



UTILITY INSTALLATION REQUEST

Permit Number:			
	GPS*	ROADWAY	
REQUESTOR	LATITUDE, LONGITUDE	HWY NAME	
NAME			
MAILING ADDRESS			
CITY, STATE, ZIP			
PHONE NUMBER			
*GLOBAL POSITING SYSTEM COORDINATES AT INTERSECTION OF DRIVEWAY CENTERLINE WITH ABUTTING ROADWAY			

To: Hidalgo County Regional Mobility Authority

("HCRMA") Date: xx-xx-xxxx

Hidalgo County, Texas

Formal notice is hereby given that ("Utility Owner")

Proposes to place a _

Line within the HCRMA right of way from STA. XXXX+XX [coordinate] to STA. XXXX+XX [coordinate]

as follows: (give location, length, general design, etc. Use additional sheet as needed)

If approved, Utility Owner will construct and maintain the line on the highway right of way as shown on the attached drawing and in accordance with the rules, regulations and policies of the Texas Department of Transportation (TxDOT) and Hidalgo County Regional Mobility Authority (HCRMA), and all governing laws regulations and requirements, including but not limited to the "Texas Engineering Act," "Federal Clean Water Act," the "National Endangered Species Act," "Americans Disabilities Act," the "Federal Historic Preservation Act," HCRMA Interlocal Agreements and requirements that all utility crossings of Hidalgo County Irrigation District No. 2's main canal be constructed and/or relocated 2 feet (24 inches) below the main canal's maximum depth. Upon request by HCRMA, Utility Owner will submit to HCRMA proof of compliance with all governing laws, rules and regulations before commencement of construction. Plans shall include the design, proposed location, vertical elevations, and horizontal alignments of the facility based on the department's survey datum, the relationship of the existing highway facilities and the right of way line, traffic safety and access procedures, and location of existing utilities that may be affected by the proposed utility facility. The location and description of the proposed line and appurtenances is more fully shown by a complete set of sealed drawings attached to this notice. Utility Owner shall provide the HCRMA with sealed proposed schematics and as-built specifications in electronic form. Utility Owner will give plans to HCRMA for each future proposed modification, relocation, or expansion to the facility and HCRMA will have 30 days to review and approve the plans prior to commencement of the work. A new Request may be required as a condition of approval.

Utility Owner will use Best Management practices to minimize erosion and sedimentation resulting from the proposed installation and will revegetate the project area as indicated under "Revegetation Special Provisions."

When installing utility facilities on controlled access roadways Utility Owner shall conform to the Texas Transportation Code, Title 6 Roadways, Chapter 203, Subchapter C, Control Access, §203.31 (<http://tlo2.tlc.state.tx.us/statutes.html>). Utility Owner shall limit access for servicing this installation to access via (a) frontage roads where provided, (b) nearby or adjacent public roads or streets, (c) trails along or near the highway right of way lines, connecting only to an intersecting road, from any one or all which entry may be made to the outer portion of the highway right of way for normal service and maintenance operations. Utility Owner's rights of access to the through traffic roadways and ramps shall be subject to the same rules and regulations that apply to the general public.

It is expressly understood that HCRMA does not purport, hereby, to grant any right, claim, title or easement in or upon this highway; and it is further understood that HCRMA may require Utility Owner to relocate this line, subject to the provisions of governing laws, by thirty (30) days written notice.

Utility Owner will notify HCRMA prior to commencement of any routine or periodic maintenance which requires pruning of trees within the highway right of way, so that HCRMA may provide specifications for the extent and methods to govern in, but not limited to, trimming, topping, tree balance, type of cuts, painting cuts and clean ups. Utility Owner understands that these specifications are intended to preserve HCRMA considerable investment in highway planting and beautification, by reducing damage due to trimming and to protect known endangered species.

Utility installation shall not damage any part of the roadway structure or associated appurtenances and will make adequate provisions to minimize inconveniences to traveling public, and adjacent property owners. In the event, Utility Owner fails to comply with any or all requirements as set forth herein, HCRMA may take such action as it deems appropriate to compel compliance. Utility Owner will not open-cut driveways or intersecting roadways without specific written permission from the HCRMA.

If the utility facilities that are presently abandoned and/or are abandoned at a future date, as defined by Texas Administrative Code 21.31, shall be removed by Utility Owner

Following approval, Utility Owner will begin construction on or after [DATE]

Utility Owner understands HCRMA may place additional provisions and requirements as listed below, based upon, but not limited to the type of utility begin installed, local site conditions, soil types and traffic.

