

# HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

## NOTICE OF AND AGENDA FOR A WORKSHOP AND REGULAR MEETING TO BE HELD BY THE BOARD OF DIRECTORS

DATE: TUESDAY, JANUARY 28, 2020  
TIME: 5:30 PM  
PLACE: PHARR CITY HALL  
2<sup>ND</sup> FLOOR CITY COMMISSION CHAMBERS  
118 SOUTH CAGE, BLVD.  
PHARR, TEXAS 78577

PRESIDING: S. DAVID DEANDA, JR, CHAIRMAN

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### PLEDGE OF ALLEGIANCE

### INVOCATION

### CALL TO ORDER OF A WORKSHOP

1. Review of Quarterly Investment Report for the period ending December 31, 2019.
2. Review of the Investment Policy for the Hidalgo County Regional Mobility Authority.

### ADJOURNMENT OF WORKSHOP

### CALL TO ORDER AND ESTABLISHMENT OF A QUORUM FOR A REGULAR MEETING

### PUBLIC COMMENT

#### 1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document – Eric Davila, HCRMA.
- B. Report on Overweight/Oversized Vehicle Permits Issued in 2019 – Pilar Rodriguez, HCRMA.

2. **CONSENT AGENDA** *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately. The Governing Body may also elect to go into Executive Session on any item on this agenda, whether or not such item(s) are posted as an Executive Session Item, at any time during the meeting when authorized by provisions of the Open Public Meeting Act.)*

- A. Approval of Minutes for the Regular Meeting held December 17, 2019.
- B. Approval of Project & General Expense Report for the period from December 5, 2019 to January 10, 2020.
- C. Approval of Financial Reports for November & December 2019.
- D. Approval of the Quarterly Investment Report for the period ending December 31, 2019.
- E. Resolution 2020-01 – Annual approval of the Investment Policy for the Hidalgo County Regional Mobility Authority.

- F. Resolution 2020-02 – Approval of Public Fund Investment Act Training for Investment Officers Jose Castillo and Pilar Rodriguez.

### **3. REGULAR AGENDA**

- A. Resolution 2019 – 35 – Approval of Work Authorization 8 to the Professional Service Agreement with C&M Associates, Inc. for an Update to the Investment Grade Traffic and Revenue Study for the 365 Tollway and International Bridge Trade Corridor Projects.
- B. Resolution 2019-36 – Approval of Contract Amendment 9 to the Professional Service Agreement with C&M Associates to increase the maximum payable amount for Work Authorization Number 8.
- C. Resolution 2020-03 – Approval of an Inter Local Agreement (ILA) between the HCRMA and the City of Mission to provide Program Management Support of the proposed Mission/Madero-Reynosa International Border Crossing.

### **4. CHAIRMAN'S REPORT**

- A. None.

### **5. TABLED ITEMS**

- A. None.

### **6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY), AND SECTION 551.074 (PERSONNEL MATTERS)**

- A. Consultation with Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.)
- B. Consultation with Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).
- C. Consultation with Attorney on legal issues pertaining to the voluntary acquisition of real property for various parcels for the 365 Tollway Project and International Bridge Trade Corridor Project (Sections 551.071 and 551.072 T.G.C.).
- D. Consultation with Attorney on legal issues pertaining to the acquisition, including the use of Eminent Domain, for property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).
- E. Consultation with Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).
- F. Consultation with Attorney on legal issues pertaining to the issuance of one or more Series of Hidalgo County Regional Mobility Authority bonds and related agreements and provisions relating to the subject (Section 551.071 T.G.C.).
- G. Consultation with Attorney on legal issues pertaining to the Toll System Installation, Integration and Maintenance Contract for the 365 Tollway Project (Section 551.071 T.G.C.).
- H. Consultation with Attorney on legal issues pertaining to a rescope and re-bid of the 365 Tollway Project (Section 551.071 T.G.C.).

### **ADJOURNMENT OF REGULAR MEETING**

### **CERTIFICATION**

I, the Undersigned Authority, do hereby certify that the attached agenda of the Hidalgo County Regional Mobility Authority Board of Directors is a true and correct copy and that I posted a true and correct copy of said notice on the

Hidalgo County Regional Mobility Authority Web Page ([www.hcrma.net](http://www.hcrma.net)) and the bulletin board in the Hidalgo County Court House (100 North Closner, Edinburg, Texas 78539), a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 22<sup>nd</sup> day of **January 2020** at **12:00 pm** and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Maria E. Alaniz  
Administrative Assistant

Note: If you require special accommodations under the Americans with Disabilities Act, please contact Maria E. Alaniz at 956-402-4762 at least 24 hours before the meeting.

#### **PUBLIC COMMENT POLICY**

Public Comment Policy: "At the beginning of each HCRMA meeting, the HCRMA will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. Speakers addressing the Board through a translator will be allowed a maximum of six (6) minutes.

All individuals desiring to address the HCRMA must be signed up to do so, prior to the open comment period. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the HCRMA. For issues or topics which are not otherwise part of the posted agenda for the meeting, HCRMA members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Chairman as these items are considered, and the same time limitations applies."

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# Workshop

## Item 1

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    1    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>  01/13/2020  </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>  01/28/2020  </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **WORKSHOP ITEM 1 – QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING DECEMBER 31, 2019.**
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
Presentation of the quarterly investment report.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Public Funds Investment Act Section 2256
4. Budgeted:      Yes      No   X   N/A
5. Staff Recommendation: **Report Only.**
6. Planning Committee's Recommendation:      Approved      Disapproved   X   None
7. Board Attorney's Recommendation:      Approved      Disapproved   X   None
8. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
9. Chief Financial Officer's Recommendation:      Approved      Disapproved   X   None
10. Chief Development Engineer's Recommendation:      Approved      Disapproved   X   None
11. Chief Construction Engineer's Recommendation:      Approved      Disapproved   X   None
12. Executive Director's Recommendation:      Approved      Disapproved   X   None



**Board of Directors**

S. David Deanda, Jr., Chairman  
Forrest Runnels, Vice Chairman  
Ricardo Perez, Secretary/Treasurer  
Alonzo Cantu, Director  
Paul S. Moxley, Director  
Francisco "Frank" Pardo, Director  
Ezequiel Reyna, Jr., Director

January 8, 2020

To: S. David Deanda, Chairman  
Members of the Board of Directors

From: Pilar Rodriguez, Executive Director/Investment Officer  
Jose Castillo, Chief Financial Officer/Investment Officer

RE: Quarterly Investment Report for QE December 31, 2019/Statement of Compliance

The above-referenced report is hereby presented, pursuant to the Public Funds Investment Act (PFIA), for your review and acceptance.


This quarter total investment disbursements totaled \$2,997,800 issued for the following: project activities--\$400,344 and debt service--\$2,597,456, which consisted of principal--\$1,220,000 and semi-annual interest--\$1,377,456. Total combined interest earned was \$41,783.

The PFIA also requires that the report contain a Statement of Compliance, signed by the Investment Officers, as presented below:

**STATEMENT OF COMPLIANCE**

Pursuant to the PFIA, we the Investment Officers of the Hidalgo County Regional Mobility Authority, represent to you that the portfolio presented in this report is in compliance with:

The HCRMA's Investment Policy, and The Public Funds Investment Act of the State of Texas

  
\_\_\_\_\_  
Pilar Rodriguez, Investment Officer

  
\_\_\_\_\_  
Jose H. Castillo, Investment Officer

**Hidalgo County Regional Mobility Authority**  
**SUMMARY**  
**QUARTERLY INVESTMENT REPORT**  
**Quarter Ending December 31, 2019**

	<b>Local Govt. Investment <u>Pool</u></b>	<b>Govt. <u>Securities</u></b>	<b><u>Total</u></b>
<b>COST</b>			
Beginning Balance	\$ 6,945,137	\$ 1,964,943	8,910,080
Additions:			
Transfers-in	-	1,385,397	1,385,397
Investment Earnings	33,431	8,353	41,784
Deductions:			
Disbursements	<u>-</u>	<u>(2,997,800)</u>	<u>(2,997,800)</u>
Ending Balance	<u>\$ 6,978,568</u>	<u>\$ 360,893</u>	<u>\$ 7,339,461</u>
<b>MARKET VALUE</b>			
Beginning Balance	<u>\$ 6,945,345</u>	<u>\$ 1,964,944</u>	<u>\$ 8,910,289</u>
Ending Balance	<u><u>\$ 6,978,987</u></u>	<u><u>\$ 360,893</u></u>	<u><u>\$ 7,339,880</u></u>
Weighted Average Maturity- Logic/Gov. Sec	46	30	
Logic/gov sec. Weighted Average Yield	1.91%	1.36%	

**Hidalgo County Regional Mobility Authority**  
**HOLDINGS BY INVESTMENTS**  
**QUARTERLY INVESTMENT REPORT**  
**Quarter Ending December 31, 2019**

<u>Type of Security/Fund</u>	<u>Yield</u>	<u>Beginning Cost</u>	<u>Interest</u>	<u>Contributions/ Transfers</u>	<u>Disbursements</u>	<u>Ending Cost</u>	<u>Market Value</u>
<b>Local Govt Investment Pool:</b>							
Debt Service Jr. Lien: 7731494002		\$ 4,368,932	\$ 21,030	\$ -	\$ -	\$ 4,389,962	\$ 4,390,225
Logic-Contingency: 2731494001		<u>2,576,205</u>	<u>12,401</u>	<u>-</u>	<u>-</u>	<u>2,588,606</u>	<u>2,588,761</u>
<b>Total Local Govt Investment Pool</b>	1.91%	<u>\$ 6,945,137</u>	<u>\$ 33,431</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,978,568</u>	<u>\$ 6,978,987</u>
<b>Government Securities</b>							
(Federated Govt Obligations):							
Disbursement Account: 106912-006		16,809	96	399,000	(400,343)	15,561	15,561
Debt Service Fund: 106912-001		<u>1,948,135</u>	<u>8,256</u>	<u>986,397</u>	<u>(2,597,456)</u>	<u>345,332</u>	<u>345,332</u>
<b>Total Government Securities</b>	1.36%	<u>\$ 1,964,944</u>	<u>\$ 8,352</u>	<u>\$ 1,385,397</u>	<u>\$ (2,997,800)</u>	<u>\$ 360,893</u>	<u>\$ 360,893</u>
<b>Combined Totals</b>		<u>\$ 8,910,080</u>	<u>\$ 41,783</u>	<u>\$ 1,385,397</u>	<u>\$ (2,997,800)</u>	<u>\$ 7,339,461</u>	<u>\$ 7,339,880</u>

**Hidalgo County Regional Mobility Authority  
Wilmington Trust Investments Detail Activity  
Quarter Ending December 31, 2019**

Debt Service Account #106912-001						Ending
Income						Balance
Debt Svc	Opening balance:	Interest	Contributions	Transfers	Disb.	
October	1,948,135.80	2,697.92	-	327,643.92	-	2,278,477.64
November	2,278,477.64	2,856.52	-	327,643.92	-	2,608,978.08
December	2,608,978.08	2,701.45	-	331,109.38	(2,597,456.25)	345,332.66
		<u>8,255.89</u>	<u>-</u>	<u>986,397.22</u>	<u>(2,597,456.25)</u>	

Debt Service Account-Logic # 7731494002						Ending
Income						Balance
Debt Svc-SIB	Opening balance:	Interest	Contributions	Transfers	Disb.	
October	4,368,930.92	7,635.83	-	-	-	4,376,566.75
November	4,376,566.75	6,629.22	-	-	-	4,383,195.97
December	4,383,195.97	6,765.13	-	-	-	4,389,961.10
		<u>21,030.18</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Disb. Account #106912-006						Ending
Income						Balance
Disbursement	Opening balance:	Interest	Contributions	Transfers	Disb.	
October	16,807.46	29.80	-	237,000.00	(237,838.50)	15,998.76
November	15,998.76	45.96	-	33,000.00	(32,568.31)	16,476.41
December	16,476.41	20.00	-	129,000.00	(129,936.52)	15,559.89
		<u>95.76</u>	<u>-</u>	<u>399,000.00</u>	<u>(400,343.33)</u>	



# LOGIC Newsletter

December 2019

## Performance

### As of December 31, 2019

Current Invested Balance	\$7,423,771,572.94
Weighted Average Maturity (1)*	39 Days
Weighted Average Maturity (2)*	76 Days
Net Asset Value	1.000066
Total Number of Participants	612
Management Fee on Invested Balance	0.0975%
Interest Distributed	\$11,059,778.17
Management Fee Collected	\$563,611.80
% of Portfolio Invested Beyond 1 Year	0.00%
Standard & Poor's Current Rating	AAAm

### December Averages:

Average Invested Balance	\$6,799,517,766.83
Average Monthly Yield, on a simple basis	1.8173%
Average Weighted Average Maturity (1)*	43 Days
Average Weighted Average Maturity (2)*	85 Days

\*Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

## News

### New Participants

We would like to welcome the following entities who joined the LOGIC program in December:

- ★City of Dayton
- ★Kaufman County Fresh Water Supply Dist 1-D

### Holiday Reminder

In observance of Martin Luther King Jr. holiday, **LOGIC will be closed Monday, January 20, 2020.** All ACH transactions initiated on Friday, January 17th will settle on Tuesday, January 21st.

### Conferences

- ★Government Treasurers' Organization of Texas Winter Seminar, Feb 23-26, San Antonio
- ★Texas Association of School Business Officials Annual Conference, Mar 2-6, Houston

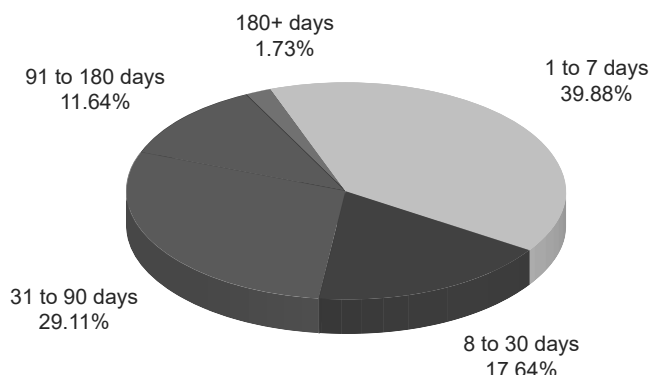
## Economic Commentary

All major risk assets continued to rally in December as optimism improved, trade tensions eased between the U.S. and China and recession risk abated. As such, the Treasury yield curve steepened and credit spreads tightened. A "Phase One" trade deal is expected to be signed in early January, in which the U.S. agreed not to implement tariffs that were scheduled to take place in December and to cut in half the tariffs already applied to Chinese goods in September. Global macroeconomic data stabilized over the fourth quarter: U.S. job gains picked up as business sentiment plateaued and manufacturing sentiment improved globally. Final U.S. GDP growth in Q3 was unrevised at 2.1%, with Q4 tracking slightly below. As expected, the Federal Open Market Committee (FOMC) left the fed funds rate unchanged in December and indicated that policy would likely be on hold through 2020. While pointing out that the labor market is strong, the Federal Reserve (Fed) is still monitoring potential global developments and muted inflation pressures.

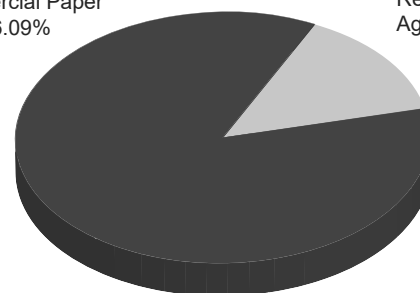
After a thaw in the trade war and a year of three Fed rate cuts, along with easing by dozens of other central banks, the probability of recession has declined. In retrospect, it was all so clear. The Fed's pivot at the start of 2019 told us it recognized it had little choice but to reverse their tightening policy of 2015-2018 in an effort to offset the impact of the escalating trade war and tariffs. And that's exactly what it did. Throughout 2019, as tariffs were increased and trade tensions escalated, the Fed cut rates three times and soothed the markets. And, it wasn't just the Fed. In fact, 40 other global central banks cut rates a combined total of 63 times, for a cumulative 3,000-plus bps in easing. They literally flooded the global markets and economy with liquidity. And then, like a holiday miracle, the U.S. and China sought to ease trade tensions by working toward a phase one deal. Suddenly, as we head into 2020, the combination of overwhelming central bank easing and the de-escalation in trade tensions has provided a powerful backdrop to the markets. Meanwhile, central banks have let us know that monetary policy is on hold, drawing a line under the amount of accommodation and number of unconventional tools they are willing to deploy. Both the Fed and the European Central Bank (ECB) have made it clear that the politicians must step in and help. Will it be a trade compromise? Concerted borrowing and fiscal stimulus? Or some form of lasting structural reform? 2020 is poised to be an interesting year.

This information is an excerpt from an economic report dated December 2019 provided to LOGIC by JPMorgan Asset Management, Inc., the investment manager of the LOGIC pool.

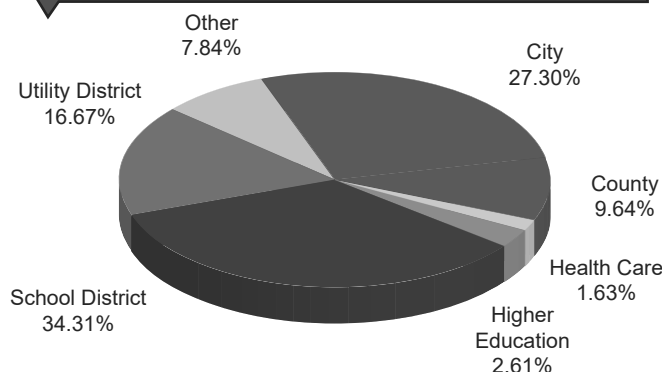
### Portfolio by Type of Investment As of December 31, 2019



Commercial Paper  
86.09%



### Portfolio by Maturity As of December 31, 2019



### Distribution of Participants by Type As of December 31, 2019

### Historical Program Information

Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Dec 19	1.8173%	\$7,423,771,572.94	\$7,424,486,642.57	1.000066	43	85	612
Nov 19	1.8429%	6,521,613,270.01	6,522,465,385.69	1.000101	45	87	610
Oct 19	2.0578%	6,313,681,339.23	6,315,173,844.90	1.000236	50	87	608
Sep 19	2.2461%	6,158,077,296.95	6,158,278,453.62	1.000032	49	82	606
Aug 19	2.3324%	6,063,554,824.77	6,064,483,834.72	1.000077	48	81	605
Jul 19	2.4550%	6,480,646,170.16	6,482,033,784.16	1.000214	50	81	603
Jun 19	2.4927%	6,678,845,642.86	6,680,097,200.26	1.000187	53	83	603
May 19	2.5410%	6,902,363,717.50	6,902,977,310.94	1.000010	55	85	601
Apr 19	2.5838%	7,102,256,313.78	7,102,595,058.50	1.000047	50	77	598
Mar 19	2.6015%	7,337,871,011.97	7,337,944,552.70	1.000010	39	70	595
Feb 19	2.6090%	7,628,880,062.17	7,629,799,651.08	1.000120	43	74	590
Jan 19	2.5949%	7,520,879,084.28	7,521,195,255.96	1.000042	36	61	588

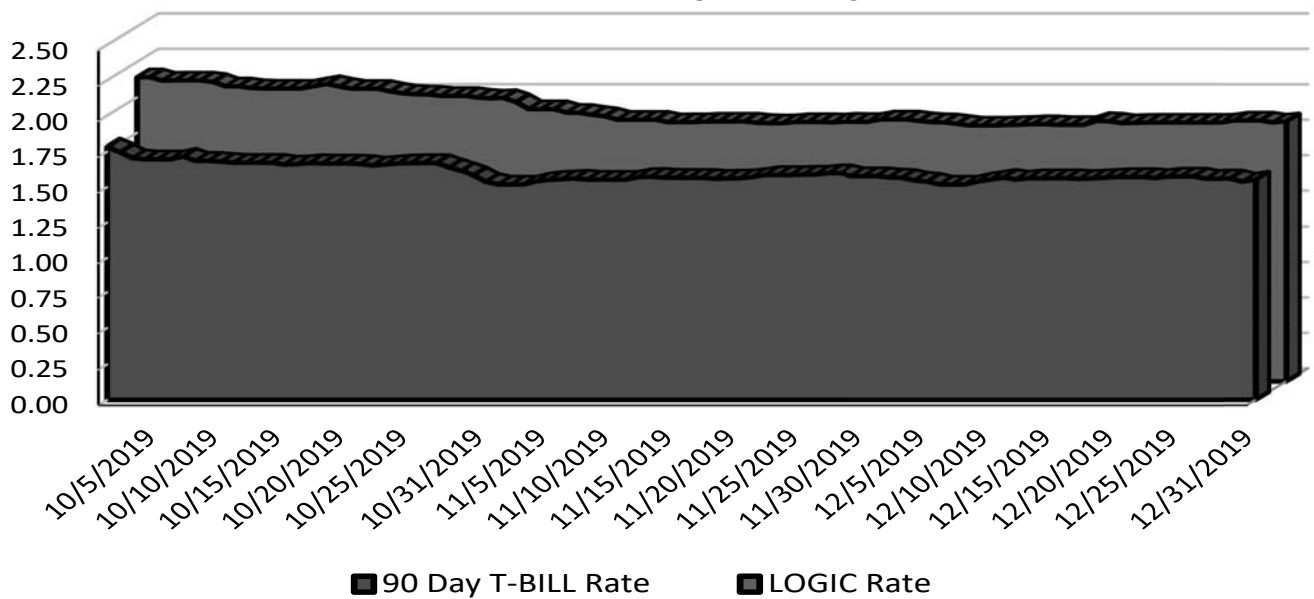
### Portfolio Asset Summary as of December 31, 2019

	Book Value	Market Value
Uninvested Balance	\$ 953.88	\$ 953.88
Accrual of Interest Income	3,910,583.90	3,910,583.90
Interest and Management Fees Payable	(11,080,162.42)	(11,080,162.42)
Payable for Investment Purchased	0.00	0.00
Receivable for Investment Sold	0.00	0.00
Repurchase Agreements	1,033,500,999.79	1,033,500,999.79
Commercial Paper	6,397,439,197.79	6,398,154,267.42
Government Securities	0.00	0.00
<b>Total</b>	<b>\$ 7,423,771,572.94</b>	<b>\$ 7,424,486,642.57</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.



## LOGIC versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The LOGIC management fee may be waived in full or in part at the discretion of the LOGIC co-administrators and the LOGIC rate for the period shown reflects waiver of fees. This table represents historical investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the LOGIC pool to the T-Bill Yield, you should know that the LOGIC pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill. The LOGIC yield is calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940 as promulgated from time to time by the federal Securities and Exchange Commission.

## Daily Summary for December 2019

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
12/1/2019	1.8416%	0.000050454	\$6,521,613,270.01	1.000101	41	85
12/2/2019	1.8304%	0.000050148	\$6,548,873,477.62	1.000153	42	86
12/3/2019	1.8227%	0.000049936	\$6,581,301,091.76	1.000153	43	89
12/4/2019	1.8208%	0.000049885	\$6,600,236,834.27	1.000150	43	88
12/5/2019	1.8098%	0.000049583	\$6,597,987,477.77	1.000152	44	89
12/6/2019	1.7986%	0.000049277	\$6,593,439,413.19	1.000088	42	87
12/7/2019	1.7986%	0.000049277	\$6,593,439,413.19	1.000088	42	87
12/8/2019	1.7986%	0.000049277	\$6,593,439,413.19	1.000088	42	87
12/9/2019	1.8019%	0.000049367	\$6,615,735,737.60	1.000143	44	89
12/10/2019	1.8040%	0.000049426	\$6,622,524,612.35	1.000134	44	89
12/11/2019	1.8085%	0.000049549	\$6,651,865,325.13	1.000137	45	90
12/12/2019	1.8077%	0.000049527	\$6,688,476,847.76	1.000136	45	89
12/13/2019	1.8027%	0.000049389	\$6,681,541,750.25	1.000073	44	87
12/14/2019	1.8027%	0.000049389	\$6,681,541,750.25	1.000073	44	87
12/15/2019	1.8027%	0.000049389	\$6,681,541,750.25	1.000073	44	87
12/16/2019	1.8312%	0.000050171	\$6,797,241,367.35	1.000143	46	88
12/17/2019	1.8273%	0.000050063	\$6,789,390,823.34	1.000137	47	90
12/18/2019	1.8149%	0.000049723	\$6,859,074,211.14	1.000086	45	86
12/19/2019	1.8179%	0.000049806	\$6,841,839,283.20	1.000086	44	86
12/20/2019	1.8194%	0.000049847	\$6,828,593,331.31	1.000017	43	86
12/21/2019	1.8194%	0.000049847	\$6,828,593,331.31	1.000017	43	86
12/22/2019	1.8194%	0.000049847	\$6,828,593,331.31	1.000017	43	86
12/23/2019	1.8193%	0.000049843	\$6,859,592,074.43	1.000082	43	85
12/24/2019	1.8193%	0.000049844	\$6,914,463,939.71	1.000066	42	83
12/25/2019	1.8193%	0.000049844	\$6,914,463,939.71	1.000066	42	83
12/26/2019	1.8212%	0.000049897	\$6,976,504,981.53	1.000088	42	82
12/27/2019	1.8355%	0.000050288	\$7,104,486,196.47	1.000021	40	79
12/28/2019	1.8355%	0.000050288	\$7,104,486,196.47	1.000021	40	79
12/29/2019	1.8355%	0.000050288	\$7,104,486,196.47	1.000021	40	79
12/30/2019	1.8210%	0.000049890	\$7,355,911,830.50	1.000076	38	76
12/31/2019	1.8300%	0.000050138	\$7,423,771,572.94	1.000066	39	76
Average	1.8173%	0.000049790	\$6,799,517,766.83		43	85



## LOGIC Board

### LOGIC Board Members

<b>Philip G. Roberson</b>	<b>Arlington ISD</b>	<b>Governing Board President</b>
<b>Sandra Newby</b>	<b>Tarrant Regional Water District</b>	<b>Governing Board Vice President</b>
<b>Greg Jordan</b>	<b>City of Grapevine</b>	<b>Governing Board Secretary</b>
<b>Erik Felthous</b>	<b>North Texas Municipal Water District</b>	<b>Governing Board Treasurer</b>
<b>David Rastellini</b>	<b>Northside ISD</b>	<b>Advisory Board</b>
<b>Eric Cannon</b>	<b>City of Allen/ Qualified Non-Participant</b>	<b>Advisory Board</b>

## Contacts

**For more information, please contact  
LOGIC Participant Services  
1201 Elm Street, Suite 3500  
Dallas, Texas 75270  
1-800-895-6442  
[www.logic.org](http://www.logic.org)**



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# Workshop

## Item 2

# Revised Workshop Item 2

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS  
PLANNING COMMITTEE  
FINANCE COMMITTEE  
TECHNICAL COMMITTEE

  X    
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AGENDA ITEM  
DATE SUBMITTED  
MEETING DATE

  2    
 01/13/20   
 01/28/20 

1. Agenda Item: WORKSHOP ITEM 2 - ANNUAL REVIEW OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY INVESTMENT POLICY
2. Nature of Request: (Brief Overview) Attachments:   X   Yes    No  
Annual review of the HCRMA Investment Policy as required by Public Fund Investment Act. No changes are proposed at this time.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:    Yes    No   X   N/A
5. Staff Recommendation: Review only
6. Program Manager's Recommendation:    Approved    Disapproved   X   None
7. Planning Committee's Recommendation:    Approved    Disapproved   X   None
8. Board Attorney's Recommendation:    Approved    Disapproved   X   None
9. Chief Auditor's Recommendation:    Approved    Disapproved    None
10. Chief Financial Officer's Recommendation:   X   Approved    Disapproved    None
11. Chief Development Engineers' Recommendation:    Approved    Disapproved   X   None
12. Chief Construction Engineer's Recommendation:    Approved    Disapproved   X   None
13. Executive Director's Recommendation:   X   Approved    Disapproved    None

## Investment Policy

### I. Scope

This policy complies with the Texas Public Funds Investment Act and applies to the investment of short-term operating funds and proceeds from certain bond issues. Longer-term funds, including investments of employees' investment retirement funds, are covered by a separate policy.

1. **Pooling of Funds** Except for cash in certain restricted and special funds, Hidalgo County Regional Mobility Authority (RMA) will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

### II. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. **Safety** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. **Credit Risk** Hidalgo County RMA will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities and the highest credit quality investment counterparts
- Qualifying the financial institutions, broker/dealers, intermediaries, counterparties, investment agreement providers, and investment advisers with which Hidalgo County RMA will do business
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. **Interest Rate Risk** Hidalgo County RMA will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity (matching cash flow requirement with investment cash flow)
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. **Liquidity** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds. Investment agreements that provide cash flow flexibility may also be used.
3. **Yield** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of subordinated importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:
  - A security with declining credit may be sold early to minimize loss of principal.
  - A security swap would improve the quality, yield, or target duration in the portfolio.
  - Liquidity needs of the portfolio require that the security be sold.

### III. Standards of Care

1. **Prudence** The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2. **Ethics and Conflicts of Interest** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Hidalgo County RMA.
3. **Delegation of Authority** Authority to manage the investment program is granted to a designated official as appointed by the Board, hereinafter referred to as "investment officer", and derived from the following: Texas Public Fund Investment Act. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall

act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository investment agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

#### IV. Financial Dealers and Institutions

1. **Authorized Financial Dealers and Institutions** A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include, but are not limited to, "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements
- Proof of ~~National Association of Securities Dealers~~Financial Industry Regulatory Authority (NASD/FINRA) certification, as appropriate
- Proof of state registration, as appropriate
- Completed broker/dealer questionnaire, as appropriate
- Certification of having read and understood the Hidalgo County RMA investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer.

From time to time, the investment officer may choose to invest in instruments offered by minority and community financial institutions. In such situations, a waiver to the criteria under Paragraph 1 may be granted. All terms and relationships will be fully disclosed prior to purchase and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law. These types of investment purchases should be approved by the appropriate legislative or governing body in advance.

2. **Internal Controls** The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of Hidalgo County RMA are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.



Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

3. **Delivery vs. Payment** All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

## **V. Suitable and Authorized Investments**

In accordance with authorizing Federal and State laws, the Trust Agreements, the Authority's depository contract, and appropriate approved collateral provisions, and in furtherance of the Investment Strategy Statement attached hereto, the Authority may utilize the following investments for the investment of the Authority's funds:

### Obligations of or Guaranteed by Governmental Entities

- a) Obligations of the United States or its agencies and instrumentalities, excluding mortgage-backed securities.
- b) Direct obligations of the State of Texas or its agencies and Instrumentalities.
- c) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
- d) Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.
- e) Certificates of Deposit and Share Certificates

A certificate of deposit, or share certificate meeting the requirements of the Act that are issued by or through a depository institution that either has its main office, or a branch in the State of Texas that is (1) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor or the National Credit Union Share Insurance Fund or its successor; (2) secured by obligations described in clauses (a)-(d) above, excluding mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of

the certificates and those mortgage-backed securities listed in Section 16.0; or (3) secured in any other manner and amount provided by law for deposits of the Authority.

In addition to Hidalgo County RMA to invest funds in certificates of deposit above, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under this policy:

1. The funds are invested by Hidalgo County RMA through: (1) a broker that has its main office or a branch office in the State of Texas and is selected from a list adopted by Hidalgo County RMA as required by Section IV(1) of this Investment Policy; or (2) a depository institution that has its main office or a branch office in the State of Texas and that is selected by the investing entity.
2. The broker or the depository institution selected by the investing entity under subparagraph (i) above arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of Hidalgo County RMA.
3. the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. Hidalgo County RMA appoints the depository institution selected by Hidalgo County RMA under subparagraph (i) above, an entity described by Section 2257.041(d) of the Act, or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity.

f) Repurchase Agreements

A fully collateralized repurchase agreement that (1) has a defined termination date; (2) is secured by obligations described in clause (a) above; (3) requires the securities being purchased by the Authority to be pledged to the Authority, held in the Authority's name, and deposited at the time the investment is made with the Authority or with a third party selected and approved by the Authority; and (4) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the State of Texas. "Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described in clause (a) above, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and reverse security repurchase agreement.

Notwithstanding any other law, the term of any reverse security repurchase agreement may not exceed 180 days after the date the reverse security repurchase agreement is delivered. Money received by the Authority under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement. The Authority requires the execution of a Master Repurchase Agreement in substantially the form as may be prescribed by The ~~Bond Market Association~~Securities Industry and Financial Markets Association (SIFMA).

g) Banker's Acceptance

A Bankers' acceptance that (1) has a stated maturity of 270 days or fewer from the date of its issuance; (2) will be, in accordance with its terms, liquidated in full at maturity; (3) is eligible for collateral for borrowing from a Federal Reserve Bank; and (4) is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank,

or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating of at least one nationally recognized credit rating agency. Such transactions shall not exceed 5% of the total Authority's Investment Portfolio, and all such endorsing banks shall come only from a list of entities that are constantly monitored as to financial solvency.

h) Commercial Paper

Commercial Paper that (1) has a stated maturity of 270 days or fewer from the date of its issuance; and (2) is rated not less than A-1 or P-1 or an equivalent rating by at least (A) two nationally recognized credit rating agencies or (B) one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any State. Such transactions shall not exceed 25% of the total Authority's Investment Portfolio with no more than 5% in any one issuer or its subsidiaries.

i) Mutual Funds

A no-load money market mutual fund that (1) is registered with and regulated by the Securities and Exchange Commission; (2) provides the Authority with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940; (3) has a dollar-weighted average stated maturity of 9060 days or fewer; and (4) includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share.

A no-load mutual fund that (1) is registered with the Securities and Exchange Commission; (2) has an average weighted maturity of less than two years; (3) is invested exclusively in obligations described in this Section 14.0; (4) is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and (5) conforms to the requirements set forth in Sections 2256.016(b) and (c) of the Act, relating to the eligibility of investment pools to receive and invest funds of investing entities.

The Authority is not authorized to (1) invest in the aggregate more than 15% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in the immediately preceding paragraph; (2) invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in the immediately preceding paragraph; or (3) invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in either paragraph above in an amount that exceeds 10% of the total assets of the mutual fund. In addition, the total assets invested in any single mutual fund may not exceed 5% of the Authority's average fund balance, excluding bond proceeds and reserves and other funds held for debt service.

With regard to Money Market Mutual Funds, the Authority is not authorized to invest its funds in any one money market mutual fund in an amount that exceeds 5% of the total assets of the money market mutual fund.

j) Investment Pools

The Authority may invest its funds and funds under its control through an eligible investment pool if the Board of Directors by official action authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by the Act. The Authority may invest its funds through an eligible investment pool if the pool provides to the Investment Officer an offering circular or other similar disclosure document that contains, at a minimum, the following information:

- 1) The types of investments in which money is allowed to be invested.

- 2) The maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool.
- 3) The maximum stated maturity date any investment security within the portfolio has.
- 4) The objectives of the pool.
- 5) The size of the pool.
- 6) The names of the members of the advisory board of the pool and the dates their terms expire.
- 7) The custodian bank that will safe keep the pool's assets.
- 8) Whether the intent of the pool is to maintain a net asset value of \$1 and the risk of market price fluctuation.
- 9) Whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment.
- 10) The name and address of the independent auditor of the pool.
- 11) The requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool.
- 12) The performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.

