor, the Financial Advisor may purchase such investments as may be directed and authorized by HCRMA to be purchased, it being understood that the Financial Advisor will be compensated in the normal and customary manner for each such transaction. In any instance wherein the Financial Advisor may become entitled to receive fees or other compensation in any form from a third party with respect to these investment activities on behalf of HCRMA, we will disclose to HCRMA the nature and, to the extent such is known, the amount of any such compensation so that HCRMA may consider the information in making its investment decision. It is understood and agreed that the Financial Advisor is a duly licensed broker/dealer and is affiliated with First Southwest Asset Management, Inc. ("FSAMI"), a duly registered investment/advisor. HCRMA may, from time to time, utilize the broker/dealer services of the Financial Advisor and/or the investment advisory services of FSAMI with respect to matters which do not involve or affect the financial advisory services referenced in this Agreement. The terms and conditions of the engagement of the Financial Advisor and/or FSAMI to provide such services shall be determined by mutual agreement at the time such services are requested.

SECTION II

OTHER AVAILABLE SERVICES

In addition to the services set forth and described in Section I herein above, the Financial Advisor agrees to make available to HCRMA the following services, when so requested by the HCRMA and subject to the agreement by HCRMA and the Financial Advisor regarding the compensation, if any, to be paid for such services, it being understood and agreed that the services set forth in this Section II shall require further agreement as to the compensation to be received by the Financial Advisor for such services:

1. Exercising Calls and Refunding. Provide advice and assistance with regard to exercising any call and/or refunding of any outstanding Debt Instruments.
2. Capital Improvement Programs. Provide advice and assistance in the development of any capital improvements programs of the HCRMA.
3. Long-Range Planning. Provide advice and assistance in the development of other long-range financing plans of the HCRMA.
4. Post-Sale Services. Subsequent to the sale and delivery of Debt Instruments, review the transaction and transaction documentation with legal counsel for the HCRMA, Bond Counsel, auditors and other experts and consultants retained by the HCRMA and assist in developing appropriate responses to legal processes, audit procedures, inquiries, internal reviews and similar matters.

SECTION III

TERM OF AGREEMENT

This Agreement shall become effective as of the date executed by the HCRMA as set forth on the signature page hereof and, unless terminated by either party pursuant to Section IV of this Agreement, shall remain in effect thereafter for a period of three (3) years from such date. The Parties may elect to renew this Agreement for additional one year terms.

SECTION IV

TERMINATION

This Agreement may be terminated with or without cause by the HCRMA or the Financial Advisor upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. In the event of such termination, it is understood and agreed that only the amounts due the Financial Advisor for services provided and expenses incurred to the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement.

SECTION V

COMPENSATION AND EXPENSE REIMBURSEMENT

The fees due to the Financial Advisor for the services set forth and described in Section I of this Agreement with respect to each issuance of Debt Instruments during the term of this Agreement shall be calculated in accordance with the schedule set forth on Appendix A attached hereto. Unless specifically provided otherwise on Appendix A or in a separate written agreement between HCRMA and the Financial Advisor, such fees, together with any other fees as may have been mutually agreed upon and all expenses for which the Financial Advisor is entitled to reimbursement, shall become due and payable concurrently with and contingent to the receipt of consideration for the Debt Instruments from the purchaser.

Payments due to the Financial Advisor shall be made to:

First Southwest Company
300 West 6th Street, Suite 1940
Austin, Texas 78701

Such fees in Appendix A are for customary services provided in processing or preparing transactions for market issuance and related customary services. HCRMA may request Financial Advisor to provide analysis or advice which would require significant time commitment on the part of Financial Advisor prior to a debt issuance or request work to be done outside of the scope contemplated herein. In such case, HCRMA and Financial Advisor shall negotiate a reasonable fee to be paid monthly to Financial Advisor.

SECTION VI

COVENANTS OF THE PARTIES

1. Covenants of HCRMA.

- a. Upon reasonable request from Financial Advisor, HCRMA will provide or cause to be provided to Financial Advisor information relating to the HCRMA relating to matters necessary for Financial Advisor to perform its duties hereunder. HCRMA acknowledges that Financial Advisor shall be entitled to reasonably rely upon the accuracy of such information provided by or on behalf of the HCRMA.
- b. HCRMA shall indemnify and hold harmless Financial Advisor, its directors, officers, agents and/or employees from and against any and all liability and costs (including reasonable attorney's fees) incurred in connection with any claims or demands for damages of any nature whatsoever, arising from Financial Advisor's provision of services to HCRMA under this Agreement; provided, however, that HCRMA need not indemnify or hold harmless Financial Advisor, its directors, officers, agents and/or employees from actual damages directly resulting from the gross negligence or willful misconduct of Financial Advisor, its directors, officers, agents and/or employee.

