

# MINUTES

## HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

### BOARD OF DIRECTORS MEETING

5:30 PM TUESDAY, OCTOBER 26, 2010

LRGVDC TRANSPORTATION CENTER

510 S. PLEASANTVIEW DRIVE

WESLACO, TEXAS 78596

PRESIDING: DENNIS BURLESON, CHAIRMAN

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#### Board Members Present:

Dennis Burleson, Chairman

Juan Maldonado

Michael Cano

Ricardo Perez

Joe Olivarez

David Guerra

#### 1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

Chairman Burleson established a quorum was present and called the meeting to order at 5:30pm.

Chairman Burleson announced the Mr. David Guerra had been sworn in before the meeting as a new member of the Hidalgo County Regional Mobility Authority and replaces Ramiro Salazar, Secretary/Treasurer. Chairman Burleson thanked Ramiro Salazar the outgoing board member for his services, time and dedication. Chairman also stated he received letter of resignation from Rick Perez, Vice-Chair. Chairman Burleson also appointed Joe Olivarez as acting Secretary, due to Ramiro Salazar no longer being on the board.

#### 2. PUBLIC COMMENTS

None.

#### 3. GENERAL BUSINESS ITEMS:

##### A. Consideration and Approval of Minutes for 9/23/2010

Joe Olivarez motioned to approve the Minutes for September 23, 2010, Michael Cano, seconded the motion and upon a vote the motion carried unanimously.

##### B. Consideration and Approval of Outstanding Invoices and Travel Requests

Michael Cano would like back up receipts for all invoices submitted. Mr. Cano had a question regarding his bond. Michael Cano made a motion to approve the Outstanding Invoices and Travel Requests, Ricardo Perez seconded the motion and upon a vote the motion passed unanimously.

##### C. Consideration and Approval of Financial Reports – Cheryl Bellamy, SAS, LLP.

Cheryl Bellamy gave a brief summary on the Financial Reports. Principal payments on the First National Bank begin with the November Invoice. Joe Olivarez made a motion to approve the Financial Reports as presented, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

#### 4. EXECUTIVE SESSION

##### A. Section 551.071. Consultation with Attorney

The board adjourned at 6:15pm and entered executive session. The board reconvened at 7:21 pm. No decisions were made during executive session.

# MINUTES

## 5. PRESENTATION OF REPORTS: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION

### A. Administrative Report

1. Update on line of credit with First National Bank - Godfrey Garza, Integ  
Godfrey Garza update the board on the Line of Credit with First National Bank, first principal payment due beginning November 2010.
2. Investment Policy/Advisor - Richard Ramirez, First Southwest  
Richard Ramirez reported that the Investment Policy was reviewed and it meets the needs of the HCRMA.
3. Discussion and direction on Strategic Plan  
Godfrey Garza requested direction from the board on placing an RFQ for a firm to complete the required Strategic Plan. Chairman suggested asking a larger RMA for help or adding the task to the Independent Engineer.

### B. International Bridge Trade Corridor (IBTC)

1. Project Development - Godfrey Garza, Integ
  - a. Update on Negotiations with Hidalgo County Roadbuilders for the Project Development Agreement and consideration of preliminary business terms (Executive Session)  
Godfrey Garza reported the negotiations are still under discussion at this time.
  - b. Consideration and Approval of Project Development Agreement with TxDOT 2010-46  
Item tabled in order for legal counsel to review draft submitted by TxDOT.
2. Project Finance – Richard Ramirez, First Southwest
  - a. Update on Financing  
Richard Ramirez updated the board on the issues and merits of the financial structure presented by NADBank. Richard Ramirez recommended to continue negotiations with NADBank. Blakely Fernandez, Legal Counsel explained the different financing options, costs, and related issues.
  - b. Update on NADBank Meeting
    - Review of Financing Schedule
    - NADBank Application
  - c. Consideration and approval of NADBank Agreement Acceptance Letter 2010-47
  - d. Consideration and Approval of Local Steering Committee 2010-48  
David Guerra made a motion to approve Resolution 2010-47 and 2010-48 holding execution and authorizing the Chairman to move forward on the decision from the Financial Advisors, Juan Maldonado seconded the motion and upon a vote the motion carried unanimously.
3. Project Procurements – Godfrey Garza, Integ
  - a. Consideration and Approval of Request for Qualifications for Traffic Consultant 2010-49  
Godfrey Garza and Blakely Fernandez gave a brief explanation regarding the RFQ for Traffic Consultant and its tasks. Joe Olivarez made a motion to approve Resolution 2010-49 with the amendment to include the entire loop, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.
  - b. Discussion on Independent Engineer  
Godfrey Garza explained the purposes of the Independent Engineer. Richard Ramirez elaborated on the same and stated this firm needed to happen as soon as possible. No action taken.