To maintain eligibility to receive funds from and invest funds on behalf of the Authority, an investment pool must be continuously rated no lower than AAA, AAA-m, and AAA-f or at an equivalent rating of at least one nationally recognized rating service and must furnish to the Investment Officer: (i) Investment transaction confirmations and (ii) A monthly report that contains, at a minimum, the following information:

- 1) The types and percentage breakdown of securities in which the pool has invested.
- 2) The current average dollar-weighted maturity, based on the stated maturity date of the pool.
- 3) The current percentage of the pool's portfolio in investments that have stated maturities of more than one year.
- 4) The book value versus the market value of the pool's portfolio, using amortized cost valuation.
- 5) The size of the pool.
- 6) The number of participants in the pool.
- 7) The custodian bank that is safekeeping the assets of the pool.
- 8) A listing of daily transaction activity of the Authority in the pool.
- 9) The yield and expense ratio of the pool.
- 10) The portfolio managers of the pool.
- 11) Any changes or addenda to the offering circular.

The Authority by contract may delegate to an investment pool the Authority to hold legal title as custodian of investments purchased with its local funds.

For purposes of investment in an investment pool, "yield" shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the federal Securities and Exchange Commission.

To be eligible to receive funds from and invest funds on behalf of the Authority, a public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily, and, to the extent reasonably possible, stabilize at a \$1 net asset value. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, portfolio holdings shall be sold as necessary to maintain the ratio between 0.995 and 1.005.

To be eligible to receive funds from and invest funds on behalf of the Authority, a public funds investment pool must have an advisory board composed:

- 1) Equally of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for a public funds investment pool created under Chapter 791, Texas Government Code, and managed by a state agency; or
- 2) Of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for other investment pools.

k) Guaranteed Investment Contracts

A Guaranteed Investment Contract is an authorized investment for bond proceeds if the guaranteed investment contract:

- 1) Has a defined termination date;
- 2) Is secured by obligations described by clause (a) above, but excluding those obligations described by Section 16.0 herein in an amount at least equal to the amount of bond proceeds invested under the contract;
- 3) Is pledged to the Authority and deposited with the Authority or with a third party selected and approved by the Authority; and
- 4) Meets the following requirements:
  - a) The Board of Directors of the Authority must specifically authorize guaranteed investment contracts as an eligible investment in the order, ordinance, or resolution authorizing the issuance of bonds;
  - b) The Authority must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;

- c) The Authority must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
- d) The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be reinvested; and

The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

The following are not authorized investments under this Section V:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and.
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

## VI. Investment Parameters

### 1. **Diversification** The investments shall be diversified by:

- limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- limiting investment in securities that have higher credit risks,
- investing in securities with varying maturities, and
- continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

### 2. **Maximum Maturities** To the extent possible, Hidalgo County RMA shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Hidalgo County RMA will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. Hidalgo County RMA shall adopt weighted average maturity limitations (which often range from ~~90~~60 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the legislative body.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LGIPs, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

## **VII. Reporting**

1. **Methods** The investment officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow Hidalgo County RMA to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the investment officer, the legislative body, and any pool participants. The report will include the following:
  - Listing of individual securities held at the end of the reporting period.
  - Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity (in accordance with Governmental Accounting Standards Board (GASB) requirements).
  - Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
  - Listing of investment by maturity date.
  - Percentage of the total portfolio which each type of investment represents.
2. **Performance Standards** The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.
3. **Marking to Market** The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. In defining market value, considerations should be given to the GASB Statement 31 pronouncement.

## **VIII. Policy Considerations**

1. **Exemption** Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy
2. **Amendments** This policy shall be reviewed on an annual basis. Any changes must be approved by the investment officer and any other appropriate authority, as well as the individual(s) charged with maintaining internal controls.

## **IX. List of Attachments**

The following documents, as applicable, are (or may be in the future) attached to this policy:

- Listing of authorized personnel,
- Repurchase agreements and tri-party agreements,
- Listing of authorized broker/dealers and financial institutions,
- Credit studies for securities purchased and financial institutions used,
- Safekeeping agreements,
- Wire transfer agreements,
- Sample investment reports, and
- Methodology for calculating rate of return.



# Revised Workshop Item 2

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Item 1A

## HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

### AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS  
PLANNING COMMITTEE  
FINANCE COMMITTEE

  X    
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AGENDA ITEM  
DATE SUBMITTED  
MEETING DATE

  1A    
 01/20/2020   
 01/28/2020 

TECHNICAL COMMITTEE

1. Agenda Item: **REPORT ON PROGRAM MANAGER ACTIVITY FOR 365 TOLLWAY PROJECT AND IBTC ENVIRONMENTAL CLEARANCE DOCUMENT**
2. Nature of Request: (Brief Overview) Attachments:   X   Yes    No  
Report on 365 Tollway and IBTC Projects
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:    Yes    No   X   N/A
5. Staff Recommendation: **Report only.**
6. Program Manager's Recommendation:    Approved    Disapproved   X   None
7. Planning Committee's Recommendation:    Approved    Disapproved   X   None
8. Board Attorney's Recommendation:    Approved    Disapproved   X   None
9. Chief Auditor's Recommendation:    Approved    Disapproved   X   None
10. Chief Financial Officer's Recommendation:    Approved    Disapproved   X   None
11. Chief Development Engineer's Recommendation:   X   Approved    Disapproved    None
12. Chief Construction Engineer's Recommendation:    Approved    Disapproved   X   None
13. Executive Director's Recommendation:   X   Approved    Disapproved    None



**HCRMA**  
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

## BOARD OF DIRECTORS MEETING FOR JAN 2020

### HCRMA Board of Directors

**S. David Deanda, Jr., Chairman**  
**Forrest Runnels, Vice-Chairman**  
**Ricardo Perez, Secretary/Treasurer**  
**Francisco “Frank” Pardo, Director**  
**Paul S. Moxley, Director**  
**Alonzo Cantu, Director**  
**Ezequiel Reyna, Jr., Director**

### HCRMA Administrative Staff

**Pilar Rodriguez, PE, Executive Director**  
**Eric Davila, PE, PMP, CCM, Chief Dev. Eng.**  
**Ramon Navarro IV, PE, CFM, Chief Constr. Eng.**  
**Celia Gaona, CIA, Chief Auditor/Compliance Ofcr.**  
**Jose Castillo, Chief Financial Ofcr.**

General Engineering Consultant  
**HDR ENGINEERING, INC.**

***Report on HCRMA Program Management Activity***  
***Chief Development Engineer – Eric Davila, PE, PMP, CCM***

## ► OVERVIEW

- ❑ 365 TOLL Project Overview
- ❑ IBTC Project Overview
- ❑ Overweight Permit Summary
- ❑ Construction Economics Update

### MISSION STATEMENT:

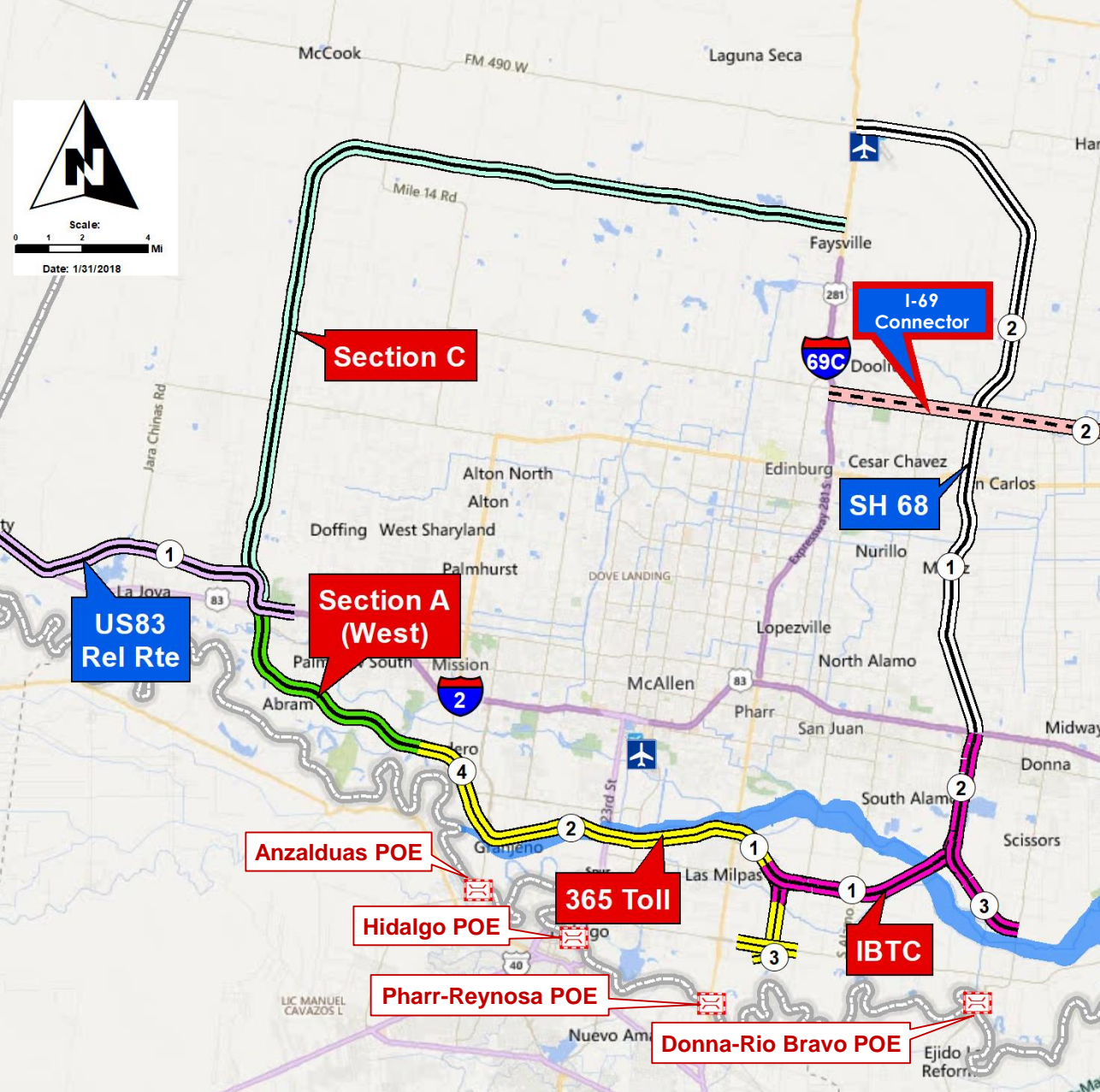
“To provide our customers with a rapid and reliable alternative for the safe and efficient movement of people, goods and services”





# HCRMA STRATEGIC PLAN

DEVELOP THE  
INFRASTRUCTURE TO  
SERVE A POPULATION  
OF APPROXIMATELY  
800,000 RESIDENTS  
AND  
5 INTERNATIONAL  
PORTS OF ENTRY



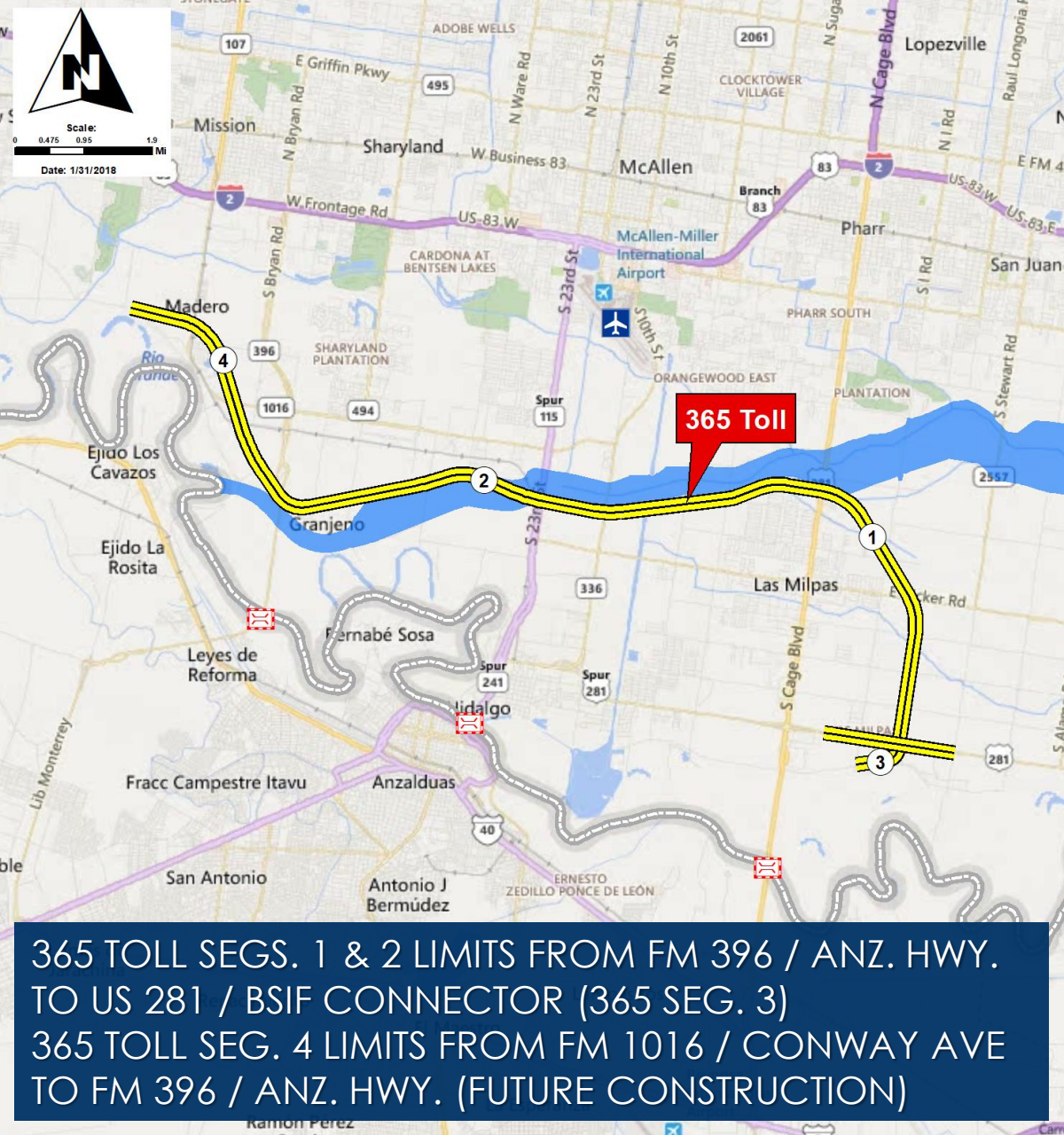
## ► ROAD TO 2021 UTP

- ❑ 2021 UTP Draft Funding Table (released by TxDOT Nov 2019)
  - 365 Toll appears fully funded for construction – project needs revised PDA and FAA
  - IBTC construction is listed – HCRMA provided updated estimate and project needs revised PDA.
- ❑ What's in the RGVMPO (Local Plan)
  - 365 Toll Project (TIP / MTP) thru construction
  - IBTC Project (TIP / MTP) thru design (pending funding commitments to list thru construction)
- ❑ Moving Forward:
  - Aligning both plans together in the 2021 UTP
  - Negotiate PDA's for 365 Toll and IBTC
  - Secure financial commitments for full shovel-readiness on IBTC.

**PDA** – Project Development Agreement  
**FAA** – Financial Assistance Agreement  
**TIP** – Transportation Improvement Program (Short range)  
**MTP** – Metropolitan Transportation Plan (Long Range)







## MAJOR MILESTONES:

NEPA CLEARANCE  
07/03/2015

98% ROW AS OF  
09/30/2018

**PH 1: 365 SEG. 3 –**  
LET: 08/2015  
STARTED: 02/2016

**PH 2: 365 TOLL**  
**SEGS. 1 & 2 –**  
RE-LET: 08/2019  
START: TBD

# 365 TOLL

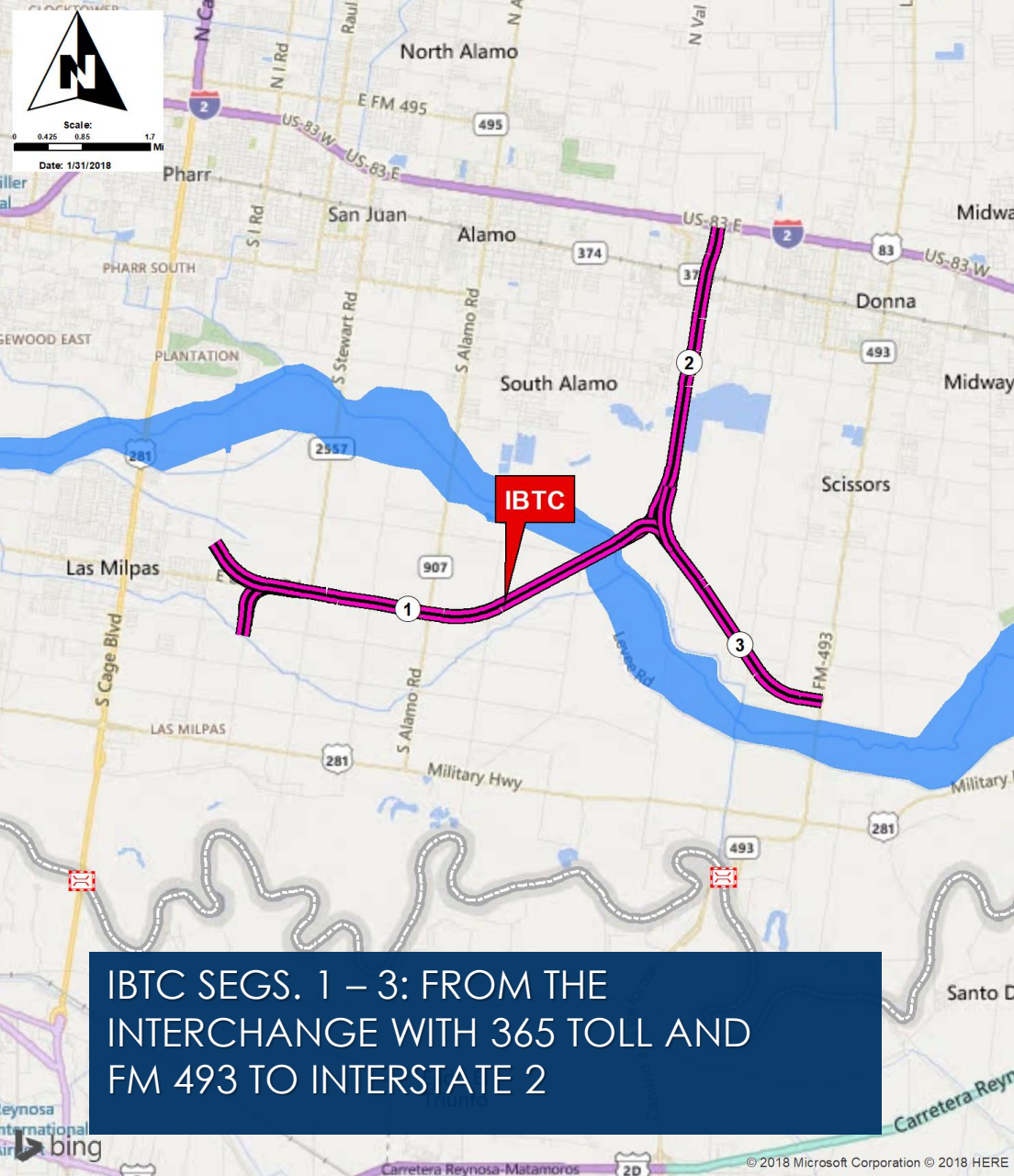
## ► **DEVELOPMENT MILESTONES:**

- ❑ **07/2015**, Obtained Env. Clearance,
- ❑ **08/2015**, Held Utility Kickoff Mtgs.,
- ❑ **09/2017**, 95% of ROW Acquired,
- ❑ **09/2017**, Submitted 100% PS&E,
- ❑ **10/2017**, Received State Letter of Authority, and
- ❑ **09/2019**, Initiated Remaining Utility Relocations.

## ► **TENTATIVE SCHEDULE:**

- ❑ **02/2020**, Obtain additional funding commitments / Revise PDA and related agreements,
- ❑ **03/2020**, Receive permission to re-let the project / Amend FPAA,
- ❑ **05/2020 - 06/2020**, Advertise the 365 Toll (60 days) & Hold prebid last week in May,
- ❑ **07/2020**, Open Bids by 1st week & by 2nd week conditionally award contract,
- ❑ **08/2020**, Receive TxDOT / FHWA concurrence with award of contract,
- ❑ **09/2020 - 10/2020**, Purchase remaining 5% or ROW and finalize remaining utility relocations,
- ❑ **11/2020**, Commence construction, and
- ❑ **06/2024**, Open to traffic.





IBTC SEGS. 1 – 3: FROM THE  
INTERCHANGE WITH 365 TOLL AND  
FM 493 TO INTERSTATE 2

# IBTC

## MAJOR MILESTONES:

OBTAINED EA ENV  
CLASSIF.: 11/2017

EST. NEPA  
CLEARANCE: 03/2020

EST. LETTING: 01/2021

EST. OPEN: 06/2024



# ► IBTC SCHEDULE

# IBTC

## International Bridge Trade Corridor (IBTC) (CSJ: 0921-02-142)

(From the Interchange with 365 Toll and FM 493 to Interstate 2)

Project Milestones	2020												2021												2022												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Environmental (Ongoing)																																					
Surveys (65%)																																					
ROW Title Research / Appraisals																																					
ROW Acquisition (5% Adv. Acq.)																																					
Plans, Specs., & Estimates (50%)																																					
Utility Coord / Relocation																																					
Constr. Contract Letting Phase																																					
Constr. Award / Commence																																					
CONSTRUCTION FROM 10/2021 TO 03/2025																																					





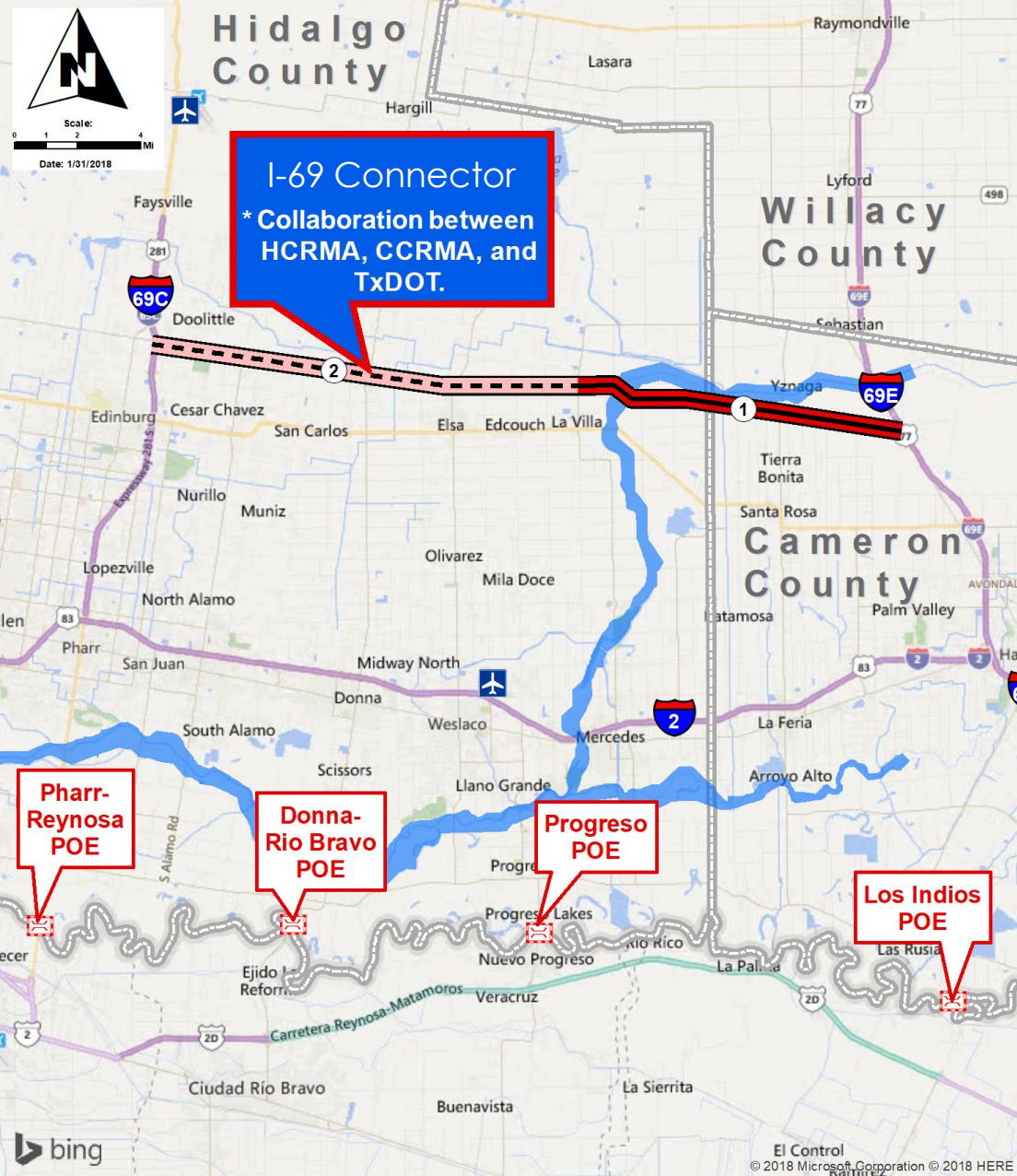
## ► ADVANCE PLANNING

- ❑ Env.: Classification Letter and Scoping Toolkit Submitted Aug 2017
- ❑ Held IBTC Environmental Kick off with TxDOT PHR / ENV April 6, 2018.
- ❑ VRF UTP Matching Funds request processed at the HCMPO—pending adoption by TxDOT at State Level.
- ❑ All env. fieldwork complete: Waters of the US and Archeological trenching—Internal ROE efforts were instrumental to accelerating this work.
- ❑ Meeting held with EPA/TCEQ/TxDOT to discuss Donna Reservoir site for the Hazmat portion of the NEPA Document Oct 2018.
- ❑ Public Meeting took place at Donna High School March 29, 2019.
- ❑ All major milestone reports submitted and undergoing reviews: Project Description, Hazmat, Historic Resources, Public Meeting Summary Report, Waters of the US, and Archaeological Resources.
- ❑ Mitigation plans, as warranted, will be drawn up at completion of the milestone reports.

## ► OTHER:

- ❑ Surveys (65% complete) – anticipate new survey pool procurement once TxDOT approves new federalized procurement procedures by end of Fall 2019.
- ❑ ROW Acquisition (5% complete)
- ❑ Utility Relo. (SUE 100%, coordination initiated, Overall 20%)
- ❑ Design (PS&E, 50% complete): On Hold





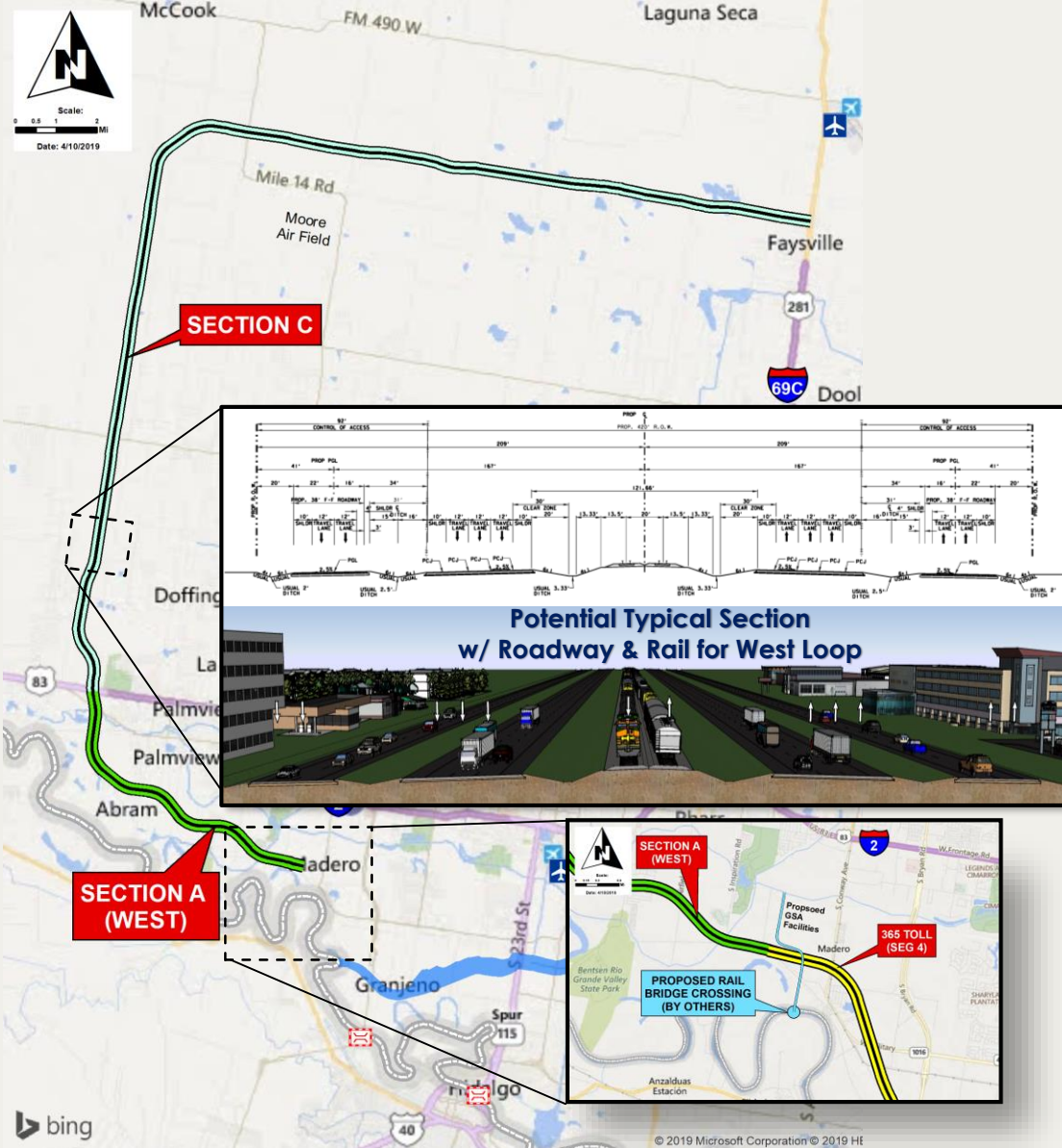
# I-69 Connector

(COLLABORATION W/ TxDOT, CCRMA, AND HCRMA)

## DESCRIPTION:

- ▶ PROJECT LENGTH ~27 MILES
- ▶ FROM I-69C IN HIDALGO COUNTY TO I-69-E IN CAMERON COUNTY
- ▶ KEY PARALLEL CORRIDOR TO I-2 WITH IMPORTANCE TO MOBILITY PROJECTS BY TxDOT, CCRMA AND HCRMA
- ▶ TxDOT COMMITTED SUPPLEMENTAL DEVELOPMENT AUTHORITY FUNDS FOR THE ENTIRE 27 MILE CORRIDOR AS AN EXPRESSWAY FACILITY.
- ▶ TxDOT HAS COMMITTED TO FUNDING THE DEVELOPMENT OF THE SCHEMATIC DESIGN AND ENVIRONMENTAL DOCUMENTS.
- ▶ FEASIBILITY STUDIES KICKED OFF WITH A STAKEHOLDER MEETING OCT 2019.
- ▶ PUBLIC MEETING ON FEASIBILITY STUDIES HELD DECEMBER 2019.





# WEST LOOP

## SECTION A(WEST) / SECTION C \*COMPLIMENTS PROPOSED MISSION/MADERO-REYNOSA INTERNATIONAL BORDER CROSSING (BY OTHERS)

### DESCRIPTION:

- ▶ PROPOSED CONSTRUCTION BEYOND 2035 (LONG TERM) OR AS FUNDING / PARTNERSHIP OPPORTUNITIES DEVELOP.
- ▶ COMBINED PROJECT LENGTH: 38 MILES
- ▶ FROM FM 1016 / CONWAY AVE (MISSION/MADERO) TO I-69C (NORTH EDINBURG)
- ▶ LIKELY TO BE CLASSIFIED AS AN ENVIRONMENTAL IMPACT STATEMENT (EIS) NEPA DOCUMENT (36 TO 48 MONTHS)—TO BE ENGAGED AFTER IBTC CLEARANCE.
- ▶ POTENTIAL FOR CLASS I RAIL WITHIN THE ROW PENDING DEVELOPMENTS FOR RAIL CROSSING IN MISSION AREA.
- ▶ DRAFT INTERLOCAL AGREEMENT WITH CITY OF MISSION WOULD ALLOW THE HCRMA TO ASSIST THEM WITH ENVIRONMENTAL CLEARANCE EFFORTS (~24 MONTH TIMEFRAME ) AT THE PROPOSED RAIL CROSSING ONCE A FULL US/ MEXICAN SPONSOR TEAM IS ESTABLISHED.

