

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
MINUTES

5:30 PM, TUESDAY, NOVEMBER 15, 2011

LRGVDC TRANSPORTATION CENTER
510 S. PLEASANTVIEW DRIVE
WESLACO, TEXAS

PRESIDING: DENNIS BURLESON, CHAIRMAN

Board Members Present:

Dennis Burleson, Chairman
Michael Cano, Vice-Chair
Joe Olivarez, Secretary/Treasurer
Ricardo Perez, Member
David Guerra, Member
Alonzo Cantu, Member
Forrest Runnels, Member

Others:

Louis Jones, HCRMA Program Manager (Dannenbaum)
Godfrey Garza, Integ
Flor E. Koll, HCRMA
Dan Rios, Legal Counsel
Troy Madres, First Southwest
Carlos Miranda, C&M
Mario Jorge, TxDOT

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

Chairman Burleson established a quorum was present and called the meeting to order at 5:35 pm.

2. PUBLIC COMMENT

None.

3. GENERAL BUSSINESS ITEMS:

A. Consideration and Approval of Minutes for 10/27/11

Alonzo Cantu made a motion to approve the minutes as presented, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

B. Consideration and Approval of Expense Report for November 2011

Joe Olivarez made a motion to approve the Expense Report for November, Alonzo Cantu seconded the motion and upon a vote the motion carried unanimously.

C. Consideration and Approval of Financial Reports - Cheryl Bellamy, SAS, LLP.

David Guerra made a motion to approve Financial Reports for September 2011, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

David Guerra made a motion to move into Executive Session pursuant to Chapter 551, Texas Government Code Section 551.071, Consultation with Attorney regarding items 4B through 4M, Forrest Runnels seconded the motion and upon a vote the motion carried unanimously. Chairman Burleson adjourned regular session at 5:39 pm and the Board entered into Executive Session. Chairman Burleson announced no decisions were made during Executive Session and called the Regular meeting to order at 6:15 pm.

4. ACTION ITEMS: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION – Godfrey Garza, Administrative and Managerial Consultant / Louis Jones, Dannenbaum Engineering Corporation

A. Discussion, consideration, and approval of 2012 Calendar of HCRMA Meeting – **Resolution 2011-35**

Alonzo Cantu made a motion to approve Resolution 2011-35 as presented, David Guerra seconded the motion and upon a vote the motion carried unanimously.

B. Discussion, consideration, and action on US 281 Engineering Contract with TEDSI – **Resolution 2011-36**

Mr. Louis Jones explained agreement not yet finalized. Alonzo Cantu made a motion to table this item, David Guerra seconded the motion and upon a vote the motion carried unanimously.

- C. Discussion, consideration and action on Supplemental Agreement No. 1 to Main Survey Contract with Dos Land Surveying, LLC, to include right of entry to their contract scope for SH 365 / TCC (West).– **Resolution 2011-37**
Godfrey Garza reported HCRMA was going to use the Hidalgo County's Right of Way department for surveying, but since that department no longer exists, the HCRMA needed to look for other options. Alonzo Cantu made a motion to approve Resolution 2011-37, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.
- D. Discussion, consideration and action on Work Authorization No.1 for SH 365 / TCC (West)(Surveying Contract with Dos Land Surveying, LLC) - **Resolution 2011-38**
Alonzo Cantu made a motion to approve Resolution 2011-38, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.
- E. Discussion, consideration and action on Work Authorization No. 2 for SH 365 / TCC (West) (Survey Contract with Dos Land Surveying, LLC)– **Resolution 2011-39**
Mr. Louis Jones reported there are two work authorizations to clarify each scope. David Guerra made a motion to approve Resolution 2011-39, Joe Olivarez seconded the motion and upon a vote the motion carried unanimously.
- F. Discussion, consideration and action on Supplemental Agreement No. 1 to Main Survey Contract with Quintanilla Headley and Associates, Inc. to include right of entry to their main contract scope for SH 365 / TCC (East) – **Resolution 2011-40**
Godfrey Garza stated this is the same situation as item 4C. David Guerra made a motion to approve Resolution 2011-40, Alonzo Cantu seconded the motion and upon a vote the motion carried unanimously.
- G. Discussion, consideration and action on Work Authorization No.1 for SH 365 / TCC (East)(Survey Contract with Quintanilla Headley and Associates, Inc.) – **Resolution 2011-41**
Joe Olivarez made a motion to approve Resolution 2011-41, Michael Cano seconded the motion and upon a vote the motion carried unanimously.
- H. Discussion, consideration and action on Work Authorization No. 2 for SH 365 / TCC (East) to develop work to perform right of entry for survey parcels (Survey Contract with Quintanilla Headley and Associates, Inc.) – **Resolution 2011-42**
Michael Cano made a motion to approve Resolution 2011-42, Joe Olivarez seconded the motion and upon a vote the motion carried unanimously.
- I. Discussion, consideration and action on Work Authorization No. 2 to expedite the development of the La Joya Relief Route to approve Dannenbaum Engineering (Program Manager) to provide Engineering / Environmental Services to update and obtain TXDOT/FHWA approval for the La Joya Relief Route Phase I Schematic, Environmental Document – **Resolution 2011-43**
Godfrey Garza reported Mr. Jones would like to table this item. Alonzo Cantu moved to table Resolution 2011-43, David Guerra seconded the motion and upon a vote the motion carried unanimously.
- J. Discussion, consideration and action on Work Authorization No. 3 to allow Dannenbaum Engineering (Program Manager) to provide title reports for SH 365 / TCC East and West. – **Resolution 2011-44**
Mr. Jones explained the work authorization and the fee involved. Michael Cano made a motion to approve Resolution 2011-44, David Guerra seconded the motion and upon a vote the motion carried unanimously with Alonzo Cantu abstaining from voting.
- K. Discussion, consideration and approval for the Program Manager to segment the procurement of Engineering/Surveying Services for the La Joya Relief Route Phase I – **Resolution 2011-45**
Godfrey Garza and Mr. Jones gave a brief explanation for segmenting the project into two parts. Alonzo Cantu made a motion to table Resolution 2011-45, David Guerra seconded the motion and upon a vote the motion carried.