2. Covenants of Financial Advisor.

- a. Financial Advisor will not submit a bid, either independently or as a member of a syndicate, for any issues of Debt Instruments sold by HCRMA at a negotiated sale, competitive sale, or any other type of sale during the term of this Agreement.
- b. All information provided to Financial Advisor by the HCRMA shall be used and disseminated only for the purpose of providing the professional services described herein. Financial Advisor shall not disseminate or disclose any information that the HCRMA has identified as confidential or proprietary.
- c. Financial Advisor shall conduct its business and affairs in compliance with all laws, regulations and orders applicable to Financial Advisor (including, without limitation, those related to securities laws). In performing the services described under this Agreement, Financial Advisor acknowledges that it holds a position of trust and confidence with the HCRMA; that the HCRMA will be relying on the expertise of Financial Advisor; and that Financial Advisor shall perform all of its obligations in accordance with the highest professional standards and in furtherance of the HCRMA's

best interests. Financial Advisor shall use its best efforts so as not to permit any conflict of interest to occur with respect to its performance under this Agreement and its obligations under any other agreement or to any other party.

- d. Upon request by the HCRMA, Financial Advisor will furnish a copy of any report that may adversely impact the ability of Financial Advisor to perform its duties pursuant to this Agreement (including, without limitation, reports on Forms 8-K, 10-Q and 10-K), proxy statement, or other filing made by Financial Advisor with the Securities and Exchange Commission, any states' securities agency, or any national stock exchange or quotation system.

SECTION VII

MISCELLANEOUS

1. **Limitations on Liability.** HCRMA hereby acknowledges and agrees that in any event regardless of the cause of action, except for damages directly resulting from Financial Advisor's negligence, Financial Advisor's total liability and obligations (including loss and expenses) for providing services to HCRMA shall not exceed the gross amount of the fees received by Financial Advisor pursuant to this Agreement. The limitations on liability set forth in this Agreement are fundamental elements of the bargain between HCRMA and Financial Advisor, and the pricing for the services set forth on Appendix A reflect such limitations.
2. **Choice of Law.** This Agreement shall be construed and given effect in accordance with the laws of the State of Texas and the venue for any proceeding shall be the County of Hidalgo.
3. **Binding Effect; Assignment.** This Agreement shall be binding upon and inure to the benefit of the HCRMA and the Financial Advisor, their respective successors and assigns; provided however, neither party hereto may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.
4. **Notices.** Any notices provided under this Agreement must be sent to:

Financial Advisor:

First Southwest Company

4. Notices. Any notices provided under this Agreement must be sent to:

Financial Advisor:

First Southwest Company
300 West 6th Street, Suite 1940
Austin, TX 78701
Attn: Richard M. Ramirez

HCRMA:

Dennis Burleson, Chairman
Hidalgo County Regional Mobility Authority
510 S. Pleasantview Drive
Weslaco, TX 78596

With a copy to:

Tuggey Rosenthal Pauerstein Sandoloski Agather LLP
755 E. Mulberry, Ste. 200
San Antonio, TX 78212
Attention: Blakely Fernandez

5. Entire Agreement. This instrument contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this Agreement shall be of no force or effect except for a subsequent modification in writing signed by all parties hereto.

FIRST SOUTHWEST COMPANY

By: Hill A. Feinberg
Hill A. Feinberg, Chairman and
Chief Executive Officer

By: Richard M. Ramirez
Richard M. Ramirez
Senior Vice President

Date: 5/14/09

HIDALGO COUNTY REGIONAL MOBILITY
AUTHORITY

By: Dennis Burleson
Dennis Burleson
Chairman

Date: 5-14-09

APPENDIX A

The Transaction Fees applicable to separate series of debt issues due the Financial Advisor for issuance of all Debt Instruments will not exceed those contained in the fee schedule as listed below.