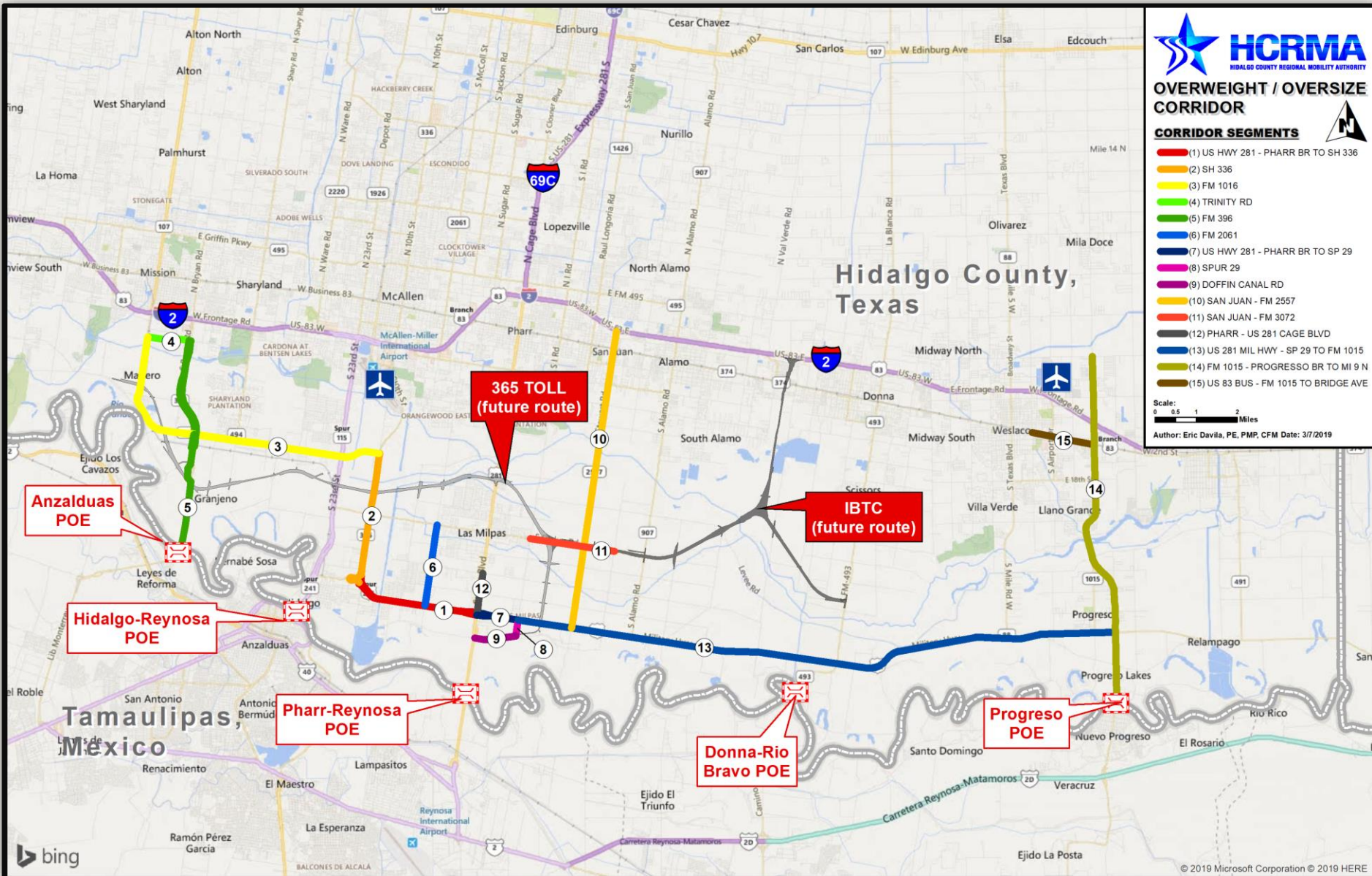


# OVERWEIGHT / OVERSIZE CORRIDOR

## CORRIDOR SEGMENTS

- (1) US HWY 281 - PHARR BR TO SH 336
- (2) SH 336
- (3) FM 1016
- (4) TRINITY RD
- (5) FM 396
- (6) FM 2061
- (7) US HWY 281 - PHARR BR TO SP 29
- (8) SPUR 29
- (9) DOFFIN CANAL RD
- (10) SAN JUAN - FM 2557
- (11) SAN JUAN - FM 3072
- (12) PHARR - US 281 CAGE BLVD
- (13) US 281 MIL HWY - SP 29 TO FM 1015
- (14) FM 1015 - PROGRESSO BR TO MI 9 N
- (15) US 83 BUS - FM 1015 TO BRIDGE AVE

Scale: 0 0.5 1 2 Miles  
 Author: Eric Davila, PE, PMP, CFM Date: 3/7/2019





► **OVERWEIGHT PERMITS HISTORY**  
**JAN 1, 2014 – DEC 31, 2019**

**OW**

<b>Total Permits Issued:</b>	<b>148,639</b>
<b>Total Amount Collected:</b>	<b>\$ 21,074,012</b>
■ <b>Convenience Fees:</b>	<b>\$ 510,012</b>
■ <b>Total Permit Fees:</b>	<b>\$ 20,564,000</b>
– Pro Miles:	<b>\$ 445,917</b>
– TxDOT:	<b>\$ 17,479,400</b>
– HCRMA:	<b>\$ 2,638,683</b>



► **OVERWEIGHT PERMITS MONTHLY SUMMARY**  
**JAN 1, 2019 – DEC 31, 2019**

**OW**

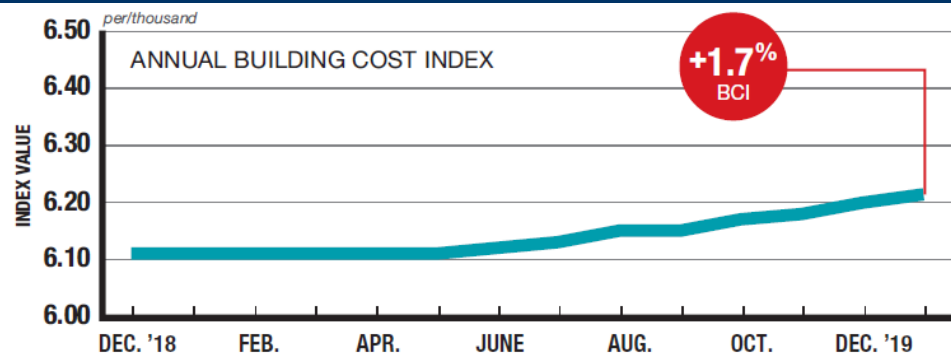
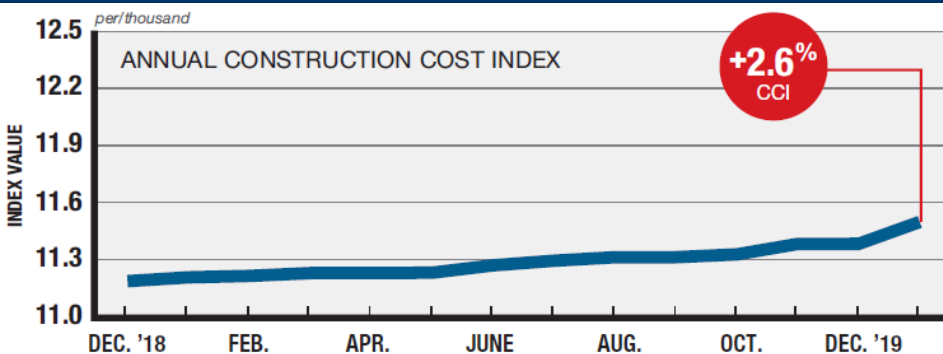
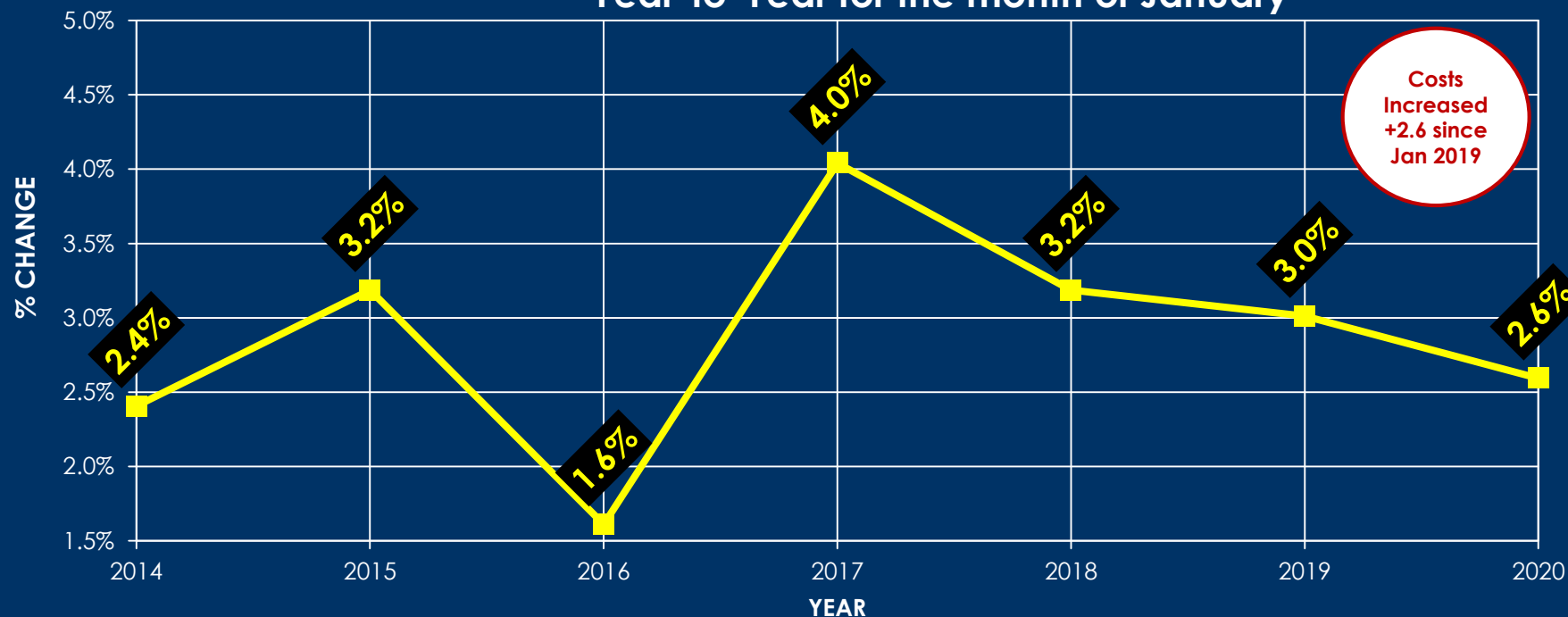
<b>Total Permits Issued:</b>	<b>33,790</b>
<b>Total Amount Collected:</b>	<b>\$ 6,918,764</b>
■ <b>Convenience Fees:</b>	<b>\$ 160,764</b>
■ <b>Total Permit Fees:</b>	<b>\$ 6,758,000</b>
– Pro Miles:	<b>\$ 101,370</b>
– TxDOT:	<b>\$ 5,744,300</b>
– HCRMA:	<b>\$ 912,330</b>



# ► CONSTR. ECONOMICS JANUARY 2020

CE

Construction Cost Index (CCI) Change (%)  
Year-to-Year for the month of January



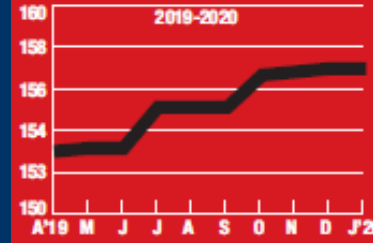
## 20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
<b>ASPHALT PAVING</b>				
PG 58	TON	412.37	<b>-0.4</b>	-5.5
Cutback, MC800	TON	379.33	0.0	-3.0
Emulsion, RAPID SET	TON	359.75	-0.1	-0.2
Emulsion, SLOW SET	TON	369.97	0.0	-0.2
<b>PORTLAND CEMENT</b>				
Type one	TON	142.05	<b>0.0</b>	+21.6
<b>MASONRY CEMENT</b>				
70-lb bag	TON	10.77	+0.2	+7.8
<b>CRUSHED STONE</b>				
Base course	TON	12.23	+1.3	+19.0
Concrete course	TON	11.70	-0.1	+7.8
Asphalt course	TON	13.51	-0.1	+20.2
<b>SAND</b>				
Concrete	TON	10.38	+1.7	+12.1
Masonry	TON	12.24	+1.0	+9.6

### CONCRETE BLOCK

**0.0** %

MONTHLY PRICES STAYED FLAT WHILE YEARLY PRICES ROSE 1.9%.

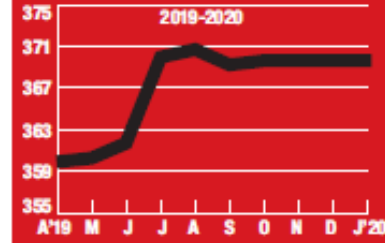


1992=100

### READY-MIX CONCRETE

**0.0** %

READY-MIX CONCRETE PRICES SHOWED NO CHANGE SINCE LAST MONTH.

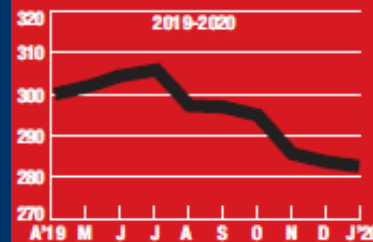


1992=100

### ASPHALT PAVING

**-0.4** %

ASPHALT PRICES FELL 0.4% THIS MONTH, WHILE YEARLY PRICES ARE DOWN 5.5%.

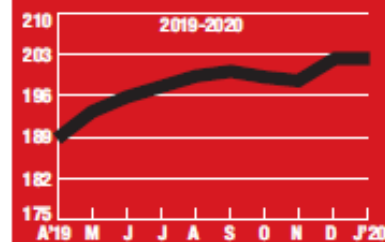


1992=100

### PORTLAND CEMENT

**+1.9** %

MONTHLY PRICES FOR PORTLAND CEMENT EXPERIENCED NO CHANGE IN DECEMBER.



1992=100

Item 1B

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>  X  </u>	AGENDA ITEM	<u>  1B  </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>  01/13/20  </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>  01/28/20  </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **REPORT ON OVERWEIGHT/OVERSIDED VEHICLE PERMITS ISSUED IN 2019.**
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
Report on Overweight/Oversized vehicle permits issued in 2019 by Pilar Rodriguez, Executive Director.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:      Yes      No   X   N/A
5. Staff Recommendation: **Report only.**
6. Program Manager's Recommendation:      Approved      Disapproved   X   None
7. Planning Committee's Recommendation:      Approved      Disapproved   X   None
8. Board Attorney's Recommendation:      Approved      Disapproved   X   None
9. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
10. Chief Financial Officer's Recommendation:      Approved      Disapproved   X   None
11. Chief Development Engineer's Recommendation:      Approved      Disapproved   X   None
12. Chief Construction Engineer's Recommendation:      Approved      Disapproved   X   None
13. Executive Director's Recommendation:      Approved      Disapproved   X   None



# Memorandum

To: S. David Deanda, Chairman  
From: Pilar Rodriguez, PE, Executive Director  
Date: January 13, 2020  
Re: **Overweight/Oversized Permits**

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Attached is a report indicating the statistic for the issuance of Overweight/Oversized Permits for the 2019 calendar year for the Authority. The permit system went live on April 11, 2014 with a permit fee of \$80. Effective November 13, 2017, the fee increased to \$200. Allocation of these permits remains the same with TXDOT receiving 85% and the HCRMA 15% less the Promiles fee, which is \$3.00 per permit issued. Promiles also charges a 3% credit card pass-through convenience fee to those that pay by credit card.

For the period of January 1, 2015 to December 31, 2015, the Authority issued 14,427 permits for the overweight cargo shipments and generated permit fees in the amount of \$1,183,442.40. Of the total collected, TxDOT received \$981,036; HCRMA \$129,843; Promiles \$43,281 and \$29,282.40 in credit card pass-through convenience fees.

For the period of January 1, 2016 to December 31, 2016, the Authority issued 28,357 permits for the overweight cargo shipments and generated permit fees totaling \$2,331,860. Of this amount, TxDOT received \$1,928,276; HCRMA \$255,213; Promiles \$85,071 and \$63,300 in credit card pass-through fees.

For the period of January 1, 2017 to December 31, 2017, the Authority issued 37,048 permits for the overweight cargo shipments and generated permit fees totaling \$3,536,079.20. Of this amount, TxDOT received \$2,925,428; HCRMA \$405,108; Promiles \$111,144 and \$94,399.20 in credit card pass-through fees.

For the period of January 1, 2018 to December 31, 2018, the Authority issued 34,502 permits for the overweight cargo shipments and generated permit fees totaling \$7,061,812. Of this amount, TxDOT received \$5,865,340; HCRMA \$931,554; Promiles \$103,506 and \$161,412 in credit card pass-through fees.

For the period of January 1, 2019 to December 31, 2019, the Authority issued 33,790 permits for the overweight cargo shipments and generated permit fees totaling \$6,918,764. Of this amount, TxDOT received \$5,744,300; HCRMA \$912,330; Promiles \$101,370 and \$160,764 in credit card pass-through fees.

If you should have any questions for require additional information, please feel free to contact me.





### HCRMA Permits Total Payments Report

1/1/2019 - 12/31/2019

<u>Payment Type</u>	<u>Count</u>	<u>Amount</u>
Credit Cards	26794	\$5519564.00
Escrow	6996	\$1399200.00
<b>Total Permits</b>	<b>33790</b>	<b>\$6918764.00</b>

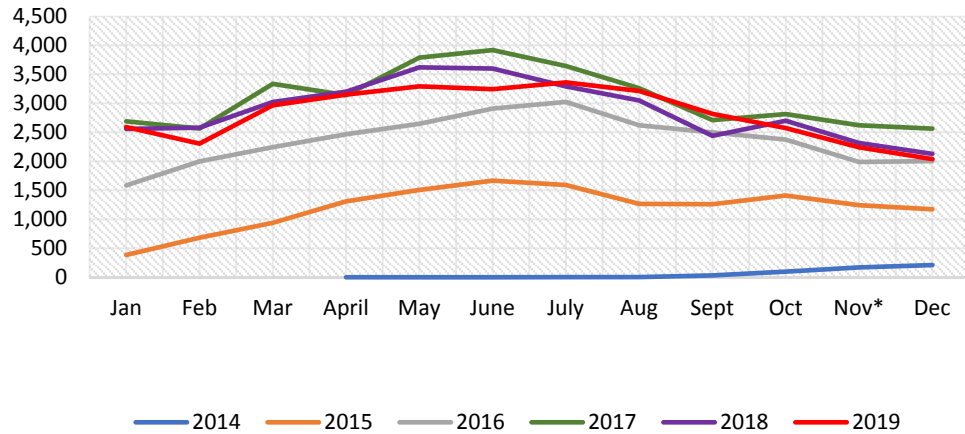
<u>Convenience Fees</u>	<u>\$160764.00</u>
Total Permit Fees	\$6758000.00

ProMiles Fees	\$101370.00
TxDOT Total	\$5744300.00
<u>HCRMA Total</u>	<u>\$912330.00</u>
<b>Total Permit Fees</b>	<b>\$6758000.00</b>

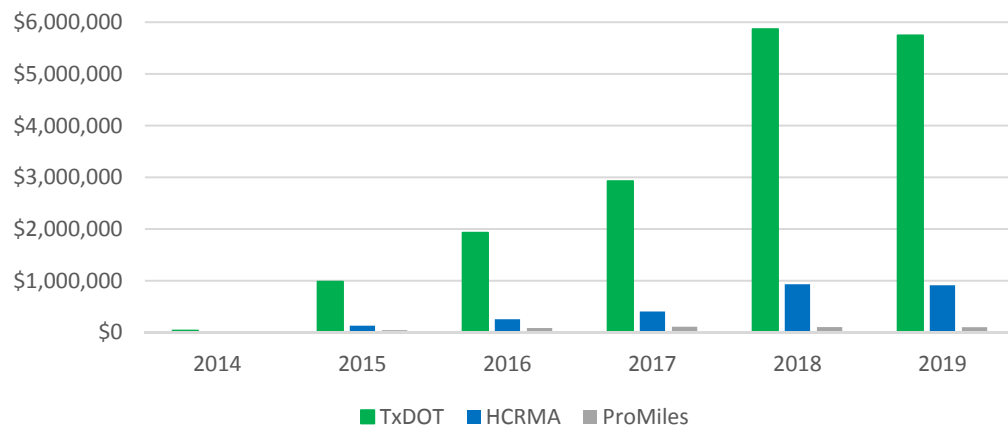
# HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY ANNUAL OVERWEIGHT/OVERSIZE PERMIT COMPARISON

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov*	Dec	Total
2014				1	0	0	2	3	32	97	170	210	515
2015	385	682	939	1,308	1,506	1,666	1,591	1,265	1,260	1,410	1,243	1,172	14,427
2016	1,584	1,998	2,244	2,466	2,647	2,909	3,024	2,621	2,498	2,374	1,988	2,004	28,357
2017	2,689	2,565	3,336	3,141	3,788	3,918	3,643	3,260	2,710	2,814	2,621	2,563	37,048
2018	2,558	2,580	3,022	3,200	3,620	3,600	3,291	3,049	2,439	2,699	2,316	2,128	34,502
2019	2,591	2,305	2,966	3,150	3,292	3,244	3,360	3,212	2,818	2,573	2,241	2,038	33,790
	114,849												

## Overweight/Oversized Permit Count 2014 -2019 Monthly Comparison



## Overweight/Oversized Permit Revenue Allocation 2014-2019



\*Effective November 13, 2017, permit fee increased from \$80 to \$200

Item 2A

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>  X  </u>	AGENDA ITEM	<u>  2A  </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>  01/13/20  </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>  01/28/20  </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **APPROVAL OF MINUTES FOR REGULAR MEETING HELD DECEMBER 17, 2019.**
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
Consideration and Approval of Minutes for the Hidalgo County Regional Mobility Authority Board of Directors Regular Meeting held December 17, 2019.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:      Yes      No   X   N/A
5. Staff Recommendation: **Motion to approve the minutes for the Board of Director's Regular Meeting held December 17, 2019, as presented.**
6. Planning Committee's Recommendation:      Approved      Disapproved   X   None
7. Finance Committee's Recommendation:      Approved      Disapproved   X   None
8. Board Attorney's Recommendation:   X   Approved      Disapproved      None
9. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
10. Chief Financial Officer's Recommendation:      Approved      Disapproved   X   None
11. Chief Development Engineer's Recommendation:      Approved      Disapproved   X   None
12. Chief Construction Engineer's Recommendation:      Approved      Disapproved   X   None
13. Executive Director's Recommendation:   X   Approved      Disapproved      None

**STATE OF TEXAS  
COUNTY OF HIDALGO  
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

The Hidalgo County Regional Mobility Authority Board of Directors convened for a Workshop and Regular Meeting on **Tuesday, December 17, 2019**, at 4:30 pm at the HCRMA Large Conference Room, 203 W. Newcombe Ave., Pharr, Texas, with the following present:

Board Members:	S. David Deanda, Jr., Chairman Forrest Runnels, Vice-Chairman Ricardo Perez, Secretary/Treasurer Alonzo Cantu, Director Francisco “Frank” Pardo, Director
Absent:	Paul S. Moxley Director Ezequiel Reyna, Jr., Director
Staff:	Pilar Rodriguez, Executive Director Ramon Navarro, Chief Construction Engineer Eric Davila, Chief Development Engineer Celia Gaona, Chief Auditor/Compliance Officer Jose Castillo, Chief Financial Officer Maria Alaniz, Administrative Assistant III

**PLEDGE OF ALLEGIANCE**

Chairman Deanda led the Pledge of Allegiance.

**INVOCATION**

Ms. Gaona led the Invocation.

**CALL TO ORDER FOR WORKSHOP**

Chairman Deanda called the Workshop to order at 4:30 pm.

1. Review of proposed Fiscal Year 2020 Operating and Capital Budget.  
*Mr. Rodriguez reviewed the proposed Fiscal Year 2020 Operating and Capital Budget.*

**ADJOURNMENT OF WORKSHOP**

**CALL TO ORDER FOR REGULAR MEETING AND ESTABLISH A QUORUM**

**PUBLIC COMMENT**

*No Comments.*

Chairman Deanda called the Regular Meeting to order at 4:33 pm.

**1. REPORTS**

- A. Report on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document – Eric Davila, HCRMA.  
*Mr. Eric Davila reported on Program Manager Activity for 365 Tollway Project and IBTC Environmental Clearance Document. No action taken.*

## **2. CONSENT AGENDA.**

***Motion by Frank Pardo, with a second by Alonzo Cantu, to approve the Consent Agenda. Motion carried unanimously.***

- A. Approval of Minutes for the Regular Meeting held November 19, 2019.  
*Approved the Minutes for the Regular Meeting held November 19, 2019.*
- B. Approval of Project & General Expense Report for the period from November 6, 2019 to December 4, 2019.  
*Approved the Project & General Expense Report for the period from November 6, 2019 to December 4, 2019.*
- C. Approval of Financial Reports for October 2019.  
*Approved the Financial Reports for October 2019.*
- D. Resolution 2019-38 – Approval of Work Authorization 4 to the Professional Services Agreement with Blanton & Associates, Inc. for additional biological evaluation support for the International Bridge Trade Corridor Project environmental clearance.  
*Approved Resolution 2019-38 – Approval of Work Authorization 4 to the Professional Services Agreement with Blanton & Associates, Inc. for additional biological evaluation support for the International Bridge Trade Corridor Project environmental clearance in the amount of \$24,600.00.*
- E. Resolution 2019-39 – Approval of Contract Amendment 3 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount for Work Authorization Number 4.  
*Approved Resolution 2019-39 – Approval of Contract Amendment 3 to the Professional Services Agreement with Blanton & Associates, Inc. to increase the maximum payable amount by \$24,600.00 for Work Authorization Number 4 for a revised maximum payable amount of \$760,325.94.*

## **3. REGULAR AGENDA**

- A. Resolution 2019-40 – Adoption of Fiscal Year 2020 Operating and Capital Budget for the Hidalgo County Regional Mobility Authority.  
***Motion by Alonzo Cantu, with a second by Rick Perez, to approve Resolution 2019-40 – Adoption of Fiscal Year 2020 Operating and Capital Budget for the Hidalgo County Regional Mobility Authority. Motion carried unanimously.***

## **4. CHAIRMAN'S REPORT**

- A. None.

## **5. TABLED ITEMS**

- A. None.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)
- A. Annual performance evaluation of Pilar Rodriguez, Executive Director (Section 551.074 T.G.C.).  
**No action taken.**
  - B. Consultation with Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.).  
**No action taken.**
  - C. Consultation with Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).  
**No action taken.**
  - D. Consultation with Attorney on legal issues pertaining to the acquisition of real property for various parcels for the 365 Tollway Project and International Bridge Trade Corridor Project (Sections 551.071 and 551.072 T.G.C.).  
**No action taken.**
  - E. Consultation with Attorney on legal issues pertaining to the acquisition, including the use of Eminent Domain, for property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).  
**No action taken.**
  - F. Consultation with Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).  
**No action taken.**
  - G. Consultation with Attorney on legal issues pertaining to the issuance of one or more Series of Hidalgo County Regional Mobility Authority bonds and related agreements and provisions relating to the subject (Section 551.071 T.G.C.).  
**No action taken.**
  - H. Consultation with Attorney on legal issues pertaining to the Toll System Installation, Integration and Maintenance Contract for the 365 Tollway Project (Section 551.071 T.G.C.).  
**No action taken.**
  - I. Consultation with Attorney on legal issues pertaining to a rescope and re-bid of the 365 Tollway Project (Section 551.071 T.G.C.).  
**No action taken.**

## **ADJOURNMENT**

*There being no other business to come before the Board of Directors, motion by Frank Pardo, with a second by Forrest Runnels, to adjourn the meeting at 4:38 pm.*

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*S. David Deanda, Jr, Chairman*

*Attest:*

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*Ricardo Perez, Secretary/Treasurer*



Item 2B

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    2B    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>  12/10/19  </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>  12/17/19  </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **APPROVAL OF PROJECT AND GENERAL EXPENSE REPORT FROM DECEMBER 5, 2019 THROUGH JANUARY 10, 2020**

2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No

Consideration and approval of project and general expense report for the period from December 5, 2019 through January 10, 2020.

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy

4. Budgeted:   X   Yes      No      N/A Funding Source: VRF Bond

General Account	\$ 112,383.48
Disbursement Account	\$ 14,851.14
R.O.W Services	\$ 24,959.66
<b>Total Project Expenses for Reporting Period</b>	<b>\$152,194.28</b>

Fund Balance after Expenses	\$ 2,747,949.71
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5. Staff Recommendation: **Motion to approve the project and general expense report for the December 5, 2019 to January 10, 2020 as presented.**

6. Planning Committee's Recommendation:      Approved      Disapproved   X   None

7. Finance Committee's Recommendation:      Approved      Disapproved   X   None

8. Board Attorney's Recommendation:      Approved      Disapproved   X   None

9. Chief Auditor's Recommendation:      Approved      Disapproved   X   None

10. Chief Financial Officer's Recommendation:   X   Approved      Disapproved      None

11. Chief Development Engineer's Recommendation:   X   Approved      Disapproved      None

12. Chief Construction Engineer's Recommendation:   X   Approved      Disapproved      None

13. Executive Director's Recommendation:   X   Approved      Disapproved      None



# Memorandum

To: S. David Deanda Jr., Chairman  
From: Pilar Rodriguez, PE, Executive Director  
Date: January 13, 2020  
Re: **Expense Report for the Period from December 5, 2019 to January 10, 2020**

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Attached is the expense report for the period commencing on December 5, 2019 and ending on January 10, 2020.

Expenses for the General Account total \$112,383.48, the Disbursement Account total \$14,851.14, and ROW Services total \$24,959.66. The aggregate expense for the reporting period is \$152,194.28.

Based on review by this office, **approval of expenses for the reporting period is recommended in the aggregate amount of \$152,194.28.**

This leaves a fund balance (all funds) after expenses of \$2,747,949.71.

If you should have any questions or require additional information, please advise.



**Dec 5 - Jan 10**  
**January 2020**

Plains Capital 41	Make Check Payable to	Date Work Performed	Amount
Wages & Benefits	City of Pharr	December 2019	\$ 71,343.16
	Office Depot	December 2019	\$ 142.31
	Office Depot	December 2019	\$ 75.46
	A-Fast Delivery, LLC	December 2019	\$ 126.00
	Copy Zone	1/3/2020	\$ 485.65
	Pathfinder Public Affairs	December 2019	\$ 10,000.00
	Bracewell, LLP	December 2019	\$ 765.96
Accounting Fees	City of Pharr	Dec. 2019	\$ 205.00
Rent	City of Pharr	Dec. 2019	\$ 4,480.00
	City of Pharr	Dec. 2019	\$ 3,740.55
	City of Pharr	January 2020	\$ 655.00
	Xerox-Dahill	1/8/2020-02/07/2020	\$ 683.21
	Xerox	1/01/2020-01/31/2020	\$ 194.05
	Texas Municipal League	2020	\$ 7,127.54
	Wilmington Trust	12/02/19-12/01/20	\$ 5,750.00
	IBTTA	2020	\$ 2,350.00
	Pena Designs	December 2019	\$ 200.00
	Pilar Rodriguez	1/15/20-1/17/20	\$ 183.31
Professional Services	Celia Gaona	1/15/20-1/17/20	\$ 142.31
	Jose Castillo	1/15/20-1/17/20	\$ 18.00
	Credit Card Services	12/4/19-1/03/20	\$ 1,286.12
	Credit Card Services	12/4/19-1/03/20	\$ 2,121.59
	City of McAllen Tax Office	2019	\$ 47.14
	Pablo (Paul) Villarreal, Jr. HC Tax Assessor Collector	2019	\$ 209.12
	A Better Water Solution - Get Filtered	January 2020	\$ 52.00
			<b>\$ 112,383.48</b>
<b>Wilmington Trust 45/Capital Projects</b>			
Engineering Services	Bracewell, LLP	December 2019	\$ 2,600.00
	Bracewell, LLP	December 2019	\$ 1,720.00
	Blanton & Associates, Inc.	12/01/19-12/31/2019	\$ 10,531.14
			<b>\$ 14,851.14</b>
<b>R.O.W. Services</b>			
	<b>Requisitions</b>		
	Barron, Adler, Clough & Oddo, LLP	Thru 01/31/2020	\$ 22,834.66
			<b>\$ 22,834.66</b>
<b>SIB Construction Account 45</b>			
Legal Fees	Escobedo & Cardenas, LLP	December 2019	\$ 2,125.00
			<b>\$ 2,125.00</b>
Sub Total - General	\$	112,383.48	
Sub Total - Projects	\$	14,851.14	
Sub Total - SIB Acquisiti	\$	2,125.00	
Sub Total - SIB R.O.W.	\$	22,834.66	
Total	<b>\$</b>	<b>152,194.28</b>	

**Approved:** \_\_\_\_\_  
S. David Deanda, Jr., Chairman

**Recommend Approval:** \_\_\_\_\_  
Pilar Rodriguez, Executive Director

**Approved:** \_\_\_\_\_  
Ricardo Perez, Secretary/Treasurer

**Date:** 1/28/2020

Item 2C

## HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

### AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    2C    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>    01/13/20    </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>    01/28/20    </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **APPROVAL OF THE FINANCIAL REPORT FOR THE MONTHS OF NOVEMBER 2019 AND DECEMBER 2019.**
2. Nature of Request: (Brief Overview) Attachments:     X     Yes        No  
Consideration and approval of financial report for the months of November 2019 and December 2019.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:        Yes        No     X     N/A  
Funding Source:
5. Staff Recommendation: **Motion to approve the Financial Report for the month of November 2019 and December 2019, as presented.**
6. Planning Committee's Recommendation:        Approved        Disapproved     X     None
7. Finance Committee's Recommendation:        Approved        Disapproved     X     None
8. Board Attorney's Recommendation:        Approved        Disapproved     X     None
9. Chief Auditor's Recommendation:        Approved        Disapproved     X     None
10. Chief Financial Officer's Recommendation:     X     Approved        Disapproved        None
11. Chief Development Engineer's Recommendation:        Approved        Disapproved     X     None
12. Chief Construction Engineer's Recommendation:        Approved        Disapproved     X     None
13. Executive Director's Recommendation:     X     Approved        Disapproved        None

**HIDALGO CO. REGIONAL MOBILITY AUTHORITY  
STATEMENT OF NET POSITION NOVEMBER 30, 2019**

**ASSETS**

**CURRENT ASSETS**

Cash	\$ 143,229
Investment-Cap. Projects nonrestricted	16,476
Pool Investments	2,584,616
Promiles-Prepaid/Escrow Overweight Permit Fees	19,750
Accounts Receivable - VR Fees	408,350
Prepaid expense	<u>35,516</u>

Total Current Assets	<u>3,207,937</u>
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**RESTRICTED ASSETS**

Investment-debt service	2,608,978
Investment-debt service jr. lien	<u>4,383,196</u>

Total Restricted Assets	<u>6,992,174</u>
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**CAPITAL ASSETS**

Land-environmental	441,105
Computer equip/software	8,607
Construction in progress	<u>127,419,014</u>

Total Capital Assets	<u>127,868,726</u>
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<b>TOTAL ASSETS</b>	<b><u>\$ 138,068,837</u></b>
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**LIABILITIES AND NET POSITION**

**CURRENT LIABILITIES**

Accounts payable-City of Pharr	\$ 65,719
Unearned Revenue - Overweight Permit Escrow	19,750
Current Portion of Bond Premium	<u>76,452</u>

Total Current Liabilities	<u>161,921</u>
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**RESTRICTED LIABILITIES**

Current Portion of Long-Term Debt	<u>1,220,000</u>
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Total Restricted Liabilities	<u>1,220,000</u>
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**LONG-TERM LIABILITIES**

2013 VRF Bonds Payable	54,740,000
Jr. Lien Bonds	21,435,132
Bond premium	1,834,837
Other Payables	<u>5,377,193</u>

Total Long-Term Liabilities	<u>83,387,162</u>
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Total Liabilities	<u>84,769,083</u>
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**NET POSITION**

Investment in Capital Assets, Net of Related Debt	43,185,112
Restricted for:	
Debt Service	6,992,174
Unrestricted	<u>3,122,468</u>

Total Net Position	<u>53,299,754</u>
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<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 138,068,837</u></b>
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Pharr, TX

# Balance Sheet

## Account Summary

As Of 11/30/2019

Account	Name	Balance
<b>Fund: 41 - HCRMA-GENERAL</b>		
<b>Assets</b>		
<a href="#">41-1-1100-000</a>	GENERAL OPERATING	143,229.40
<a href="#">41-1-1101-000</a>	PLEDGE AGREEMENTS-CITIES	0.00
<a href="#">41-1-1102-000</a>	POOL INVESTMENTS	2,584,616.08
<a href="#">41-1-1110-000</a>	CLEARING ACCOUNT-WT 000-VRF	0.00
<a href="#">41-1-1110-001</a>	CLEARING ACCT-SIB LOAN	0.00
<a href="#">41-1-1113-000</a>	ACCOUNTS RECIEVABLES-VR FEES	408,350.00
<a href="#">41-1-1113-100</a>	PROMILES-PREPAID/ESCROW OVERWE	19,750.00
<a href="#">41-1-1118-000</a>	CONSTRUCTION IN PROGRESS	127,419,014.15
<a href="#">41-1-1119-001</a>	LAND-ENVIRONMENTAL	441,105.00
<a href="#">41-1-1120-000</a>	EQUIPMENT	0.00
<a href="#">41-1-1121-000</a>	FURNITURE & FIXTURES	0.00
<a href="#">41-1-1122-000</a>	COMPUTER EQUIP/SOFTWARE	8,606.51
<a href="#">41-1-1123-000</a>	ACCUMULATED DEPRECIATION	0.00
<a href="#">41-1-1444-000</a>	DUE FROM BOND CONSTRUCTION	0.00
<a href="#">41-1-1601-000</a>	PREPAID EXPENSE	35,516.44
	<b>Total Assets:</b>	<b>131,060,187.58</b>
		<b>131,060,187.58</b>
<b>Liability</b>		
<a href="#">41-2-1212-000</a>	ACCOUNTS PAYABLE	0.00
<a href="#">41-2-1212-001</a>	A/P CITY OF PHARR	65,719.43
<a href="#">41-2-1212-009</a>	OTHER PAYABLES	5,377,193.33
<a href="#">41-2-1213-009</a>	CURRENT-UNAMORTIZED PREMIUM	76,451.51
<a href="#">41-2-1213-100</a>	UNEARNED REV.-OVERWEIGHT	19,750.00
<a href="#">41-2-1214-001</a>	BONDS PAYABLE-CURRENT	1,220,000.00
<a href="#">41-2-1214-002</a>	BONDS PAYABLE-LONG TERM PORTIO	54,740,000.00
<a href="#">41-2-1214-003</a>	UNAMORTIZED PREMIUM ON BOND	1,834,837.18
<a href="#">41-2-1214-009</a>	ADVANCE ON CONSTRUCTION	0.00
<a href="#">41-2-1214-010</a>	LONG TERM BONDS- JR LIEN	21,435,132.30
<a href="#">41-2-1401-000</a>	FUND BALANCE-RESTRICTED FOR IM	0.00
<a href="#">41-3-1400-000</a>	FUND BALANCE	0.00
	<b>Total Liability:</b>	<b>84,769,083.75</b>
<b>Equity</b>		
<a href="#">41-3-3400-000</a>	FUND BALANCE	45,985,172.79
	<b>Total Beginning Equity:</b>	<b>45,985,172.79</b>
Total Revenue		6,945,110.62
Total Expense		6,639,179.58
Revenues Over/Under Expenses		305,931.04
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>46,291,103.83</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>131,060,187.58</b>