# MINUTES

## 4. Project Environmental – Godfrey Garza, Integ

### a. Consideration and Approval of Schematics 2010-50

Godfrey Garza reported on the Schematics. Ricardo Perez made a motion to approve Resolution 2010-50, Juan Maldonado seconded the motion and upon a vote the motion carried unanimously.

### b. Consideration and Approval of Environmental Assessment for further processing and

Authorizing a Public Hearing – Sharon Becca, PBS&J 2010-51

David Guerra approved Resolution 2010-51, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

### c. Consideration and Approval of PBS&J Contract Supplement 2010-52

- Site assessment at Donna Canal - Sharon Becca, PBS&J
- IBTC Project Scope

Godfrey Garza explained the Supplemental Contract with PBS&J, a total reduction of \$146,091.00 based on removal of tasks. Juan Maldonado made a motion to approve Resolution 2010-52, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

### d. Consideration and Approval of First Southwest Contract Amendment for additional scope for financial and environmental impact – Godfrey Garza, Integ 2010-53

Godfrey Garza briefed the board requirements for financing purposes. Juan Maldonado made a motion to approve Resolution 2010-53 authorizing the Chair to move forward subject to Financial Advisors opinion, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

### e. Consideration and Approval of Supplemental Work Authorization for Hidalgo County

Roadbuilders for design services related to environmental mitigation – Godfrey Garza, Integ 2010-57

Godfrey Garza explained the tasks involved on this supplemental. Blakely Fernandez elaborated on the contractual aspects of the Resolution. Joe Olivarez made a motion to approve Resolution 2010-57, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

## C. US 281 Highway

### 1. Project Development – Godfrey Garza, Integ

#### a. MPO Action, written request for November Meeting

Godfrey Garza reported on requesting the limits changed on the TIP and MTP. No action required

### 2. Project Finance – Godfrey Garza, Integ

#### a. Consideration and Approval for Pass-Through Agreement with TxDOT 2010-54

Blakely Fernandez reported on the Pass-Through Agreement with TxDOT. Mario Jorge also reported on the Pass-Through Agreement. Juan Maldonado made a motion to approve Resolution 2010-54, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

## D. Trade Corridor Connector (TCC)

### 1. Project Development – Godfrey Garza, Integ

#### a. Approval of Pass - Through Agreement with TxDOT 2010-55

Blakely Fernandez report on the Pass-Through Agreement with TxDOT. Juan Maldonado made a motion to approve Resolution 2010-55, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.

### 2. Project Finance – Richard Ramirez, First Southwest

#### a. Update on Financial Plan

Richard Ramirez gave an update on the financial plan for the TCC. Chairman Burleson and Mr. Garza commented on the same. Blakely Fernandez clarified the two independent projects the RMA has.

# MINUTES

## E. GSA

1. Project Development – Godfrey Garza, Integ
  - a. Consideration and Approval of Supplemental #2 for Aesthetic Design with L&G 2010-56  
Godfrey Garza gave a brief explanation on the Supplemental for the Aesthetic Design. Juan Maldonado made a motion to approve Resolution 2010-56, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.
2. Project Environmental – Sharon Becca, PBS&J
  - a. Change Scope of Services (Reduction) on GSA (see item 4B4c)  
See item 4B4c

## F. Chairman's Report

1. Upcoming events
  - Border to Border Conference – El Paso, Texas (November 16-18)  
**Godfrey Garza, Ricardo Perez and Dennis Burleson will be attending.**
  - Texas Transportation Forum – Austin, Texas (January 3-5)  
**Registration is November 17, 2010**
  - Hidalgo County Commissioners Court  
Godfrey Garza is working on setting up another joint workshop with Commissioners Court.
6. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE:
  - A. Section 551.071. Consultation with Attorney
  - B. Section 551.072. Deliberation Regarding Real Property
  - C. Section 551.074. Personnel Matters

Attested by:



Forrest Runnels, Secretary/Treasurer