- L. Discussion, consideration and approval to advertise Engineering / Surveying Services for International Bridge Trade Corridor (IBTC) for RFQ – **Resolution 2011-46**
Godfrey Garza reported releasing an RFQ for the IBTC so that all projects would be ready for selection of firms. Michael Cano made a motion to approve Resolution 2011-46, Forrest Runnels seconded the motion and upon a vote the motion carried.
- M. Discussion, consideration and approval of Resolution altering procedure for identifying and selecting an executive director – **Resolution 2011-47**
Chairman Burleson stated the board wished to form a committee to solicit for a qualified applicant. Chairman Burleson stated Resolution 2011-47 called to assign members to the committee. Chairman Burleson assigned Joe Olivarez, Michael Cano and Forrest Runnels, with all three members agreeing to the assignment. Ricardo Perez made a motion to approve Resolution 2011-47 with the three members assigned, Alonzo Cantu seconded the motion and upon a vote the motion carried.

5. REPORTS:

- A. HCRMA Roadway System Projects – Godfrey Garza, Administrative and Managerial Consultant / Louis Jones, Dannenbaum Engineering Corporation
Mr. Jones gave a brief report on all projects, noted that the team will be meeting with C&M and First Southwest on November 16, 2011 to go over the budget. A report will be given at the next meeting and the consultants will be prepared to make a presentation to the Hidalgo County Commissioners Court after that.
- B. Pass Through Projects - Jody Ellington, P.E., TxDOT
Mario Jorge gave a brief report stating suggesting that the HCRMA may need to make a request to TxDOT for an extension on the pass-through grants.
- C. Update on MPO Status – Andrew Canon, HCMPO
Andrew Canon gave a brief update on the I-69 dedication.
- D. Update on Project Finance – Richard Ramirez, First Southwest
Troy Madres elaborated during Mr. Jones report regarding project finance.
- E. Update on Lease Agreement with City of Pharr – Dan Rios, Legal Counsel
No report.

6. CHAIRMAN'S REPORT:

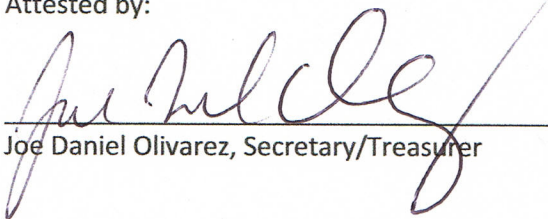
- A. Correspondence
Chairman Burleson reminded board members about the Texas Transportation Forum and the Public Hearing for the Transportation Reinvestment Zone. Also, the Chairman asked board members to review and comment on correspondence to Hidalgo County Judge.

7. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE:

- A. Section 551.071. Consultation with Attorney
B. Section 551.072. Deliberation Regarding Real Property
C. Section 551.074. Personnel Matters

Meeting Adjourned at 7:35 pm

Attested by:



Joe Daniel Olivarez, Secretary/Treasurer

Date