Pharr, TX

# Income Statement

## Account Summary

For Fiscal: 2019 Period Ending: 11/30/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 41 - HCRMA-GENERAL</b>						
<b>Revenue</b>						
<a href="#">41-4-1504-000</a>	VEHICLE REGISTRATION FEES	6,700,000.00	6,700,000.00	408,350.00	5,932,580.00	767,420.00
<a href="#">41-4-1505-005</a>	PROMILES-OW/OS PERMIT FEES	1,200,000.00	1,200,000.00	74,547.00	906,996.20	293,003.80
<a href="#">41-4-1506-000</a>	INTEREST REVENUE	25,000.00	25,000.00	3,909.01	42,010.92	-17,010.92
<a href="#">41-4-4664-000</a>	MISCELLANEOUS	0.00	0.00	11.00	63,523.50	-63,523.50
<b>Revenue Total:</b>		<b>7,925,000.00</b>	<b>7,925,000.00</b>	<b>486,817.01</b>	<b>6,945,110.62</b>	<b>979,889.38</b>
<b>Expense</b>						
<a href="#">41-52900-1100-000</a>	SALARIES	551,100.00	551,100.00	28,680.40	364,756.30	186,343.70
<a href="#">41-52900-1104-000</a>	OVERTIME	500.00	500.00	0.00	95.85	404.15
<a href="#">41-52900-1105-000</a>	FICA	49,300.00	49,300.00	1,318.67	24,698.90	24,601.10
<a href="#">41-52900-1106-000</a>	HEALTH INSURANCE	32,000.00	32,000.00	1,077.09	23,473.89	8,526.11
<a href="#">41-52900-1115-000</a>	EMPLOYEES RETIREMENT	51,600.00	51,600.00	2,183.70	28,030.55	23,569.45
<a href="#">41-52900-1116-000</a>	PHONE ALLOWANCE	6,300.00	6,300.00	300.00	3,600.00	2,700.00
<a href="#">41-52900-1117-000</a>	CAR ALLOWANCE	30,000.00	30,000.00	1,200.00	14,400.00	15,600.00
<a href="#">41-52900-1122-000</a>	EAP- ASSISTANCE PROGRAM	0.00	0.00	4.02	43.01	-43.01
<a href="#">41-52900-1178-000</a>	ADMIN FEE	9,750.00	9,750.00	600.00	7,425.00	2,325.00
<a href="#">41-52900-1179-000</a>	CONTINGENCY	17,600.00	17,600.00	0.00	0.00	17,600.00
<a href="#">41-52900-1200-000</a>	OFFICE SUPPLIES	10,000.00	10,000.00	1,290.74	8,124.14	1,875.86
<a href="#">41-52900-1603-000</a>	BUILDING REMODEL	65,000.00	65,000.00	1,100.00	66,539.80	-1,539.80
<a href="#">41-52900-1604-000</a>	MAINTENANCE & REPAIR	5,000.00	5,000.00	0.00	2,155.36	2,844.64
<a href="#">41-52900-1605-000</a>	JANITORIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">41-52900-1606-000</a>	UTILITIES	2,400.00	2,400.00	334.89	2,291.59	108.41
<a href="#">41-52900-1607-000</a>	CONTRACTUAL ADM/IT SERVICES	13,000.00	13,000.00	655.00	7,512.60	5,487.40
<a href="#">41-52900-1610-000</a>	DUES & SUBSCRIPTIONS	30,000.00	30,000.00	0.00	14,329.44	15,670.56
<a href="#">41-52900-1610-001</a>	SUBSCRIPTIONS-SOFTWARE	3,500.00	3,500.00	0.00	1,283.64	2,216.36
<a href="#">41-52900-1611-000</a>	POSTAGE/FEDEX/COURTIER	3,000.00	3,000.00	109.00	1,599.88	1,400.12
<a href="#">41-52900-1620-000</a>	GENERAL LIABILITY	5,000.00	5,000.00	0.00	3,238.72	1,761.28
<a href="#">41-52900-1621-000</a>	INSURANCE-E&O	1,500.00	1,500.00	0.00	1,396.34	103.66
<a href="#">41-52900-1622-000</a>	INSURANCE-SURETY	800.00	800.00	0.00	115.56	684.44
<a href="#">41-52900-1623-000</a>	INSURANCE-LETTER OF CREDIT	550.00	550.00	500.00	500.00	50.00
<a href="#">41-52900-1623-001</a>	INSURANCE-OTHER	2,500.00	2,500.00	0.00	3,875.28	-1,375.28
<a href="#">41-52900-1630-000</a>	BUSINESS MEALS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">41-52900-1640-000</a>	ADVERTISING	4,000.00	4,000.00	0.00	3,060.85	939.15
<a href="#">41-52900-1650-000</a>	TRAINING	8,000.00	8,000.00	0.00	4,370.00	3,630.00
<a href="#">41-52900-1660-000</a>	TRAVEL	15,000.00	15,000.00	0.00	4,370.98	10,629.02
<a href="#">41-52900-1662-000</a>	PRINTING & PUBLICATIONS	10,000.00	10,000.00	552.61	5,706.93	4,293.07
<a href="#">41-52900-1705-000</a>	ACCOUNTING FEES	25,000.00	25,000.00	205.00	30,300.00	-5,300.00
<a href="#">41-52900-1710-000</a>	LEGAL FEES	50,000.00	50,000.00	75.00	42,651.18	7,348.82
<a href="#">41-52900-1710-001</a>	LEGAL FEES-GOV.AFFAIRS	120,000.00	120,000.00	10,000.00	100,204.00	19,796.00
<a href="#">41-52900-1712-000</a>	FINANCIAL CONSULTING FEES	2,000.00	2,000.00	0.00	1,130.00	870.00
<a href="#">41-52900-1712-001</a>	INSURANCE CONSULTANT	7,000.00	7,000.00	0.00	3,920.00	3,080.00
<a href="#">41-52900-1715-000</a>	RENT-OFFICE	54,000.00	54,000.00	5,163.21	49,963.21	4,036.79
<a href="#">41-52900-1715-001</a>	RENT-OFFICE EQUIPMENT	8,500.00	8,500.00	0.00	6,832.10	1,667.90
<a href="#">41-52900-1715-002</a>	RENT-OTHER	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">41-52900-1716-000</a>	CONTRACTUAL WEBSITE SERVICES	2,400.00	2,400.00	200.00	2,000.00	400.00
<a href="#">41-52900-1731-000</a>	MISCELLANEOUS	500.00	500.00	0.00	463.71	36.29
<a href="#">41-52900-1732-000</a>	PENALTIES & INTEREST	500.00	500.00	0.00	21.04	478.96
<a href="#">41-52900-1850-000</a>	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	18,125.00	-13,125.00
<a href="#">41-52900-1899-000</a>	NON-CAPITAL	6,400.00	6,400.00	0.00	11,897.10	-5,497.10
<a href="#">41-52900-1999-003</a>	TRANSFER OUT TO DEBT	3,974,912.00	3,974,912.00	327,643.92	3,615,450.82	359,461.18
<a href="#">41-52900-1999-005</a>	TRANS OUT DEB-JR LIEN	1,082,432.00	1,082,432.00	0.00	1,082,432.00	0.00
<a href="#">41-52900-1999-009</a>	TRANSFER OUT-CAPITAL PROJ	0.00	0.00	33,000.00	588,591.00	-588,591.00

## Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">41-53000-1100-000</a>	SALARIES	506,267.00	506,267.00	13,353.00	198,383.84	307,883.16
<a href="#">41-53000-1104-000</a>	OVERTIME	25,000.00	25,000.00	0.00	0.00	25,000.00
<a href="#">41-53000-1105-000</a>	FICA	42,800.00	42,800.00	1,011.65	15,143.96	27,656.04
<a href="#">41-53000-1106-000</a>	HEALTH INSURANCE	27,000.00	27,000.00	840.43	19,974.97	7,025.03
<a href="#">41-53000-1115-000</a>	EMPLOYEES RETIREMENT	44,900.00	44,900.00	1,130.13	16,683.90	28,216.10
<a href="#">41-53000-1116-000</a>	PHONE ALLOWANCE	9,600.00	9,600.00	184.60	2,999.75	6,600.25
<a href="#">41-53000-1117-000</a>	CAR ALLOWANCE	43,200.00	43,200.00	553.84	6,646.08	36,553.92
<a href="#">41-53000-1122-000</a>	EAP- ASSISTANCE PROGRAM	0.00	0.00	2.68	37.65	-37.65
<a href="#">41-53000-1178-000</a>	ADMN FEE	15,600.00	15,600.00	300.00	4,875.00	10,725.00
<a href="#">41-53000-1179-000</a>	CONTINGENCY	16,700.00	16,700.00	0.00	0.00	16,700.00
<a href="#">41-53000-1200-000</a>	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	215.23	4,784.77
<a href="#">41-53000-1604-000</a>	MAINTENANCE & REPAIRS	0.00	0.00	0.00	275.00	-275.00
<a href="#">41-53000-1605-000</a>	JANITORIAL	600.00	600.00	0.00	839.00	-239.00
<a href="#">41-53000-1606-001</a>	UTILITIES	600.00	600.00	65.71	711.31	-111.31
<a href="#">41-53000-1608-000</a>	UNIFORMS	6,000.00	6,000.00	0.00	0.00	6,000.00
<a href="#">41-53000-1610-000</a>	DUES & SUBSCRIPTIONS	2,000.00	2,000.00	0.00	630.00	1,370.00
<a href="#">41-53000-1610-001</a>	SUBSCRIPTIONS - SOFTWARE	27,000.00	27,000.00	0.00	6,000.00	21,000.00
<a href="#">41-53000-1640-000</a>	ADVERTISING	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">41-53000-1650-000</a>	TRAINING	5,000.00	5,000.00	0.00	1,920.00	3,080.00
<a href="#">41-53000-1660-000</a>	TRAVEL	8,000.00	8,000.00	0.00	1,945.27	6,054.73
<a href="#">41-53000-1715-000</a>	RENT CONSTRUCTION OFFICE	2,800.00	2,800.00	0.00	3,600.00	-800.00
<a href="#">41-53000-1715-001</a>	RENTAL - OFFICE EQUIPMENT	3,200.00	3,200.00	194.05	2,070.03	1,129.97
<a href="#">41-53000-1715-002</a>	RENT-OTHER	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">41-53000-1850-000</a>	CAPITAL OUTLAY	54,000.00	54,000.00	0.00	0.00	54,000.00
<a href="#">41-53000-1899-000</a>	NON-CAPITALIZED	27,200.00	27,200.00	0.00	1,477.80	25,722.20
<a href="#">41-53000-2203-000</a>	SMALL TOOLS	10,000.00	10,000.00	0.00	569.95	9,430.05
<a href="#">41-54000-1100-000</a>	SALARIES	377,000.00	377,000.00	9,982.74	119,644.34	257,355.66
<a href="#">41-54000-1104-000</a>	OVERTIME	500.00	500.00	0.00	0.00	500.00
<a href="#">41-54000-1105-000</a>	FICA	30,300.00	30,300.00	775.19	9,322.13	20,977.87
<a href="#">41-54000-1106-000</a>	HEALTH INSURANCE	20,500.00	20,500.00	571.38	13,650.63	6,849.37
<a href="#">41-54000-1115-000</a>	EMPLOYEES RETIREMENT	32,000.00	32,000.00	852.43	10,217.22	21,782.78
<a href="#">41-54000-1116-000</a>	PHONE ALLOWANCE	4,800.00	4,800.00	92.30	1,107.60	3,692.40
<a href="#">41-54000-1117-000</a>	CAR ALLOWANCE	14,400.00	14,400.00	553.84	6,646.08	7,753.92
<a href="#">41-54000-1122-000</a>	EAP- ASSISTANCE PROGRAM	0.00	0.00	1.34	13.89	-13.89
<a href="#">41-54000-1178-000</a>	ADMN FEE	7,800.00	7,800.00	150.00	1,800.00	6,000.00
<a href="#">41-54000-1179-000</a>	CONTINGENCY	11,900.00	11,900.00	0.00	0.00	11,900.00
<a href="#">41-54000-1200-000</a>	OFFICE SUPPLIES	2,000.00	2,000.00	815.98	3,167.16	-1,167.16
<a href="#">41-54000-1610-000</a>	DUES & SUBSCRIPTIONS	2,500.00	2,500.00	331.00	1,031.86	1,468.14
<a href="#">41-54000-1610-001</a>	SUBSCRIPTIONS-SOFTWARE	54,000.00	54,000.00	11,422.50	21,745.99	32,254.01
<a href="#">41-54000-1650-000</a>	TRAINING	3,000.00	3,000.00	0.00	1,920.00	1,080.00
<a href="#">41-54000-1660-000</a>	TRAVEL	5,000.00	5,000.00	0.00	2,954.37	2,045.63
<a href="#">41-54000-1850-000</a>	CAPITAL OUTLAY	45,000.00	45,000.00	0.00	0.00	45,000.00
<a href="#">41-54000-1899-000</a>	NON-CAPITALIZED	19,600.00	19,600.00	0.00	6,103.16	13,496.84
<a href="#">41-58000-1604-001</a>	MAINTENANCE AND REPAIR -BSIF	6,000.00	6,000.00	0.00	3,304.00	2,696.00
<a href="#">41-58000-1606-002</a>	UTILITIES - BSIF	1,200.00	1,200.00	0.00	576.64	623.36
<b>Expense Total:</b>		<b>7,793,011.00</b>	<b>7,793,011.00</b>	<b>459,378.04</b>	<b>6,639,179.58</b>	<b>1,153,831.42</b>
<b>Fund: 41 - HCRMA-GENERAL Surplus (Deficit):</b>		<b>131,989.00</b>	<b>131,989.00</b>	<b>27,438.97</b>	<b>305,931.04</b>	
<b>Total Surplus (Deficit):</b>		<b>131,989.00</b>	<b>131,989.00</b>	<b>27,438.97</b>	<b>305,931.04</b>	

## Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

## Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 41 - HCRMA-GENERAL					
Revenue	7,925,000.00	7,925,000.00	486,817.01	6,945,110.62	979,889.38
Expense	7,793,011.00	7,793,011.00	459,378.04	6,639,179.58	1,153,831.42
Fund: 41 - HCRMA-GENERAL Surplus (Deficit):	131,989.00	131,989.00	27,438.97	305,931.04	-173,942.04
Total Surplus (Deficit):	131,989.00	131,989.00	27,438.97	305,931.04	

## Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

## Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
41 - HCRMA-GENERAL	131,989.00	131,989.00	27,438.97	305,931.04	-173,942.04
Total Surplus (Deficit):	131,989.00	131,989.00	27,438.97	305,931.04	





Pharr, TX

**Bank Statement Register****GENERAL OPERATING**

Period 11/1/2019 - 11/30/2019

**Bank Statement**

Beginning Balance	70,531.88
Plus Debits	260,774.08
Less Credits	141,042.71
Adjustments	0.00
Ending Balance	190,263.25

**General Ledger**

Account Balance	143,229.40
Less Outstanding Debits	0.00
Plus Outstanding Credits	47,033.85
Adjustments	0.00
Adjusted Account Balance	190,263.25

Statement Ending Balance	190,263.25
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

41-1-1100-000 GENERAL OPERATING

**Cleared Deposits**

Item Date	Reference	Item Type	Description	Amount
11/01/2019	<a href="#">DEPOSIT 110119</a>	Deposit	FUND 41- PROMILES	16,875.00
11/05/2019	<a href="#">DEPOSIT 110519</a>	Deposit	FUND 41- PROMILES	15,930.00
11/14/2019	<a href="#">DEPOSIT 111419</a>	Deposit	FUND 41- PROMILES	13,527.00
11/20/2019	<a href="#">DEPOSIT 112019</a>	Deposit	FUND 41- PROMILES	13,851.00
11/21/2019	<a href="#">DEPOSIT 112119</a>	Deposit	FUND 41- TO REC DEPOSIT	11.00
11/27/2019	<a href="#">DEPOSIT 112719</a>	Deposit	FUND 41- PROMILES	14,364.00
Total Cleared Deposits (6)				74,558.00

**Cleared Checks**

Item Date	Reference	Item Type	Description	Amount
09/26/2019	<a href="#">2340</a>	Check	ADVANCE PUBLISHING LLC	-195.00
10/24/2019	<a href="#">2344</a>	Check	GET FILTERED, INC	-52.00
10/24/2019	<a href="#">2346</a>	Check	COPYZONE	-1,079.73
11/22/2019	<a href="#">2353</a>	Check	A FAST DELIVERY	-109.00
11/22/2019	<a href="#">2357</a>	Check	OFFICE DEPOT	-490.72
11/22/2019	<a href="#">2358</a>	Check	R E FRIEDRICHS COMPANY	-1,100.00
Total Cleared Checks (6)				-3,026.45

**Cleared Other**

Item Date	Reference	Item Type	Description	Amount
11/13/2019	<a href="#">MISC 111319</a>	Bank Draft	FUND 41- CREDIT ITEM ACTIVITY	-500.00
11/19/2019	<a href="#">BNK DFT 111919</a>	Bank Draft	FUND 41- TO REC WIRE TXFR	-33,000.00



Pharr, TX

# Bank Statement Register

## POOL INVESTMENTS

Period 11/1/2019 - 11/30/2019

### Bank Statement

Beginning Balance	2,580,707.07
Plus Debits	3,909.01
Less Credits	0.00
Adjustments	0.00
Ending Balance	2,584,616.08

### General Ledger

Account Balance	2,584,616.08
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	2,584,616.08

*01/12/20*

Statement Ending Balance	2,584,616.08
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

41-1-1102-000 POOL INVESTMENTS

### Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/30/2019	<a href="#">INTEREST 113019</a>	Interest	FUND 41- LOGIC INTEREST	3,909.01
Total Cleared Other (1)				3,909.01



Pharr, TX

# Balance Sheet

## Account Summary

As Of 11/30/2019

Account	Name	Balance	
<b>Fund: 42 - HCRMA-DEBT SERVICE</b>			
<b>Assets</b>			
<a href="#">42-1-1999-000</a>	TRANSFER IN GENERAL FUND	0.00	
<a href="#">42-1-4105-000</a>	WILMINGTON-DEBT SERVICE	2,608,978.08	
<a href="#">42-1-4105-001</a>	DEBT SVC - JR LIEN	4,383,195.97	
<a href="#">42-1-4114-000</a>	DUE FROM (TO)	0.00	
	<b>Total Assets:</b>	<b>6,992,174.05</b>	<b>6,992,174.05</b>
<b>Liability</b>			
<a href="#">42-2-4213-005</a>	DUE TO (FROM)	0.00	
<a href="#">42-2-4214-006</a>	ACCRUED INTEREST PAY-2013	0.00	
	<b>Total Liability:</b>	<b>0.00</b>	
<b>Equity</b>			
<a href="#">42-3-4400-000</a>	FUND BALANCE	3,327,466.47	
	<b>Total Beginning Equity:</b>	<b>3,327,466.47</b>	
Total Revenue		4,814,587.79	
Total Expense		1,149,880.21	
Revenues Over/Under Expenses		3,664,707.58	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>6,992,174.05</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>6,992,174.05</b>



Pharr, TX

# Income Statement Account Summary

For Fiscal: 2019 Period Ending: 11/30/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 42 - HCRMA-DEBT SERVICE</b>						
<b>Revenue</b>						
<a href="#">42-4-1506-000</a>	INTEREST INCOME	10,000.00	10,000.00	2,856.52	32,277.81	-22,277.81
<a href="#">42-4-1506-001</a>	INTEREST INCOME-JR LIEN	55,000.00	55,000.00	6,629.22	84,427.16	-29,427.16
<a href="#">42-4-1999-000</a>	TRANSFERS IN-FROM GENERAL FUND	5,057,344.00	5,057,344.00	327,643.92	4,697,882.82	359,461.18
	<b>Revenue Total:</b>	<b>5,122,344.00</b>	<b>5,122,344.00</b>	<b>337,129.66</b>	<b>4,814,587.79</b>	<b>307,756.21</b>
<b>Expense</b>						
<a href="#">42-52900-4603-001</a>	PRIN PMTS-VRF 13 BOND	1,220,000.00	1,220,000.00	0.00	0.00	1,220,000.00
<a href="#">42-52900-4703-001</a>	INTEREST EXPENSE-VRF 13 BOND	2,754,912.00	2,754,912.00	0.00	1,147,880.21	1,607,031.79
<a href="#">42-52900-4727-000</a>	FEES	0.00	0.00	0.00	2,000.00	-2,000.00
	<b>Expense Total:</b>	<b>3,974,912.00</b>	<b>3,974,912.00</b>	<b>0.00</b>	<b>1,149,880.21</b>	<b>2,825,031.79</b>
	<b>Fund: 42 - HCRMA-DEBT SERVICE Surplus (Deficit):</b>	<b>1,147,432.00</b>	<b>1,147,432.00</b>	<b>337,129.66</b>	<b>3,664,707.58</b>	
	<b>Total Surplus (Deficit):</b>	<b>1,147,432.00</b>	<b>1,147,432.00</b>	<b>337,129.66</b>	<b>3,664,707.58</b>	



## Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

## Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 42 - HCRMA-DEBT SERVICE					
Revenue	5,122,344.00	5,122,344.00	337,129.66	4,814,587.79	307,756.21
Expense	3,974,912.00	3,974,912.00	0.00	1,149,880.21	2,825,031.79
Fund: 42 - HCRMA-DEBT SERVICE Surplus (Deficit):	1,147,432.00	1,147,432.00	337,129.66	3,664,707.58	-2,517,275.58
Total Surplus (Deficit):	1,147,432.00	1,147,432.00	337,129.66	3,664,707.58	

## Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

## Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
42 - HCRMA-DEBT SERVICE	1,147,432.00	1,147,432.00	337,129.66	3,664,707.58	-2,517,275.58
Total Surplus (Deficit):	1,147,432.00	1,147,432.00	337,129.66	3,664,707.58	



Pharr, TX

# Bank Statement Register

WILMINGTON-DEBT SERVICE

Period 11/1/2019 - 11/30/2019

## Bank Statement

Beginning Balance	2,278,477.64
Plus Debits	330,500.44
Less Credits	0.00
Adjustments	0.00
Ending Balance	2,608,978.08

## General Ledger

Account Balance	2,608,978.08
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	2,608,978.08

Statement Ending Balance	2,608,978.08
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

42-1-4105-000 WILMINGTON-DEBT SERVICE

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/30/2019	<a href="#">MISC 113019</a>	Miscellaneous	FUND 42- WILMINGTON TRUST	330,500.44
Total Cleared Other (1)				330,500.44



Pharr, TX

## Bank Statement Register

DEBT SVC - JR LIEN

Period 11/1/2019 - 11/30/2019

### Bank Statement

Beginning Balance	4,376,566.75
Plus Debits	6,629.22
Less Credits	0.00
Adjustments	0.00
Ending Balance	4,383,195.97

### General Ledger

Account Balance	4,383,195.97
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	4,383,195.97

0 12/12/19

Statement Ending Balance	4,383,195.97
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

42-1-4105-001 DEBT SVC - JR LIEN

### Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/30/2019	<a href="#">INTEREST 113019</a>	Interest	FUND 42- LOGIC INTEREST	6,629.22
Total Cleared Other (1)				6,629.22



Pharr, TX

# Balance Sheet

## Account Summary

As Of 11/30/2019

Account	Name	Balance	
<b>Fund: 45 - HCRMA - CAP.PROJECTS FUND</b>			
<b>Assets</b>			
<u>45-1-1102-000</u>	Pool Investment	16,476.41	
<u>45-1-1250-000</u>	A/R Govts.	0.00	
<u>45-1-1267-000</u>	A/R DONNA	0.00	
	<b>Total Assets:</b>	<b>16,476.41</b>	<b><u>16,476.41</u></b>
<b>Liability</b>			
<u>45-2-1212-000</u>	Accounts Payable	0.00	
	<b>Total Liability:</b>	<b>0.00</b>	
<b>Equity</b>			
<u>45-3-1400-000</u>	Fund Balance	145,185.05	
	<b>Total Beginning Equity:</b>	<b>145,185.05</b>	
Total Revenue		671,564.44	
Total Expense		800,273.08	
Revenues Over/Under Expenses		<u>-128,708.64</u>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>16,476.41</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b><u>16,476.41</u></b>



Pharr, TX

# Income Statement Account Summary

For Fiscal: 2019 Period Ending: 11/30/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 45 - HCRMA - CAP.PROJECTS FUND</b>						
<b>Revenue</b>						
<a href="#">45-4-1506-000</a>	Interest Revenue	0.00	0.00	45.96	2,973.44	-2,973.44
<a href="#">45-4-1999-000</a>	TRANSFER IN - GENERAL FUND	0.00	0.00	33,000.00	588,591.00	-588,591.00
<a href="#">45-4-4710-000</a>	CITY CONTRIBUTIONS	0.00	0.00	0.00	80,000.00	-80,000.00
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>33,045.96</b>	<b>671,564.44</b>	<b>-671,564.44</b>
<b>Expense</b>						
<a href="#">45-52900-8800-000</a>	Consulting & Engineering	0.00	0.00	0.00	14,185.81	-14,185.81
<a href="#">45-52900-8810-000</a>	SH 365- Enviornmental	0.00	0.00	0.00	3,762.77	-3,762.77
<a href="#">45-52900-8810-001</a>	SH 365-Design	0.00	0.00	4,020.00	4,020.00	-4,020.00
<a href="#">45-52900-8810-003</a>	365 RIGHT OF WAY	0.00	0.00	22,434.74	265,243.21	-265,243.21
<a href="#">45-52900-8820-000</a>	IBTC - Enviornmental	0.00	0.00	5,265.57	243,067.43	-243,067.43
<a href="#">45-52900-8820-003</a>	IBTC - ROW	0.00	0.00	648.00	33,810.36	-33,810.36
<a href="#">45-52900-8841-000</a>	LEGAL FEES	0.00	0.00	200.00	236,183.50	-236,183.50
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>32,568.31</b>	<b>800,273.08</b>	<b>-800,273.08</b>
<b>Fund: 45 - HCRMA - CAP.PROJECTS FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>477.65</b>	<b>-128,708.64</b>	
<b>Total Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>477.65</b>	<b>-128,708.64</b>	

## Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

## Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 45 - HCRMA - CAP.PROJECTS FUND					
Revenue	0.00	0.00	33,045.96	671,564.44	-671,564.44
Expense	0.00	0.00	32,568.31	800,273.08	-800,273.08
Fund: 45 - HCRMA - CAP.PROJECTS FUND Surplus (Deficit):	0.00	0.00	477.65	-128,708.64	128,708.64
Total Surplus (Deficit):	0.00	0.00	477.65	-128,708.64	

Income Statement

For Fiscal: 2019 Period Ending: 11/30/2019

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
45 - HCRMA - CAP.PROJECTS	0.00	0.00	477.65	-128,708.64	128,708.64
Total Surplus (Deficit):	0.00	0.00	477.65	-128,708.64	



PlainsCapital  
Consolidated Cash Account

**PLAINS CAPITAL--BANK RECONCILIATION  
FOR THE MONTH OF: NOVEMBER 2019**

STATEMENT DATE		
11/30/2019		
ACCOUNT NO.		
90008545		
Check No.	Date	Amount
2352		\$ 52.00
2354		\$ 44,736.00
2356		\$ 683.21
2359		\$ 194.05
2359		\$ 1,368.59

TOTAL \$ 47,033.85

Statement Bal. \$ 190,263.25

Outstanding Cks \$ (47,033.85)

\$ 143,229.40

Deposits/credits \$ -

Balance \$ 143,229.40

*12/20/19*



Pharr, TX

# Bank Statement Register

Pool Investment

Period 11/1/2019 - 11/30/2019

## Bank Statement

Beginning Balance	15,998.76
Plus Debits	33,045.96
Less Credits	32,568.31
Adjustments	0.00
Ending Balance	16,476.41

## General Ledger

Account Balance	16,476.41
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	16,476.41

01/22/20

Statement Ending Balance	16,476.41
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

45-1-1102-000 Pool Investment

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/30/2019	<a href="#">DFT0000268</a>	Bank Draft	BLANTON & ASSOCIATES, INC.	-5,265.57
11/30/2019	<a href="#">DFT0000269</a>	Bank Draft	QUINTANILLA HEADLEY & ASSOCIATES	-4,020.00
11/30/2019	<a href="#">DFT0000270</a>	Bank Draft	HIDALGO COUNTY IRRIGATION DISTRICT	-309.87
11/30/2019	<a href="#">DFT0000271</a>	Bank Draft	TOP CUT LAWN CARE, INC.	-648.00
11/30/2019	<a href="#">DFT0000272</a>	Bank Draft	HIDALGO COUNTY WATER IMPROVEMENT	-26.82
11/30/2019	<a href="#">DFT0000273</a>	Bank Draft	BARRON, ADLER, CLOUGH & ODDO, LLP	-22,098.05
11/30/2019	<a href="#">DFT0000274</a>	Bank Draft	ESCOBEDO & CARDENAS, LLP	-200.00
11/30/2019	<a href="#">MISC 113019</a>	Miscellaneous	FUND 45- WILMINGTON TRUST	45.96
11/30/2019	<a href="#">MISC 113019</a>	Miscellaneous	FUND 45- WILMINGTON TRUST	33,000.00
Total Cleared Other (9)				477.65

**HIDALGO CO. REGIONAL MOBILITY AUTHORITY  
STATEMENT OF NET POSITION DECEMBER 31, 2019**

**ASSETS**

**CURRENT ASSETS**

Cash	\$ 62,711
Investment-Cap. Projects nonrestricted	15,560
Pool Investments	2,588,605
Promiles-Prepaid/Escrow Overweight Permit Fees	19,750
Accounts Receivable - VR Fees	465,450
Prepaid expense	<u>35,516</u>
Total Current Assets	<u>3,187,592</u>

**RESTRICTED ASSETS**

Investment-debt service	345,333
Investment-debt service jr. lien	<u>4,389,961</u>
Total Restricted Assets	<u>4,735,294</u>

**CAPITAL ASSETS**

Land-environmental	441,105
Leasehold improvements	237,010
Computer equip/software	8,607
Construction in progress	125,926,877
Accumulated depreciation	<u>(24,589)</u>
Total Capital Assets	<u>126,589,010</u>

<b>TOTAL ASSETS</b>	<b><u>\$ 134,511,896</u></b>
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**LIABILITIES AND NET POSITION**

**CURRENT LIABILITIES**

Accounts payable-City of Pharr	\$ 75,084
Unearned Revenue - Overweight Permit Escrow	19,750
Current Portion of Bond Premium	<u>76,452</u>
Total Current Liabilities	<u>171,286</u>

**RESTRICTED LIABILITIES**

Current Portion of Long-Term Debt	<u>1,255,000</u>
Total Restricted Liabilities	<u>1,255,000</u>

**LONG-TERM LIABILITIES**

2013 VRF Bonds Payable	53,485,000
Jr. Lien Bonds	22,191,926
Bond premium	1,758,386
Other Payables	<u>5,377,193</u>
Total Long-Term Liabilities	<u>82,812,505</u>
Total Liabilities	<u>84,238,791</u>

**NET POSITION**

Investment in Capital Assets, Net of Related Debt	42,445,053
Restricted for:	
Debt Service	4,735,294
Unrestricted	<u>3,092,758</u>
Total Net Position	<u>50,273,105</u>

<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 134,511,896</u></b>
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Pharr, TX

# Balance Sheet

## Account Summary

As Of 12/31/2019

Account	Name	Balance
<b>Fund: 41 - HCRMA-GENERAL</b>		
<b>Assets</b>		
<u>41-1-1100-000</u>	GENERAL OPERATING	62,711.02
<u>41-1-1102-000</u>	POOL INVESTMENTS	2,588,605.23
<u>41-1-1113-000</u>	ACCOUNTS RECIEVABLES-VR FEES	465,450.00
<u>41-1-1113-100</u>	PROMILES-PREPAID/ESCROW OVERWE	19,750.00
<u>41-1-1117-000</u>	LEASEHOLD IMPROVEMENTS	237,009.63
<u>41-1-1118-000</u>	CONSTRUCTION IN PROGRESS	125,926,876.87
<u>41-1-1119-001</u>	LAND-ENVIRONMENTAL	441,105.00
<u>41-1-1122-000</u>	COMPUTER EQUIP/SOFTWARE	8,606.51
<u>41-1-1123-000</u>	ACCUMULATED DEPRECIATION	-24,588.79
<u>41-1-1601-000</u>	PREPAID EXPENSE	35,516.44
	<b>Total Assets:</b>	<b>129,761,041.91</b>
		<b><u>129,761,041.91</u></b>
<b>Liability</b>		
<u>41-2-1212-001</u>	A/P CITY OF PHARR	75,083.71
<u>41-2-1212-009</u>	OTHER PAYABLES	5,377,193.33
<u>41-2-1213-009</u>	CURRENT-UNAMORTIZED PREMIUM	76,451.51
<u>41-2-1213-100</u>	UNEARNED REV.-OVERWEIGHT	19,750.00
<u>41-2-1214-001</u>	BONDS PAYABLE-CURRENT	1,255,000.00
<u>41-2-1214-002</u>	BONDS PAYABLE-LONG TERM PORTIO	53,485,000.00
<u>41-2-1214-003</u>	UNAMORTIZED PREMIUM ON BOND	1,758,385.67
<u>41-2-1214-010</u>	LONG TERM BONDS- JR LIEN	22,191,926.44
	<b>Total Liability:</b>	<b>84,238,790.66</b>
<b>Equity</b>		
<u>41-3-3400-000</u>	FUND BALANCE	45,985,172.79
	<b>Total Beginning Equity:</b>	<b>45,985,172.79</b>
Total Revenue		7,479,964.04
Total Expense		7,942,885.58
Revenues Over/Under Expenses		<u>-462,921.54</u>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>45,522,251.25</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>129,761,041.91</u></b>