First \$5.00 per \$1,000 up to	\$5,000,000 or a total of \$25,000	for \$5,000,000 Debt Instruments
Plus \$4.00 per \$1,000 next	\$15,000,000 or a total of \$85,000	for \$20,000,000 Debt Instruments
Plus \$3.00 per \$1,000 next	\$20,000,000 or a total of \$145,000	for \$40,000,000 Debt Instruments
Plus \$2.00 per \$1,000 next	\$10,000,000 or a total of \$165,000	for \$50,000,000 Debt Instruments
Plus \$1.00 per \$1,000 next	\$25,000,000 or a total of \$190,000	for \$75,000,000 Debt Instruments
Plus \$0.75 per \$1,000 over	\$75,000,000 Debt Instruments	

The charges for ancillary services, including computer structuring and official statement printing, shall be levied only for those services which are reasonably necessary in completing the transaction and which are reasonable in amount, unless such charges were incurred at the specific direction of the HCRMA.

The payment of Transaction Fees for financial advisory services described in Section I of the foregoing Agreement shall be contingent upon the delivery of Debt Instruments and shall be due at the time that Debt Instruments are delivered. The payment of charges for services described in Section II of the foregoing Agreement shall be due and payable in accordance with the mutual agreement therefore between the Financial Advisor and HCRMA, which agreement must be entered into prior to the rendition of services for which payment is requested.

The HCRMA shall be responsible for the following expenses, if and when applicable, whether they are charged to the HCRMA directly as expenses or charged to the HCRMA by the Financial Advisor as reimbursable expenses:

Bond counsel
Bond printing
Bond ratings
Credit enhancement
CPA fees for refunding
Official statement printing
Paying agent/registrar/trustee
Travel expenses for authorized travel
Underwriter and underwriter's counsel

The payment of reimbursable expenses that the Financial Advisor has assumed on behalf of the HCRMA shall NOT be contingent upon the delivery of Debt Instruments and shall be due at the time that services are rendered and payable upon receipt of an invoice therefore submitted by the Financial Advisor.

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Item 3C

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS
PLANNING COMMITTEE
FINANCE COMMITTEE
TECHNICAL COMMITTEE

AGENDA ITEM
DATE SUBMITTED
MEETING DATE

3C
04/12/2019
04/23/2019

1. Agenda Item: **RESOLUTION 2019-19 ADOPTION OF 2019-2023 STRATEGIC PLAN UPDATE FOR THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LOOP SYSTEM.**
2. Nature of Request: (Brief Overview) Attachments: Yes No
Consideration and Approval of Resolution 2019-2023 Strategic Plan Update for the HCRMA Loop System.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted: Yes No N/A
5. Staff Recommendation: **Motion to approve Resolution 2019-19 Adoption of the 2019-2023 Strategic Plan Update for the Hidalgo County Regional Mobility Authority Loop System, as presented on April 23, 2019.**
6. Program Manager's Recommendation: Approved Disapproved None
7. Planning Committee's Recommendation: Approved Disapproved None
8. Board Attorney's Recommendation: Approved Disapproved None
9. Chief Auditor's Recommendation: Approved Disapproved None
10. Chief Financial Officer's Recommendation: Approved Disapproved None
11. Chief Development Engineer's Recommendation: Approved Disapproved None
12. Construction Engineer's Recommendation: Approved Disapproved None
13. Executive Director's Recommendation: Approved Disapproved None

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION NO. 2019-19

ADOPTION OF 2019-2023 STRATEGIC PLAN UPDATE FOR THE
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY LOOP SYSTEM

THIS RESOLUTION is adopted this 23rd day of April 2019 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”);

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, on March 28, 2012, the Authority approved the 2012-2017 Strategic Plan - Project Manager Strategy No. 8, which included SH 365 with a four (4) lane roadway and no bridge structure over the Anzalduas Bridge from the limits of US 281/Military Highway to FM 396; and

WHEREAS, on October 18, 2012, the Authority amended the 2012-2017 Strategic Plan – Project Manager Strategy No. 8 adding approximately 3.15 miles of roadway to the SH 365 project from FM 396 to FM 1016; and

WHEREAS, on October 16, 2013, the Authority amended the 2012-2017 Strategic Plan – Program Manager Strategy No. 8 to include the Program Manager recommendation scenario 3 of the Value Engineering Study for the State Highway 365 Project with an estimated saving of \$23.73 million for the project; and

WHEREAS, on March 19, 2014, the Authority adopted Scenario 3 of the Value Engineering Study recommendations for the International Bridge Trade Corridor Project with an estimated saving of \$57.26 Million and updated the 2015-2019 Strategic Plan as required by Chapter 370 of the Texas Transportation Code biannually; and