Additional Provisions and Requirements (for HCRMA input only)	
• General Special Provisions:	
<input type="checkbox"/>	Are attached
<input type="checkbox"/>	Are not attached
• As-built Plans/Certifications of Construction:	
Are required and shall be certified as accurate by an authorized representative of the company	
Are required and shall be signed and sealed by a State of Texas Licenses Professional Engineer	
<input type="checkbox"/>	Are not required
<input type="checkbox"/>	Certification that utility was installed as approved
• Re-vegetation Special Provisions: In order to minimize erosion and sedimentation resulting from the proposed installation, the project area will be re-vegetated:	
<input type="checkbox"/>	in accordance with TxDOT Standard Specification Item 64 which specifies the appropriate grass seed mix to be used, or:
<input type="checkbox"/>	as indicated on the attachment
HCRMA Representative to be notified 48 hours prior to the beginning construction:	

If approved, Utility Owner understand it will assume all risks associated with this installation within the HCRMA right of way. These risks include injuries to workers, damage to contiguous utility lines that may be in the area and injuries or damage resulting from Utility Owner’s failure to properly and maintain the line. Utility Owner acknowledges the HCRMA makes no representation as to the location of other utilities.

If the character, use or function of Utility Owner’s installation is materially changed from that approved under this Request, Utility Owner will notify HCRMA, and remove the unauthorized portion of the utility facility from the right of way at Utility Owner’s expense. In the event of voluntary or involuntary loss of public utility status, or other legal authority for placement of the utility facility in the highway, or there is an abandonment of the facility without the approval of the HCRMA, the HCRMA will remove the unauthorized portion of the facility form the right of way a the Utility Owner’s expense.

If installation of the line is not begun before the expiration at 6 months from date of issuance, Utility Owner acknowledges that, unless otherwise extended, HCRMA approval of this Request will automatically **expire**, and Utility Owner will be required to resubmit our modifications and relocations shall be in accordance with the governing laws, rules, regulations and policies existing at the time of submission. In the event Utility Owner fails to comply with any or all of the requirements as set forth in this Request, the HCRMA may take such action as it deems appropriate to compel Utility Owner’s compliance.

The Utility Owner certifies that it is authorized by state law to operate, construct and maintain its utilities facilities over, under, across, on or along state highways.

By signing as/for the requestor below, I certify that I am authorized to represent the Utility Owner, that I agree to the provisions and requirements included in this Utility Installation Request and will further attest to our review and acceptance of said additional provisions and requirements.

REQUESTOR/UTILITY OWNER

Date: _____
Signature: _____
Title: _____
Address: _____
City: _____
State: _____
Zip Code: _____
Phone Number: _____

APPROVED BY HCRMA

Date: _____
Signature: _____
Title: _____
Address: _____
City: _____
State: _____
Zip Code: _____
Phone Number: _____

Attachment A
STATEMENT OF WORK

ADD STATEMENT OF WORK

Statement of Work

A statement of work is to be provided in the appropriate space of the Standard Utility Agreement. The statement of work must be sufficiently written to provide a clear and general understanding of the work covered by the agreement. Do not use the phrase “see attached plans” in place of a complete statement of work. The description must be in narrative form and must represent the work appearing on the plans and in the estimate. If more space than provided is required, a separate sheet with the heading "Exhibit A" may be attached to the agreement. The statement "See statement of work described on exhibit A" should be inserted in the space provided on the agreement. Examples follow below. The statement of work must include:

- ◆ highway station;
- ◆ size and type of facility;
- ◆ length or magnitude;
- ◆ estimated contract length;
- ◆ quantity;
- ◆ pertinent material specification; and
- ◆ unique circumstances.

Examples:

- ◆ Adjust an existing 69 kV transmission line to clear Interstate Highway 10 at highway station 468+42 by installing two 80-foot H-frame suspension structures with double cross-arms, and remove three 50-foot single pole structures. Minimum clearance will be 30 feet over the roadway.
 - ◆ Remove three 50-foot poles with appurtenances and 1,300 feet of 3-phase #4 ACSR wire. Install two 75-foot H frame structures and 3-75 foot single poles with appurtenances along with 1,700-feet of 3-phase #4 ACSR wire between Highway Station nos. 942+00 and 953+00.
 - ◆ Lower approximately 100 feet of 10-inch steel high-pressure gas line at highway Station 182+00 and encase approximately 70-feet with 14-inch steel encasement. Minimum depth of cover under the pavement structure will be 42-inches with 30-inches of cover under ditches. Vent pipes will be placed at each right of way line.
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