Pharr, TX

# Income Statement Account Summary

For Fiscal: 2019 Period Ending: 12/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 41 - HCRMA-GENERAL</b>						
<b>Revenue</b>						
<a href="#">41-4-1504-000</a>	VEHICLE REGISTRATION FEES	6,700,000.00	6,700,000.00	465,450.00	6,398,030.00	301,970.00
<a href="#">41-4-1505-005</a>	PROMILES-OW/OS PERMIT FEES	1,200,000.00	1,200,000.00	65,340.00	972,336.20	227,663.80
<a href="#">41-4-1506-000</a>	INTEREST REVENUE	25,000.00	25,000.00	4,063.42	46,074.34	-21,074.34
<a href="#">41-4-4664-000</a>	MISCELLANEOUS	0.00	0.00	0.00	63,523.50	-63,523.50
	<b>Revenue Total:</b>	<b>7,925,000.00</b>	<b>7,925,000.00</b>	<b>534,853.42</b>	<b>7,479,964.04</b>	<b>445,035.96</b>
<b>Expense</b>						
<a href="#">41-52900-1100-000</a>	SALARIES	551,100.00	551,100.00	32,648.62	397,404.92	153,695.08
<a href="#">41-52900-1104-000</a>	OVERTIME	500.00	500.00	0.00	95.85	404.15
<a href="#">41-52900-1105-000</a>	FICA	49,300.00	49,300.00	1,507.38	26,206.28	23,093.72
<a href="#">41-52900-1106-000</a>	HEALTH INSURANCE	32,000.00	32,000.00	1,588.77	25,062.66	6,937.34
<a href="#">41-52900-1115-000</a>	EMPLOYEES RETIREMENT	51,600.00	51,600.00	2,470.93	30,501.48	21,098.52
<a href="#">41-52900-1116-000</a>	PHONE ALLOWANCE	6,300.00	6,300.00	300.00	3,900.00	2,400.00
<a href="#">41-52900-1117-000</a>	CAR ALLOWANCE	30,000.00	30,000.00	1,200.00	15,600.00	14,400.00
<a href="#">41-52900-1122-000</a>	EAP- ASSISTANCE PROGRAM	0.00	0.00	4.02	47.03	-47.03
<a href="#">41-52900-1178-000</a>	ADMIN FEE	9,750.00	9,750.00	900.00	8,325.00	1,425.00
<a href="#">41-52900-1179-000</a>	CONTINGENCY	17,600.00	17,600.00	0.00	0.00	17,600.00
<a href="#">41-52900-1200-000</a>	OFFICE SUPPLIES	10,000.00	10,000.00	685.25	8,809.39	1,190.61
<a href="#">41-52900-1603-000</a>	BUILDING REMODEL	65,000.00	65,000.00	-66,539.80	0.00	65,000.00
<a href="#">41-52900-1604-000</a>	MAINTENANCE & REPAIR	5,000.00	5,000.00	486.35	2,641.71	2,358.29
<a href="#">41-52900-1605-000</a>	JANITORIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">41-52900-1606-000</a>	UTILITIES	2,400.00	2,400.00	245.60	2,537.19	-137.19
<a href="#">41-52900-1607-000</a>	CONTRACTUAL ADM/IT SERVICES	13,000.00	13,000.00	655.00	8,167.60	4,832.40
<a href="#">41-52900-1610-000</a>	DUES & SUBSCRIPTIONS	30,000.00	30,000.00	910.00	15,239.44	14,760.56
<a href="#">41-52900-1610-001</a>	SUBSCRIPTIONS-SOFTWARE	3,500.00	3,500.00	0.00	1,283.64	2,216.36
<a href="#">41-52900-1611-000</a>	POSTAGE/FEDEX/COURTIER	3,000.00	3,000.00	109.25	1,709.13	1,290.87
<a href="#">41-52900-1620-000</a>	GENERAL LIABILITY	5,000.00	5,000.00	0.00	3,238.72	1,761.28
<a href="#">41-52900-1621-000</a>	INSURANCE-E&O	1,500.00	1,500.00	0.00	1,396.34	103.66
<a href="#">41-52900-1622-000</a>	INSURANCE-SURETY	800.00	800.00	0.00	115.56	684.44
<a href="#">41-52900-1623-000</a>	INSURANCE-LETTER OF CREDIT	550.00	550.00	0.00	500.00	50.00
<a href="#">41-52900-1623-001</a>	INSURANCE-OTHER	2,500.00	2,500.00	0.00	3,875.28	-1,375.28
<a href="#">41-52900-1630-000</a>	BUSINESS MEALS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">41-52900-1640-000</a>	ADVERTISING	4,000.00	4,000.00	837.34	3,898.19	101.81
<a href="#">41-52900-1650-000</a>	TRAINING	8,000.00	8,000.00	1,509.00	5,879.00	2,121.00
<a href="#">41-52900-1660-000</a>	TRAVEL	15,000.00	15,000.00	1,829.74	6,200.72	8,799.28
<a href="#">41-52900-1662-000</a>	PRINTING & PUBLICATIONS	10,000.00	10,000.00	621.00	6,327.93	3,672.07
<a href="#">41-52900-1705-000</a>	ACCOUNTING FEES	25,000.00	25,000.00	205.00	30,505.00	-5,505.00
<a href="#">41-52900-1710-000</a>	LEGAL FEES	50,000.00	50,000.00	3,640.00	46,291.18	3,708.82
<a href="#">41-52900-1710-001</a>	LEGAL FEES-GOV.AFFAIRS	120,000.00	120,000.00	10,000.00	110,204.00	9,796.00
<a href="#">41-52900-1712-000</a>	FINANCIAL CONSULTING FEES	2,000.00	2,000.00	0.00	1,130.00	870.00
<a href="#">41-52900-1712-001</a>	INSURANCE CONSULTANT	7,000.00	7,000.00	0.00	3,920.00	3,080.00
<a href="#">41-52900-1715-000</a>	RENT-OFFICE	54,000.00	54,000.00	5,163.21	55,126.42	-1,126.42
<a href="#">41-52900-1715-001</a>	RENT-OFFICE EQUIPMENT	8,500.00	8,500.00	0.00	6,832.10	1,667.90
<a href="#">41-52900-1715-002</a>	RENT-OTHER	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">41-52900-1716-000</a>	CONTRACTUAL WEBSITE SERVICES	2,400.00	2,400.00	200.00	2,200.00	200.00
<a href="#">41-52900-1731-000</a>	MISCELLANEOUS	500.00	500.00	120.00	583.71	-83.71
<a href="#">41-52900-1732-000</a>	PENALTIES & INTEREST	500.00	500.00	0.00	21.04	478.96
<a href="#">41-52900-1794-000</a>	DEPRECIATION EXPENSE	0.00	0.00	24,588.79	24,588.79	-24,588.79
<a href="#">41-52900-1795-000</a>	EXTRA-ORDINARY EXPENSE	0.00	0.00	1,829,123.71	1,829,123.71	-1,829,123.71
<a href="#">41-52900-1796-000</a>	DEBT INTEREST	0.00	0.00	756,794.14	756,794.14	-756,794.14
<a href="#">41-52900-1797-000</a>	CAPITALIZED-WAGES	0.00	0.00	-507,576.26	-507,576.26	507,576.26
<a href="#">41-52900-1799-000</a>	PREMIUM AMORTIZATION	0.00	0.00	-76,451.51	-76,451.51	76,451.51



## Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">41-52900-1850-000</a>	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	18,125.00	-13,125.00
<a href="#">41-52900-1899-000</a>	NON-CAPITAL	6,400.00	6,400.00	0.00	11,897.10	-5,497.10
<a href="#">41-52900-1999-003</a>	TRANSFER OUT TO DEBT	3,974,912.00	3,974,912.00	-888,890.62	2,726,560.20	1,248,351.80
<a href="#">41-52900-1999-005</a>	TRANS OUT DEB-JR LIEN	1,082,432.00	1,082,432.00	0.00	1,082,432.00	0.00
<a href="#">41-52900-1999-009</a>	TRANSFER OUT-CAPITAL PROJ	0.00	0.00	129,000.00	717,591.00	-717,591.00
<a href="#">41-53000-1100-000</a>	SALARIES	506,267.00	506,267.00	15,153.36	213,537.20	292,729.80
<a href="#">41-53000-1104-000</a>	OVERTIME	25,000.00	25,000.00	0.00	0.00	25,000.00
<a href="#">41-53000-1105-000</a>	FICA	42,800.00	42,800.00	1,149.38	16,293.34	26,506.66
<a href="#">41-53000-1106-000</a>	HEALTH INSURANCE	27,000.00	27,000.00	1,272.16	21,247.13	5,752.87
<a href="#">41-53000-1115-000</a>	EMPLOYEES RETIREMENT	44,900.00	44,900.00	1,274.52	17,958.42	26,941.58
<a href="#">41-53000-1116-000</a>	PHONE ALLOWANCE	9,600.00	9,600.00	184.60	3,184.35	6,415.65
<a href="#">41-53000-1117-000</a>	CAR ALLOWANCE	43,200.00	43,200.00	553.84	7,199.92	36,000.08
<a href="#">41-53000-1122-000</a>	EAP- ASSISTANCE PROGRAM	0.00	0.00	2.68	40.33	-40.33
<a href="#">41-53000-1178-000</a>	ADMN FEE	15,600.00	15,600.00	450.00	5,325.00	10,275.00
<a href="#">41-53000-1179-000</a>	CONTINGENCY	16,700.00	16,700.00	0.00	0.00	16,700.00
<a href="#">41-53000-1200-000</a>	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	215.23	4,784.77
<a href="#">41-53000-1604-000</a>	MAINTENCE & REPAIRS	0.00	0.00	0.00	275.00	-275.00
<a href="#">41-53000-1605-000</a>	JANITORIAL	600.00	600.00	0.00	839.00	-239.00
<a href="#">41-53000-1606-001</a>	UTILITIES	600.00	600.00	0.00	711.31	-111.31
<a href="#">41-53000-1608-000</a>	UNIFORMS	6,000.00	6,000.00	0.00	0.00	6,000.00
<a href="#">41-53000-1610-000</a>	DUES & SUBSCRIPTIONS	2,000.00	2,000.00	0.00	630.00	1,370.00
<a href="#">41-53000-1610-001</a>	SUBSCRIPTIONS - SOFTWARE	27,000.00	27,000.00	0.00	6,000.00	21,000.00
<a href="#">41-53000-1640-000</a>	ADVERTISING	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">41-53000-1650-000</a>	TRAINING	5,000.00	5,000.00	350.00	2,270.00	2,730.00
<a href="#">41-53000-1660-000</a>	TRAVEL	8,000.00	8,000.00	282.50	2,227.77	5,772.23
<a href="#">41-53000-1715-000</a>	RENT CONSTRUCTION OFFICE	2,800.00	2,800.00	0.00	3,600.00	-800.00
<a href="#">41-53000-1715-001</a>	RENTAL - OFFICE EQUIPMENT	3,200.00	3,200.00	194.05	2,264.08	935.92
<a href="#">41-53000-1715-002</a>	RENT-OTHER	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">41-53000-1850-000</a>	CAPITAL OUTLAY	54,000.00	54,000.00	0.00	0.00	54,000.00
<a href="#">41-53000-1899-000</a>	NON-CAPITALIZED	27,200.00	27,200.00	0.00	1,477.80	25,722.20
<a href="#">41-53000-2203-000</a>	SMALL TOOLS	10,000.00	10,000.00	0.00	569.95	9,430.05
<a href="#">41-54000-1100-000</a>	SALARIES	377,000.00	377,000.00	10,883.08	130,527.42	246,472.58
<a href="#">41-54000-1104-000</a>	OVERTIME	500.00	500.00	0.00	0.00	500.00
<a href="#">41-54000-1105-000</a>	FICA	30,300.00	30,300.00	844.07	10,166.20	20,133.80
<a href="#">41-54000-1106-000</a>	HEALTH INSURANCE	20,500.00	20,500.00	899.18	14,549.81	5,950.19
<a href="#">41-54000-1115-000</a>	EMPLOYEES RETIREMENT	32,000.00	32,000.00	924.64	11,141.86	20,858.14
<a href="#">41-54000-1116-000</a>	PHONE ALLOWANCE	4,800.00	4,800.00	92.30	1,199.90	3,600.10
<a href="#">41-54000-1117-000</a>	CAR ALLOWANCE	14,400.00	14,400.00	553.84	7,199.92	7,200.08
<a href="#">41-54000-1122-000</a>	EAP- ASSISTANCE PROGRAM	0.00	0.00	1.34	15.23	-15.23
<a href="#">41-54000-1178-000</a>	ADMN FEE	7,800.00	7,800.00	225.00	2,025.00	5,775.00
<a href="#">41-54000-1179-000</a>	CONTINGENCY	11,900.00	11,900.00	0.00	0.00	11,900.00
<a href="#">41-54000-1200-000</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	3,167.16	-1,167.16
<a href="#">41-54000-1610-000</a>	DUES & SUBSCRIPTIONS	2,500.00	2,500.00	0.00	1,031.86	1,468.14
<a href="#">41-54000-1610-001</a>	SUBSCRIPTIONS-SOFTWARE	54,000.00	54,000.00	0.00	21,745.99	32,254.01
<a href="#">41-54000-1650-000</a>	TRAINING	3,000.00	3,000.00	0.00	1,920.00	1,080.00
<a href="#">41-54000-1660-000</a>	TRAVEL	5,000.00	5,000.00	0.00	2,954.37	2,045.63
<a href="#">41-54000-1850-000</a>	CAPITAL OUTLAY	45,000.00	45,000.00	0.00	0.00	45,000.00
<a href="#">41-54000-1899-000</a>	NON-CAPITALIZED	19,600.00	19,600.00	0.00	6,103.16	13,496.84
<a href="#">41-58000-1604-001</a>	MAINTENANCE AND REPAIR -BSIF	6,000.00	6,000.00	465.00	3,769.00	2,231.00
<a href="#">41-58000-1606-002</a>	UTILITIES - BSIF	1,200.00	1,200.00	65.55	642.19	557.81
Expense Total:		7,793,011.00	7,793,011.00	1,303,706.00	7,942,885.58	-149,874.58
Fund: 41 - HCRMA-GENERAL Surplus (Deficit):		131,989.00	131,989.00	-768,852.58	-462,921.54	
Total Surplus (Deficit):		131,989.00	131,989.00	-768,852.58	-462,921.54	

## Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

## Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 41 - HCRMA-GENERAL					
Revenue	7,925,000.00	7,925,000.00	534,853.42	7,479,964.04	445,035.96
Expense	7,793,011.00	7,793,011.00	1,303,706.00	7,942,885.58	-149,874.58
Fund: 41 - HCRMA-GENERAL Surplus (Deficit):	131,989.00	131,989.00	-768,852.58	-462,921.54	594,910.54
Total Surplus (Deficit):	131,989.00	131,989.00	-768,852.58	-462,921.54	

## Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

## Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
41 - HCRMA-GENERAL	131,989.00	131,989.00	-768,852.58	-462,921.54	594,910.54
Total Surplus (Deficit):	131,989.00	131,989.00	-768,852.58	-462,921.54	



PlainsCapital  
Consolidated Cash Account

**PLAINSCAPITAL-- BANK RECONCILIATION  
FOR THE MONTH OF: DECEMBER 2019**

STATEMENT DATE		
12/31/2019		
ACCOUNT NO.		
90008545		
Check No.	Date	Amount
2363	12/18/2019	\$ 621.00
2362	12/18/2019	\$ 195.00

TOTAL \$ 816.00

Statement Bal. \$ 63,527.02

Outstanding Cks \$ (816.00)

\$ 62,711.02

Deposits/credits \$ -

*01/14/2020*



Pharr, TX

# Bank Statement Register

GENERAL OPERATING

Period 12/1/2019 - 12/31/2019

## Bank Statement

Beginning Balance	190,263.25
Plus Debits	142,654.89
Less Credits	269,391.12
Adjustments	0.00
Ending Balance	63,527.02

## General Ledger

Account Balance	62,711.02
Less Outstanding Debits	0.00
Plus Outstanding Credits	816.00
Adjustments	0.00
Adjusted Account Balance	63,527.02

*Handwritten signature/initials*

Statement Ending Balance	63,527.02
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

41-1-1100-000 GENERAL OPERATING

## Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
12/04/2019	<a href="#">DEPOSIT 120419</a>	Deposit	FUND 41- PROMILES	14,121.00
12/12/2019	<a href="#">DEPOSIT 121219</a>	Deposit	FUND 41- PROMILES	14,742.00
12/18/2019	<a href="#">DEPOSIT 121819</a>	Deposit	FUND 41- PROMILES	14,013.00
12/19/2019	<a href="#">DEPOSIT 121919</a>	Deposit	FUND 41- PROMILES	12,636.00
12/31/2019	<a href="#">DEPOSIT 123119</a>	Deposit	FUND 41- PROMILES	9,828.00
Total Cleared Deposits (5)				65,340.00

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
11/22/2019	<a href="#">2352</a>	Check	A BETTER WATER SOLUTION	-52.00
11/22/2019	<a href="#">2354</a>	Check	BENTLEY SYSTEMS, INC.	-44,736.00
11/22/2019	<a href="#">2355</a>	Check	COPYZONE	-1,368.59
11/22/2019	<a href="#">2356</a>	Check	DAHILL	-683.21
11/22/2019	<a href="#">2359</a>	Check	XEROX CORPORATION	-194.05
12/20/2019	<a href="#">2360</a>	Check	A BETTER WATER SOLUTION	-52.00
12/20/2019	<a href="#">2361</a>	Check	A FAST DELIVERY	-101.50
12/20/2019	<a href="#">2364</a>	Check	DAHILL	-683.21
12/20/2019	<a href="#">2365</a>	Check	OFFICE DEPOT	-252.78
12/20/2019	<a href="#">2366</a>	Check	SUPERIOR ALARMS	-338.85
12/20/2019	<a href="#">2367</a>	Check	XEROX CORPORATION	-194.05
Total Cleared Checks (11)				-48,656.24

PlainsCapital  
Consolidated Cash Account

**PLAINSCAPITAL-- BANK RECONCILIATION  
FOR THE MONTH OF: DECEMBER 2019**

STATEMENT DATE		
12/31/2019		
ACCOUNT NO.		
90008545		
Check No.	Date	Amount
2363	12/18/2019	\$ 621.00
2362	12/18/2019	\$ 195.00

TOTAL \$ 816.00

Statement Bal. \$ 63,527.02

Outstanding Cks \$ (816.00)

\$ 62,711.02

Deposits/credits \$ -

*01/14/2020*



Pharr, TX

# Bank Statement Register

## POOL INVESTMENTS

Period 12/1/2019 - 12/31/2019

01/14/2020

### Bank Statement

Beginning Balance	2,584,616.08
Plus Debits	3,989.15
Less Credits	0.00
Adjustments	0.00
Ending Balance	2,588,605.23

### General Ledger

Account Balance	2,588,605.23
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	2,588,605.23

Statement Ending Balance	2,588,605.23
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

41-1-1102-000 POOL INVESTMENTS

### Cleared Other

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<a href="#">INTEREST 123119</a>	Interest	FUND 41- LOGIC INTEREST	3,989.15
Total Cleared Other (1)				3,989.15



Pharr, TX

# Balance Sheet

## Account Summary

As Of 12/31/2019

Account	Name	Balance	
<b>Fund: 42 - HCRMA-DEBT SERVICE</b>			
<b>Assets</b>			
<u>42-1-4105-000</u>	WILMINGTON-DEBT SERVICE	345,332.66	
<u>42-1-4105-001</u>	DEBT SVC - JR LIEN	4,389,961.10	
	<b>Total Assets:</b>	<u>4,735,293.76</u>	<u><b>4,735,293.76</b></u>
<b>Liability</b>			
<u>42-2-4214-006</u>	ACCRUED INTEREST PAY-2013	226,526.04	
	<b>Total Liability:</b>	<u>226,526.04</u>	
<b>Equity</b>			
<u>42-3-4400-000</u>	FUND BALANCE	3,327,466.47	
	<b>Total Beginning Equity:</b>	<u>3,327,466.47</u>	
Total Revenue		3,935,163.75	
Total Expense		<u>2,753,862.50</u>	
Revenues Over/Under Expenses		<u>1,181,301.25</u>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<u>4,508,767.72</u>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<u><u><b>4,735,293.76</b></u></u>



Pharr, TX

# Income Statement Account Summary

For Fiscal: 2019 Period Ending: 12/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 42 - HCRMA-DEBT SERVICE</b>						
<b>Revenue</b>						
<u>42-4-1506-000</u>	INTEREST INCOME	10,000.00	10,000.00	2,701.45	34,979.26	-24,979.26
<u>42-4-1506-001</u>	INTEREST INCOME-JR LIEN	55,000.00	55,000.00	6,765.13	91,192.29	-36,192.29
<u>42-4-1999-000</u>	TRANSFERS IN-FROM GENERAL FUND	5,057,344.00	5,057,344.00	-888,890.62	3,808,992.20	1,248,351.80
	<b>Revenue Total:</b>	<b>5,122,344.00</b>	<b>5,122,344.00</b>	<b>-879,424.04</b>	<b>3,935,163.75</b>	<b>1,187,180.25</b>
<b>Expense</b>						
<u>42-52900-4603-001</u>	PRIN PMTS-VRF 13 BOND	1,220,000.00	1,220,000.00	0.00	0.00	1,220,000.00
<u>42-52900-4703-001</u>	INTEREST EXPENSE-VRF 13 BOND	2,754,912.00	2,754,912.00	1,603,982.29	2,751,862.50	3,049.50
<u>42-52900-4727-000</u>	FEES	0.00	0.00	0.00	2,000.00	-2,000.00
	<b>Expense Total:</b>	<b>3,974,912.00</b>	<b>3,974,912.00</b>	<b>1,603,982.29</b>	<b>2,753,862.50</b>	<b>1,221,049.50</b>
	<b>Fund: 42 - HCRMA-DEBT SERVICE Surplus (Deficit):</b>	<b>1,147,432.00</b>	<b>1,147,432.00</b>	<b>-2,483,406.33</b>	<b>1,181,301.25</b>	
	<b>Total Surplus (Deficit):</b>	<b>1,147,432.00</b>	<b>1,147,432.00</b>	<b>-2,483,406.33</b>	<b>1,181,301.25</b>	

## Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

## Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 42 - HCRMA-DEBT SERVICE					
Revenue	5,122,344.00	5,122,344.00	-879,424.04	3,935,163.75	1,187,180.25
Expense	3,974,912.00	3,974,912.00	1,603,982.29	2,753,862.50	1,221,049.50
Fund: 42 - HCRMA-DEBT SERVICE Surplus (Deficit):	1,147,432.00	1,147,432.00	-2,483,406.33	1,181,301.25	-33,869.25
Total Surplus (Deficit):	1,147,432.00	1,147,432.00	-2,483,406.33	1,181,301.25	

## Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

## Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
42 - HCRMA-DEBT SERVICE	1,147,432.00	1,147,432.00	-2,483,406.33	1,181,301.25	-33,869.25
Total Surplus (Deficit):	1,147,432.00	1,147,432.00	-2,483,406.33	1,181,301.25	





Pharr, TX

# Bank Statement Register

WILMINGTON-DEBT SERVICE

Period 12/1/2019 - 12/31/2019

## Bank Statement

Beginning Balance	2,608,978.08
Plus Debits	333,810.83
Less Credits	2,597,456.25
Adjustments	0.00
Ending Balance	345,332.66

## General Ledger

Account Balance	345,332.66
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	345,332.66

Statement Ending Balance	345,332.66
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

42-1-4105-000 WILMINGTON-DEBT SERVICE

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<a href="#">123119</a>	Miscellaneous	FUND 42- WILMINGTON TRUST	-2,597,456.25
12/31/2019	<a href="#">MISC 123119</a>	Miscellaneous	FUND 42- WILMINGTON TRUST	333,810.83
Total Cleared Other (2)				-2,263,645.42



Pharr, TX

## Bank Statement Register

DEBT SVC - JR LIEN

Period 12/1/2019 - 12/31/2019

*1/14/2020*

### Bank Statement

Beginning Balance	4,383,195.97
Plus Debits	6,765.13
Less Credits	0.00
Adjustments	0.00
Ending Balance	4,389,961.10

### General Ledger

Account Balance	4,389,961.10
Less Outstanding Debits	0.00
Plus Outstanding Credits	0.00
Adjustments	0.00
Adjusted Account Balance	4,389,961.10

Statement Ending Balance	4,389,961.10
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

42-1-4105-001 DEBT SVC - JR LIEN

### Cleared Other

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<a href="#">INTEREST 123119</a>	Interest	FUND 42- LOGIC INTEREST	6,765.13
			Total Cleared Other (1)	6,765.13



Pharr, TX

# Balance Sheet

## Account Summary

As Of 12/31/2019

Account	Name	Balance	
<b>Fund: 45 - HCRMA - CAP.PROJECTS FUND</b>			
<b>Assets</b>			
<u>45-1-1102-000</u>	Pool Investment	15,559.89	
	<b>Total Assets:</b>	<u>15,559.89</u>	<u>15,559.89</u>
<b>Liability</b>			
	<b>Total Liability:</b>	<u>0.00</u>	
<b>Equity</b>			
<u>45-3-1400-000</u>	Fund Balance	145,185.05	
	<b>Total Beginning Equity:</b>	<u>145,185.05</u>	
Total Revenue		800,584.44	
Total Expense		930,209.60	
Revenues Over/Under Expenses		<u>-129,625.16</u>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<u>15,559.89</u>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<u>15,559.89</u>



Pharr, TX

# Income Statement Account Summary

For Fiscal: 2019 Period Ending: 12/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 45 - HCRMA - CAP.PROJECTS FUND</b>						
<b>Revenue</b>						
<u>45-4-1506-000</u>	Interest Revenue	0.00	0.00	20.00	2,993.44	-2,993.44
<u>45-4-1999-000</u>	TRANSFER IN - GENERAL FUND	0.00	0.00	129,000.00	717,591.00	-717,591.00
<u>45-4-4710-000</u>	CITY CONTRIBUTIONS	0.00	0.00	0.00	80,000.00	-80,000.00
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>129,020.00</b>	<b>800,584.44</b>	<b>-800,584.44</b>
<b>Expense</b>						
<u>45-52900-8800-000</u>	Consulting & Engineering	0.00	0.00	0.00	14,185.81	-14,185.81
<u>45-52900-8810-000</u>	SH 365- Enviornmental	0.00	0.00	0.00	3,762.77	-3,762.77
<u>45-52900-8810-001</u>	SH 365-Design	0.00	0.00	0.00	4,020.00	-4,020.00
<u>45-52900-8810-003</u>	365 RIGHT OF WAY	0.00	0.00	24,254.66	289,497.87	-289,497.87
<u>45-52900-8810-004</u>	365 UTILITIES RELOCATION	0.00	0.00	89,524.10	89,524.10	-89,524.10
<u>45-52900-8820-000</u>	IBTC - Enviornmental	0.00	0.00	7,020.76	250,088.19	-250,088.19
<u>45-52900-8820-003</u>	IBTC - ROW	0.00	0.00	0.00	33,810.36	-33,810.36
<u>45-52900-8841-000</u>	LEGAL FEES	0.00	0.00	9,137.00	245,320.50	-245,320.50
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>129,936.52</b>	<b>930,209.60</b>	<b>-930,209.60</b>
<b>Fund: 45 - HCRMA - CAP.PROJECTS FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-916.52</b>	<b>-129,625.16</b>	
<b>Total Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-916.52</b>	<b>-129,625.16</b>	

## Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

## Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 45 - HCRMA - CAP.PROJECTS FUND					
Revenue	0.00	0.00	129,020.00	800,584.44	-800,584.44
Expense	0.00	0.00	129,936.52	930,209.60	-930,209.60
Fund: 45 - HCRMA - CAP.PROJECTS FUND Surplus (Deficit):	0.00	0.00	-916.52	-129,625.16	129,625.16
Total Surplus (Deficit):	0.00	0.00	-916.52	-129,625.16	

Income Statement

For Fiscal: 2019 Period Ending: 12/31/2019

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
45 - HCRMA - CAP.PROJECTS	0.00	0.00	-916.52	-129,625.16	129,625.16
Total Surplus (Deficit):	0.00	0.00	-916.52	-129,625.16	



Pharr, TX

# Bank Statement Register

Pool Investment

Period 12/1/2019 - 12/31/2019

## Bank Statement

## General Ledger

Beginning Balance	16,476.41	Account Balance	15,559.89
Plus Debits	129,020.00	Less Outstanding Debits	0.00
Less Credits	129,936.52	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	15,559.89	Adjusted Account Balance	15,559.89

Statement Ending Balance	15,559.89
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

45-1-1102-000 Pool Investment

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<a href="#">DFT0000371</a>	Bank Draft	BRACEWELL LLP ATTORNEYS AT LAW	-4,960.00
12/31/2019	<a href="#">DFT0000372</a>	Bank Draft	BRACEWELL LLP ATTORNEYS AT LAW	-3,400.00
12/31/2019	<a href="#">DFT0000373</a>	Bank Draft	BRACEWELL LLP ATTORNEYS AT LAW	-180.00
12/31/2019	<a href="#">DFT0000374</a>	Bank Draft	BLANTON & ASSOCIATES, INC.	-7,020.76
12/31/2019	<a href="#">DFT0000375</a>	Bank Draft	SAN MIGUEL LAWN CARE SERVICES	-795.00
12/31/2019	<a href="#">DFT0000376</a>	Bank Draft	SAN MIGUEL LAWN CARE SERVICES	-625.00
12/31/2019	<a href="#">DFT0000377</a>	Bank Draft	BARRON, ADLER, CLOUGH & ODDO, LLP	-22,834.66
12/31/2019	<a href="#">DFT0000378</a>	Bank Draft	ESCOBEDO & CARDENAS, LLP	-597.00
12/31/2019	<a href="#">DFT0000379</a>	Bank Draft	DCP SOUTH CENTRAL TEXAS, LLC	-89,524.10
12/31/2019	<a href="#">MISC 123119</a>	Miscellaneous	FUND 45- WILMINGTON TRUST	129,020.00
Total Cleared Other (10)				-916.52

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Item 2D

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

<b>BOARD OF DIRECTORS</b>	<u>  X  </u>	<b>AGENDA ITEM</b>	<u>  2D  </u>
<b>PLANNING COMMITTEE</b>	<u>          </u>	<b>DATE SUBMITTED</b>	<u>  01/13/2020  </u>
<b>FINANCE COMMITTEE</b>	<u>          </u>	<b>MEETING DATE</b>	<u>  01/28/2020  </u>
<b>TECHNICAL COMMITTEE</b>	<u>          </u>		

1. Agenda Item: **APPROVAL OF QUARTERLY INVESTMENT REPORT FOR THE PERIOD**  
**ENDING DECEMBER 31, 2019.**
  
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
  
Consideration and approval of the quarterly investment reports for the period ending December  
31, 2019.
  
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Public  
Funds Investment Act Section 2256
  
4. Budgeted:      Yes      No   X   N/A
  
5. Staff Recommendation: **Motion to approve the Quarterly Investment Report for the period**  
**ending December 31, 2019 as presented**
  
6. Planning Committee's Recommendation:      Approved      Disapproved   X   None
  
7. Board Attorney's Recommendation:      Approved      Disapproved   X   None
  
8. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
  
9. Chief Financial Officer's Recommendation:   X   Approved      Disapproved      None
  
10. Chief Development Engineer's Recommendation:      Approved      Disapproved   X   None
  
11. Chief Construction Engineer's Recommendation:      Approved      Disapproved   X   None
  
12. Executive Director's Recommendation:   X   Approved      Disapproved      None



**Board of Directors**

S. David Deanda, Jr., Chairman  
Forrest Runnels, Vice Chairman  
Ricardo Perez, Secretary/Treasurer  
Alonzo Cantu, Director  
Paul S. Moxley, Director  
Francisco "Frank" Pardo, Director  
Ezequiel Reyna, Jr., Director

January 8, 2020

To: S. David Deanda, Chairman  
Members of the Board of Directors

From: Pilar Rodriguez, Executive Director/Investment Officer  
Jose Castillo, Chief Financial Officer/Investment Officer

RE: Quarterly Investment Report for QE December 31, 2019/Statement of Compliance

The above-referenced report is hereby presented, pursuant to the Public Funds Investment Act (PFIA), for your review and acceptance.


This quarter total investment disbursements totaled \$2,997,800 issued for the following: project activities--\$400,344 and debt service--\$2,597,456, which consisted of principal--\$1,220,000 and semi-annual interest--\$1,377,456. Total combined interest earned was \$41,783.

The PFIA also requires that the report contain a Statement of Compliance, signed by the Investment Officers, as presented below:

**STATEMENT OF COMPLIANCE**

Pursuant to the PFIA, we the Investment Officers of the Hidalgo County Regional Mobility Authority, represent to you that the portfolio presented in this report is in compliance with:

The HCRMA's Investment Policy, and The Public Funds Investment Act of the State of Texas

  
Pilar Rodriguez, Investment Officer

  
Jose H. Castillo, Investment Officer

**Hidalgo County Regional Mobility Authority**  
**SUMMARY**  
**QUARTERLY INVESTMENT REPORT**  
**Quarter Ending December 31, 2019**

	<b>Local Govt. Investment <u>Pool</u></b>	<b>Govt. <u>Securities</u></b>	<b><u>Total</u></b>
<b>COST</b>			
Beginning Balance	\$ 6,945,137	\$ 1,964,943	8,910,080
Additions:			
Transfers-in	-	1,385,397	1,385,397
Investment Earnings	33,431	8,353	41,784
Deductions:			
Disbursements	<u>-</u>	<u>(2,997,800)</u>	<u>(2,997,800)</u>
Ending Balance	<u>\$ 6,978,568</u>	<u>\$ 360,893</u>	<u>\$ 7,339,461</u>
<b>MARKET VALUE</b>			
Beginning Balance	<u>\$ 6,945,345</u>	<u>\$ 1,964,944</u>	<u>\$ 8,910,289</u>
Ending Balance	<u><u>\$ 6,978,987</u></u>	<u><u>\$ 360,893</u></u>	<u><u>\$ 7,339,880</u></u>
Weighted Average Maturity- Logic/Gov. Sec	46	30	
Logic/gov sec. Weighted Average Yield	1.91%	1.36%	

**Hidalgo County Regional Mobility Authority**  
**HOLDINGS BY INVESTMENTS**  
**QUARTERLY INVESTMENT REPORT**  
**Quarter Ending December 31, 2019**

<u>Type of Security/Fund</u>	<u>Yield</u>	<u>Beginning Cost</u>	<u>Interest</u>	<u>Contributions/ Transfers</u>	<u>Disbursements</u>	<u>Ending Cost</u>	<u>Market Value</u>
<b>Local Govt Investment Pool:</b>							
Debt Service Jr. Lien: 7731494002		\$ 4,368,932	\$ 21,030	\$ -	\$ -	\$ 4,389,962	\$ 4,390,225
Logic-Contingency: 2731494001		<u>2,576,205</u>	<u>12,401</u>	<u>-</u>	<u>-</u>	<u>2,588,606</u>	<u>2,588,761</u>
<b>Total Local Govt Investment Pool</b>	1.91%	<u>\$ 6,945,137</u>	<u>\$ 33,431</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,978,568</u>	<u>\$ 6,978,987</u>
<b>Government Securities</b>							
(Federated Govt Obligations):							
Disbursement Account: 106912-006		16,809	96	399,000	(400,343)	15,561	15,561
Debt Service Fund: 106912-001		<u>1,948,135</u>	<u>8,256</u>	<u>986,397</u>	<u>(2,597,456)</u>	<u>345,332</u>	<u>345,332</u>
<b>Total Government Securities</b>	1.36%	<u>\$ 1,964,944</u>	<u>\$ 8,352</u>	<u>\$ 1,385,397</u>	<u>\$ (2,997,800)</u>	<u>\$ 360,893</u>	<u>\$ 360,893</u>
<b>Combined Totals</b>		<u>\$ 8,910,080</u>	<u>\$ 41,783</u>	<u>\$ 1,385,397</u>	<u>\$ (2,997,800)</u>	<u>\$ 7,339,461</u>	<u>\$ 7,339,880</u>

**Hidalgo County Regional Mobility Authority  
Wilmington Trust Investments Detail Activity  
Quarter Ending December 31, 2019**

Debt Service Account #106912-001						Ending
Income						Balance
Debt Svc	Opening balance:	Interest	Contributions	Transfers	Disb.	
October	1,948,135.80	2,697.92	-	327,643.92	-	2,278,477.64
November	2,278,477.64	2,856.52	-	327,643.92	-	2,608,978.08
December	2,608,978.08	2,701.45	-	331,109.38	(2,597,456.25)	345,332.66
		<u>8,255.89</u>	<u>-</u>	<u>986,397.22</u>	<u>(2,597,456.25)</u>	

Debt Service Account-Logic # 7731494002						Ending
Income						Balance
Debt Svc-SIB	Opening balance:	Interest	Contributions	Transfers	Disb.	
October	4,368,930.92	7,635.83	-	-	-	4,376,566.75
November	4,376,566.75	6,629.22	-	-	-	4,383,195.97
December	4,383,195.97	6,765.13	-	-	-	4,389,961.10
		<u>21,030.18</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Disb. Account #106912-006						Ending
Income						Balance
Disbursement	Opening balance:	Interest	Contributions	Transfers	Disb.	
October	16,807.46	29.80	-	237,000.00	(237,838.50)	15,998.76
November	15,998.76	45.96	-	33,000.00	(32,568.31)	16,476.41
December	16,476.41	20.00	-	129,000.00	(129,936.52)	15,559.89
		<u>95.76</u>	<u>-</u>	<u>399,000.00</u>	<u>(400,343.33)</u>	



# LOGIC Newsletter

December 2019

## Performance

### As of December 31, 2019

Current Invested Balance	\$7,423,771,572.94
Weighted Average Maturity (1)*	39 Days
Weighted Average Maturity (2)*	76 Days
Net Asset Value	1.000066
Total Number of Participants	612
Management Fee on Invested Balance	0.0975%
Interest Distributed	\$11,059,778.17
Management Fee Collected	\$563,611.80
% of Portfolio Invested Beyond 1 Year	0.00%
Standard & Poor's Current Rating	AAAm

### December Averages:

Average Invested Balance	\$6,799,517,766.83
Average Monthly Yield, on a simple basis	1.8173%
Average Weighted Average Maturity (1)*	43 Days
Average Weighted Average Maturity (2)*	85 Days

\*Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

## News

### New Participants

We would like to welcome the following entities who joined the LOGIC program in December:

- ★City of Dayton
- ★Kaufman County Fresh Water Supply Dist 1-D

### Holiday Reminder

In observance of Martin Luther King Jr. holiday, **LOGIC will be closed Monday, January 20, 2020.** All ACH transactions initiated on Friday, January 17th will settle on Tuesday, January 21st.