WHEREAS, on September 24, 2014, the Authority accepted the Investment Grade Traffic & Revenue projections for the State Highway 365, International Bridge Trade Corridor and State Highway 68 Project to be incorporated into the 2015-2019 Strategic Plan Update;

WHEREAS, on September 24, 2014, the Authority approved the 2015-2019 Strategic Plan Update that incorporates the Investment Grade Traffic & Revenue projections provided by C&M Associates dated September 11, 2014; and

WHEREAS, on December 20, 2016, the Authority approved the 2017-2021 Strategic Plan as required by Chapter 370 of the Texas Transportation Code biannually; and

WHEREAS, on December 11, 2018 the Authority approved the 2019-2023 Strategic Plan as required by Chapter 370 of the Texas Transportation Code biannually; and

WHEREAS, the Authority finds it necessary to update the 2019-2023 Strategic Plan to include more recent project information and highlight potential long range projects;

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS
OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board hereby updates and adopts the April 2019 amendment to the 2019-2023 Strategic Plan Update for the 365 Tollway, International Bridge Trade Corridor, State Highway 68, Segment A (West), Segment C, and Farm-to-Market 1925 Projects hereto attached as Exhibit A.

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 23rd day of April 2019, at which meeting a quorum was present.

S. David Deanda, Jr., Chairman

Ricardo Perez, Secretary/Treasurer

EXHIBIT A
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
2019-2023 STRATEGIC PLAN UPDATE
DATED APRIL 23, 2019

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

HCRMA Board of Directors

S. David Deanda, Jr., Chairman
Forrest Runnels, Vice Chairman
Ricardo Perez, Secretary/Treasurer
Alonzo Cantu, Director
Paul S. Moxley, Director
Francisco "Frank" Pardo, Director
Ezequiel Reyna, Jr., Director

HCRMA Staff

Pilar Rodriguez, PE, Executive Director
Eric Davila, PE, PMP, CFM, Chief Development Eng.
Ramon Navarro IV, PE, CFM, Chief Constr. Eng.
Celia Gaona, CIA, Chief Auditor/Compliance Ofcr.
Jose Castillo, Chief Financial Ofcr.
Sergio Mandujano, Constr. Records Keeper
Maria Alaniz, Admin. Assistant
Flor E. Koll, Admin. Assistant III (Constr.)

General Engineering Consultant

HDR ENGINEERING, INC.

Strategic Plan Update 2019-2023

UPDATED
APRIL 23, 2019

1 <http://www.hcrma.net>





HCRMA/TxDOT Strategic Interests in Hidalgo County

Project

- 0010 IBTC
- 0030 365 TOLL
- 0040 Section A West
- 0050 US 83 Relief Route
- 0060 Section C
- 0070 SH 68
- FM1925 SH 68 to US 77**
- PH1 FM 491 to US 77
- PH2 SH 68 to FM 491