### Conferences

- ★Government Treasurers' Organization of Texas Winter Seminar, Feb 23-26, San Antonio
- ★Texas Association of School Business Officials Annual Conference, Mar 2-6, Houston

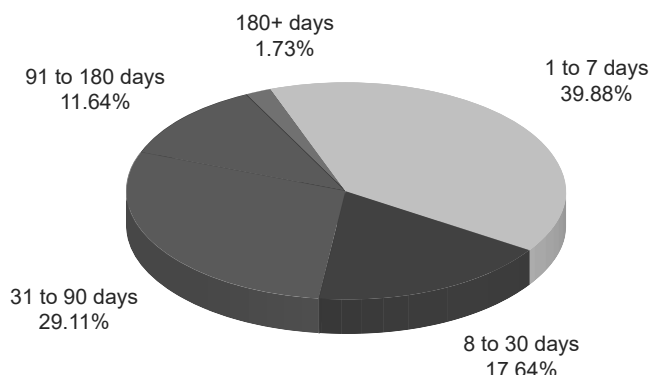
## Economic Commentary

All major risk assets continued to rally in December as optimism improved, trade tensions eased between the U.S. and China and recession risk abated. As such, the Treasury yield curve steepened and credit spreads tightened. A "Phase One" trade deal is expected to be signed in early January, in which the U.S. agreed not to implement tariffs that were scheduled to take place in December and to cut in half the tariffs already applied to Chinese goods in September. Global macroeconomic data stabilized over the fourth quarter: U.S. job gains picked up as business sentiment plateaued and manufacturing sentiment improved globally. Final U.S. GDP growth in Q3 was unrevised at 2.1%, with Q4 tracking slightly below. As expected, the Federal Open Market Committee (FOMC) left the fed funds rate unchanged in December and indicated that policy would likely be on hold through 2020. While pointing out that the labor market is strong, the Federal Reserve (Fed) is still monitoring potential global developments and muted inflation pressures.

After a thaw in the trade war and a year of three Fed rate cuts, along with easing by dozens of other central banks, the probability of recession has declined. In retrospect, it was all so clear. The Fed's pivot at the start of 2019 told us it recognized it had little choice but to reverse their tightening policy of 2015-2018 in an effort to offset the impact of the escalating trade war and tariffs. And that's exactly what it did. Throughout 2019, as tariffs were increased and trade tensions escalated, the Fed cut rates three times and soothed the markets. And, it wasn't just the Fed. In fact, 40 other global central banks cut rates a combined total of 63 times, for a cumulative 3,000-plus bps in easing. They literally flooded the global markets and economy with liquidity. And then, like a holiday miracle, the U.S. and China sought to ease trade tensions by working toward a phase one deal. Suddenly, as we head into 2020, the combination of overwhelming central bank easing and the de-escalation in trade tensions has provided a powerful backdrop to the markets. Meanwhile, central banks have let us know that monetary policy is on hold, drawing a line under the amount of accommodation and number of unconventional tools they are willing to deploy. Both the Fed and the European Central Bank (ECB) have made it clear that the politicians must step in and help. Will it be a trade compromise? Concerted borrowing and fiscal stimulus? Or some form of lasting structural reform? 2020 is poised to be an interesting year.

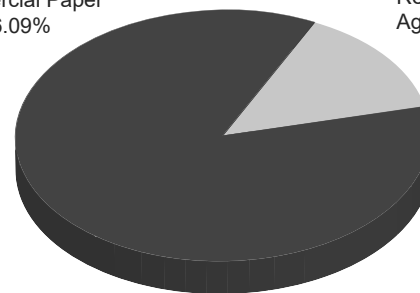
This information is an excerpt from an economic report dated December 2019 provided to LOGIC by JPMorgan Asset Management, Inc., the investment manager of the LOGIC pool.

### Portfolio by Type of Investment As of December 31, 2019

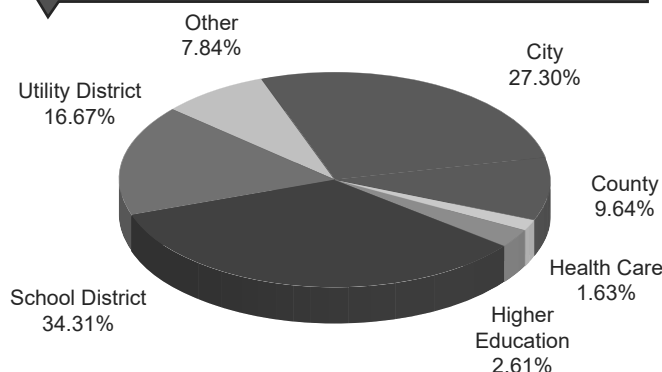


Commercial Paper  
86.09%

Repurchase  
Agreements  
13.91%



### Portfolio by Maturity As of December 31, 2019



### Distribution of Participants by Type As of December 31, 2019

### Historical Program Information

Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Dec 19	1.8173%	\$7,423,771,572.94	\$7,424,486,642.57	1.000066	43	85	612
Nov 19	1.8429%	6,521,613,270.01	6,522,465,385.69	1.000101	45	87	610
Oct 19	2.0578%	6,313,681,339.23	6,315,173,844.90	1.000236	50	87	608
Sep 19	2.2461%	6,158,077,296.95	6,158,278,453.62	1.000032	49	82	606
Aug 19	2.3324%	6,063,554,824.77	6,064,483,834.72	1.000077	48	81	605
Jul 19	2.4550%	6,480,646,170.16	6,482,033,784.16	1.000214	50	81	603
Jun 19	2.4927%	6,678,845,642.86	6,680,097,200.26	1.000187	53	83	603
May 19	2.5410%	6,902,363,717.50	6,902,977,310.94	1.000010	55	85	601
Apr 19	2.5838%	7,102,256,313.78	7,102,595,058.50	1.000047	50	77	598
Mar 19	2.6015%	7,337,871,011.97	7,337,944,552.70	1.000010	39	70	595
Feb 19	2.6090%	7,628,880,062.17	7,629,799,651.08	1.000120	43	74	590
Jan 19	2.5949%	7,520,879,084.28	7,521,195,255.96	1.000042	36	61	588

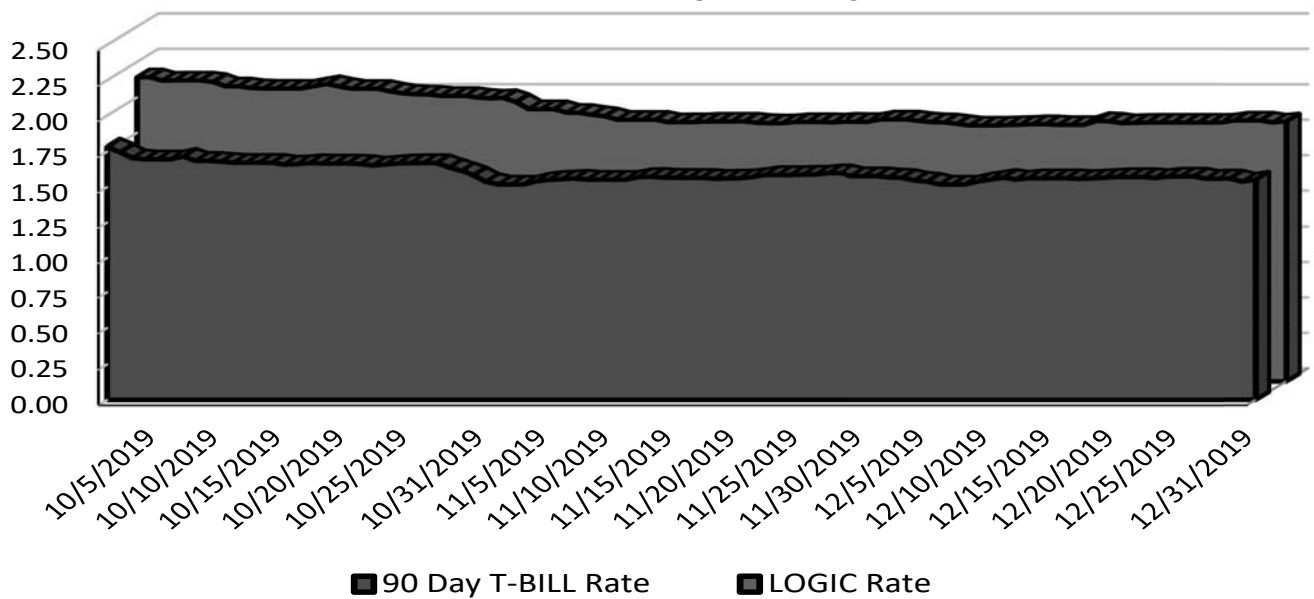
### Portfolio Asset Summary as of December 31, 2019

	Book Value	Market Value
Uninvested Balance	\$ 953.88	\$ 953.88
Accrual of Interest Income	3,910,583.90	3,910,583.90
Interest and Management Fees Payable	(11,080,162.42)	(11,080,162.42)
Payable for Investment Purchased	0.00	0.00
Receivable for Investment Sold	0.00	0.00
Repurchase Agreements	1,033,500,999.79	1,033,500,999.79
Commercial Paper	6,397,439,197.79	6,398,154,267.42
Government Securities	0.00	0.00
<b>Total</b>	<b>\$ 7,423,771,572.94</b>	<b>\$ 7,424,486,642.57</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.



## LOGIC versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The LOGIC management fee may be waived in full or in part at the discretion of the LOGIC co-administrators and the LOGIC rate for the period shown reflects waiver of fees. This table represents historical investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the LOGIC pool to the T-Bill Yield, you should know that the LOGIC pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill. The LOGIC yield is calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940 as promulgated from time to time by the federal Securities and Exchange Commission.

## Daily Summary for December 2019

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
12/1/2019	1.8416%	0.000050454	\$6,521,613,270.01	1.000101	41	85
12/2/2019	1.8304%	0.000050148	\$6,548,873,477.62	1.000153	42	86
12/3/2019	1.8227%	0.000049936	\$6,581,301,091.76	1.000153	43	89
12/4/2019	1.8208%	0.000049885	\$6,600,236,834.27	1.000150	43	88
12/5/2019	1.8098%	0.000049583	\$6,597,987,477.77	1.000152	44	89
12/6/2019	1.7986%	0.000049277	\$6,593,439,413.19	1.000088	42	87
12/7/2019	1.7986%	0.000049277	\$6,593,439,413.19	1.000088	42	87
12/8/2019	1.7986%	0.000049277	\$6,593,439,413.19	1.000088	42	87
12/9/2019	1.8019%	0.000049367	\$6,615,735,737.60	1.000143	44	89
12/10/2019	1.8040%	0.000049426	\$6,622,524,612.35	1.000134	44	89
12/11/2019	1.8085%	0.000049549	\$6,651,865,325.13	1.000137	45	90
12/12/2019	1.8077%	0.000049527	\$6,688,476,847.76	1.000136	45	89
12/13/2019	1.8027%	0.000049389	\$6,681,541,750.25	1.000073	44	87
12/14/2019	1.8027%	0.000049389	\$6,681,541,750.25	1.000073	44	87
12/15/2019	1.8027%	0.000049389	\$6,681,541,750.25	1.000073	44	87
12/16/2019	1.8312%	0.000050171	\$6,797,241,367.35	1.000143	46	88
12/17/2019	1.8273%	0.000050063	\$6,789,390,823.34	1.000137	47	90
12/18/2019	1.8149%	0.000049723	\$6,859,074,211.14	1.000086	45	86
12/19/2019	1.8179%	0.000049806	\$6,841,839,283.20	1.000086	44	86
12/20/2019	1.8194%	0.000049847	\$6,828,593,331.31	1.000017	43	86
12/21/2019	1.8194%	0.000049847	\$6,828,593,331.31	1.000017	43	86
12/22/2019	1.8194%	0.000049847	\$6,828,593,331.31	1.000017	43	86
12/23/2019	1.8193%	0.000049843	\$6,859,592,074.43	1.000082	43	85
12/24/2019	1.8193%	0.000049844	\$6,914,463,939.71	1.000066	42	83
12/25/2019	1.8193%	0.000049844	\$6,914,463,939.71	1.000066	42	83
12/26/2019	1.8212%	0.000049897	\$6,976,504,981.53	1.000088	42	82
12/27/2019	1.8355%	0.000050288	\$7,104,486,196.47	1.000021	40	79
12/28/2019	1.8355%	0.000050288	\$7,104,486,196.47	1.000021	40	79
12/29/2019	1.8355%	0.000050288	\$7,104,486,196.47	1.000021	40	79
12/30/2019	1.8210%	0.000049890	\$7,355,911,830.50	1.000076	38	76
12/31/2019	1.8300%	0.000050138	\$7,423,771,572.94	1.000066	39	76
Average	1.8173%	0.000049790	\$6,799,517,766.83		43	85



## LOGIC Board

### LOGIC Board Members

<b>Philip G. Roberson</b>	<b>Arlington ISD</b>	<b>Governing Board President</b>
<b>Sandra Newby</b>	<b>Tarrant Regional Water District</b>	<b>Governing Board Vice President</b>
<b>Greg Jordan</b>	<b>City of Grapevine</b>	<b>Governing Board Secretary</b>
<b>Erik Felthous</b>	<b>North Texas Municipal Water District</b>	<b>Governing Board Treasurer</b>
<b>David Rastellini</b>	<b>Northside ISD</b>	<b>Advisory Board</b>
<b>Eric Cannon</b>	<b>City of Allen/ Qualified Non-Participant</b>	<b>Advisory Board</b>

## Contacts

For more information, please contact  
**LOGIC Participant Services**  
1201 Elm Street, Suite 3500  
Dallas, Texas 75270  
1-800-895-6442  
[www.logic.org](http://www.logic.org)



The material provided to LOGIC from J.P. Morgan Asset Management, Inc., the investment manager of the LOGIC pool, is for informational and educational purposes only, as of the date of writing and may change at any time based on market or other conditions and may not come to pass. While we believe the information presented is reliable, we cannot guarantee its accuracy. HilltopSecurities is a wholly owned subsidiary of Hilltop Holdings, Inc. (NYSE: HTH) located at 1201 Elm Street, Suite 3500, Dallas, Texas 75270, (214) 859-1800. Member NYSE/FINRA/SIPC. Past performance is no guarantee of future results.

Investment Management Services are offered through J.P. Morgan Asset Management Inc. and/or its affiliates. Marketing and Enrollment duties are offered through HilltopSecurities and/or its affiliates. HilltopSecurities and J.P. Morgan Asset Management Inc. are separate entities.

Item 2E

# Revised Item 2E

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

<b>BOARD OF DIRECTORS</b>	<u>  X  </u>	<b>AGENDA ITEM</b>	<u>  2E  </u>
<b>PLANNING COMMITTEE</b>	<u>          </u>	<b>DATE SUBMITTED</b>	<u>  01/13/20  </u>
<b>FINANCE COMMITTEE</b>	<u>          </u>	<b>MEETING DATE</b>	<u>  01/28/20  </u>
<b>TECHNICAL COMMITTEE</b>	<u>          </u>		

1. Agenda Item: **RESOLUTION 2020-01 – ANNUAL REVIEW AND APPROVAL OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY INVESTMENT POLICY**
  
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
  
Annual review and approval of the HCRMA Investment Policy as required by Public Fund Investment Act.
  
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
  
4. Budgeted:      Yes      No   X   N/A
  
5. Staff Recommendation: **Motion to approve Resolution 2020-01 – Annual Review and Approval of the Hidalgo County Regional Mobility Authority Investment Policy as presented.**
  
6. Program Manager's Recommendation:      Approved      Disapproved   X   None
  
7. Planning Committee's Recommendation:      Approved      Disapproved   X   None
  
8. Board Attorney's Recommendation:      Approved      Disapproved   X   None
  
9. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
  
10. Chief Financial Officer's Recommendation:   X   Approved      Disapproved      None
  
11. Chief Development Engineers' Recommendation:      Approved      Disapproved   X   None
  
12. Chief Construction Engineer's Recommendation:      Approved      Disapproved   X   None
  
13. Executive Director's Recommendation:   X   Approved      Disapproved      None



# Memorandum

To: S. David Deanda, Chairman  
From: Pilar Rodriguez, PE, Executive Director  
Date: January 13, 2020  
Re: **Annual Review of Investment Policy Required by the Public Funds Investment Act and the HCRMA Investment Policy**

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## **Background**

The Public Funds Investment Act (PFIA) requires that a public entity perform an annual review of its investment policy and adopt a resolution stating that it has performed the review, noting any changes. The last review was done on January 22, 2019 with no changes. This year, changes are needed to reflect industry name changes and compliance with SEC reform on weighted average maturity (WAM) limitations.

## **Goal**

The goal of the HCRMA Investment Policy is safety, liquidity and yield – in that order as well and in so doing comply with the PFIA, as it may change from time to time.

## **Options**

The Board may opt to consider any change it deems appropriate.

## **Recommendation**

Based on review by this office, approval of Resolution 2020-01 – Annual review and approval of the Investment Policy for the Hidalgo County Regional Mobility Authority, is recommended.

If you should have any questions or require additional information, please advise.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD RESOLUTION NO. 2020-01

RESOLUTION FOR THE ANNUAL REVIEW AND APPROVAL OF THE HIDALGO  
COUNTY REGIONAL MOBILITY AUTHORITY INVESTMENT POLICY

THIS RESOLUTION is adopted this 28<sup>th</sup> day of January, 2020 by the Board of Director of the Hidalgo County Regional Mobility Authority.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”); is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority was created by Order of Hidalgo County (the “County”) dated October 26, 2004; Petition of the County dated April 21, 2005; and a Minute Order of the Texas Transportation Commission (the “Commission”) dated November 17, 2005, pursuant to provisions under the Act the Authority; and

WHEREAS, the Board of Directors of the Authority has been constituted in accordance with the Act; and

WHEREAS, the prudent and legally permissible management and investment of Authority funds is responsibility of the Board of Directors and its designees; and

WHEREAS, the Authority initially adopted the Investment Policy at a regularly scheduled meeting on April 10, 2008 and reviewed and revised the policy on November 23, 2010 and May 16, 2012; and

WHEREAS, on September 18, 2013, the Authority reviewed the Investment Policy as required by the Public Fund Investment Act annually; and

WHEREAS, on October 16, 2013, the Authority amended the Investment Policy to add Flexible Repurchase Agreements and Brokered Certificate of Deposit Programs as part of allowed investments; and

WHEREAS, on January 22, 2014, the Authority has determined it is necessary to exclude mortgage backed securities from the Investment Policy as authorized investments; and

WHEREAS, on January 27, 2015, the Authority reviewed the Investment Policy and determined that no changes to the Investment Policy were necessary; and

WHEREAS, on February 23, 2016, the Authority reviewed the Investment Policy and determined that no changes to the Investment Policy were necessary; and

WHEREAS, on January 24, 2017, the Authority reviewed the Investment Policy and determined that no changes to the Investment Policy were necessary; and

WHEREAS, on January 23, 2018, the Authority reviewed the Investment Policy and determined that no changes to the Investment Policy were necessary; and

WHEREAS, on January 22, 2019, the Authority reviewed the Investment Policy and determined that no changes to the Investment Policy were necessary; and

WHEREAS, the Authority has reviewed the Investment Policy as required annually by the Public Fund Investment Act and has determined changes to the Investment Policy are necessary to reflect industry name changes and weighted average maturity (WAM) limitations;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTOR OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board approves the annual review of the Authority's Investment Policy with changes, hereto attached as Exhibit A.

\*\*\*\*

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 28<sup>th</sup> day of January, 2020, at which meeting a quorum was present.

---

S. David Deanda, Chairman

Attest:

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Ricardo Perez, Secretary/Treasurer



EXHIBIT A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY  
INVESTMENT POLICY

ADOPTED

MAY 16, 2012

AND

AMENDED

JANUARY 22, 2014

JANUARY 28, 2020

## Investment Policy

### I. Scope

This policy complies with the Texas Public Funds Investment Act and applies to the investment of short-term operating funds and proceeds from certain bond issues. Longer-term funds, including investments of employees' investment retirement funds, are covered by a separate policy.

1. **Pooling of Funds** Except for cash in certain restricted and special funds, Hidalgo County Regional Mobility Authority (RMA) will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

### II. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. **Safety** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. **Credit Risk** Hidalgo County RMA will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities and the highest credit quality investment counterparts
- Qualifying the financial institutions, broker/dealers, intermediaries, counterparties, investment agreement providers, and investment advisers with which Hidalgo County RMA will do business
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. **Interest Rate Risk** Hidalgo County RMA will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity (matching cash flow requirement with investment cash flow)
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. **Liquidity** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds. Investment agreements that provide cash flow flexibility may also be used.
3. **Yield** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of subordinated importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:
  - A security with declining credit may be sold early to minimize loss of principal.
  - A security swap would improve the quality, yield, or target duration in the portfolio.
  - Liquidity needs of the portfolio require that the security be sold.

### **III. Standards of Care**

1. **Prudence** The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2. **Ethics and Conflicts of Interest** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Hidalgo County RMA.
3. **Delegation of Authority** Authority to manage the investment program is granted to a designated official as appointed by the Board, hereinafter referred to as "investment officer", and derived from the following: Texas Public Fund Investment Act. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall

act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository investment agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

#### **IV. Financial Dealers and Institutions**

1. **Authorized Financial Dealers and Institutions** A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include, but are not limited to, "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements
- Proof of Financial Industry Regulatory Authority (FINRA) certification, as appropriate
- Proof of state registration, as appropriate
- Completed broker/dealer questionnaire, as appropriate
- Certification of having read and understood the Hidalgo County RMA investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer.

From time to time, the investment officer may choose to invest in instruments offered by minority and community financial institutions. In such situations, a waiver to the criteria under Paragraph 1 may be granted. All terms and relationships will be fully disclosed prior to purchase and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law. These types of investment purchases should be approved by the appropriate legislative or governing body in advance.

2. **Internal Controls** The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of Hidalgo County RMA are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

3. **Delivery vs. Payment** All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

## **V. Suitable and Authorized Investments**

In accordance with authorizing Federal and State laws, the Trust Agreements, the Authority's depository contract, and appropriate approved collateral provisions, and in furtherance of the Investment Strategy Statement attached hereto, the Authority may utilize the following investments for the investment of the Authority's funds:

### Obligations of or Guaranteed by Governmental Entities

- a) Obligations of the United States or its agencies and instrumentalities, excluding mortgage-backed securities.
- b) Direct obligations of the State of Texas or its agencies and Instrumentalities.
- c) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
- d) Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.
- e) Certificates of Deposit and Share Certificates

A certificate of deposit, or share certificate meeting the requirements of the Act that are issued by or through a depository institution that either has its main office, or a branch in the State of Texas that is (1) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor or the National Credit Union Share Insurance Fund or its successor; (2) secured by obligations described in clauses (a)-(d) above, excluding mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of

the certificates and those mortgage-backed securities listed in Section 16.0; or (3) secured in any other manner and amount provided by law for deposits of the Authority.

In addition to Hidalgo County RMA to invest funds in certificates of deposit above, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under this policy:

1. The funds are invested by Hidalgo County RMA through: (1) a broker that has its main office or a branch office in the State of Texas and is selected from a list adopted by Hidalgo County RMA as required by Section IV(1) of this Investment Policy; or (2) a depository institution that has its main office or a branch office in the State of Texas and that is selected by the investing entity.
2. The broker or the depository institution selected by the investing entity under subparagraph (i) above arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of Hidalgo County RMA.
3. the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. Hidalgo County RMA appoints the depository institution selected by Hidalgo County RMA under subparagraph (i) above, an entity described by Section 2257.041(d) of the Act, or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity.

f) Repurchase Agreements

A fully collateralized repurchase agreement that (1) has a defined termination date; (2) is secured by obligations described in clause (a) above; (3) requires the securities being purchased by the Authority to be pledged to the Authority, held in the Authority's name, and deposited at the time the investment is made with the Authority or with a third party selected and approved by the Authority; and (4) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the State of Texas. "Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described in clause (a) above, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and reverse security repurchase agreement.

Notwithstanding any other law, the term of any reverse security repurchase agreement may not exceed 180 days after the date the reverse security repurchase agreement is delivered. Money received by the Authority under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement. The Authority requires the execution of a Master Repurchase Agreement in substantially the form as may be prescribed by The Securities Industry and Financial Markets Association (SIFMA).

g) Banker's Acceptance

A Bankers' acceptance that (1) has a stated maturity of 270 days or fewer from the date of its issuance; (2) will be, in accordance with its terms, liquidated in full at maturity; (3) is eligible for collateral for borrowing from a Federal Reserve Bank; and (4) is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank,

or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating of at least one nationally recognized credit rating agency. Such transactions shall not exceed 5% of the total Authority's Investment Portfolio, and all such endorsing banks shall come only from a list of entities that are constantly monitored as to financial solvency.

h) Commercial Paper

Commercial Paper that (1) has a stated maturity of 270 days or fewer from the date of its issuance; and (2) is rated not less than A-1 or P-1 or an equivalent rating by at least (A) two nationally recognized credit rating agencies or (B) one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any State. Such transactions shall not exceed 25% of the total Authority's Investment Portfolio with no more than 5% in any one issuer or its subsidiaries.

i) Mutual Funds

A no-load money market mutual fund that (1) is registered with and regulated by the Securities and Exchange Commission; (2) provides the Authority with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940; (3) has a dollar-weighted average stated maturity of 60 days or fewer; and (4) includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share.

A no-load mutual fund that (1) is registered with the Securities and Exchange Commission; (2) has an average weighted maturity of less than two years; (3) is invested exclusively in obligations described in this Section 14.0; (4) is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and (5) conforms to the requirements set forth in Sections 2256.016(b) and (c) of the Act, relating to the eligibility of investment pools to receive and invest funds of investing entities.

The Authority is not authorized to (1) invest in the aggregate more than 15% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in the immediately preceding paragraph; (2) invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in the immediately preceding paragraph; or (3) invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in either paragraph above in an amount that exceeds 10% of the total assets of the mutual fund. In addition, the total assets invested in any single mutual fund may not exceed 5% of the Authority's average fund balance, excluding bond proceeds and reserves and other funds held for debt service.

With regard to Money Market Mutual Funds, the Authority is not authorized to invest its funds in any one money market mutual fund in an amount that exceeds 5% of the total assets of the money market mutual fund.

j) Investment Pools

The Authority may invest its funds and funds under its control through an eligible investment pool if the Board of Directors by official action authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by the Act. The Authority may invest its funds through an eligible investment pool if the pool provides to the Investment Officer an offering circular or other similar disclosure document that contains, at a minimum, the following information:

- 1) The types of investments in which money is allowed to be invested.

- 2) The maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool.
- 3) The maximum stated maturity date any investment security within the portfolio has.
- 4) The objectives of the pool.
- 5) The size of the pool.
- 6) The names of the members of the advisory board of the pool and the dates their terms expire.
- 7) The custodian bank that will safe keep the pool's assets.
- 8) Whether the intent of the pool is to maintain a net asset value of \$1 and the risk of market price fluctuation.
- 9) Whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment.
- 10) The name and address of the independent auditor of the pool.
- 11) The requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool.
- 12) The performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.

To maintain eligibility to receive funds from and invest funds on behalf of the Authority, an investment pool must be continuously rated no lower than AAA, AAA-m, and AAA-f or at an equivalent rating of at least one nationally recognized rating service and must furnish to the Investment Officer: (i) Investment transaction confirmations and (ii) A monthly report that contains, at a minimum, the following information:

- 1) The types and percentage breakdown of securities in which the pool has invested.
- 2) The current average dollar-weighted maturity, based on the stated maturity date of the pool.
- 3) The current percentage of the pool's portfolio in investments that have stated maturities of more than one year.
- 4) The book value versus the market value of the pool's portfolio, using amortized cost valuation.
- 5) The size of the pool.
- 6) The number of participants in the pool.
- 7) The custodian bank that is safekeeping the assets of the pool.
- 8) A listing of daily transaction activity of the Authority in the pool.
- 9) The yield and expense ratio of the pool.
- 10) The portfolio managers of the pool.
- 11) Any changes or addenda to the offering circular.

The Authority by contract may delegate to an investment pool the Authority to hold legal title as custodian of investments purchased with its local funds.



For purposes of investment in an investment pool, "yield" shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the federal Securities and Exchange Commission.

To be eligible to receive funds from and invest funds on behalf of the Authority, a public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily, and, to the extent reasonably possible, stabilize at a \$1 net asset value. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, portfolio holdings shall be sold as necessary to maintain the ratio between 0.995 and 1.005.

To be eligible to receive funds from and invest funds on behalf of the Authority, a public funds investment pool must have an advisory board composed:

- 1) Equally of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for a public funds investment pool created under Chapter 791, Texas Government Code, and managed by a state agency; or
- 2) Of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for other investment pools.

k) Guaranteed Investment Contracts

A Guaranteed Investment Contract is an authorized investment for bond proceeds if the guaranteed investment contract:

- 1) Has a defined termination date;
- 2) Is secured by obligations described by clause (a) above, but excluding those obligations described by Section 16.0 herein in an amount at least equal to the amount of bond proceeds invested under the contract;
- 3) Is pledged to the Authority and deposited with the Authority or with a third party selected and approved by the Authority; and
- 4) Meets the following requirements:
  - a) The Board of Directors of the Authority must specifically authorize guaranteed investment contracts as an eligible investment in the order, ordinance, or resolution authorizing the issuance of bonds;
  - b) The Authority must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;

- c) The Authority must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
- d) The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be reinvested; and

The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

The following are not authorized investments under this Section V:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and.
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

## **VI. Investment Parameters**

### **1. Diversification** The investments shall be diversified by:

- limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- limiting investment in securities that have higher credit risks,
- investing in securities with varying maturities, and
- continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

### **2. Maximum Maturities** To the extent possible, Hidalgo County RMA shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Hidalgo County RMA will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. Hidalgo County RMA shall adopt weighted average maturity limitations (which often range from 60 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the legislative body.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LGIPs, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

## **VII. Reporting**

1. **Methods** The investment officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow Hidalgo County RMA to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the investment officer, the legislative body, and any pool participants. The report will include the following:
  - Listing of individual securities held at the end of the reporting period.
  - Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity (in accordance with Governmental Accounting Standards Board (GASB) requirements).
  - Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
  - Listing of investment by maturity date.
  - Percentage of the total portfolio which each type of investment represents.
2. **Performance Standards** The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.
3. **Marking to Market** The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. In defining market value, considerations should be given to the GASB Statement 31 pronouncement.

## **VIII. Policy Considerations**

1. **Exemption** Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy
2. **Amendments** This policy shall be reviewed on an annual basis. Any changes must be approved by the investment officer and any other appropriate authority, as well as the individual(s) charged with maintaining internal controls.

## **IX. List of Attachments**

The following documents, as applicable, are (or may be in the future) attached to this policy:

- Listing of authorized personnel,
- Repurchase agreements and tri-party agreements,
- Listing of authorized broker/dealers and financial institutions,
- Credit studies for securities purchased and financial institutions used,
- Safekeeping agreements,
- Wire transfer agreements,
- Sample investment reports, and
- Methodology for calculating rate of return.

# Revised Item 2E

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Item 2F

## HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

### AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    2F    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>    01/13/20    </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>    01/28/20    </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **RESOLUTION 2020 - 02 – APPROVAL OF PUBLIC FUND INVESTMENT ACT TRAINING FOR INVESTMENT OFFICERS JOSE CASTILLO, CHIEF FINANCIAL OFFICER, AND PILAR RODRIGUEZ, EXECUTIVE DIRECTOR.**
2. Nature of Request: (Brief Overview) Attachments:     X     Yes        No  
Approval of required Public Fund Investment Act training conducted by the University of North Texas Center for Public Management on January 16-17, 2020.
3. Policy Implication: Board Policy, Local Government, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:     X     Yes        No     N/A     Funding Source: VRF Bond
5. Staff Recommendation: **Motion to approve Resolution 2020 - 02 – Approval of Public Fund Investment Act Training for Investment Officers Jose Castillo, Chief Financial Officer, and Pilar Rodriguez, Executive Director, as presented.**
6. Program Manager's Recommendation:        Approved        Disapproved     X     None
7. Planning Committee's Recommendation:        Approved        Disapproved     X     None
8. Board Attorney's Recommendation:        Approved        Disapproved     X     None
9. Chief Auditor's Recommendation:        Approved        Disapproved     X     None
10. Chief Financial Officer's Recommendation:     X     Approved        Disapproved        None
11. Chief Development Engineer's Recommendation:        Approved        Disapproved     X     None
12. Chief Construction Engineer's Recommendation:        Approved        Disapproved     X     None
13. Executive Director's Recommendation:     X     Approved        Disapproved        None





# Memorandum

To: S. David Deanda, Jr., Chairman

From: Pilar Rodriguez, Executive Director

Date: January 13, 2020

Re: **Resolution 2020-02 - Approval of Public Fund Investment Act Training for Investment Officers Jose Castillo, Chief Financial Officer, and Pilar Rodriguez, Executive Director**

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## **Background**

The Public Funds Investment, Section 2256.008 of the Government Code, requires Investment Officers to take 10 hours of training from an independent source, approved by the governing body once for every two year period, beginning the first day of a fiscal year.