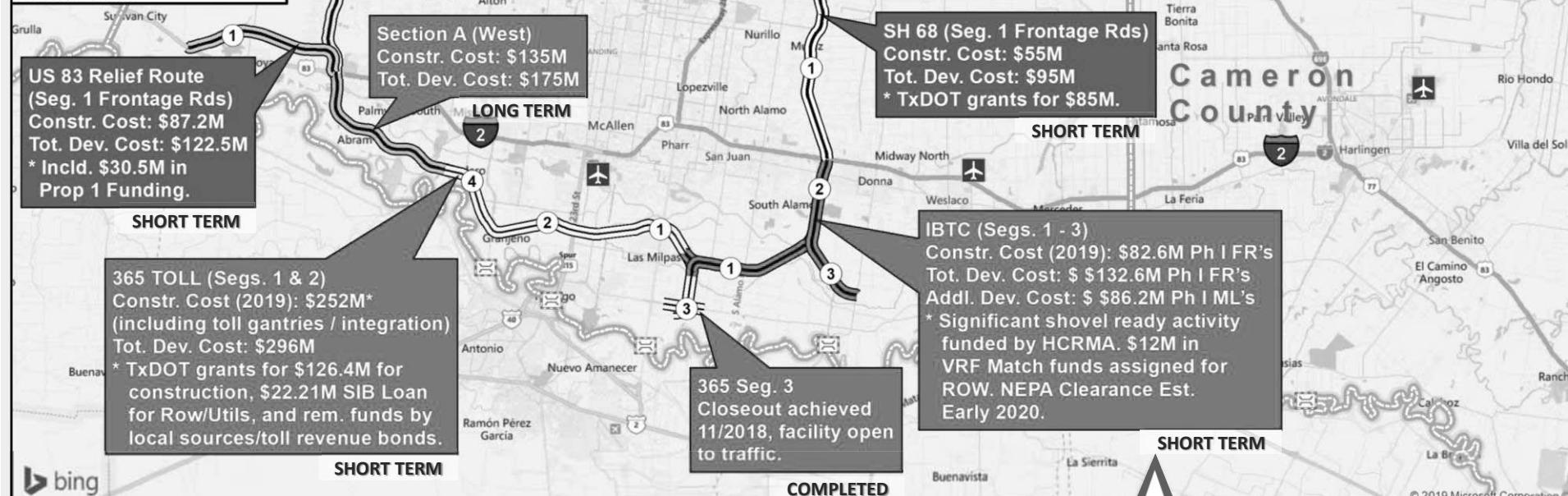


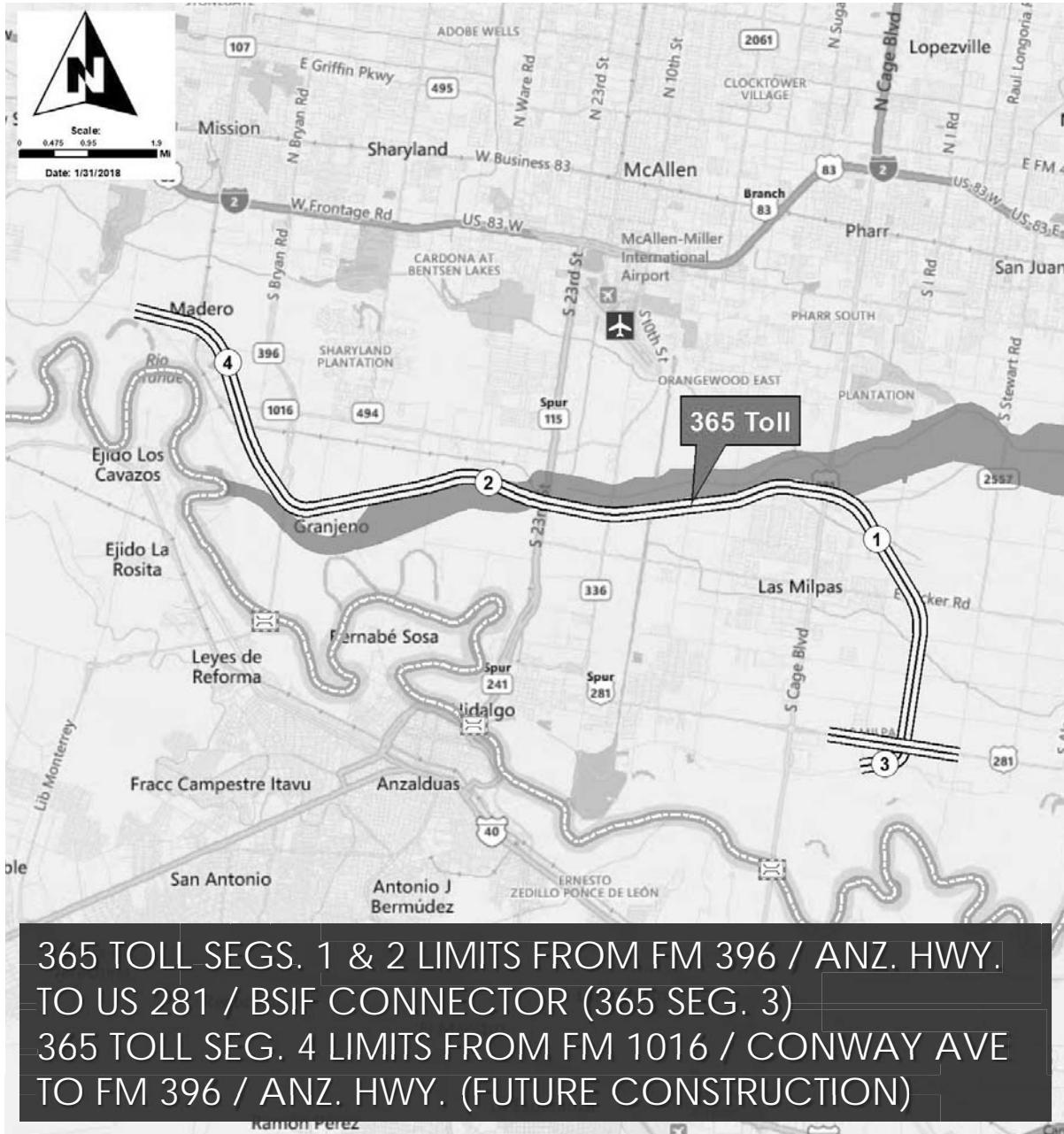
SCALE: 1 inch = 4 miles

0 2.5 5 10 Miles

AUTHOR: Eric Davila, PE, PMP, CFM
DATE: 4/10/2019

2019-2023 Strategic Priorities





MAJOR MILESTONES:

NEPA CLEARANCE
07/03/2015

98% ROW AS OF
09/30/2018

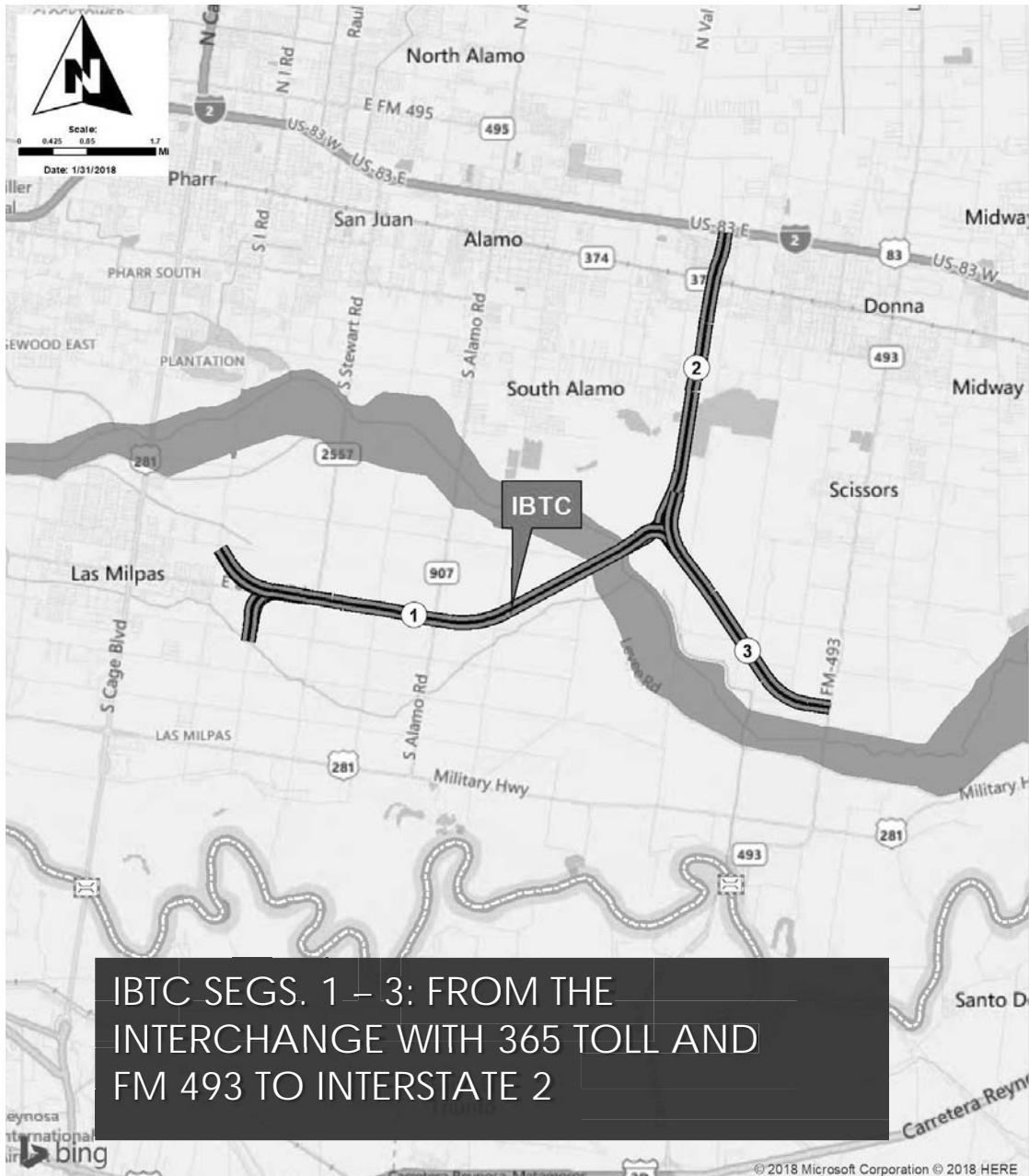
PH 1: 365 SEG. 3 –
LET: 08/2015
STARTED: 02/2016