## **Goal**

On January 16-17, 2020, the Chief Financial Officer and Executive Director, Investment Officers, attended the public funds investment training from the University of North Texas Center for Public Management, which has been authorized to offer the required training. A description of the training curriculum is attached. The Board is being asked to approve the University of North Texas Center for Public Management as a source of training.

## **Options**

The Board of Directors could opt to not approve the training source.

## **Recommendation**

Based on review by this office, **approval of Resolution 2020- 02 – Approval of Public Fund Investment Act Training for Investment Officers Jose Castillo, Chief Financial Officer, and Pilar Rodriguez, Executive Director, is recommended as presented.**

If you should have any questions or require additional information, please advise.



The following is an overall description of our PFIA training curriculum. **The actual content of each workshop will vary depending on the availability of speakers.** All of our sessions are appropriate for both new and experienced investment officers. Our curricula uses case studies and group exercises extensively. **There are no prerequisites for any of our training sessions.**

#### Public Funds Investment Act Compliance

- Understand the history of the Public Funds Investment Act
- Understand the requirements of the Act
- Understand the Investment Officer's responsibilities
- Identify whether or not their organization is in compliance with the Act

#### Safekeeping and Custody

- Understand the requirements of the Public Funds Collateral Act
- Understand the roles of a safekeeping agent and a collateral custodian and the documents related to these services

#### Diversifying and Protecting Your Portfolio

- Implement controls in the investment program to protect the portfolio
- Understand the risks associated with the investment program
- Understand the basic principles of diversification

#### Local Government Investment Pools and Money Market Mutual Funds

- Understand the Public Funds Investment Act requirements for these investments
- Know the questions to ask a prospective fund or pool provider
- Interpret the information received from a pool or fund provider
- Understand if information is adequate to support investment decision

#### Depository Relationships

- Understand the various laws governing depository relationships and know which law or laws apply to the participant
- Understand the factors considered in awarding depository contracts
- Understand the banking services supporting the investment program

#### Preventing Loss from Check Fraud

- Understand internal control elements used to prevent check fraud
- Understand banking services used to prevent check fraud

#### Investment Calculations

- Understand the concepts of time value of money
- Calculate the price for a discount security
- Calculate the price for a coupon security
- Calculate the effective yield for a discount security
- Calculate the weighted average maturity of an investment portfolio

## Investment Scenarios

*This exercise develops portfolio management skills by building portfolios in teams and reporting recommendations. Case studies are used to illustrate the importance of cash flow, risk tolerance, and investment policy parameters in determining portfolio strategy.*

## Managing Risk

- Understand elements of control to minimize risk in an investment program
- Understand the elements of and preparation for the annual compliance audit

## Authorized Investments and Associated Risks

- Understand the different types of risk in investing
- Understand the investments authorized by the Act and the associated risks

## Investment Strategies and Associated Risks

- Understand the purpose of the investment policy and investment strategy
- Understand the benefits and risks of the four basic investment strategies
- Determine which strategy is appropriate for the organization's funds

## Cash Flow Forecasting

- Identify the information required to prepare a cash flow forecast
- Understand the benefits and functions of a cash flow forecast

## Factors Affecting Interest Rates

- Understand the effect of Federal Reserve Bank actions on interest rates
- Understand the effect of various economic indicators on interest rates
- Understand the effect of the business cycle on interest rates

## Effective Investment Reporting

- Understand the reporting requirements
- Understand the function of the investment report in monitoring the investment program
- Learn various methods of investment report preparation and presentation

## A Step Approach to Investing and Cash Management

- List the steps to implement an effective investment and cash management program
- Understand the basics of selecting brokers/dealers
- Recognize various cash management products
- Understand the investment selection process

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD RESOLUTION NO. 2020-02

APPROVAL OF PUBLIC FUND INVESTMENT ACT TRAINING FOR JOSE CASTILLO,  
CHIEF FINANCIAL OFFICER, AND PILAR RODRIGUEZ, EXECUTIVE DIRECTOR

THIS RESOLUTION is adopted this 28<sup>th</sup> day of January, 2020 by the Board of Director of the Hidalgo County Regional Mobility Authority.

WHEREAS, the Hidalgo County Regional Mobility Authority (the “Authority”), acting through its Board of Directors (the “Board”); is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the Authority was created by Order of Hidalgo County (the “County”) dated October 26, 2004; Petition of the County dated April 21, 2005; and a Minute Order of the Texas Transportation Commission (the “Commission”) dated November 17, 2005, pursuant to provisions under the Act the Authority; and

WHEREAS, the Board of Directors of the Authority has been constituted in accordance with the Act; and

WHEREAS, the prudent and legally permissible management and investment of Authority funds is responsibility of the Board of Directors and its designees; and

WHEREAS, Section 2256.008 – Public Fund Investment, of the Government Code requires 10 hours of training from an independent sources every two years, beginning the first day of the fiscal year; and

WHEREAS, on January 16-17, 2020, the Chief Financial Officer and Executive Director, investment officers for the Authority, attended public funds investment training from the University of North Texas Center for Public Management, which has been authorized to offer the required training;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board approves the University of North Texas Center for Public Management as an independent training source for the Investment Officer.
- Section 3. The Board approves the training session taken by the Interim Executive Director presented by the University of North Texas Center for Public Management held January 16-17, 2020.

\*\*\*\*\*

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 28<sup>th</sup> day of January 2020, at which meeting a quorum was present.

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S. David Deanda, Jr., Chairman

Attest:

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Ricardo Perez, Secretary/Treasurer

**University of North Texas Center for Public Management**  
and  
Government Treasurers' Organization of Texas

**Co Sponsored by North Central Texas Council of Governments**

**Certificate of Attendance**  
presented to

*Jose H. Castillo*

For completion of training on the Texas Public Funds Investment Act and related investment issues

January 16, 2020 ..... 5 hours  
January 17, 2020 ..... 5 hours

Arlington, Texas

Patrick Shinkle  
Center for Public Management  
TSBPA CPE Sponsor 007716

**University of North Texas Center for Public Management**  
and  
Government Treasurers' Organization of Texas

**Co Sponsored by North Central Texas Council of Governments**

**Certificate of Attendance**  
presented to

***Pilar Rodríguez***

For completion of training on the Texas Public Funds Investment Act and related investment issues

January 16, 2020 ..... 5 hours  
January 17, 2020 ..... 5 hours

Arlington, Texas

Patrick Shinkle  
Center for Public Management  
TSBPA CPE Sponsor 007716

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Item 3A

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>  X  </u>	AGENDA ITEM	<u>  3A  </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>  1/10/2020  </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>  1/28/2020  </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **RESOLUTION 2019-35 – APPROVAL OF WORK AUTHORIZATION NUMBER 8 TO THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES, INC. FOR THE UPDATE TO THE INVESTMENT GRADE TRAFFIC AND REVENUE STUDY FOR THE 365 TOLLWAY AND INTERNATIONAL BRIDGE TRADE CORRIDOR.**
  
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
For the Investment Grade Traffic and Revenue Projections for the 365 Tollway Project.
  
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
  
4. Budgeted:      Yes      No   X   N/A
  
5. Staff Recommendation: **Motion to approve Resolution 2019-35 Work Authorization 8, as presented to the Board of Directors on January 28, 2020.**
  
6. Program Manager's Recommendation:      Approved      Disapproved   X   None
  
7. Planning Committee's Recommendation:      Approved      Disapproved   X   None
  
8. Board Attorney's Recommendation:      Approved      Disapproved   X   None
  
9. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
  
10. Chief Financial Officer's Recommendation:      Approved      Disapproved   X   None
  
11. Chief Development Engineer's Recommendation:   X   Approved      Disapproved      None
  
12. Construction Engineer's Recommendation:      Approved      Disapproved   X   None
  
13. Executive Director's Recommendation:   x   Approved      Disapproved      None



- ☐ CMT Services
- ☐ Environmental
- ☒ Engineering **C&M Associates, Inc**
- ☐ Geo-Technical
- ☐ Surveying

## WORK AUTHORIZATION SUMMARY

RESOLUTION 2019-35

Work Authorization # 8 Supplemental # \_\_\_\_\_

Amount \$ 390,634.80

### Approved Amendments:

Resolution No.	Description	Amount
2017-59	WA No. 1	\$ 18,173.08
2017-88	WA No. 2	\$ 10,096.16
2017-96	SA No. 1 to WA No. 2	\$ 18,375.00
2018-03	SA No. 2 to WA No. 2	\$ 18,375.00
2018-23	WA No. 3 T&R w/ Tx DOT PP Procedures	\$ 35,019.23
<b>Subtotal from Cont. Page</b>		<b>\$ 100,744.79</b>
Total Approved WA		<b>\$ 200,783.26</b>

Proposed Work Authorization and/or Supplemental

2019-35 WA No. 8 Investment Grade T&R Study 365 Toll **\$ 390,634.80**

### Goal and Options:

To provide a new Investment Grade Traffic and Revenue Study for the 365 Tollway Project.

**Staff is recommending approval of this request in the amount of \$ 390,634.80**  
**Proposed total approved WA and/or Supplementals \$ 591,418.06**

E. Davila, Develop Eng  
Requested By:

Resolution No.	Description	Amount
2018-64	WA No. 4 Traffic & Revenue 2018 & Bringdown	\$ 49,223.08
2018-69	WA No. 5 T&R Analysis Scenario I - 365	\$ 18,375.00
2019-08	WA No. 6 T&R Analysis Scenarios J&K - 365	\$ 17,250.00
2019-22	WA No. 7 IBTC Traffic Projection Update	\$ 15,896.71

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Subtotal \$ 100,744.79

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-35

**APPROVAL OF WORK AUTHORIZATION NUMBER 8 THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES FOR THE UPDATE TO THE INVESTMENT GRADE TRAFFIC AND REVENUE STUDY FOR THE 365 TOLLWAY AND INTERNATIONAL BRIDGE TRADE CORRIDOR PROJECTS**

THIS RESOLUTION is adopted this 28<sup>th</sup> day of January 2020 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, the Authority approved Resolution 2017-59 – Approval of Work Authorization Number 1 to the Professional Services Agreement with C&M Associates, Inc. to provide updated ESALS for the Environmental Clearance Document for the International Bridge Trade Corridor Project. in the amount of \$18,173.08; and

WHEREAS, the Authority approved Resolution 2017-88 – Approval of Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$10,096.16; and

WHEREAS, the Authority approved Resolution 2017-96 – Approval of Supplemental Number 1 to Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-03 – Approval of Supplemental Number 2 to Work Authorization Number 2 the Professional Service Agreement with C&M Associates to provide a Traffic & Revenue analysis of Scenario “G” for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-23 – Approval of Work Authorization Number 3 to the Professional Services Agreement with C&M Associates, Inc. to provide International Bridge Trade Corridor Traffic Projections utilizing Texas Department of Transportation Planning and Programming (TxDOT TPP) Procedures in the amount of \$35,019.23; and

WHEREAS, the Authority approved Resolution 2018-64 Approval of Work Authorization Number 4 with C&M Associates, Inc. to provide the 365 Tollway Project – Traffic and Revenue Update (2018) including an update to the Bringdown Letter in the amount of \$49,223.08; and

WHEREAS, the Authority approved Resolution 2018-69 Approval of Work Authorization Number 5 to the Professional Service Agreement with C&M Associates, Inc. for traffic & revenue analysis of scenario “I” for the 365 Tollway Project, in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-70 Approval of Contract Amendment Number 6 to the Professional Service Agreement with C&M Associates to increase the maximum payable amount by \$18,375.00 for Work Authorization Number 5 for a revised maximum payable amount of \$167,363.55; and

WHEREAS, the Authority approved Resolution 2019-08 Approval of Work Authorization Number 6 to the Professional Service Agreement with C&M Associates, Inc. for traffic and revenue analysis of scenarios “J” & “K” for the 365 Tollway rescope and rebid, in the amount of \$17,250.00; and

WHEREAS, the Authority approved Resolution 2019-09 Approval of Contract Amendment Number 7 with C&M Associates to increase the maximum payable amount by \$17,250.00 for Work Authorization Number 6 for a revised maximum payable amount of \$184,886.55; and

WHEREAS, the Authority approved Resolution 2019-22 Approval of Work Authorization Number 7 to the Professional Services Agreement with C&M Associates for IBTC Traffic Projection Update using the latest update of the Lower Rio Grande (LRGV) Travel Demand Model (TDM) for 2019 in the amount of \$15,896.71; and

WHEREAS, the Authority approved Resolution 2019-23 Contract Amendment 8 to the Professional Service Agreement with C&M Associates, Inc. to increase the maximum payable amount for Work Authorization Number 7 in the amount of \$15,896.71 for a revised maximum payable amount of \$200,783.26; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-35 Approval of Work Authorization Number 8 to the Professional Services Agreement with C&M Associates for the Investment Grade Traffic and Revenue Study for the 365 Tollway Project in the amount of \$390,634.80; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF  
DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY  
AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves Work Authorization Number 8 to the Professional Services Agreement with C&M Associates, Inc., in the amount of \$390,634.80 hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute Work Authorization Number 8 to the Professional Services Agreement with C&M Associates as approved.

\*\*\*\*\*

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE  
BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY  
AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 28<sup>th</sup> day of  
January 2020, at which meeting a quorum was present.

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S. David Deanda, Jr., Chairman

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Rick Perez, Secretary/Treasurer

Exhibit A

Work  
Authorization  
Number 8  
to  
Professional Service Agreement  
with  
C&M  
Associates, Inc.  
for  
the Investment  
Grade Traffic  
Study for the  
365 TOLL  
Project



**◆ Contract ◆**

**Hidalgo County  
Regional Mobility Authority  
(HCRMA)(Authority)**

**Investment Grade Traffic  
and Revenue Projections for the  
365 Tollway Project**

**Work Authorization No. 8**

**January 28, 2020**

**C&M ASSOCIATES, INC.**

**WORK AUTHORIZATION NO. 8**  
**AGREEMENT FOR ENGINEERING SERVICES**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of “Article V of that certain Professional Services Agreement for Engineering Services” (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and C&M Associates, Inc. (the Engineer).

**PART I.** The Engineer will perform Engineering/Design services generally described as in accordance with the project description attached hereto and made a part of this Work Authorization. The responsibilities of the Authority and the Engineer as well as the work schedule are further detailed in Exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

**PART II.** The maximum amount payable under this Work Authorization is \$390,634.80 and the method of payment is Lump Sum as set forth in Attachment E of the Agreement. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Engineer’s estimated Work Authorization costs included in Exhibit D, Fee Schedule, which is attached and made a part of this Work Authorization.

**PART III.** Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles III thru V of the Agreement, and Attachment A, Section 1.

**PART IV.** This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on December 31, 2020, unless extended by a supplemental Work Authorization as provided in Attachment A, Section 1.

**PART V.** This Work Authorization does not waive the parties' responsibilities and obligations provided under “Article V of that certain Professional Services Agreement for HCRMA Systemwide Traffic and Revenue Services for HCRMA Systemwide Projects including the 0010 IBTC and 0030 365 TOLL.”

**IN WITNESS WHEREOF**, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

**THE ENGINEER**

\_\_\_\_\_  
(Signature)  
Shahram “Sam” Bohluli, Ph.D., P.E.  
(Printed Name)  
Vice-President  
(Title)  
\_\_\_\_\_  
(Date)

**THE AUTHORITY**

\_\_\_\_\_  
(Signature)  
Pilar Rodriguez  
(Printed Name)  
Executive Director  
(Title)  
\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

Exhibit A	Services to be provided by the Authority
Exhibit B	Services to be provided by the Engineer
Exhibit C	Work Schedule
Exhibit D	Fee Schedule/Budget
Exhibit H-2	Subprovider Monitoring System Commitment Agreement

**EXHIBIT A**  
**SERVICES TO BE PROVIDED BY THE AUTHORITY**

The **AUTHORITY** will provide the following general items.

1. Authorization to begin work.
2. Timely payment for work performed by the **Engineer** and accepted by the **AUTHORITY** on a monthly basis.
3. Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **Engineer** cannot easily obtain.
4. Provide any available relevant data the **AUTHORITY** may have on file concerning the project.
5. Review and approve the **Engineer's** progress schedule with milestone activities and/or deliverables identified.

## **EXHIBIT B**

### **SERVICES TO BE PROVIDED BY THE ENGINEER**

The following section outlines C&M's proposed approach for developing an investment grade T&R study for the Project. In addition to the tasks described below, throughout the course of the study, C&M will coordinate with sub-consultants in its team as needed to gather the required data.

#### **Task 1: Project Management and Quality Control/Quality Assurance**

Upon receiving the Notice to Proceed (NTP), the Project Manager will schedule a project kick-off meeting with key stakeholders with the objective of confirming the project's schedule, the overall project methodology, and data requirements. The kick-off meeting will include confirming assumptions such as changes in border crossings, general traffic patterns, and overall truck traffic patterns.

Based on this meeting, the Project Manager will develop a Project Management Plan, outlining the identified project stakeholders, specific project procedures, project methodology, data collection needs, schedule, and project contact information. The Project Manager will issue a notice to stakeholders regarding project commencement and may request assistance in gathering existing data, traffic reports for the area, and details and specifics for the Project and/or other planned facilities in the area of influence, as needed.

The work will proceed under the direction and responsibility of the Project Manager, with independent review of the work at various stages during the development process. For each given task, a review (performed by personnel not originally involved in executing the task under review) scrutinizes assumptions, inputs, procedures, and results. Comments from the reviewer and responses from the technical professional are then documented and incorporated into a Central Technical Project file. A dedicated Quality-Assurance and Quality-Control (QA/QC) file will be maintained for the project, indicating all relevant aspects and particularities of the QA/QC procedure at hand, including specific risks, notable computer programs, reviewing methods, and a system to record the results of individual and periodic audits. In addition to comments and responses, the final version of the product and the accompanying QA/QC file will be reviewed by the Project Manager prior to releasing results and reports. The quality control system, the QA/QC file, and the project benchmarks will be periodically reviewed and verified to ensure all procedures and respective documentation have been followed accordingly.

## **Task 2: Review of Existing Information**

C&M will review all available documents relevant to the Project, including information made available by TxDOT and other stakeholders.

C&M will also review the latest LRGV TDM as a source of information on current and future regional socioeconomic and traffic data projections.

## **Task 3: Field Work/Data Collection**

C&M will conduct field work to determine existing roadway network conditions such as number of lanes, traffic control, and traffic patterns. C&M will coordinate all field work efforts.

In addition to the OD trips that will be partially collected through questions in the SP survey effort, C&M proposes utilizing wireless phone network information through a company such as StreetLight Data (<https://www.streetlightdata.com/>). By collecting wireless phone location information, StreetLight Data can provide OD patterns for any selected area by any time period, segmented by trip purpose and vehicle type (passenger and commercial vehicles). This broad picture can aid C&M in validating the OD travel pattern provided with C&M's TDM.

## **Task 4: Stated Preference Survey**

C&M will conduct an SP survey to develop estimates of the willingness to pay for travel time savings, or value of time (VOT), for travelers who could use the Project. SP surveys serve as an important component of investment-grade T&R studies by aiding VOT estimation for different traveler market segments. SP surveys provide an important analytical tool in evaluating T&R potential and in enhancing the credibility of T&R studies for presentation to the financial community.

**Questionnaire Design:** C&M will develop a questionnaire in both English and Spanish. The questionnaire will require approximately 15–18 minutes to complete and the SP component will be customized based on information provided by the respondents. The questionnaire will consist of five parts:

1. Control questions that ask for details regarding the respondent's most recent trip (including the origin and destination of this trip, trip purpose, trip frequency, etc.) and determine whether they meet the criteria for participating;
2. Origin and Destination (OD) survey to identify the characteristics of the respondent's most recent trip;
3. Stated preference questions that present hypothetical scenarios to choose between

the respondents' existing toll-free routes and a variety of tolling alternatives for the Project;

4. Debriefing questions, including the respondent's opinions of the Project; and
5. Demographic questions for determining market segments.

In order to develop the toll diversion utility function from the respondents' answers, the hypothetical SP questions will present varying values for the travel time and toll cost attributes. Based on its experience in this region, C&M can review and analyze previously conducted SP surveys in Hidalgo County in order to assess the best attribute ranges for the survey.

Similar to the survey design, C&M has experience in Hidalgo County regarding how to choose the best survey method. In the past, C&M conducted surveys in Hidalgo county using the following methods:

- In-person intercept surveys using laptop computers/tablets at various popular locations throughout Hidalgo County.
- Online surveys through a provided email sample from Hidalgo County's vehicle registration database and/or the Overweight/Oversize Permit database (in the case of the commercial vehicles).
- Phone surveys through a provided sample from Hidalgo County's vehicle registration database and/or the Overweight/Oversize Permit database (in the case of the commercial vehicles).
- Telephone or in-person interviews of major trucking companies that ship through Hidalgo County.

After C&M's assessment of the previously conducted surveys and a review of available documents relevant to the Project, C&M has decided to use a combination of intercept and online surveys as described above. However, for commercial vehicles the only reasonable method is to talk with the business decision makers, which must be conducted by phone interviews.

C&M will work closely with the HCRMA project team to develop an efficient, cost-effective sampling plan to ensure the final sample is representative of all relevant market segments. This includes securing a sufficient number of responses representing different trip purposes, household incomes, and geographies in order to accurately consider any behavioral differences in the resulting discrete choice models.

**Data Collection:** For the intercept survey format, C&M will administer the survey at popular sites near the Project corridor in Hidalgo County for several days. The field intercept survey is important, especially in Hidalgo County, because it provides a

participation option for residents or visitors from Mexico who might not feel comfortable using an internet survey format or are otherwise unable to participate in the survey. Selected sites might include malls, retail stores, and other popular sites.

C&M will coordinate with the HCRMA and the HCMPO to obtain a contact database of possible 365 TOLL users. The randomly selected participants will be invited to participate in the Hidalgo County SP survey through a personalized link or a phone call.

The commercial vehicle company survey will be conducted in three contact phases:

- In Phase 1, C&M will use the HCRMA Overweight/Oversize truck crossing and the Mexican company (Directorio Estadístico Nacional de Unidades Económicas (DENUE)) databases and will call a selection of contacts to obtain their mailing address and decision maker contact information. The first call will explain that a survey would be mailed to them and that a follow-up call would be made to participate in the survey. Appointments for follow-up calls will be also made for those who agree to participate.
- In Phase 2, a personalized link that includes the survey format will be e-mailed to the individuals identified as the decision makers.
- In Phase 3, the data from the completed surveys will be compiled and C&M staff will call respondents and follow-up on surveys that are incomplete or have outstanding issues. In order to encourage respondent participation and minimize attrition, at least five separate calls will be made to these individuals in order to accommodate their various schedules.

C&M will conduct all parts of the field work effort and compile the survey data in a database format for further analysis.

**Modeling:** C&M will develop a toll diversion model employing discrete choice modeling estimation by using the previously compiled SP survey data. The market segment samples from the SP survey will be expanded to the corresponding populations. The toll diversion utility function will be estimated by using a conventional maximum likelihood procedure that estimates a set of coefficients for a multinomial logit model (MNL) by market segment.

The obtained toll diversion model coefficients provide information about the relative importance of travel time and toll cost along with the user's VOT. C&M will test several utility equation structures using the variables included in the hypothetical SP scenarios. C&M will assess the differences in the modeling results by validating the time and cost sensitivities of, for example, those users who opposed or are in favor of the Project. Additionally, C&M will identify the statistical diversity of each user group and market segment relative to the rest of the sample. Dummy coefficients, which

consider special events or seasonal behavior, will be tested to generate robust standard errors and robust *t*-statistics for the ultimate utility function for each of the survey market segments. In line with industry standards for these types of studies, C&M will compare the resulting toll diversion function to general benchmarks of VOT and income levels in Hidalgo County and Texas before implementing the toll diversion function in C&M's 365 TOLL travel demand model.

**Documentation:** C&M will submit a technical memorandum regarding the SP survey. This report will document the survey methodology, survey design, field work observations, data analysis, statistics of key attributes, modeling procedures, and the SP survey results. A proposed report layout would include the following sections:

1. A description of the Project and background information
2. A summary of the survey design
3. A comprehensive description of the field work performed and subsequent findings, including the SP and OD survey key statistics
4. A summary of the modeling process
5. A description of the resulting toll diversion models and VOT estimates

### **Task 5: Socioeconomic Analysis**

C&M proposes including a socioeconomic analysis component as part of this investment grade T&R study. Given the unique nature of the study area and the specific role of the Project, an analysis of numerous socioeconomic variables will not be necessary. Nevertheless, it is important to have a clear understanding of current and future developments within the study area, particularly the potential growth of the warehousing and distribution centers in Hidalgo County and this growth's impact on employment.

Based on the information provided by the economist and supplemented as needed by additional data collection and/or purchase, C&M will analyze the current socioeconomic conditions of the study area and develop projections for future development. The results of this analysis will serve as vital inputs to the travel demand modeling process, as detailed in Task 4.

### **Task 6: Travel Demand Modeling**

C&M will update its TDM with the modeling parameters obtained from the newly released LRGV TDM. C&M will review the zonal structure and update the socioeconomic data inputs of its TDM. C&M will then calibrate each of the model components, including the OD survey data results. Additional sub-tasks include a



review of the roadway network and traffic assignment results for evaluating the accuracy of roadway skims.

## **Task 7: Traffic and Revenue Projections**

After adoption, calibration, and validation of the TDM, daily traffic and revenue (T&R) projections for the opening year and two future years will serve as the basis for forecasting annual figures. C&M will develop its T&R forecast based on the Project's optimum toll rates for passenger vehicles and commercial vehicles. The analysis will include future regional growth and will take into account the future growth of the warehousing/distribution centers based on available public information, discussions with the project team and project stakeholders, and the results of C&M's socioeconomic analysis (see Task 3).

**Sensitivity Analysis:** A series of sensitivity tests will be conducted to test different sensitivities to model inputs and the impact of varying toll rates. These tests are designed to assist in developing an improved operating plan, an optimum toll rate, and to understand the impacts of potential changes in assumptions.

## **Task 8: Risk Analysis**

Risk analysis in T&R forecasting helps quantify uncertainties in inputs and determine the impact of these inputs on T&R projections. The steps involved in risk analysis include identifying the risk, modeling the risk, and making the appropriate recommendations.

The risk identification step involves identifying variables in the forecasting scheme that influence potential risk in the T&R projections. The risk modeling step involves a revenue probability analysis in which estimates, and probability distributions are assigned to each variable in the forecasting structure. This step provides unique insights regarding the influence of identified risk variables by predicting and quantifying their impact on the T&R forecast.

In this approach, a limited number of model runs are used to determine the statistical relationships between changes in individual inputs—and combinations of inputs—and revenue. A “revenue model” is implemented to transform a limited number of scenarios (using the complete T&R model) into 10,000 unique scenarios selected via Monte Carlo simulation. By evaluating the frequency of different revenue outcomes from these 10,000 scenarios, we can determine—in a statistically valid way—the real-world likelihood of these outcomes.

The risk analysis methodology applied by C&M comprises identifying key input variables, determining the distribution of these variables, implementing the revenue model, and running a Monte Carlo simulation. Each of these steps is explained in more detail below:

**Identifying Key Input Variables:** The following key input variables influencing annual revenue will be analyzed, at a minimum:

- Demand through socioeconomic parameters such as employment and development
- Value of Time Savings (VOT)
- Annualization factors
- Ramp-up
- Electronic Toll Collection Share

**Determining the Distribution of Identified Key Input Variables:** To conduct the risk analysis, each factor must be quantified so that it can be treated as a continuous independent variable within the revenue model and represented as a distribution of values. The middle value often (but not always) has the greatest likelihood of occurring. The shape of the distribution can be normal, triangular, uniform, or another form; this shape determines the likelihood of different values under random sampling. For each risk factor, C&M will develop a distribution based on the best available information and analysis for use in the Monte Carlo simulation.

**Implementing the Revenue Model:** The equation below represents the revenue model—i.e., the model of revenue outcomes as they are influenced by the chosen variables, which have probabilistic distributions that are sampled repeatedly in a Monte Carlo simulation.

## **Task 9: Documentation**

C&M will submit monthly progress reports, including invoices for work progress.

C&M will submit a Draft Report regarding its findings for the Investment Grade T&R Study. This report will document assumptions, inputs, findings, and results. A proposed report layout would include the following sections:

1. A description of the Project and background information
2. A summary of existing travel conditions and data collection
3. A comprehensive description of the field work performed and subsequent findings, including the SP survey and OD survey
4. A summary of the socioeconomic evaluation and findings
5. Details of the updated LRGV TDM and the development/modification of the C&M TDM
6. Sensitivity analysis results for different scenarios and varying toll rates
7. Traffic and revenue assumptions
8. The traffic and revenue forecast

9. Risk analysis results

After submitting the Draft Report, C&M will evaluate and respond to comments received by the HCRMA during the review period. C&M will then revise the Draft Report as needed to address the comments received and submit a Final Report.

## **EXHIBIT C WORK SCHEDULE**

After communications with the stated preference survey teams and other involved entities, C&M expects to finish the analysis for the Investment Grade T&R Study in eighteen (18) weeks upon receiving the Notice to Proceed (NTP).

**Fee Schedule/Budget for  
Hidalgo County Regional Mobility Authority (HCRMA)  
Traffic and Revenue Consultant**

**Schedule Duration:** 18 Weeks after NTP

## INVESTMENT GRADE T&R PROJECTIONS FOR 365 TOLLWAY PROJECT

[illegible]

## ATTACHMENT H-2

### Subprovider Monitoring System Commitment Agreement

This commitment agreement is subject to the award and receipt of a signed contract from the Hidalgo County Regional Mobility Authority (Authority). ***NOTE: Attachment H-2 is required to be attached to each contract that does not include work authorizations. Attachment H-2 is required to be attached with each work authorization. Attachment H-2 is also required to be attached to each supplemental work authorization. If DBE/HUB Subproviders are used, the form must be completed and signed. If no DBE/HUB Subproviders are used, indicate with "N/A" on this line: \_\_\_\_\_ and attach with the work authorization or supplemental work authorization.***

Contract #: 02-TR32-17-02 Assigned Goal: 12.2% Prime Provider C&M Associates, Inc.

Work Authorization (WA)#: 8 WA Amount: \$390,634.80 Date: \_\_\_\_\_

Supplemental Work Authorization (SWA) #: \_\_\_\_\_ to WA #: \_\_\_\_\_ SWA Amount: \_\_\_\_\_

Revised WA Amount: \_\_\_\_\_

Description of Work (List by category of work or task description. Attach additional pages, if necessary.)	Dollar Amount (For each category of work or task description shown.)
Investment Grade T&R Projections 365 Tollway	\$390,634.80
	\$0
<b>Total Commitment Amount</b> (Including all additional pages.)	<b>\$0</b>

**IMPORTANT:** The signatures of the prime and the DBE/HUB and Second Tier Subprovider, if any (both DBE and Non-DBE) and the total commitment amount must always be on the same page.

<b>Provider Name:</b> C&M Associates, Inc. <b>Address:</b> 15770 Dallas Parkway, <b>VID Number:</b> 20-1113510 <b>PH:</b> 214-245-5300 & FAX: <b>Email:</b> <a href="mailto:sbohluli@candm-associates.com">sbohluli@candm-associates.com</a>	<b>Name:</b> <u>Shahram "Sam" Bohluli</u> <b>(Please Print)</b> <b>Title:</b> <u>Vice-President</u>  <div style="display: flex; justify-content: space-between;"> <div>Signature</div> <div>Date</div> </div>
<b>DBE/HUB Sub Provider</b> <b>Subprovider Name:</b> <b>VID Number:</b> <b>Address:</b> <b>PH:</b> <b>Email:</b>	<b>Name:</b> _____ <b>(Please Print)</b> <b>Title:</b> _____  <div style="display: flex; justify-content: space-between;"> <div>Signature</div> <div>Date</div> </div>
<b>Second Tier Sub Provider</b> <b>Subprovider Name:</b> <b>VID Number:</b> <b>Address:</b> <b>Phone #&amp; Fax #:</b> <b>Email:</b>	<b>Name:</b> _____ <b>(Please Print)</b> <b>Title:</b> _____  <div style="display: flex; justify-content: space-between;"> <div>Signature</div> <div>Date</div> </div>

**VID Number is the Vendor Identification Number issued by the Comptroller. If a firm does not have a VID Number, please enter the owner's Social Security or their Federal Employee Identification Number (if incorporated).**

Item 3B

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    3B    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>  1/10/2020  </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>  1/28/2020  </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **RESOLUTION 2019-36 – APPROVAL OF CONTRACT AMENDMENT 9 WITH C&M ASSOCIATES, INC. TO INCREASE THE MAXIMUM PAYABLE AMOUNT FOR WORK AUTHORIZATION NUMBER 8.**
2. Nature of Request: (Brief Overview) Attachments:   X   Yes      No  
For the Investment T&R Study for the 365 Toll IBTC Project.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:      Yes      No   X   N/A
5. Staff Recommendation: **Motion to approve Resolution 2019-36 Contract Amendment 9, as presented to the Board of Directors on January 28, 2020.**
6. Program Manager's Recommendation:      Approved      Disapproved   X   None
7. Planning Committee's Recommendation:      Approved      Disapproved   X   None
8. Board Attorney's Recommendation:      Approved      Disapproved   X   None
9. Chief Auditor's Recommendation:      Approved      Disapproved   X   None
10. Chief Financial Officer's Recommendation:      Approved      Disapproved   X   None
11. Chief Development Engineer's Recommendation:   X   Approved      Disapproved      None
12. Chief Construction Engineer's Recommendation:      Approved      Disapproved   X   None
13. Executive Director's Recommendation:   X   Approved      Disapproved      None





- ☐ CMT Services
- ☐ Environmental
- ☒ Engineering **C&M Associates, Inc.**
- ☐ Geo-Technical
- ☐ Surveying

## CONTRACT AMENDMENT SUMMARY

RESOLUTION 2019-36

Original Contract Amount \$ 18,173

Amendment # 9

Amount \$ 390,634.80

### Approved Amendments:

Resolution No.	Description	Amount
2017-58	Original Contract	\$ 18,173.08
2017-89	Contract Amendment 1	\$ 10,096.16
2017-97	Contract Amendment 2	\$ 18,375.00
2018-04	Contract Amendment 3	\$ 18,375.00
2018-24	Contract Amendment 4	\$ 35,019.23
<b>Subtotal from Cont. Page</b>		<b>\$ 100,744.79</b>
Contract Amount		<b>\$ 200,783.26</b>
Proposed Amendment		
2019-36	Contract Amendment 9	<b>\$ 390,634.80</b>

### Goal and Options:

To increase the maximum payable amount for Work Authorization 9.