PH 2: 365 TOLL
SEGS. 1 & 2 –
LET: 10/2017
RE-BID: TBD

► 365 TOLL UPDATES SINCE 2016

- 365 Seg. 3 (US 281/BSIF Connector) construction was formally accepted by TxDOT November 2018.
- Anticipating 2nd SIB Loan Disbursement to purchase remaining ROW and relocate utilities.
- Milestones
 - 365 Toll (Segs. 1 & 2) was let November 2017.
 - The Low Bidder was conditionally awarded contract April 2018.
 - Value Engineering Change Proposals were instituted in CO#2, but could not arrive at a financeable amount.
 - Project to be re-scoped and re-bid with potential limit changes and VECP innovation (which include items for locally-available materials).





MAJOR MILESTONES:

OBTAINED EA ENV
CLASSIF.: 11/2017

EST. NEPA
CLEARANCE: 03/2020

EST. LETTING: 01/2021
EST. OPEN: 06/2024

► IBTC UPDATES SINCE 2016

- Project re-scoped as a non-toll project with frontage roads from 365 Toll to Valleyview Interchange, mainlanes up to I-2, and connector road to FM 493.
- Milestones:
 - Obtained Env. Assessment Classification (11/2017)
 - Allocated remaining UTP VRF Matching Funds (\$12,068,412) for IBTC ROW (05/2018)
 - Anticipated NEPA Clearance (03/2020)
 - Estimated Contract Letting Start (01/2021)
 - Facility to Open to Traffic (06/2024)



FM 1925

(COLLABORATION W/ TXDOT, CCRMA, AND HCRMA)

DESCRIPTION:

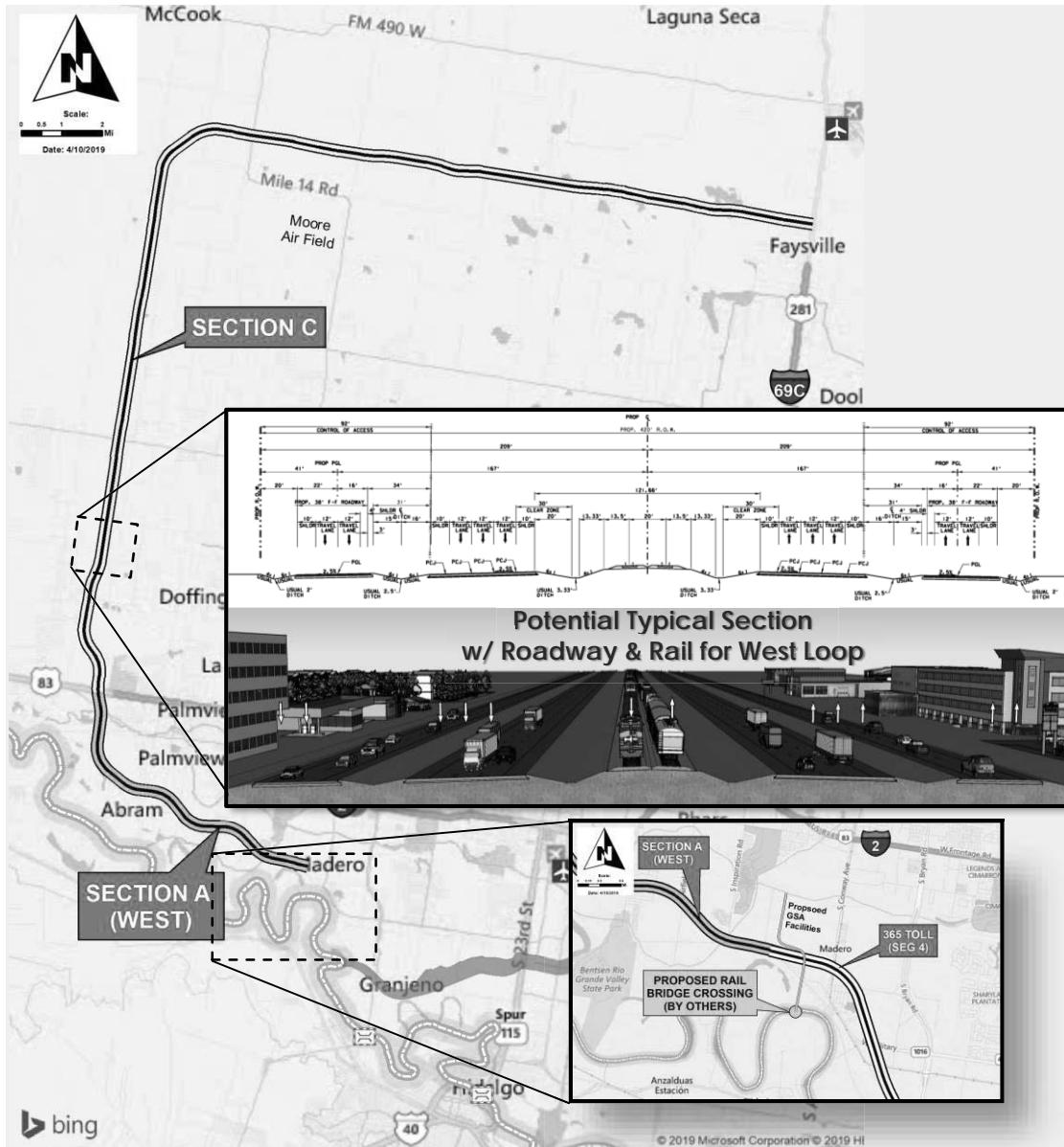
- ▶ PROJECT LENGTH ~27 MILES
- ▶ FROM I-69C IN HIDALGO COUNTY TO I-69-E IN CAMERON COUNTY
- ▶ KEY PARALLEL CORRIDOR TO I-2 WITH IMPORTANCE TO MOBILITY PROJECTS BY TXDOT, CCRMA AND HCRMA
- ▶ TXDOT COMMITTED SUPPLEMENTAL DEVELOPMENT AUTHORITY FUNDS FOR THE ENTIRE 27 MILE CORRIDOR AS AN EXPRESSWAY FACILITY.
- ▶ TXDOT HAS COMMITTED TO FUNDING THE DEVELOPMENT OF THE SCHEMATIC DESIGN AND ENVIRONMENTAL DOCUMENTS.



HCRMA
 HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

► FM 1925 UPDATES SINCE 2016

- New project listing to the plan
 - Project added in connection with an ILA with CCRMA.
 - Project selected for plan due to mutual interest with CCRMA and TxDOT to develop alternate east-west corridor to I-2 and connection from I-69C to I-69E.
 - As of December 2018 TxDOT is initiating a traffic study to justify a new location facility that covers:
 - Origin and destination study
 - Technical stakeholder/work group meetings
 - Feasibility study report
 - Public meetings
 - Production of a MetroQuest public involvement survey webpage



WEST LOOP

SECTION A(WEST) / SECTION C

DESCRIPTION:

- ▶ PROPOSED CONSTRUCTION BEYOND 2035 (LONG TERM) OR AS FUNDING / PARTNERSHIP OPPORTUNITIES DEVELOP.
- ▶ COMBINED PROJECT LENGTH: 38 MILES
- ▶ FROM FM 1016 / CONWAY AVE (MISSION/MADERO) TO I-69C (NORTH EDINBURG)
- ▶ KEY CORRIDOR OF INDEPENDENT UTILITY FOR FUTURE INDUSTRIAL DEVELOPMENT THAT PROVIDES: 1) A SAFE EAST/WEST MOVEMENT OF TRAFFIC TO COMPLIMENT I-2; AND 2) A PARALLEL NORTH/SOUTH CORRIDOR TO I-69C IN WEST HIDALGO COUNTY.
- ▶ LIKELY TO BE CLASSIFIED AS AN ENVIRONMENTAL IMPACT STATEMENT (EIS) NEPA DOCUMENT (36 TO 48 MONTHS)—TO BE ENGAGED AFTER IBTC CLEARANCE.
- ▶ POTENTIAL FOR CLASS I RAIL WITHIN THE ROW PENDING DEVELOPMENTS FOR RAIL CROSSING IN MISSION AREA.



HCRMA
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

WEST LOOP

► LONG-TERM PLAN

- West Loop: Section A (West) + Section C
 - Remaining core HCRMA Loop project with no active project development.
 - As destinations (e.g. residential developments / industrial facilities) come online they will generate traffic in this area without high-capacity corridors.
 - This provides opportunities for developing corridors to drive smart growth in this western county region before the potential for relocations increases.
 - Potential border rail crossing (by Others) in the Madero area (south of Mission) could be a major traffic generator (including rail) for these project segments.