**Staff is recommending approval of this request in the amount of \$ 390,634.80  
for a revised Maximum Payable Amount of \$ 591,418.06**

E. Davila, Develop Eng

Requested by:

Resolution No.	Description	Amount
2018-65	Contract Amendment 5	\$ 49,223.08
2018-70	Contract Amendment 6	\$ 18,375.00
2019-09	Contract Amendment 7	\$ 17,250.00
2019-23	Contract Amendment 8	\$ 15,896.71

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Subtotal \$ 100,744.79

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2019-36

**APPROVAL OF CONTRACT AMENDMENT 9 TO THE PROFESSIONAL SERVICE AGREEMENT WITH C&M ASSOCIATES, INC. TO INCREASE THE MAXIMUM PAYABLE AMOUNT FOR WORK AUTHORIZATION NUMBER 8**

THIS RESOLUTION is adopted this 28<sup>th</sup> day of January 2020 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County; and

WHEREAS, the Authority approved Resolution 2017-59 – Approval of Work Authorization Number 1 to the Professional Services Agreement with C&M Associates, Inc. to provide updated ESALS for the Environmental Clearance Document for the International Bridge Trade Corridor Project. in the amount of \$18,173.08; and

WHEREAS, the Authority approved Resolution 2017-88 – Approval of Work Authorization Number 2 with C&M Associates to provide a scenario planning for the 365 Tollway Project in the amount of \$10,096.16; and

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WHEREAS, the Authority approved Resolution 2018-03 – Approval of Supplemental Number 2 to Work Authorization Number 2 the Professional Service Agreement with C&M Associates to provide a Traffic & Revenue analysis of Scenario “G” for the 365 Tollway Project in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-23 – Approval of Work Authorization Number 3 to the Professional Services Agreement with C&M Associates, Inc. to provide International Bridge Trade Corridor Traffic Projections utilizing Texas Department of Transportation Planning and Programming (TxDOT TPP) Procedures in the amount of \$35,019.23; and

WHEREAS, the Authority approved Resolution 2018-64 Approval of Work Authorization Number 4 with C&M Associates, Inc. to provide the 365 Tollway Project – Traffic and Revenue Update (2018) including an update to the Bringdown Letter in the amount of \$49,223.08; and

WHEREAS, the Authority approved Resolution 2018-69 Approval of Work Authorization Number 5 to the Professional Service Agreement with C&M Associates, Inc. for traffic & revenue analysis of scenario “I” for the 365 Tollway Project, in the amount of \$18,375.00; and

WHEREAS, the Authority approved Resolution 2018-70 Approval of Contract Amendment Number 6 to the Professional Service Agreement with C&M Associates to increase the maximum payable amount by \$18,375.00 for Work Authorization Number 5 for a revised maximum payable amount of \$167,363.55; and

WHEREAS, the Authority approved Resolution 2019-08 Approval of Work Authorization Number 6 to the Professional Service Agreement with C&M Associates, Inc. for traffic and revenue analysis of scenarios “J” & “K” for the 365 Tollway rescope and rebid, in the amount of \$17,250.00; and

WHEREAS, the Authority approved Resolution 2019-09 Approval of Contract Amendment Number 7 with C&M Associates to increase the maximum payable amount by \$17,250.00 for Work Authorization Number 6 for a revised maximum payable amount of \$184,886.55; and

WHEREAS, the Authority approved Resolution 2019-22 Approval of Work Authorization Number 7 to the Professional Services Agreement with C&M Associates for IBTC Traffic Projection Update using the latest update of the Lower Rio Grande (LRGV) Travel Demand Model (TDM) for 2019 in the amount of \$15,896.71; and

WHEREAS, the Authority approved Resolution 2019-23 Contract Amendment 8 to the Professional Service Agreement with C&M Associates, Inc. to increase the maximum payable amount for Work Authorization Number 7 in the amount of \$15,896.71 for a revised maximum payable amount of \$200,783.26; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-35 Approval of Work Authorization Number 8 to the Professional Services Agreement with C&M Associates for the Investment Grade Traffic and Revenue Study for the 365 Tollway Project in the amount of \$390,634.80; and

WHEREAS, the Authority finds it necessary to approve Resolution 2019-36 Contract Amendment 9 to the Professional Service Agreement with C&M Associates, Inc. to increase the maximum payable amount for Work Authorization Number 8 in the amount of \$390,634.80 for a revised maximum payable amount of \$591,418.06.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF  
THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves Contract Amendment Number 9 to the Professional Services Agreement with C&M Associates, Inc., for a revised maximum amount payable of \$390,634.80 hereto attached as Exhibit A.
- Section 3. The Board authorizes the Executive Director to execute Contract Amendment Number 9 to the Professional Services Agreement with C&M Associates as approved.

\*\*\*\*\*

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE  
BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY  
AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 28<sup>th</sup> day of  
January 2020, at which meeting a quorum was present.

---

S. David Deanda, Jr., Chairman

---

Rick Perez, Secretary/Treasurer

Exhibit A

Contract  
Amendment 9  
to  
Professional Service Agreement  
with  
C&M  
Associates, Inc.  
for  
Traffic  
Engineering  
Services for the  
365 TOLL  
Project

**◆ Contract ◆**

**Hidalgo County  
Regional Mobility Authority  
(HCRMA)(Authority)**

**Investment Grade Traffic  
and Revenue Projections for the  
365 Tollway Project**

**Contract Amendment No. 9**

**January 28, 2020**

**C&M ASSOCIATES, INC.**

**SUPPLEMENTAL AGREEMENT NO. 9**

**TO PROFESSIONAL SERVICES  
AGREEMENT FOR ENGINEERING SERVICES**

**THIS SUPPLEMENTAL AGREEMENT NO 9 TO MAIN CONTRACT** is made pursuant to the terms and conditions of “Attachment A General Provisions, Section 6, Supplemental Agreements of that certain Professional Services Agreement for Engineering Services” (the Agreement) entered into by and between the Hidalgo County Regional Mobility Authority (Authority), and C&M Associates, Inc. (the Engineer).

The following terms and conditions of the Agreement are hereby amended as follows:

**Article II Agreement Period**

This Agreement becomes effective when fully executed by all parties hereto and it shall terminate at the close of business on December 31, 2020.

**Article III Compensation**

Article III Compensation shall be amended to increase the maximum amount payable under this contract from \$200,783.26 to \$591,418.06 for a total increase of \$390,634.80 due to additional scope and effort outlined in Work Authorization No. 8 for “Investment Grade Traffic & Revenue Projections for the 365 Tollway Project”.

This Supplemental Agreement No. 9 to the Main Contract shall become effective on the date of final execution of the parties hereto. All other terms and conditions of the Agreement not hereby amended are to remain in full force and effect.

**THE ENGINEER**

\_\_\_\_\_  
(Signature)  
Shahram "Sam" Bohluli, Ph.D., P.E.  
\_\_\_\_\_  
(Printed Name)  
Vice-President  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)

**THE AUTHORITY**

\_\_\_\_\_  
(Signature)  
Pilar Rodriguez, P.E.  
\_\_\_\_\_  
(Printed Name)  
Executive Director  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)



Item 3C

## HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

### AGENDA RECOMMENDATION FORM

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    3C    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>    01/14/20    </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>    01/28/20    </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **APPROVAL OF RESOLUTION 2020-03 APPROVAL OF AN INTER LOCAL AGREEMENT (ILA) BETWEEN THE HCRMA AND THE CITY OF MISSION TO PROVIDE PROGRAM MANAGEMENT SUPPORT OF THE PROPOSED MISSION/MADERO-REYNOSA INTERNATIONAL BORDER CROSSING.**
2. Nature of Request: (Brief Overview) Attachments:     X     Yes      No  
Consideration and Approval of ILA between HCRMA and City of Mission.
3. Policy Implication: Board Policy, Local Government Code, Texas Government Code, Texas Transportation Code, TxDOT Policy
4. Budgeted:      Yes      No     X     N/A
5. Staff Recommendation: **Motion to approve Resolution 2020-03 Approval of an Inter Local Agreement (ILA) between the HCRMA and the City of Mission to provide program management support of the proposed Mission/Madero-Reynosa International Border Crossing, as presented.**
6. Program Manager's Recommendation:      Approved      Disapproved     X     None
7. Planning Committee's Recommendation:      Approved      Disapproved     X     None
8. Board Attorney's Recommendation:     X     Approved      Disapproved      None
9. Chief Auditor's Recommendation:      Approved      Disapproved     X     None
10. Chief Financial Officer's Recommendation:      Approved      Disapproved     X     None
11. Chief Development Engineer's Recommendation:      Approved      Disapproved     X     None
12. Chief Construction Engineer's Recommendation:      Approved      Disapproved     X     None
13. Executive Director's Recommendation:     X     Approved      Disapproved      None



**To:**

# **Memorandum**

**From:**

Pilar Rodriguez, P.E  
HCRMA, Executive Director

**Date:**

Ramon Navarro, IV, P.E., C.F.M.

**Subject:**

Chief Construction Engineer

January 21, 2020

**APPROVAL OF AN INTER LOCAL AGREEMENT (ILA) BETWEEN THE  
HCRMA AND THE CITY OF MISSION TO PROVIDE PROGRAM  
MANAGEMENT SUPPORT OF THE PROPOSED MISSION/MADERO-  
REYNOSA INTERNATIONAL BORDER CROSSING**

---

## GOAL

Approval and authorization to enter into an Interlocal Agreement with City of Mission for providing (in-kind) professional project management services for subject project. Benefits to Authority, potential for Class I Rail within the ROW pending development of the HCRMA west Loop, Section C; key corridor of independent utility for future industrial development that provides safe east/west movement of traffic to compliment I-2 and a parallel north/south corridor to I-69C in west Hidalgo County.

## HISTORY

The City of Mission is the U.S. Project Sponsor for an existing Presidential Permit for a proposed Mission/Madero-Reynosa International Border Crossing ("border crossing"), which is scheduled to expire in 2021. The City has conducted limited feasibility studies and select right-of-way acquisition in pursuit of the project, including the border crossing and rail component. The City has requested the Authority provide Program Management Support for the environmental clearance of the Project under the National Environmental Protection Act. Proposed Interlocal agreement would allow the HCRMA to assist them with environmental clearance efforts at the proposed Mission/Madero Reynosa International Border Crossing. This agreement allows for oversight on other advanced development work but would require independent WA to commence such work. At the request of the local government, a two-year term [2 YR] and \$2 million consultant cap has been incorporated into agreement language, with all HCRMA work done as an in-kind service.

All work is dependent upon approval of the City of Mission's Council to enter into such agreement; and also contingent upon a Mexican Sponsor committing to executing bi-national actions for proposed development.

## RECOMMENDATION

Staff recommends approval of Interlocal Agreement with City of Mission.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD RESOLUTION No. 2020 - 03

APPROVAL OF AN INTER LOCAL AGREEMENT (ILA) BETWEEN THE HCRMA AND  
THE CITY OF MISSION TO PROVIDE PROGRAM MANAGEMENT SUPPORT OF THE  
PROPOSED MISSION/MADERO-REYNOSA INTERNATIONAL BORDER CROSSING

THIS RESOLUTION is adopted this 28<sup>th</sup> day of January 2020 by the Board of Directors of the Hidalgo County Regional Mobility Authority at a regular meeting.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"), is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act");

WHEREAS, the Authority is authorized by the Act to address mobility issues in and around Hidalgo County;

WHEREAS, the City of Mission recognizes the importance of mobility to the region's economic vitality through the efficient movement of goods, services and people and the Authority will assist the City of Mission in advancing the project; and

WHEREAS, the Authority will provide the City with project management services for development of the proposed Mission/Madero-Reynosa International Bridge Crossing Project; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS  
OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

- Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.
- Section 2. The Board hereby approves the interlocal agreement with the City of Mission for participation with development of the proposed Mission/Madero-Reynosa International Bridge Crossing Project as part of the HCRMA Project Corridor.
- Section 3. The Board authorizes the Executive Director to execute the interlocal agreement with the City of Mission.

\*\*\*\*\*

PASSED AND APPROVED AS TO BE EFFECTIVE IMMEDIATELY BY THE BOARD OF DIRECTORS OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AT A REGULAR MEETING, duly posted and noticed, on the 28<sup>th</sup> day of January 2020, at which meeting a quorum was present.

---

S. David Deanda, Jr., Chairman

---

Rick Perez, Secretary/Treasurer

## EXHIBIT A

LICENSE AGREEMENT FOR AN INTER LOCAL AGREEMENT (ILA) BETWEEN THE HCRMA  
AND THE CITY OF MISSION TO PROVIDE PROGRAM MANAGEMENT SUPPORT OF THE  
PROPOSED MISSION/MADERO-REYNOSA INTERNATIONAL BORDER CROSSING

## INTERLOCAL AGREEMENT

**STATE OF TEXAS**                   §  
**COUNTY OF HIDALGO**           §

This Interlocal Agreement made and entered into effective as of the 29th day of January, 2020, by and among the **CITY OF MISSION**, Texas, a home rule municipality (hereinafter referred to as the “City”), and the **HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**, a political subdivision of the State of Texas operating pursuant to Chapter 370, Texas Transportation Code (hereinafter referred to as “HCRMA” or the “Authority”), each situated in Hidalgo County in the Rio Grande Valley of Texas.

The initial addresses of the parties, which either party may change by giving written notice of its changed address to the other party, are as follows:

HCRMA  
Pilar Rodriguez  
Executive Director  
PO Box 1776  
Pharr, Texas 78577

City of Mission  
Randy Perez  
City Manager  
1200 E. 8<sup>th</sup> Street  
Mission, Texas 78572

### WITNESSETH:

WHEREAS, Chapter 791 of the Texas Government Code (the “Texas Interlocal Cooperation Act”) provides that any one or more public agencies may contract with each other for the performance of governmental functions or services in which the contracting parties are mutually interested; and

WHEREAS, Section 370.033 of the Texas Transportation Code provides that a regional mobility authority may enter into contracts or agreements with another governmental entity for project development related services; and

WHEREAS, the City and the HCRMA share the goal of improving mobility within the City and throughout the region; and

WHEREAS, the City is the U.S. Project Sponsor for an existing Presidential Permit for a proposed Mission/Madero-Reynosa International Border Crossing (“border crossing”), which is scheduled to expire in 2021; and, the City has conducted limited feasibility studies and select right-of-way acquisition in pursuit of the Madero international bridge project, including the border crossing and rail component (the “Project”) over the last few years; and

WHEREAS, the HCRMA has adopted its Strategic Plan - Capital Improvement Plan 2019-2023 Update - Amended 04/23/19, which includes 365 Toll Segment 4, Section “A” West and Section C (collectively, the “HCRMA Project” or the “West Loop”); and

WHEREAS, the City has requested to partner with the Authority to advance the Project within the aforementioned HCRMA Project corridor; and

WHEREAS, the City has requested the Authority provide Program Management Support for the environmental clearance of the Project under the National Environmental Protection Act; and

WHEREAS, the development of the Project will improve mobility, economic development opportunities, and quality of life in the City and throughout the region; and

WHEREAS, the development of the Project will promote new and expanded business enterprises and development that create or retain primary jobs within the City; and

WHEREAS, the HCRMA has the professional and technical expertise necessary to prosecute the preliminary development of the Project, including preparation of environmental studies and reports, permits, surveys, route studies, schematic designs, and further negotiate project development work (the “Advance Project Development Work”) contingent upon the City’s representation that the City shall have the financial resources necessary to fund the approved consultants for such work in full.

NOW, THEREFORE, the City and the HCRMA hereby agree to the terms and conditions of this Agreement. This Agreement consists of the following sections:

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All of the recitals and above described sections and documents are hereby incorporated into this Agreement by this reference for all purposes.



IN WITNESS HEREOF, the City of Mission and the Hidalgo County Regional Mobility Authority have made and duly executed this Agreement by authorized parties in multiple copies, each of which is an original.

**CITY OF MISSION**

**HIDALGO COUNTY REGIONAL  
MOBILITY AUTHORITY**

\_\_\_\_\_  
Armando O’Cana, Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Pilar Rodriguez, Executive Director

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Anna Carrillo, City Secretary

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Mission City Attorney

\_\_\_\_\_  
Blakely Fernandez, HCRMA Attorney

## I. DEFINITIONS

As used in this Agreement, the following terms shall have the meanings set out below.

**“Advance Project Development Work”** means any or all of the preparation and submittal of environmental clearance documents, parcel surveys, route studies, preliminary engineering and design, drainage studies, financial feasibility studies, and research for the extension of Presidential Permit, as well as any public involvement and agency coordination required, and other Project development work directly related thereto.

**“Agreement”** means this Interlocal Agreement by and between the HCRMA and the City.

**“Bridge”** means proposed Mission/Madero-Reynosa International Border Crossing that is the subject of the Presidential Permit.

**“City”** means the City of Mission, a home rule municipality.

**“Effective Date”** This Agreement shall be effective as of the date of the last signatory hereto.

**“Environmental Clearance”** means a Finding of No Significant Impact or Record of Decision statement issued by the Texas Department of Transportation and/or the Federal Highway Administration that allows the Project to proceed in a feasible manner. Feasibility shall be determined at the sole discretion of the HCRMA.

**“HCRMA”** means the Hidalgo County Regional Mobility Authority, a political subdivision operating under Chapter 370, Texas Transportation Code.

**“HCRMA Project”** means that certain area identified as 365 Toll Segment 4, Section A (West) and Section C (the “West Loop”) of the HCRMA Capital Improvement Plan as further described in Exhibit B.

**“National Environmental Protection Act”** or **“NEPA”** means 42 U.S.C. Sec. 4321 et seq. (1969).

**“Presidential Permit”** defined as Executive Order 11423, August 16, 1968 (33 Fed. Reg. 11741) states that “...the proper conduct of the foreign relations of the United States requires that executive permission be obtained for the construction and maintenance at the borders of the United States of facilities connecting the United States with a foreign country.” The Presidential Permit, issued in 1978, is anticipated to expire in 2021.

**“Project”** means the Bridge, including the rail component and related facilities.

## II. DUTIES OF THE CITY

- A. Advanced Project Development Work; Funding. As provided in Section III.B below, the City agrees to contract and fund the costs of the Advance Project Development Work and necessary services for establishing feasibility of the Project as provided in this Agreement. The payments shall include all reasonable and direct expenses associated with Advance Project Development Work. The HCRMA shall not be responsible for any associated costs in Exhibit A.
- i. A description of the scope and anticipated costs for the Advance Project Development Work for the feasibility analysis and extension of subject permit is attached as Exhibit A. The costs outlined in Exhibit A are estimates only.
  - ii. The actual cost for Advance Project Development Work may vary from the costs estimated herein. Actual costs will be established through procurement. Prior to entering into any contract for services, the City will agree to be fully obligated to pay for contracted services.
  - iii. The City agrees to facilitate the Advance Project Development Work by providing available data and resources as requested by the HCRMA. This includes access to electronic / hard copy archives of previous studies, right-of-way records, and assistance with right-of-entry to properties to be cleared in the environmental process.
  - iv. The City, by entering this agreement with the HCRMA, attests that a Sponsor on the United Mexican States side of the Project is or will be available to lead the Mexican permitting efforts.
- B. Work Authorizations. To proceed with the Advanced Project Development Work, the City, through the City Manager, shall issue a work authorization (using the form provided in Exhibit C) prior to accruing any expense under Exhibit A. HCRMA shall not begin any work under this Agreement until receipt of a work authorization. Any work performed by HCRMA shall be limited in scope to an issued work authorization.
- i. The City hereby approves Work Authorization #1 attached hereto as Exhibit C-1.

## III. DUTIES OF HCRMA

- A. Program Manager. The HCRMA agrees to serve as the “Program Manager” for the Advance Project Development Work. The HCRMA will prosecute this work as directed by work authorizations issued by the City for services provided in Exhibit A.
- B. Performance of Services. Subject to the terms of this Agreement, the HCRMA shall manage and supervise the Project management services related to the Advance Project Development Work. It is anticipated that the HCRMA will oversee the City’s

procurement for professional services required under the Advance Project Development Work; and, in doing so the HCRMA agrees to abide by all state and federal procurement guidelines for such services. HCRMA shall evaluate respondents and make recommendations to the City for engagement. Similarly the HCRMA will negotiate and make recommendations to the City for related professional services contracts. The HCRMA will also manage the contracts and certify milestones.

C. Contract Management.

- i. On behalf of the City, after receipt of a work authorization, the HCRMA shall manage the procurement, negotiations, and contracts for professional services for Advance Project Development Work. Contracts shall be provided to the City Manager of the City of Mission to be agreed to and authorized by the City Council. The HCRMA shall not be a party to such contracts.
- ii. Unless otherwise stated in Exhibit A and described in a work authorization approved by the City Manager, the HCRMA shall provide Project management services as an in-kind contribution with only direct costs, if any, passed through to the City.
- iii. Unless otherwise agreed to with the City, the HCRMA shall develop and manage task orders under the professional services contracts for the Advance Project Development Work and shall bill payment on task order invoices pursuant to the provisions of the contracts and acceptance of the work submitted to the HCRMA. After preliminary review of task billing is made, copies of task order invoices shall be submitted to the City. Within thirty (30) days of receipt of such copies and certifications, the City shall make payment of the same amount directly to the service provider.
- iv. Payments by the City under this Agreement for Advanced Project Development Work shall not exceed two million dollars (\$2,000,000.00).

D. Audit. The HCRMA will allow the City access to any and all electronic files, books, documents, papers and records for the purpose of making an audit of the professional services provided to the HCRMA by its consultants for the Advance Project Development Work.

E. Public Information Requests. If either party receives a Public Information Act (Chapter 552, Texas Government Code) request related to this Agreement or the services hereunder, that party agrees to immediately notify the other. At the request of the City, the HCRMA will process requests made to the City for information deemed public under the Texas Public Information Act related to the services defined in this Agreement in accordance to applicable laws and City and/or HCRMA policies.

#### IV. TERM

This Agreement shall begin on the Effective Date and continue for twenty-four (24) months. The Agreement may be terminated by either party giving the other party prior

written notice of its intention to terminate. Said notice of termination shall be given to the other party not less than thirty (30) days prior to the expiration of the Contract Term.

## **V. MISCELLANEOUS**

### **A. Other Expenses or Services.**

Nothing in this Agreement shall be deemed to create, by implication or otherwise, any duty or responsibility of any party to undertake or not to undertake any other expense or service, except as contemplated by this Agreement or in a separate written instrument executed by the parties.

### **B. Governmental Immunity.**

The parties waive governmental immunity, including specifically immunity from suit, to the extent allowed by law, only to the extent necessary for the other parties to enforce their rights under this Agreement. Except as specifically waived in the preceding sentence, nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or in equity to either of the parties nor to create any legal rights or claims on behalf of any third party. None of the parties waives, modifies or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

### **C. Force Majeure.**

Force majeure includes, but is not limited to, acts of God, acts of the public enemy, war, blockades, insurrection, riots, acts of terrorism, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, tornadoes, hurricanes, arrests and restraints of government and people, explosions, or any other events or circumstances not within the realistic control of the party affected, whether similar or dissimilar to any of the foregoing, such as (but not limited to) federal action or inaction or change in laws or regulations in either the United States of America or the United Mexican States.

In the event any party is rendered unable, wholly or in part, by force majeure, to carry out any of its obligations under this Agreement, it is agreed that, upon such party's giving notice and full particulars of such force majeure in writing to the other party within five (5) business days after the occurrence or knowledge of the occurrence of the cause relied upon, then the obligations of the party giving such notice, to the extent it is affected by force majeure and to the extent that due diligence is being used to resume performance at the earliest practicable time, shall be suspended during the continuance of any inability so caused as to the extent provided, but for no longer period. Such cause shall as far as possible be remedied with all reasonable dispatch.

### **D. Entire Agreement.**

This Agreement merges the prior negotiations and understandings of the parties hereto and embodies the entire agreement of the parties with regard to Advance Project Development, and there are no other agreements, assurances, conditions, covenants (expressed or implied) or other terms, whether written or verbal, antecedent or contemporaneous, with the execution hereof.

The Parties find and determine that the City and the HCRMA have authorized and approved this Agreement by resolutions adopted by their respective governing bodies and this Agreement will be in full force and effect on its Effective Date.

E. Applicable Laws.

This Agreement is subject to all laws of the State of Texas, the City Charter and Ordinances of the City, the laws of the federal government of the United States of America, and all rules and regulations of any regulatory body or officer having relevant jurisdiction, including the Texas Department of Transportation. Venue for any litigation relating to this Agreement shall be Hidalgo County, Texas.

F. Assignment.

No party shall have the right to assign the rights, obligations, responsibilities, or privileges of this Agreement without the written consent of the other.

G. Parties in Interest.

This Contract shall not bestow any rights upon any third party, but rather shall bind and benefit the City and HCRMA only.

H. Amendments and Modifications.

This Agreement may not be amended or modified except in writing and executed by the parties to this Agreement and authorized by their respective governing bodies.

I. Severability.

If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision(s), and the rights and obligations of the parties shall be construed and enforced in accordance therewith. The parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed in such a manner that it will, to the maximum extent practicable, give effect to the intent of this Agreement and be deemed validated and enforceable.

J. Execution in Counterparts.

This Agreement may be simultaneously executed in counterparts, each of which shall be an original and all of which shall be considered fully executed as of the date first written above, when all parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

K. Texas Department of Transportation.

Pursuant to outstanding agreements between the HCRMA and the Texas Department of Transportation, this Agreement may be subject to review by the Texas Department of Transportation.

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EXHIBIT A - DETAIL



**EXHIBIT A**

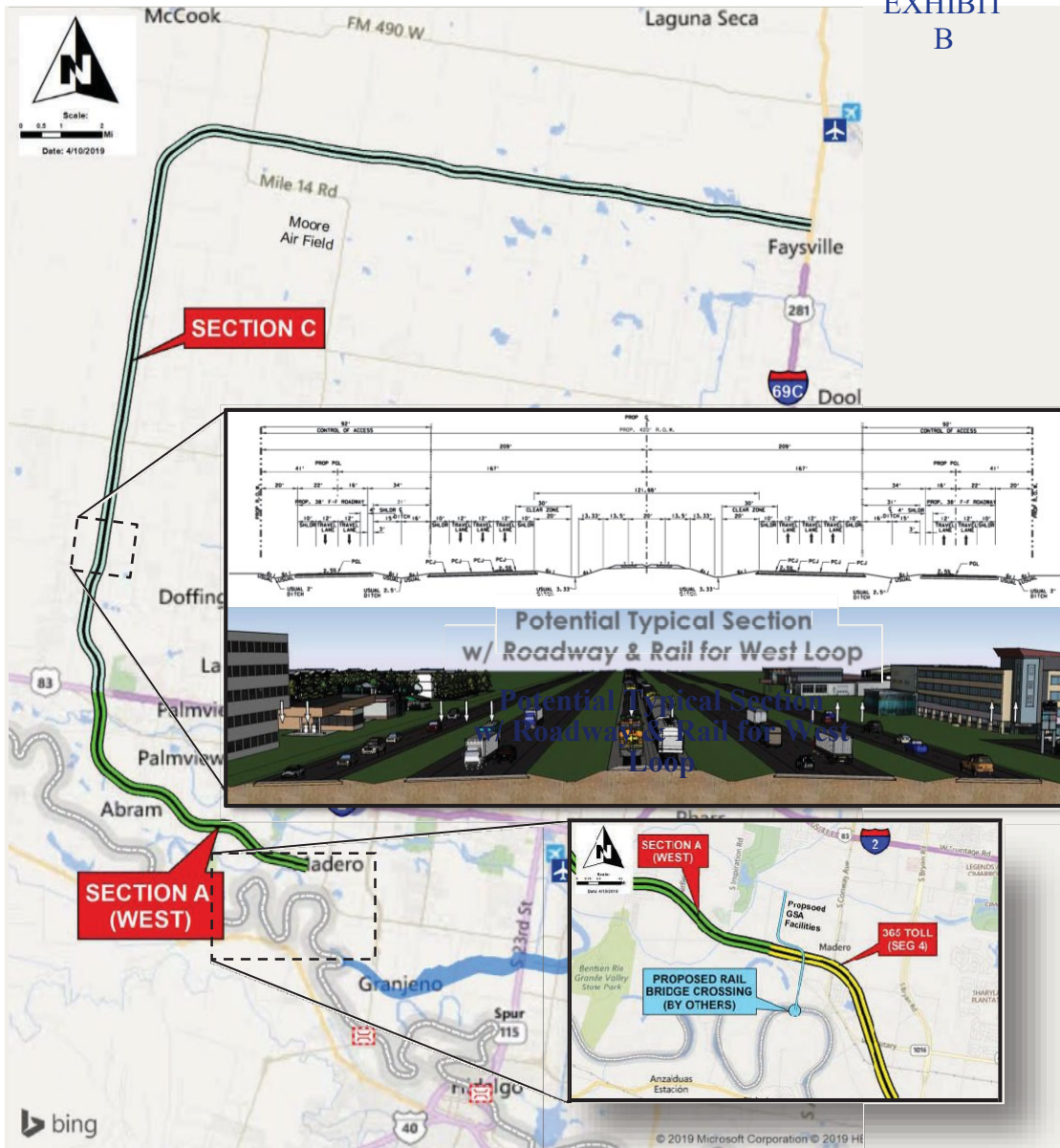
**PRELIMINARY ESTIMATE OF COST FOR ADVANCE  
PROJECT DEVELOPMENT FOR THE MADERO  
INTERNATIONAL BRIDGE CROSSING**

(as may be amended from time to time by the parties)

Project Management Services	In kind
Environmental Clearance	\$
Public Involvement	\$
Agency Coordination	\$
Parcel Surveys	\$
Route Study	\$
Preliminary Engineering and Design	\$
Drainage Study	\$
Financial Feasibility Study	\$
Extension of Presidential Permit	

**EXHIBIT B**

**MAP OF HCRMA PROJECT**



## MADERO INTERNATIONAL BRIDGE CROSSING

### DESCRIPTION:

- i. POTENTIAL FOR CLASS I RAIL WITHIN THE ROW PENDING DEVELOPMENTS FOR RAIL CROSSING IN MISSION AREA.
- ▶ KEY CORRIDOR OF INDEPENDENT UTILITY FOR FUTURE INDUSTRIAL DEVELOPMENT THAT PROVIDES: 1) A SAFE EAST/WEST MOVEMENT OF TRAFFIC TO COMPLIMENT I-2; AND 2) A PARALLEL NORTH/SOUTH CORRIDOR TO I-69C IN WEST HIDALGO COUNTY.
- ▶ PROPOSED CONSTRUCTION BEYOND 2035 (LONG TERM) OR AS FUNDING / PARTNERSHIP OPPORTUNITIES DEVELOP.

**EXHIBIT C**

**FORM WORK AUTHORIZATION # \_\_**

**THIS WORK AUTHORIZATION** is made under the Interlocal Agreement dated January 28, 2020 (the “Agreement”) by and between the City of Mission (the “City”) and the Hidalgo County Regional Mobility Authority (the “Authority”).

**PART 1.** The Authority shall perform the following service as may be further described in Exhibit A to the Agreement:

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**PART 2.** The maximum amount payable under this Work Authorization #\_\_ shall not exceed the negotiated contract price with the consultant(s) selected to perform Work. The Authority agrees to provide Project Management Services, including issuing and managing the procurement on behalf of the City, under this Work Authorization as an in-kind service to the City.

**PART 3.** Payment to the consultant(s) under this Work Authorization shall be made in accordance with the Agreement.

**PART 4.** This Work Authorization #\_\_ is effective when executed by both parties and terminates twenty-four (24) months after the effective date of the Agreement or when the Work is complete, whichever occurs first.

**PART 5.** This Work Authorization #\_\_ does not waive the parties’ responsibilities and obligations as established by the Agreement.

**CITY OF MISSION**

**HIDALGO COUNTY  
REGIONAL MOBILITY  
AUTHORITY**

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Randy Perez, City Manager  
Date:

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Pilar Rodriguez, Executive Director  
Date:

**EXHIBIT C-1**

**WORK AUTHORIZATION # 1**

**THIS WORK AUTHORIZATION** is made under the Interlocal Agreement dated January 28, 2020 (the “Agreement”) by and between the City of Mission (the “City”) and the Hidalgo County Regional Mobility Authority (the “Authority”).

**PART 1.** The Authority shall perform the following service as may be further described in Exhibit A to the Agreement:

Provide environmental clearance services for the Project, including public involvement and agency coordination the (“Work”); the Authority shall procure for such services on behalf of the City, make a recommendation of a qualified firm or firms; and manage the contract(s) entered into by the City for the Work.

**PART 2.** The maximum amount payable under this Work Authorization #1 shall not exceed the negotiated contract price with the consultant(s) selected to perform Work. The Authority agrees to provide Project Management Services, including issuing and managing the procurement on behalf of the City, under this Work Authorization as an in-kind service to the City.

**PART 3.** Payment to the consultant(s) under this Work Authorization shall be made in accordance with the Agreement.

**PART 4.** This Work Authorization #1 is effective when executed by both parties and terminates twenty-four (24) months after the effective date of the Agreement or when the Work is complete, whichever occurs first.

**PART 5.** This Work Authorization #1 does not waive the parties’ responsibilities and obligations as established by the Agreement.

**CITY OF MISSION**

**HIDALGO COUNTY  
REGIONAL MOBILITY  
AUTHORITY**

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Randy Perez, City Manager  
Date:

---

Pilar Rodriguez, Executive Director  
Date:

**EXHIBIT A**

**PRELIMINARY ESTIMATE OF COST  
FOR ADVANCE PROJECT  
DEVELOPMENT FOR THE MADERO  
INTERNATIONAL BRIDGE  
CROSSING**

(as may be amended from time to time by the parties)

## EXHIBIT A

### Estimated Budget for Environmental Clearance for Mission/Madero–Reynosa International Border Crossing

**PRELIMINARY  
AND SUBJECT  
TO REVISION**

\$ 1,150,000	Environmental Clearance / Constr. Permits:		
\$ 250,000.00	Government Coordinations (US Dept of Justice, GSA, FRA, Homeland Security, IBWC, Mexico Dept. of State, State officials)		
\$ 150,000.00	Evaluation of alternatives and development of preferred alternative for alignment and facility configuration.		
\$ 350,000.00	Environmental Assessment of reasonable alternatives & No-Build, including resources studies and public involvement <sup>(US side)</sup>		
\$ 250,000.00	Cultural Resource Archeological Resources mitigation (US side)		
\$ 150,000.00	USACE / IBWC Permitting applications, and mitigation for Threatened/Endangered Species		
\$ 225,000	Schematic Support (15% design + aerial/topo)		
\$ 125,000	Traffic Projections (Rail)		
<hr/>			
\$ 1,500,000	Contribution by Mission-Madero / Hidalgo Rail Bridge Group		
\$ 250,000	HCRMA in-kind Program Management (2 managers @ 1/4 time for 24 month @ 1.5X multiplier)		
\$ 1,750,000	Total 24 Month Budget:	86%	- Mission/Madero-Reynosa Study Group
		14%	- HCRMA

#### Notes/Caveats:

1. Budget for Good Faith Effort (GFE) to clear the footprint of the project in US with coordination with Mexico Sponsor/Agencies, and assumes a 24-month timeframe. Support for environmental compliance scope and contract conditions for development for Public / Private Partnership (P3) or Concession to Build/Operate/Maintain
2. Rail Bridge after GFE complete.  
Proposal builds upon existing Presidential Permit, and clears the footprint of the project w/ new regulations in US and to meet the Mexican Sponsor's permit/compliance requirements which affect crossing design/operation.
3. Assumes Mission-Madero / Hidalgo Rail Bridge Group continues to hold binational dialogue with stakeholders, agencies, landowners throughout process.

#### Proposed Next Steps:

1. Interlocal Agreement for Program Management of Madero Mission Rail Bridge December 2019 / January 2020 w/ detailed budget / task & time breakout.
2. Kick off meetings with GSA to introduce team / obtain right of entry for field teams to visit the sites on NTP from Mission-Madero / Hidalgo Rail Bridge Group.